



ISLAMIC STUDENTS' MAJLIS

St. Sylvester's College -Kandy



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"In the name of Allah, The Most Gracious and The Most Merciful"

Requesting Approval to Conduct Intra-School Islamic Competition

Dear Principal,

I hope this letter finds you in the best of health and spirits. I am writing on behalf of our Islamic Majlis to seek your kind approval to conduct an intra-school competition at St. Sylvester's College. The proposed competition aims to engage students in various activities that promote teamwork, intellectual development, and cultural awareness. We believe that such events play a significant role in the holistic development of our students, encouraging them to exhibit their talents and fostering a spirit of healthy competition.

The details of the competition are as follows:

- Event Date: 25th July 2024
- Venue: College Junior Section
- Participants: Students from grades 1 to 13

We assure you that all necessary precautions and measures will be taken to ensure the smooth and safe conduct of the event, adhering to the school's guidelines and protocols. Additionally, we will coordinate with the school administration to ensure that the event does not disrupt regular academic activities.

We kindly request your approval to proceed with the planning and execution of this event. Your support and encouragement will be greatly appreciated by all members of the Islamic Majlis and the students who are eagerly looking forward to participating in this competition.

Thank you for considering our request. We are confident that, with your approval, this event will be a memorable and enriching experience for our students.

Yours sincerely,

Secretary,

M.A.M. Asheef

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M.A. Aashik Ahamed
President

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M.A.M.Asheef
Secretary

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Mr.S.Shibabdeen
Master-in-Charge

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Mr.A.R.Ranasinghe
Principal