



Madhya Pradesh Gramin Bank

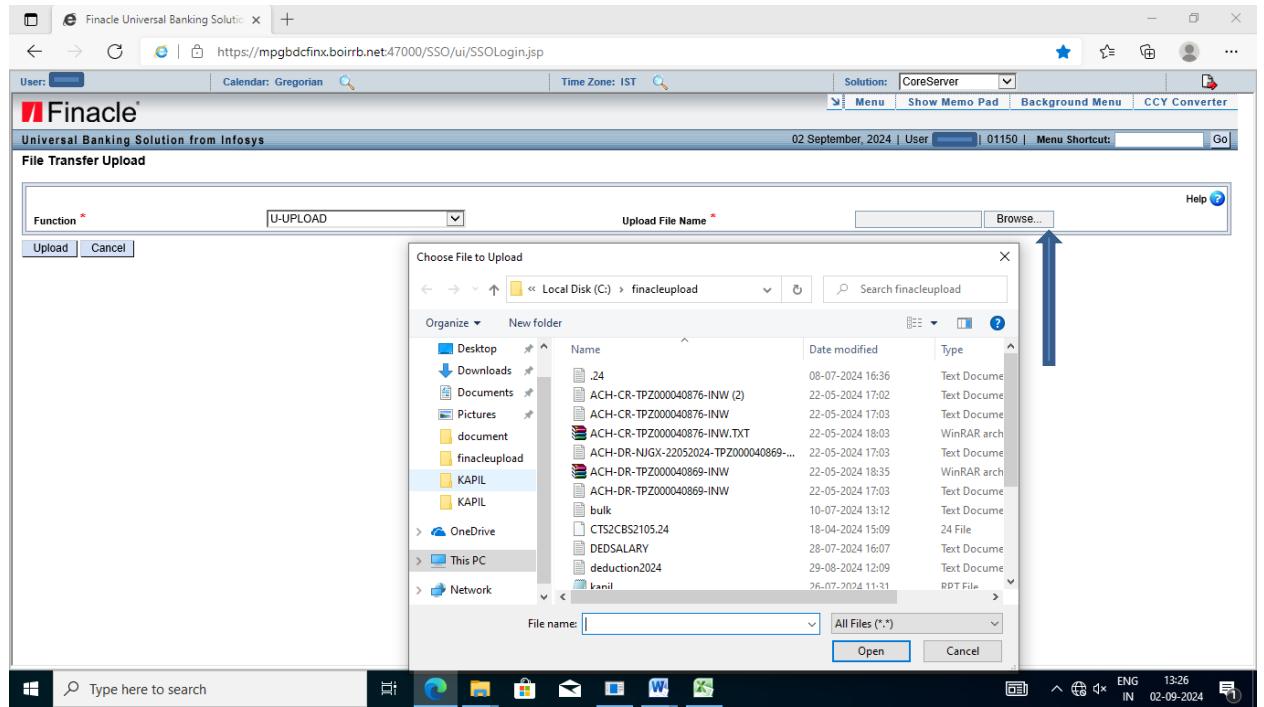
(A Joint Venture of Govt of India, MP Govt. & Bank of India)

