

# Resume

**LEELA. K**

**E-mail: [leelapappu20@gmail.com](mailto:leelapappu20@gmail.com)**

**Contact No: 9786413038,**

**9787430308**

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## Objectives:

Looking for an opportunity to secure the position of a Teacher where I can employ all my skills for the benefit of the school. Well skilled, educated followed by internship like to achieve Good progress in my career through all my best subject knowledge and great teaching efforts.

## Certification:

- **TEFL (Teaching English as a Foreign Language),2018**

## Education:

- National College, Trichy  
**Master of Arts in English Literature (69%)**  
Graduated in 2013
- Marriamman College of Education, Trichy  
**Bachelor of Education (79%)**  
Graduated in 2011
- Chidambaram Pillai College for women, Trichy  
**Bachelor of Arts in English Literature (70%)**  
Graduated in 2010
- Boiler Plant Girls Higher Secondary School , Trichy  
**HSC- 12th (60%)**  
Graduated 2007
- Boiler Plant Girls Higher Secondary School , Trichy  
**SSLC- 10th (75%)**  
Graduated 2005

## **Technical skill:**

- Basics of Computer,
- Ms Office,
- Distinction in Type Writing (junior grade) (English)

## **Strengths:**

- Communication skills
- Ambitious and perfectionist
- Good team-work communication
- Sense of responsibility
- Dedicated to teaching students
- Professionalism
- Respectful
- Patience with students

## **Sports:**

- Player in Volley ball & Throw ball.

## **Extra- Curricular Activities:**

- Dance
- Mime
- Tableau

## Personal Profile:

**Father Name** : M. Kandasamy  
**Date of Birth** : 14-11-1989  
**Gender** : Female  
**Marital Status** : Married  
**Children** : One  
**Languages Known** : English & Tamil.  
**Religion** : Hindu  
**Nationality** : Indian  
**Communication Address** : F1, Plot No: 9, Naramatha Street,  
Kasivisalakshipuram, Keelakattalai,  
Chennai - 600117

I am very much willing to work in our institution. I hope that am also one of the pillar  
I hope that you will give a golden opportunity to me to work in our institution so that I will be  
to build the institution through the education. I will be update my knowledge forever.  
True to the institution.

**Place: Chennai**

**Date:**

**Yours Sincerely,**

**(Leela.K)**