Madhya Pradesh Gramin Bank
(A Joint Venture of Govt of India, MP Govt. & Bank of India)

SVS SOP FOR SIGNATURE UPLOAD

1. SCAN THE IMAGE FROM SCANNER , CROP AND SAVE IN FORMAT ".JPG" FORMAT.
2. SWITCH TO SVS SERVER.
3. GO TO SIGNATURE AND PHOTOGRAPHS>>SELECT MAINTAIN SIGNATURE AND PHOTOGRAPHS

4. SELECT FUNCTION CODE AS "ADD"
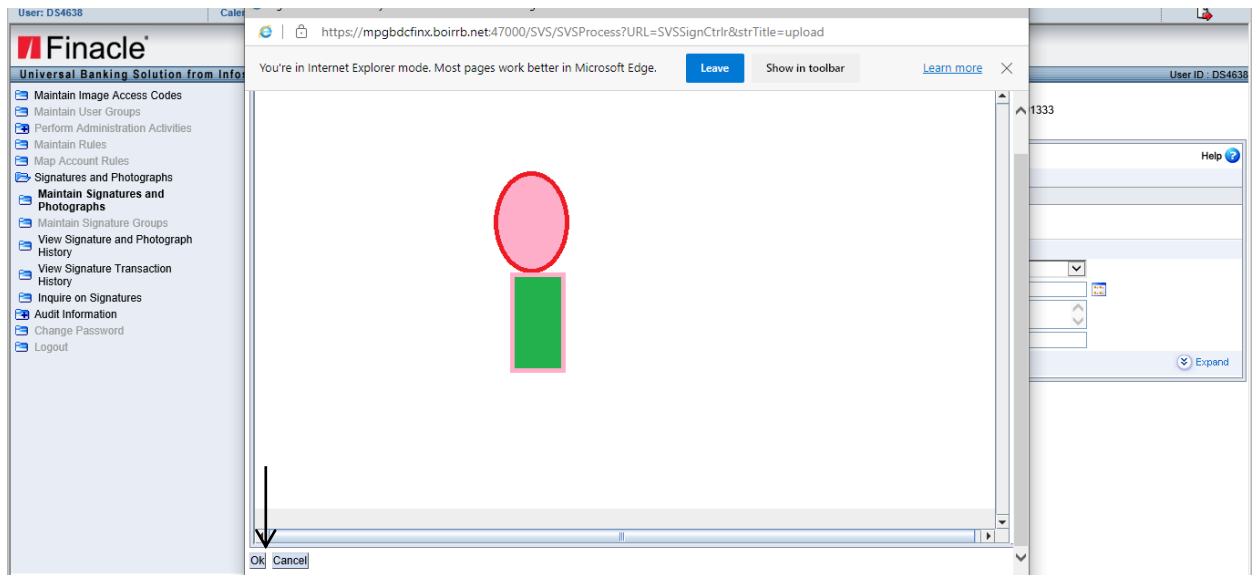
5. ENTER ACCOUNT NUMBER IN FIELD A/C ID AND CLICK ON GO

