

Simon Schwartz

Linkedin.com/in/sbschwartz

3888 McIngvale Road
Hernando, MS 38632
(901)212-6619
s.b.schwartz94@gmail.com

PROFESSIONAL SUMMARY

Detail oriented recent graduate from the University of Mississippi. With interests in the business world and tech fields. Proficient with many programming languages and building computers.

EXPERIENCE

Deer Run Rentals, Hernando, MS — Host

02/2017 - PRESENT

- Managing property to maintain high standards in hygiene and visual appeal
- Developing impeccable public relation skills through ensuring guest comfort and hospitality
- Cultivating positive guest relations by managing information

Landshark Delivery, Oxford, MS — Delivery Driver

10/2018 - 01/2020

- Completed rush deliveries on tight timetables to satisfy customer needs
- Fostered positive working relationships with customers by responding to questions and concerns
- Kept detailed records of sales, payments and completed or in-progress deliveries

Spring Mobile, Hernando, MS — Seasonal Associate

09/2017 - 12/2017

- Maximized customer interactions by promptly identifying needs and wants
- Collaborated with coworkers to make sure Black Friday, iPhone Release, and Holiday Season ran smoothly
- Helped customers better utilize devices through hands on training

EDUCATION

University of Mississippi, Oxford, MS — University Studies, Business Emphasis

05/2020

Academic Excellence
Scholarship

SKILLS

-Microsoft Office Suite
-Proficient in Microsoft Access
-C++
-SQL
-Java
-60 WPM
-Visual Studio