



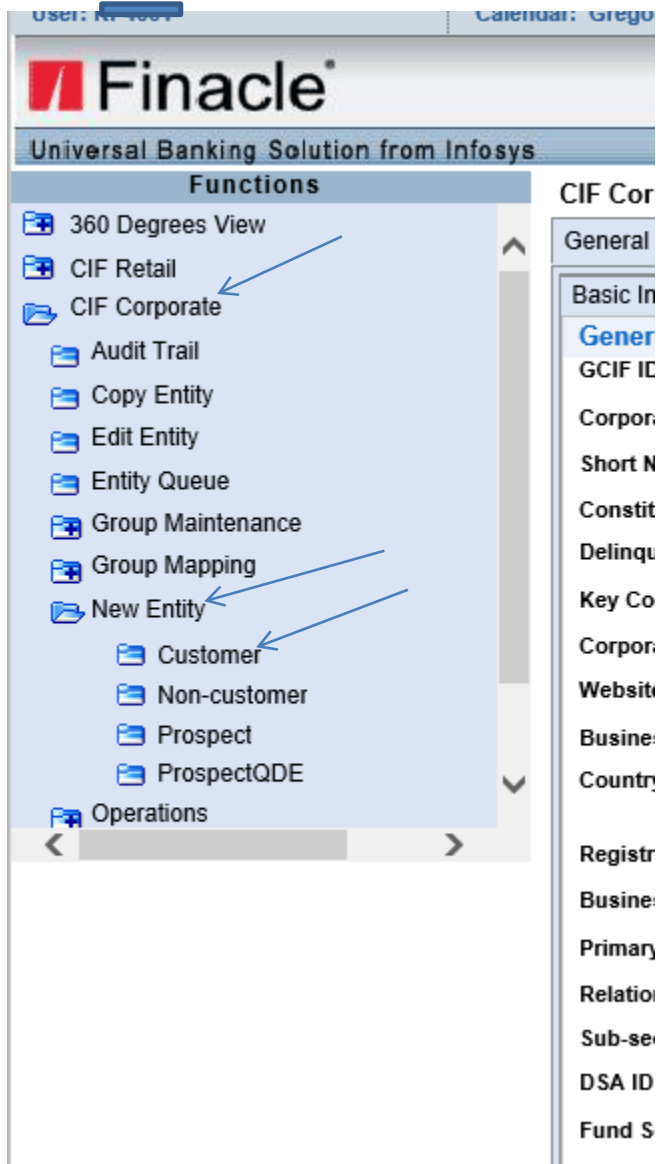
# Madhya Pradesh Gramin Bank

( A Joint Venture of Govt of India, MP Govt. & Bank of India )

## NEW CORPORATE CIF MAKING PROCESS

### SELECT CRM SERVER

1- CLICK ON CIF CORPORATE-> NEW ENTITY-> CUSTOMER



## 2- ENTER THE FIELDS WITH VALID DATA 'GENERAL-> BASIC INFO'

**Finacle**  
Universal Banking Solution from Infosys

CIF Corporate > New Entity > Customer

General | Relationship | Preferences | Financial | Trade Finance | Basel Profiling

Basic Info | Identification Document | Contact | Group Details | Core Interface Details | Currency | Tax Certification Details

**General Details**

GCIF ID		Basel Profiling Required	--Select--
Corporate Name *		CIF ID *	
Short Name *		Relationship Start Date *	
Constitution Code *		Assigned Priority *	--Select--
Delinquent Customer	--Select--	Legal Entity Type	--Select--
Key Contact Person's Name *		Charge Level Code	
Corporate Segment *		Sub-segment *	--Select--
Website		Submit for KYC	N
Business Type *		Principal Place of Operation *	
Country of Incorporation		Notes	
Registration No.		Incorporation Date *	
Business Commencement Date		Region	
Primary SOL ID *		Relationship Type *	--Select--
Relationship Created By *	KP4001	Sector *	
Sub-sector *		Tax ID	
DSA ID		Entity Class *	--Select--
Fund Source *	--Select--	Remarks	

