

VNDRADDR

[Vendor Address]

A-Add Record:

1-Select valid function code A-Add from drop-down list

The screenshot shows the Finacle VNDRADDR form. The Function Code dropdown menu is open, displaying options: --SELECT--, A-ADD, V-VERIFY, I-INQUIRY, and D-DELETE. The Vendor Id field contains the value KAPI006981. The Address Number field is empty. The Go and Clear buttons are at the bottom left.

2-Enter vendor id which is created through VNDRMAST

The screenshot shows the Finacle VNDRADDR form. The Function Code dropdown menu is now closed and shows 'A-ADD'. A blue arrow points from the dropdown to the Vendor Id field, which contains the value KAPI006981. The Address Number field is empty. The Go and Clear buttons are at the bottom left.

3-Click on go button

The screenshot shows the Finacle VNDRADDR form. The Function Code dropdown menu is closed and shows 'A-ADD'. The Vendor Id field contains the value KAPI006981. The Address Number field is empty. A blue arrow points to the Go button at the bottom left.

4-Enter Address of a vendor

VENDOR ADDRESS

Function Code	A	Vendor Id	KAPI006981
Address Number			

Personal Details
Vendor Name

Address Details
Address *
State Name *
Country Name *

Contact Details
Email Id *

Other Details
GSTIN/UIN/UNREGISTERED *

Pan Number

Pin Code *

State Code *

Country Code *

GSTIN/UIN Number *

5-Enter pin code of a vendor

VENDOR ADDRESS

Function Code	A	Vendor Id	KAPI006981
Address Number			

Personal Details
Vendor Name

Address Details
Address *
State Name *
Country Name *

Contact Details
Email Id *

Other Details
GSTIN/UIN/UNREGISTERED *

Pan Number

Pin Code *

State Code *

Country Code *

GSTIN/UIN Number *

6-Select State name from searcher or we can type State name

VENDOR ADDRESS

Function Code A Vendor Id KAPI006981

Address Number

Personal Details

Vendor Name KAPIL ENTERPRISE

Address Details

Address * 123 GRAM PIPIYA INDORE

State Name *

Country Name *

Contact Details

Email Id *

Other Details

GSTIN/UIN/UNREGISTERED * GSTIN/UIN Number *

Submit Validate Cancel

Available State Name -- Webpage Dialog

Meghalaya	17
Assam	18
West Bengal	19
Jharkhand	20
Orissa	21
Chhattisgarh	22
Madhya Pradesh	23
Gujarat	24
Daman and Diu	25
Dadra and Nagar Haveli	26
Maharashtra	27
Andhra Pradesh	28
Karnataka	29

7-Select Country code from searcher

VENDOR ADDRESS

Function Code A Vendor Id KAPI006981

Address Number

Personal Details

Vendor Name KAPIL ENTERPRISE

Pan Number EAVPP2609K

Address Details

Address * 123 GRAM PIPIYA INDORE

State Name * MADHYA PRADESH

Country Name *

Contact Details

Email Id *

Other Details

GSTIN/UIN/UNREGISTERED * GSTIN/UIN Number *

Submit Validate Cancel

Country Name -- Webpage Dialog

COUNTRY NAME	COUNTRY CODE
INDIA	113

8-Enter valid Email id

VENDOR ADDRESS

Function Code A Vendor Id KAPI00

Address Number

Try Snip & Sketch

Personal Details

Vendor Name KAPIL ENTERPRISE Pan Number EAVPP2609K

Address Details

Address * 123 GRAM PIPIYA INDORE Pin Code * 452005

State Name * MADHYA PRADESH State Code * 23

Country Name * INDIA Country Code * 113

Contact Details

Email Id * VAIDYAPALASH03@GMAIL.COM

Other Details

GSTIN/UIN/UNREGISTERED * GSTIN/UIN Number *

Submit Validate Cancel

9-Select GST/UIN/UNREGISTERD from searcher

VENDOR ADDRESS

Function Code A Vendor Id KAPI00

Address Number

Try Snip & Sketch

Personal Details

Vendor Name KAPIL ENTERPRISE Pan Number EAVPP2609K

Address Details

Address * 123 MAHALXMI Pin Code * 452005

State Name * MADHYA PRADESH

Country Name * INDIA

Contact Details

Email Id * VAIDYAPALASH03@GMAIL.COM

Other Details

GSTIN/UIN/UNREGISTERED * GSTIN/UIN Number *

Submit Validate Cancel

code -- Webpage Dialog

code

Code

[GSTIN - Registered under GST](#)

[UIN - Unique Identification Number](#)

[UNREGISTERED - Not registered under GST](#)

Close

10-Click on submit button

VENDOR ADDRESS

Function Code A Vendor Id KAP100

Address Number

Try Snip & Sketch

Personal Details

Vendor Name Pan Number

Address Details

Address * Pin Code *

State Name * State Code *

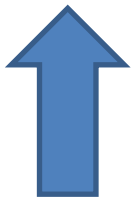
Country Name * Country Code *

Contact Details

Email Id *

Other Details

GSTIN/UIN/UNREGISTERED * GSTIN/UIN Number *



Finacle

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VENDOR ADDRESS

Record Added

V-Verify Record:

1-Enter valid function code V-Verify

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VENDOR ADDRESS

Function Code *

Address Number *

2-Enter valid vendor id or select from searcher

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VENDOR ADDRESS

Function Code *	V-VERIFY	Vendor Id *	KAPI006981
Address Number *			

Go Clear

3-Click on go button

Finacle® Menu Show Memo Pad Background Menu CC

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VENDOR ADDRESS

Function Code *	V-VERIFY	Vendor Id *	KAPI006981
Address Number *			

Go Clear

4-Click on submit button

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VENDOR ADDRESS

i Record has been Verified

Ok