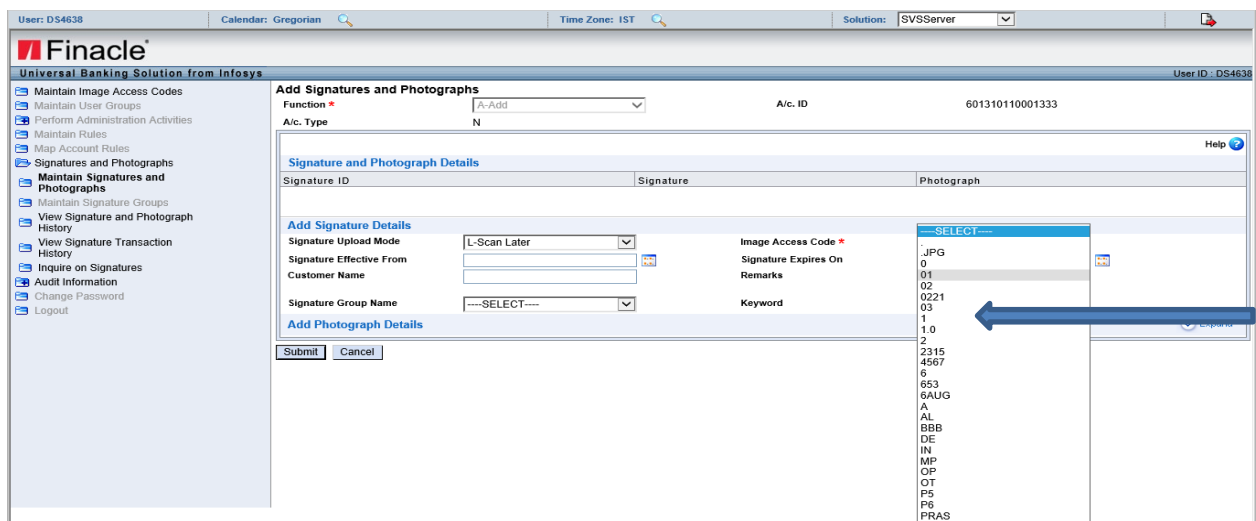6. Add signature details>>signature upload mode >>upload from file
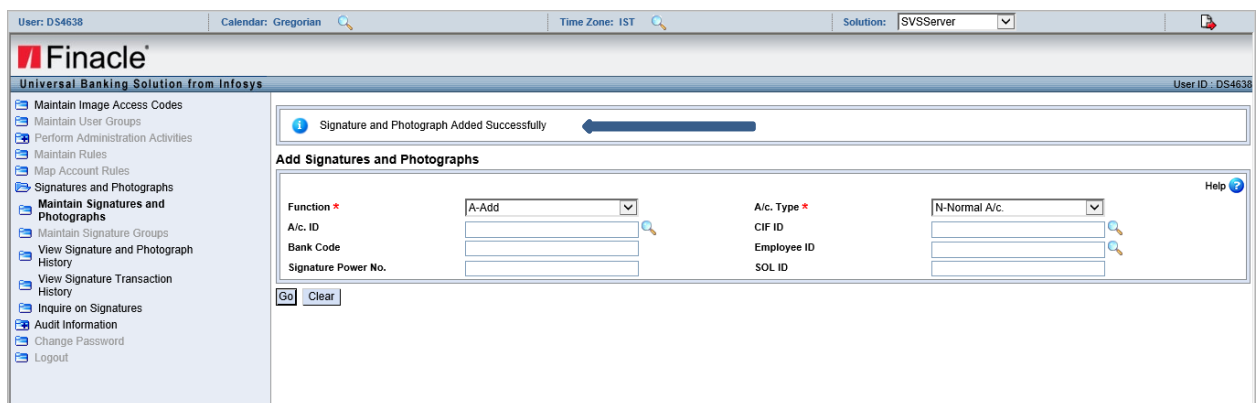
7. TO UPLOAD THE SAVED SIGNATURE CLICK ON BROWSE
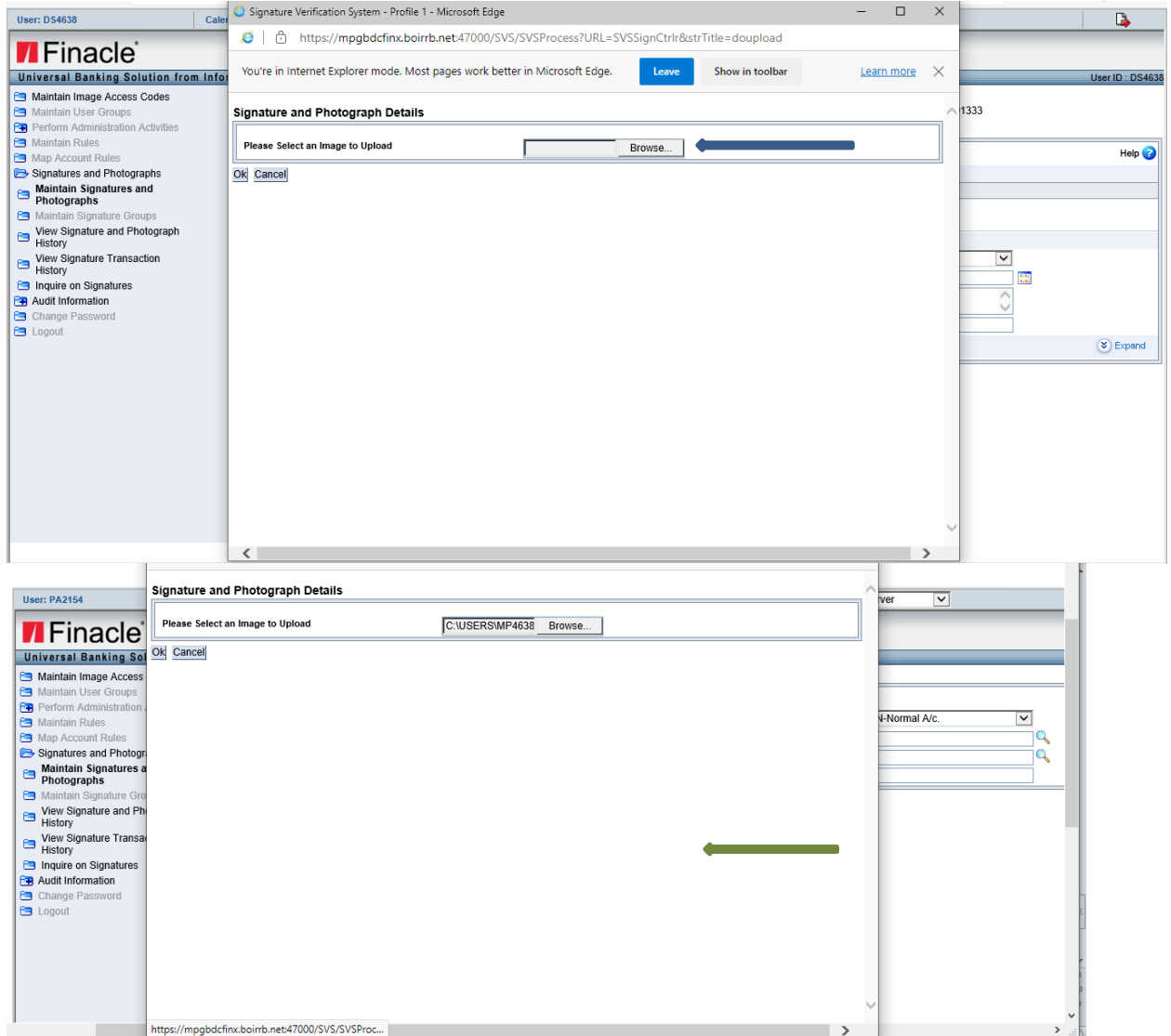
8. UPLOADED IMAGE WILL BE VIEWED , CLICK OK

9. SELECT IMAGE ACCESS CODE AS "01".

10. AFTER SUBMITING "SIGNATURE AND PHOTGRAPH ADDED SUCCESSFULLY".

NOW USER HAS TO VERIFY THE SAME USING FUNCTION CODE "V-VERIFY".