FILETR AND HTTUM SOP

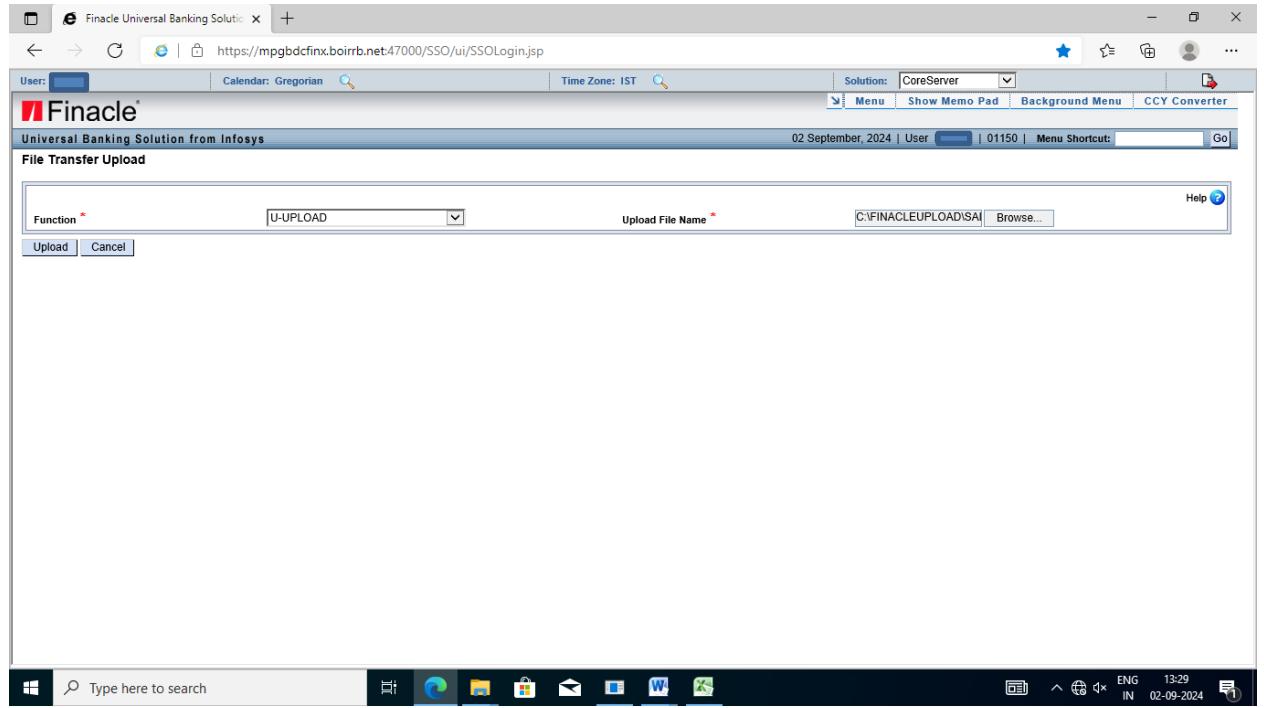
- 1- GENERATE THE 'TXT' FILE BY THE BULK UTILITY (THE DATE FORMAT OF UTILITY AND SYSTEM SHOULD BE SAME AS 'DD-MM-YYYY')
- 2- INVOKE THE MENU - FILETR

A screenshot of a web browser window displaying the Finacle Universal Banking Solution. The URL is https://mpgbdcfinx.boirrb.net:47000/SSO/ui/SSOLogin.jsp. The page title is "Finacle". The main content area shows a "File Transfer Upload" form. It has fields for "Function" (set to "U-UPLOAD"), "Upload File Name" (with a browse button), and "Upload" and "Cancel" buttons. The browser's address bar shows the full URL. The operating system taskbar at the bottom indicates it's running on Windows 10, with the date and time as 02 September, 2024 | 01150 | 13:26 02-09-2024.

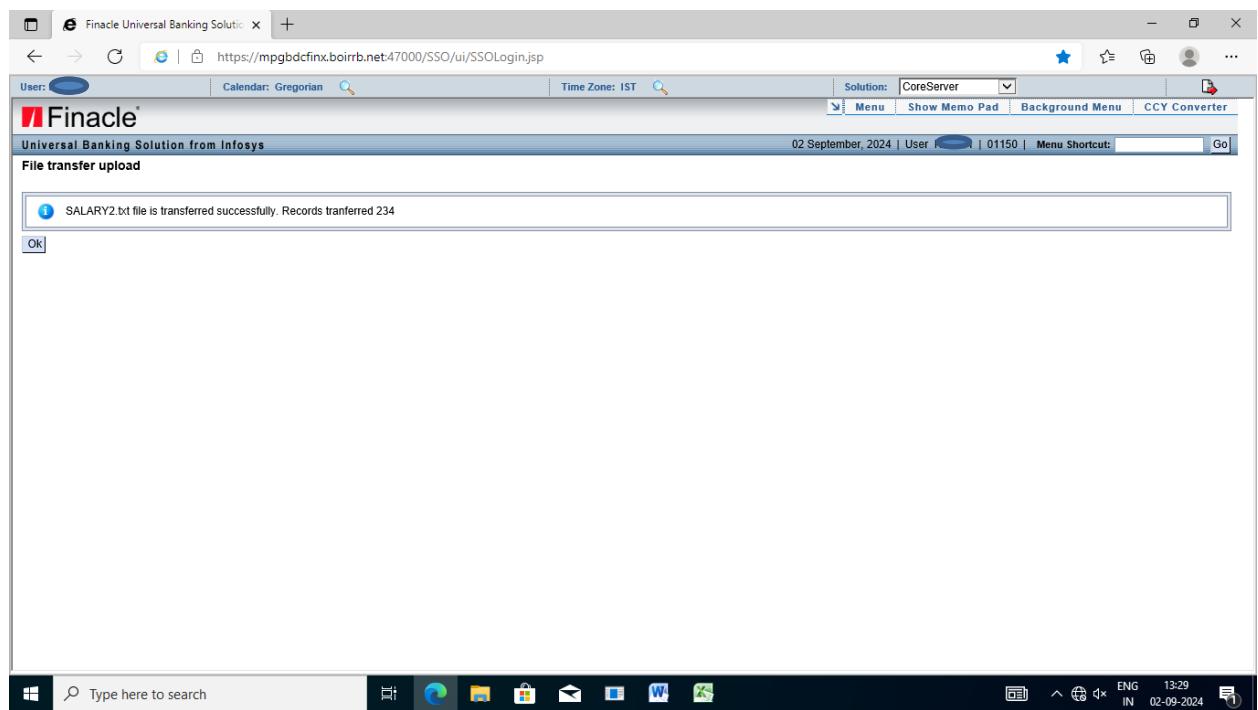
3- CLICK ON BROWSE..