Save Submit Cancel

CIF Corporate > New Entity > Customer

General | Relationship | Preferences | Financial

Fund Source *		Remarks	NORMAL
Base CCY *	INR INR	Average Annual Income *	
Total Fund Base		Total Non-fund Base	
With Effect From		Customer Rating	
Rating Done On		Customer Creation Mode	
Customer Group *	--Select--	Customer Sub Group	--Select--
Preferred Native Language	--Select--	Health Code	--Select--
Native Language Code *	ENGLISH	Advance as on Date	
Tax Deducted at Source Customer ID		Tax Deducted at Source Table Code *	
Islamic Banking Customer	N	Zakat Deduction	--Select--
Asset Classification Control	--Select--	Customer Level Provisioning	N
Preferred Calendar	GREGORIAN	Occupation *	
Risk Category *	--Select--	Risk Category Date	
Purge Allowed	Y	Purge Remarks	
Caste	--Select--	Customer SWIFT Code	
SHG UNIQUE CODE		Manager's Opinion	
Bank SWIFT Code Indicator	--Select--		
Conversion Date			

Save Submit Cancel

Show Tips

**Finacle**  
Universal Banking Solution from Infosys

CIF Corporate > New Entity > Customer

General | Relationship | Preferences | Financial

Access Owner Group --Select-- Access Owner Business Center

Access Owner Segment --Select--

**Backend ID Details**

Available Backend ID's

Assigned Backend ID's

**Relationship Manager Information**

Primary Relationship Manager ID \*

Secondary Relationship Manager ID

Tertiary Relationship Manager ID

**E-Banking Details**

Enable E-Banking \* Y

**Introducer Details**

Introducer Status \*

Introduction Remarks

**CBMKYC Details**

KYC TYPE \*

CA Differs from OVD \*

Re-KYC N

CA Change Proof

KYC Date

KYC Review Date

Estimtd Trnover (Lakh) \*

Actual Turnover

Save Submit Cancel

Show Tips

3- CLICK ON 'IDENTIFICATION DOCUMENT' TAB THEN CLICK ON ADD IDENTIFICATION DOCUMENT DETAILS

IF PAN NO. NOT AVAILABLE THEN ENTER 'FORM60'

Identification Document Details

Add Identification Document Details Remove Identification Document Details

Document Code	Unique ID	Place of Issue	Issue Date	Expiry Date	Received On	Select
---------------	-----------	----------------	------------	-------------	-------------	--------

4- SELECT VALID DOCUMENT TYPE AND CLICK ON SAVE

Identification Document Details

Document Type \*

Document Code \*

Remarks

Mandatory Document

Place of Issue \*

Issue Date \*

In Document Verified

Document Type Description

Document Code Description

Scan Required

Document Reference \*

Country of Issue \*

Expiry Date

ID Issued Organization

Save Close

5- CLICK ON **CONTACT TAB-> ADDRESS-> ADD ADDRESS DETAILS**

Universal Banking Solution from Infosys

Customer Call : None  
Consult Call : None  
Rep Status : None  
Non-Telephony Rep

17/08/2024 | Menu Shortcut: Go

General | Relationship | Preferences | Financial

Basic Info | Identification Document | **Contact** | Group Details | Core Interface Details | Currency | Tax Certification Details

Address | Phone and E-Mail

Address Details

Preferred Address Type: Registered

Add Address Details | Delete Address Details | Copy Address Details | Swift Address Details

Address Details Listing

Address Type	Address Label	Start Date	City	State	Country	Select
--------------	---------------	------------	------	-------	---------	--------

6- FOR 'CITY / STATE/ COUNTRY /DISTRICT' ENTER FIRST THREE LETTERS WITH \* MARK AND CLICK ON SEARCHER  
NEW PAGE WILL OPEN 'AT LOCATION VALUE FIELD ENTER CITY/DISTRICT WITH % SIGN'AND SUBMIT IT.  
SELECT VALID DATA AND SAVE IT

Universal Banking Solution from Infosys

Customer Call : None  
Consult Call : None  
Rep Status : None  
Non-Telephony Rep

17/08/2024 | Menu Shortcut: Go

General | Relationship | Preferences | Financial

Basic Info | Identification Document | **Contact** | Group Details | Core Interface Details | Currency | Tax Certification Details

Address | Phone and E-Mail

Address Details

Preferred Address Type: Registered

Add Address Details | Delete Address Details | Copy Address Details | Swift Address Details

