**Handover Process**

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| **Item** | **Description** | **Status – 04/23** |
| Release notes | This document to contain the following:   * Features (new, modified, removed) implemented * Open defects and workarounds * Bug/defect list fixed in given release * Upcoming features | Highlighted - Provided in Excel |
| Design | Design document (including API specification) | Updated |
| Code Drop | Code version tagged for release | Provided |
| Seed data related scripts | Seed data that need to be entered for the first time | Provided |
| Test Execution Report | * Functional   95% of the planned test cases for the feature set to be executed, 70% pass rate and there is/are no critical or blocker issues open that prevents the test activity for IV&V. | Zapphire report |
| NFR (Performance, Security) | 1.Security  2.Performance | 1.Not tested  2.NA |
| Resolution Frequency | Blocker issues resolution/workaround (1 day(s))  Non blocker issues resolution (scheduled builds, max 4 weeks) |  |
| Recommendation Tests | e.g. Mindtree need something specific to be tested |  |
| Feedback progress | * Technoforte to respond on smoke result within 1 day * Weekly report from Technoforte * Twice a week catch up on Technoforte testing progress; involves bug triage too * Quick issue resolution is through point of contacts shared already |  |