4- GO TO FINACLEUPLOAD, SELECT THE FILE WHICH IS TO BE TRANSFER



5- CLICK ON UPLOAD



HTTUM

1- INVOKE THE MENU - HTTUM

- ENTER 'REPORT TO' FIELD – BM
- SELECT TRANSACTION SUBTYPE – BANK INDUCED/CUSTOMER INDUCED
- ACTION- FIRST USE 'TRIAL' MODE SO THAT IF ANY ERROR IS PRESENT WE CAN IDENTIFY IT AND CORRECT IT

IF TRIAL MODE DOES NOT HAVE ANY ERROR THAN USE 'ACTION- ENTER / POST'

- SELECT 'RENAME FILE AFTER UPLOAD'- NEVER
- SELECT 'FILE LOCATION - USER APPLICATION FILE PATH'
- ENTER 'UPLOAD FILE NAME- (NAME OF THE FILE WHICH IS TRANSFERRED BY MENU FILETR) WITH .TXT EXTENSION'
- CLICK ON SUBMIT

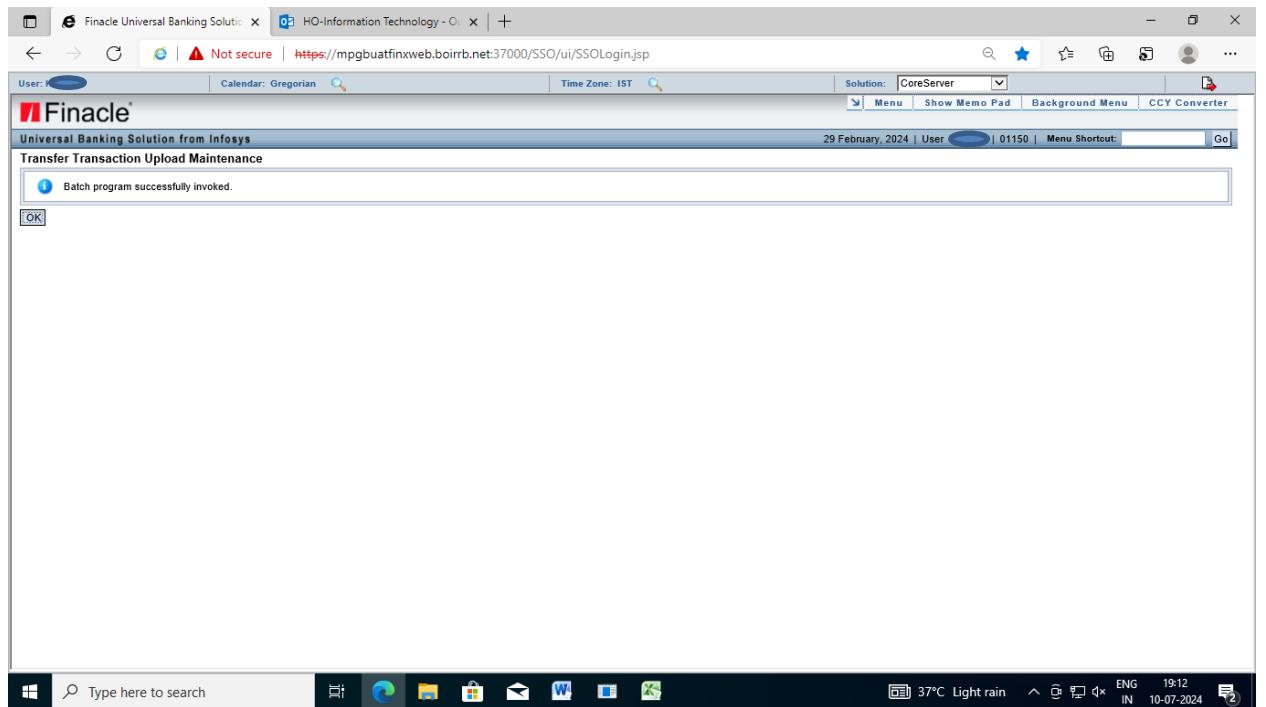
TRIAL MODE

The screenshot shows the 'Transfer Transaction Upload Maintenance' page. The 'Report To' field is set to 'BM'. The 'Transaction Subtype' dropdown is set to 'Transfer - Bank Induced' with 'Action' set to 'Trial'. The 'File Location' section has 'User Application File Path' selected. A message at the bottom states 'The HBGCLOSE FIN 10.rpt download has completed.' The status bar at the bottom right shows 'ENG IN 02-Sep-24'.

ENTER / POST

The screenshot shows the same 'Transfer Transaction Upload Maintenance' page as above, but with 'Action' set to 'Enter'. The rest of the fields and message are identical to the Trial Mode screenshot.

- AFTER SUCCESSFUL UPLOAD SYSTEM SHOW MESSAGE AS “BATCH PROGRAM SUCCESSFULLY INVOKED”



2- CHECK THE ‘HPR’ MENU FOR SUCCESS/FAILURE STATUS OF THE TRANSACTION

The screenshot shows a web browser window for Finacle Universal Banking Solution. The URL is <https://mpgbuatfinxweb.boirrb.net:37000/SSO/ui/SSOLogin.jsp>. The page title is "Print Queue Inquiry". The report type is set to "Online". The table below lists various upload reports with their details.

Select	User ID	Report Name	Date	Print Status	Pages	Printer ID	Copies	Del. After Print	View Details