Address Details Listing

Search Address

Address Format: Free Text

Address Label: Registered

Address Line 2:

City: \*

Country: \*

District: \*

Address Valid From: 17/08/2024

Address Proof Received: --Select--

Hold Mail Indicator: N

Business Center Name:

Save | Close

Location List

Location Value: IND%

Submit | Clear | Close

Location List

Page 1 of 1

Location Value	Location Code
INDLWAT,KATTHIWADA,ALIRAJPUR,ALIRAJPUR	IA003
INDAPUR (DIST - PUNE)	INDA
INDAPUR (DIST RAIGAD)	INDAP
INDARSINGHKICHOWKI,ALIRAJPUR,ALIRAJPUR,ALIRAJPUR	IA001
INDEPENDENCE, IOWA (USA)	INDEP
INDERWA (DIST. KODERMA)	INDER
INDI,ALIRAJPUR,ALIRAJPUR,ALIRAJPUR	IA002
INDIAN TRAIL (NORTH CAROLINA)	INDIA
INDIANAPOLIS,INDIANA	IND
INDIRAPURAM (UP)	INDIR
INDLA,DHARAMPURI,DHARAMPURI,DHAR	ID004

Save | Submit | Cancel

Show Tips

7- CLICK ON **'PHONE AND E-MAIL-> ADD PHONE AND E-MAIL'**

Universal Banking Solution from Infosys

Customer Call : None  
Consult Call : None  
Rep Status : None  
Non-Telephony Rep

17/08/2024 | Menu Shortcut: Go

General | Relationship | Preferences | Financial

Basic Info | Identification Document | **Contact** | Group Details | Core Interface Details | Currency | Tax Certification Details

Address | Phone and E-Mail

Phone and Email Details

Preferred Contact No. Type: MOBILE PHONE 1

Preferred E-Mail ID Type: COMMUNICATION

Add Phone And E-Mail | Delete Phone And E-Mail | Copy Phone And E-Mail

Phone and E-Mail Details Listing

Phone No./Email ID	Type	Country Code	Area Code	Phone No.	Email ID	Select
--------------------	------	--------------	-----------	-----------	----------	--------

- 8- SELECT PHONE-> TYPE AS MOBILE PHONE 1 THEN SAVE IT  
\*PHONE NO. AS 'FIRST BOX-> 91, THIRD BOX 10 DIGIT MOBILE NO.'

Finacle Universal Banking Solution - x HO-Information Technology - O x Can't reach this page x +

https://mpgbdcfinx.boirb.net:47000/SSO/ui/SSOLogin.jsp

User: KP4001 Calendar: Gregorian Time Zone: IST Solution: CRMServer

Customer Call : None  
Consult Call : None  
Rep Status : Non-Telephony Rep  
17/08/2024 Menu Shortcut: Go

Finacle®  
Universal Banking Solution from Infosys

CIF Corporate > New Entity > Customer

General Relationship Preferences Financial

Basic Info Identification Document Contact Group Details Core Interface Details Currency Tax Certification Details

Address Phone and E-Mail

Phone and Email Details

Preferred Contact No. Type MOBILE PHO

Add Phone And E-Mail Delete Phone And E-Mail

Phone and E-Mail Details Listing

Phone No./Email ID Type

Phone No./Email ID \* E-mail Phone Type \* --Select--  
Phone No. \* Extension No.

Save Close

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Finacle Universal Banking Solution - x HO-Information Technology - O x Can't reach this page x +

https://mpgbdcfinx.boirb.net:47000/SSO/ui/SSOLogin.jsp

User: KP4001 Calendar: Gregorian Time Zone: IST Solution: CRMServer

Customer Call : None  
Consult Call : None  
Rep Status : Non-Telephony Rep  
17/08/2024 Menu Shortcut: Go

Finacle®  
Universal Banking Solution from Infosys

CIF Corporate > New Entity > Customer

General Relationship Preferences Financial

Basic Info Identification Document Contact Group Details Core Interface Details Currency Tax Certification Details

Address Phone and E-Mail

Phone and Email Details

Preferred Contact No. Type MOBILE PHO

Add Phone And E-Mail Delete Phone And E-Mail

Phone and E-Mail Details Listing

Phone No./Email ID Type

Phone No./Email ID \* Phone Type \* --Select--  
Phone No. \* Extension No.

