

## Salwa Sarpas

Street Address • City, State Zip • ###@ucsd.edu • phone number

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### Education

**University Of California, San Diego**  
La Jolla, CA  
Mater in International Affairs, Politics

Present - 2026

**University Of California, San Diego**  
La Jolla, CA  
Bachelor of Arts - International Business

Present - 2025

### Work Experience

**UC San Diego Foundation Board**  
**Operations Assistant**

La Jolla, CA  
Nov 2023 – Present

- Maintained and updated the organization's website and online portal, ensuring all information is current and accurate.
- Organized and maintained constituent records and internal files with a high level of accuracy and confidentiality.
- Conducted comprehensive research and contributed to the writing and editing of official correspondence and detailed reports for the Foundation.
- Provided comprehensive administrative support, including data entry, file management, and document preparation.

### Research Experience

**UC San Diego International Studies 190**  
***Peace and Stability in Palestine***

La Jolla, CA  
July 2024 - August 2024

- Conducted extensive literature review on political violence, international relations, and refugee policy, with a focus on Palestine and Israel.
- Identified key drivers of political violence in Palestine, including historical grievances, socio-economic factors, and geopolitical dynamics.
- Provided a critical analysis of existing policies and proposed alternative strategies for mitigating political violence and improving refugee conditions.

### Leadership and Activities

**Representative for Congressman Harley Rouda's Office**  
**City Representative**

Newport Beach, CA  
Dec 2020 - May 2021

- Respectfully collaborated amongst representatives to discuss topics of concern that hail from communities within Orange County, which resulted in having the Congressman co-sponsor legislation in Congress.

### Skills & Language

**Skills:** Microsoft Office, Excel, Oracle Database, Research

**Language:** Arabic Intermediate, Pashto Verbal