<input type="checkbox"/>		Upload Failure Report	10-07-2024 18:47:35	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>		Upload Success Report	10-07-2024 18:47:34	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>		Upload Success Report	10-07-2024 18:45:43	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>		Upload Failure Report	10-07-2024 18:45:43	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>		Upload Failure Report	10-07-2024 18:06:49	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>		Upload Success Report	10-07-2024 18:06:49	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>		Upload Failure Report	10-07-2024 18:01:05	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>		Upload Success Report	10-07-2024 18:01:04	1	FINPR	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Buttons at the bottom include "Print", "Del.", "Cancel", and "Print Screen". The system status bar at the bottom indicates "37°C Light rain" and "19:05 IN 10-07-2024".

3- NOTE THE TRANSACTION NUMBER

Device ID * DEFAULT WINDOWS PRINT

User: KP4001 | Calendar: Gregorian | Time Zone: IST | Solution: CoreServer

10-07-2024 18:47:31 MADHYA PRADESH GRAMIN BANK IKLERA - DEWAS Validation Report On Transfer Transaction Upload

VALIDATION REPORT ON TRANSFER TRANSACTION UPLOAD

Report To : M
Transaction Sub Type : BI
Upload File Name : SALARY.txt
Creation of Tran : E
Remarks :
Rename Input File : Y

Tran Id : S95309279

***** File uploaded successfully *****

Windows Taskbar: Type here to search, Weather (37°C Light rain), Date (10-07-2024), Time (19:05)

4- INVOKE THE MENU 'HTM'

- IF FILE IS UPLOADED AT 'POST' FUNCTION THEN SELECT FUNCTION V-VERIFY
- IF FILE IS UPLOADED AT 'ENTER' FUNTION THEN SELECT FUNCTION M-MODIFY
- ENTER THE TRANSACTION NO. IN 'TRANSACTION ID' FIELD
- CLICK ON EXPAND
- FIRST SELECT DEBIT A/C ID SRL NO. IN 'PART TRANSACTION SRL. NO. FROM and TO' FIELD (IF DEBIT TRANSACTION ARE MORE THAN FOLLOW PROCESS OF POINT NO. 5)

User: AS2293 | Calendar: Gregorian | Time Zone: IST | Solution: CoreServer

Finacle

Universal Banking Solution from Infosys

Transactions Maintenance (HTM)

Function: M - Modify

Transaction ID: S22382668

Transaction Date: 30-08-2024

Transaction Remarks:

Additional Filter Criteria

Part Transaction Srl. No. From: 1

Part Transaction Srl. No.:

A/c. ID:

Scheme Type:

Include Deleted Part Transaction: Yes

Go | Validate | Clear

Part Transaction List

Part Tran. Srl. No.	Part Transaction Status	A/c. ID	Ref. CCY	Ref. Amt.	Part Transaction Type	Scheme Code
1	ENTERED	040000UNCR538	INR	34,80,680.00C	LIAB	
2	ENTERED	040000UNCR532	INR	21,981.50C	SUNDR	
3	ENTERED	040000UNCR001	INR	19,26,220.00C	LIAB	
4	ENTERED	040000UNCR802	INR	3,63,060.00C	SUNDR	
5	ENTERED	99999999999999999999	INR	63,861.50C	LIAB	
6	ENTERED	040000UNCR075	INR	1,33,581.50C	SUNDR	
7	ENTERED	010110200911078	INR	800.00C	SB102	
8	ENTERED	02111100016282	INR	380.00C	SB111	
9	ENTERED	010110100014752	INR	5,400.00C	SB101	
10	ENTERED	042910100008145	INR	7,350.00C	SB102	
11	ENTERED	042911100008846	INR	635.00C	SB102	
12	ENTERED	041860110000001	INR	8,655.00C	LA601	
13	ENTERED	04296811000002	INR	11,112.00C	LA681	
14	ENTERED	045968110000002	INR	30,427.00C	LA681	
15	ENTERED	044068110000009	INR	9,817.00C	LA681	
16	ENTERED	045068110000001	INR	15,556.00C	LA681	
17	ENTERED	045768110000003	INR	15,093.00C	LA681	
18	ENTERED	046068110000001	INR	16,908.00C	LA681	

Windows Taskbar: Type here to search, Date (09-09-2024), Time (17:38)

- IF TRANSACTION A/C ID IS ‘OFFICE ACCOUNT’ THEN ENTER ‘1’ IN REF. NO. FIELD (BOTH CREDIT AND DEBIT OFFICE A/C)

User: AS2293 | Calendar: Gregorian | Time Zone: IST | Solution: CoreServer | Record 1 of 1

Part Transaction Type

A/c. ID *	01150SUNCR099	INR 01150 MISC ITEMS
Ref. CCY/Amt. *	INR 75,86,276.58	Rate Code/Rate
Treasury Ref. No./Rate	0.0000	Amt. in A/c. CCY
Transaction Particulars Code		Transaction Particulars
Instrument Type		Instrument Alpha/Srl. No.
Instrument Date		Value Date/General Ledger Date *
Head Office Transaction Type	SELECT	Print Advice
Charge Event ID		Report Code
Ref. No. *	1	Grant Temporary Overdraft
Remarks 1		Remarks 2
User Part Transaction Code		Status
Transaction For Non Customer *	N - No	Is Transaction Conductor Owner of A/c. and Beneficiary of Transaction
Is Transaction Conductor Owner of A/c. *	Yes No	Transaction Conductor ID
Transaction Beneficiary ID		Source of Funds
CTR CCY/Amt.		Intended Use of Funds
Fund Details		

Record

Ledger Balance	INR 0.00	Cr.	Available Balance	INR 0.00	Cr.
Effective Available Balance	INR 0.00	Cr.	Shadow Balance	INR 0.00	Cr.
A/c. Status			Mode of Operation		
Customer Status			Preference Language Code		
General Ledger Subhead Code	17040				
Entered Debit/Credit	1/217		Posted Debit/Credit	0/0	
Total Part Transaction	218/0		Part Transaction Deleted	0	
Entered/Deleted					

Type here to search

- CLICK ON ‘PART BY POST TRANSACTION’
- CLICK ON ‘SELECT ALL PART TRANSACTIONS’
- CLICK ON SUBMIT

User: AS2293 | Calendar: Gregorian | Time Zone: IST | Solution: CoreServer | Record 1 of 1

