

Our ref: T/ BRJ/057/MK1/17

July 27, 2017

Michael Keigwin
24 Henlon Close
Luthuli Avenue, Bugolobi
Kampala
Uganda.

Dear Michael,

ENGAGEMENT LETTER –INCOME TAX COMPLIANCE SERVICES FOR THE YEAR ENDING JUNE 30, 2018

1. Introduction

- 1.1 Thank you for appointing us as your tax advisors for the year ending June 30, 2018. This engagement letter, together with the attachments (the "Engagement Letter"), sets out the basis upon which we will provide tax services to you (the "Engagement").

This engagement supersedes any previous proposals, correspondence and understandings, whether written or oral and will stay in force unless terminated by a subsequent agreement or understanding in writing.

2. Responsibilities of the tax advisor

- 2.1 We will be responsible for your income tax compliance for the year ending June 30, 2018. We will not deal with earlier periods unless you specifically ask us to do so and we agree.

3. Your Responsibilities

- 3.1 You are responsible for providing us with information regarding your income from employment and other sources.

4. Personnel

- 4.1 Robert Busuulwa will be responsible for the conduct of this Engagement on our behalf. Our contact details are as follows;

Contact Person: Mr Robert Busuulwa

Direct telephone: +256 782 604 832


Email address: robert.busuulwa@brj.co.ug

5. Fees

- 5.1 Our fees are calculated and have been agreed in accordance with Schedule III attached.

BRJ Advisory Services is a *Correspondent of Mazars*.

Mazars is a global professional services firm providing services based on quality and integrity. It draws Knowledge and skill from more than 13,000 professionals in 77 countries. Mazars is also a member of Praxity Alliance, which enables Mazars to operate in 14 additional countries with additional 14,000 professionals



Schedule III – Our Fees

Our fees are based on the degree of responsibility and skill involved and the time required to complete the assignment, plus expenses.

We have agreed to fix our fees for the tax services as specified in Schedule I of this Engagement Letter. Our fees will be **USD 300 (Three Hundred United States Dollars)**. Our fees for any subsequent tax services will be revised and communicated to you annually in writing.

Our fees are exclusive of VAT, which is currently charged at 18%.

Our business terms require that we bill for our fees for the year ending June 30, 2018 in full at the commencement of this engagement. We will present our invoice, which will be due for payment on submission.

We will notify you immediately of any circumstances that we encounter which could significantly affect our fees.

The timely completion of the tax work requires the full co-operation of your staff in the provision of records, documentation, other information and explanations relevant to the tax work. Estimates of time for completion of the tax work are given on the assumption that we receive this co-operation. We may charge additional fees and expenses which result from delays in providing this co-operation.

Incidental and out-of-pocket expenses such as travelling, subsistence, any special telecommunications or commuting charges and any other expenses properly incurred while engaged on your business, whether at your premises or elsewhere, will be charged at cost.

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