Universal Banking Solution from Infosys

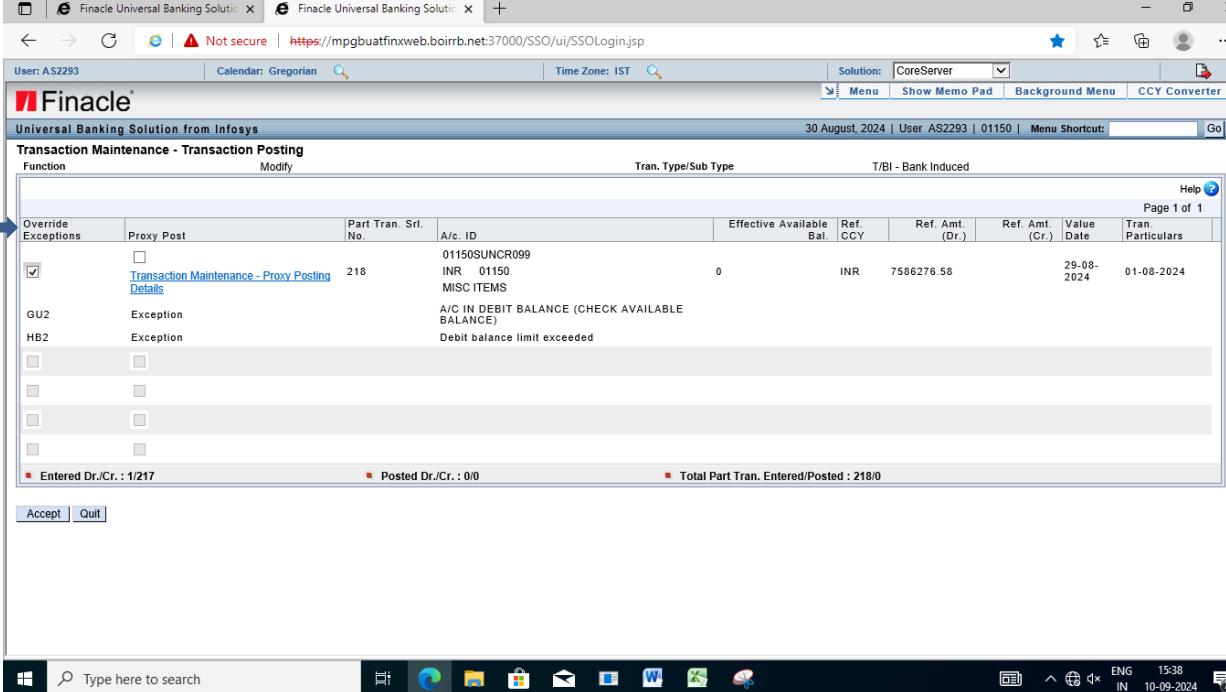
Transaction Maintenance - Part Transaction List

Function	Modify	Tran. Type/Sub Type	T/B1 - Bank Induced
Transaction ID modified successfully.			
Begin Srl. No. <input type="text"/> Go			
Page 1 of 1			
Post	Srl. No.	A/c. ID	Instr. No.
<input checked="" type="checkbox"/>	218	01150SUNCR099	INSTR. DATE
		INR 01150	01-08-2024
		MISC ITEMS	INR
			7586276.58
			0
Effective Available Bal.			

Submit Refresh Balance Cancel Select All Part Transactions Deselect All Part Transactions

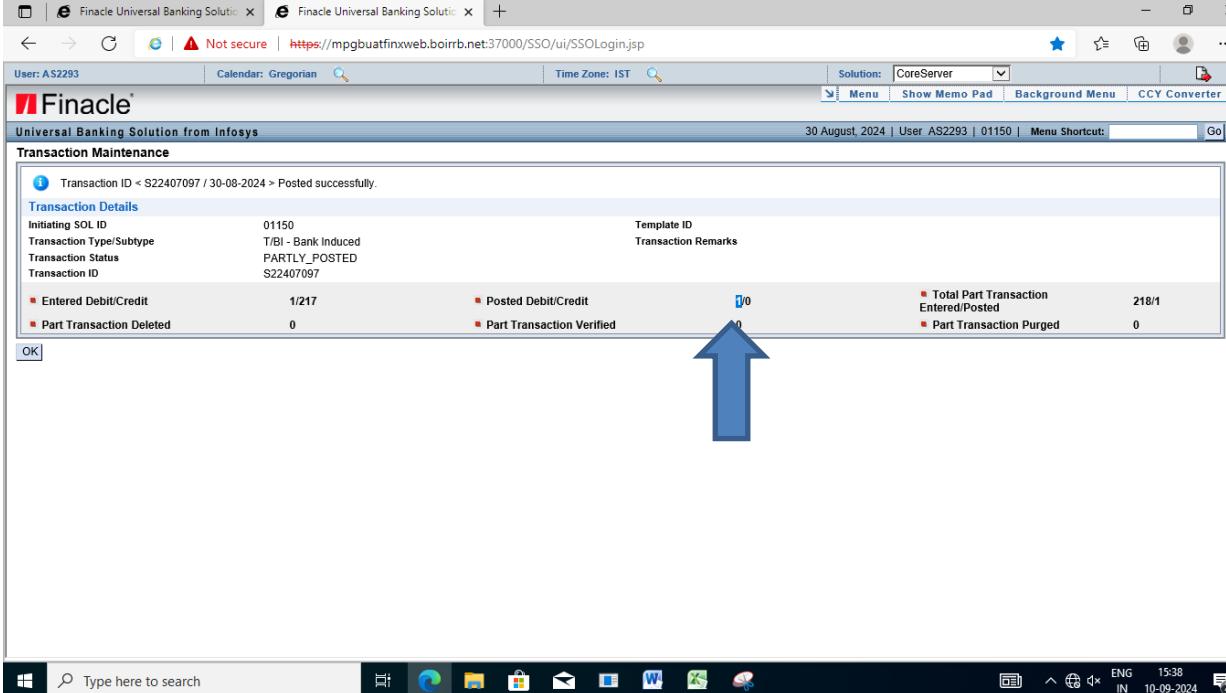
Type here to search

- SELECT 'OVERRIDE EXCEPTIONS'
- CLICK ON ACCEPT



The screenshot shows the Finacle Transaction Maintenance - Transaction Posting interface. A blue arrow points to the 'Override Exceptions' checkbox in the first row of the grid. The grid displays transaction details including A/c. ID, Effective Available Bal., Ref. CCY, Ref. Amt. (Dr.), Ref. Amt. (Cr.), Value Date, and Tran. Particulars. One row shows an exception for 'HB2' with the message 'Debit balance limit exceeded'. At the bottom, there are buttons for 'Accept' and 'Quit'.

- DEBIT TRANSACTION GET POSTED



The screenshot shows the Finacle Transaction Maintenance interface after a transaction has been posted. A large blue arrow points to the 'Posted Dr./Cr.' column, which shows a value of 1/217. Other columns include 'Entered Dr./Cr.', 'Part Transaction Deleted', 'Posted Debit/Credit', 'Part Transaction Verified', 'Total Part Transaction Entered/Posted', and 'Part Transaction Purged'. The status bar at the bottom indicates the transaction was posted successfully on 30-August-2024 at 15:38.

- 5- NOW ENTER CREDIT ACCOUNT SRL NO. RANGE IN 'PART TRANSACTION SRL NO. FROM AND PART TRANSACTION SRL. NO.TO' (EG. THE TRANSACTION ID IS HAVING 300 RECORDS THEN FIRST TAKE '1 – 50' RANGE, AFTER IT TAKE '51-100' RANGE, THEN 101- 150, AND GO ON TILL LAST TRANSACTION)

Finacle Universal Banking Solution | https://mpgbuatfinxweb.boirrb.net:37000/SSO/ui/SSOLogin.jsp

User: AS2293 | Calendar: Gregorian | Time Zone: IST | Solution: CoreServer | Menu | Show Memo Pad | Background Menu | CCY Converter

Transactions Maintenance (HTM)

Function * M - Modify
Transaction ID S22379242
Initiating SOL ID
Template ID

Transaction Date * 30-08-2024
Transaction Remarks
Transaction Type/Subtype
User Transaction Code

Additional Filter Criteria

Part Transaction Srl. No. From → 1
Part Transaction Srl. No.
A/c. ID
Scheme Type

Part Transaction Srl. No. To → 50
Part Transaction Type
Debit Credit Both

Scheme Code

Include Deleted Part Transaction Yes
Include Posted Part Transaction No

Go | Validate | Clear

- 6- CLICK ON GO

Finacle Universal Banking Solution | https://mpgbuatfinxweb.boirrb.net:37000/SSO/ui/SSOLogin.jsp

User: AS2293 | Calendar: Gregorian | Time Zone: IST | Solution: CoreServer | Menu | Show Memo Pad | Background Menu | CCY Converter

Transactions Maintenance (HTM)

Function * M - Modify
Transaction ID S22379242
Initiating SOL ID
Template ID

Transaction Date * 30-08-2024
Transaction Remarks
Transaction Type/Subtype
User Transaction Code

Additional Filter Criteria

Part Transaction Srl. No. From → 1
Part Transaction Srl. No.
A/c. ID
Scheme Type

Part Transaction Srl. No. To → 50
Part Transaction Type
Debit Credit Both

Scheme Code

Include Deleted Part Transaction Yes
Include Posted Part Transaction No

Go | Validate | Clear

7- CLICK ON 'POST BY PART TRANSACTION'

The screenshot shows the 'Post By Part Transaction' screen in Finacle. The main form includes fields for Treasury Ref. No./Kaw, Transaction Particulars Code, Instrument Type, Instrument Date, Head Office Transaction Type, Charge Event ID, Ref. No., Remarks 1, User Part Transaction Code, Transaction For Non Customer, Is Transaction Conductor Owner of A/c., Transaction Beneficiary ID, CTR CCY/Amt., Fund Details, Transaction Particulars, Instrument Alpha/Srl. No., Value Date/General Ledger Date, Print Advice, Report Code, Grant Temporary Overdraft, Remarks 2, Status, Is Transaction Conductor Owner of A/c. and Beneficiary of Transaction, Transaction Conductor ID, Source of Funds, Intended Use of Funds, and Record status. At the bottom, there are buttons for Save, Post, Post By Part Transaction, List Exceptions, and Cancel. A blue arrow points to the 'Post' button.

8- CLICK ON 'SELECT ALL PART TRANSACTION'

The screenshot shows the 'Transaction Maintenance - Part Transaction List' screen in Finacle. It displays a table of transaction details with columns for Post, Srl. No., A/c. ID, Instr. No., Instr. Date, Particulars, Ref. CCY, Ref. Amt. (Dr.), Ref. Amt. (Cr.), and Effective Available Bal. The table lists several transactions, each with a checkbox in the Post column. At the bottom, there are buttons for Submit, Refresh Balance, Cancel, Select All Part Transactions (highlighted by a blue arrow), and Deselect All Part Transactions.

9- SELECT 'OVER RIDE EXCEPTIONS' AS YES

- CHECK ALL PAGES AND SELECT ALL ACCOUNT
- NOTE- USER SHOULD NOT CLICK ON PROXY POST IF THEY SELECT THEN THAT TRANSACTION GOES AT PROXY LEVEL AT THAT A/C ID**

Universal Banking Solution from Infosys

Transaction Maintenance - Transaction Posting

Function	Modify	Tran. Type/Sub Type	T/B1 - Bank Induced						
Overrides Exceptions	Proxy Post	Part Tran. Srl. No.	A/c. ID	Effective Available Bal.	Ref. CCY	Ref. Amt. (Dr.)	Ref. Amt. (Cr.)	Value Date	Trans Particulars
EF2	<input checked="" type="checkbox"/> Transaction Maintenance - Proxy Posting Details	2	04000SUNCR532	INR 04000	0.00	INR	3480680.00	29-08-2024	01-08-2024
			HO INCOME TAX	CREDIT TRANSFER LIMIT EXCEEDS					
EF2	<input checked="" type="checkbox"/> Transaction Maintenance - Proxy Posting Details	5	04000SUNCR005	INR 04000	0.00	INR	363060.00	29-08-2024	01-08-2024
			PROVIDENT FUND	CREDIT TRANSFER LIMIT EXCEEDS					
EF2	<input checked="" type="checkbox"/> Transaction Maintenance - Proxy Posting Details	7	04000SUNCR018	INR 04000	0.00	INR	133481.58	29-08-2024	01-08-2024
			OTHER DEDUCTIONS - STAFF SAL	CREDIT TRANSFER LIMIT EXCEEDS					
GJ2	<input checked="" type="checkbox"/> Transaction Maintenance - Proxy Posting Details	10	010110100014752	INR 01010 N.M.G.B.OFFI.ORGANISATION (ASSOCIATION)	1080150.09	INR	9400.00	29-08-2024	01-08-2024
			VALUE DATED TRANSACTION	042910100006145					
GJ2	<input checked="" type="checkbox"/> Transaction Maintenance - Proxy Posting Details	11	INR 04290 MADHYA PRADESH GRAMIN BANK OFFICER ASSOCIATION	1740092.63	INR	7350.00	29-08-2024	01-08-2024	
			VALUE DATED TRANSACTION	042910100006145					

■ Entered Dr./Cr. : 1/217 ■ Posted Dr./Cr. : 0/0 ■ Total Part Tran. Entered/Posted : 218/0

Accept | Quit

10- CLICK ON ACCEPT

Universal Banking Solution from Infosys

Transaction Maintenance

Transaction ID < S22407097 / 30-08-2024 > Posted successfully.

Initiating SOL ID	01150	Template ID	
Transaction Type/Subtype	T/B1 - Bank Induced	Transaction Remarks	
Transaction Status	PARTLY_POSTED		
Transaction ID	S22407097		
■ Entered Debit/Credit	1/217	■ Total Part Transaction Entered/Posted	218/51
■ Part Transaction Deleted	0	■ Part Transaction Verified	0
OK			

11- NOW FOLLOW THIS PATH FOR ANOTHER RANGE OF ACCOUNT'S TILL THE LAST TRANSACTION