Save Close

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Save Submit Cancel Show Tips

--Select--  
COMMTTELEX  
COMMUNICATION PHONE 1  
COMMUNICATION PHONE 2  
FAX3  
HOME PHONE 1  
HOME PHONE 2  
HOMETELEX  
MAILTELEX  
MOBILE PHONE 1  
MOBILE PHONE 2  
NREPHONE  
NRETELEX  
Pager  
REGISTERED OFFICE PHONE 1  
REGISTERED OFFICE PHONE 2  
REGTELEX  
TELE FAX 1  
TELE FAX 2  
TELEX  
WORK PHONE 1  
WORK PHONE 2  
WORKTELEX

- 9- AGAIN CLICK ON ADD PHONE AND E-MAIL AND SELECT E-MAIL-> TYPE AS COMMUNICATION THEN SAVE IT

The screenshot shows the Finacle CRM interface. The main window displays the 'Phone and Email Details' form. The form has a 'Phone No./Email ID' field and an 'Email ID' field. The 'Type' dropdown is set to 'COMMUNICATION'. The 'Save' button is highlighted with a blue arrow. The background shows the 'CIF Corporate > New Entity > Customer' page with tabs for 'General', 'Relationship', 'Preferences', and 'Financial'. The 'Phone and Email Details' tab is active, showing a list of phone and email entries.

- 10- CLICK ON 'CORE INTERFACE DETAILS'  
ENTER 'FREE TEXT 5-> REGULAR'  
FREE TEXT 7-> WALKIN'  
FREE TEXT15 (GENDER) -> M-MALE/ F-FEMALE/ O-OTHER'

The screenshot shows the Finacle CRM interface. The main window displays the 'Core Interface Details' form. The form has several fields for free text and dropdowns. The 'Free Text 5' field is set to 'REGULAR'. The 'Free Text 7' field is set to 'WALKIN'. The 'Free Text15 (Gender)' field is set to 'M-MALE/ F-FEMALE/ O-OTHER'. The 'Save' button is highlighted with a blue arrow. The background shows the 'CIF Corporate > New Entity > Customer' page with tabs for 'General', 'Relationship', 'Preferences', and 'Financial'. The 'Core Interface Details' tab is active, showing a list of core interface details.

11- NOW CLICK ON 'CURRENCY' TAB -> ADD CCY-> SAVE

Finacle®  
Universal Banking Solution from Infosys  
CIF Corporate > New Entity > Customer  
General | Relationship | Preferences | Financial  
Basic Info | Identification Document | Contact | Group Details | Core Interface Details | **Currency** | Tax Certification Details  
Add CCY | Remove CCY  
Currency Details List  
CCY | Credit Disc  
You're in Internet Explorer mode. Most pages work better in Microsoft Edge. [Leave](#) [Show in toolbar](#) [Learn more](#)  
**Currency Details**  
CCY \* INR\*  
Credit Discount Pcnt. \* 0%  
Withholding Tax Pcnt. \* 0%  
Withholding Tax Floor Limit \* 0  
Debit Discount Pcnt. \* 0%  
Preferential Expiry Date \* 31/12/2099  
[Save](#) [Close](#)

12- NOW CLICK ON 'TAX CERTIFICATON DETAILS'  
ENTER 'FOREIGN A/C TAX REPORTING REQUIRED' AS 'N'

Finacle®  
Universal Banking Solution from Infosys  
CIF Corporate > New Entity > Customer  
General | Relationship | Preferences | Financial  
Basic Info | Identification Document | Contact | Group Details | Core Interface Details | Currency | **Tax Certification Details**  
**Tax Certification Details**  
Foreign A/c. Tax Reporting Required -Select--  
Foreign Tax Reporting Status -Select--  
Next Foreign Tax Reporting Review Date  
Foreign Tax Reporting Country  
Last Foreign Tax Reporting Review Date  
Remarks

"For error shown below use process" ( from point 13 to point 19)

For the constitution code 51, Enter Beneficial Owner Details in Relationship Tab, under Relationship type- 'Other Relationship'

Or introducer details

- 13- Click on 'relationship tab-> other relationship -> Add relationship

The screenshot displays the Finacle Universal Banking Solution interface. The top navigation bar includes the user name 'KP4001', the calendar 'Gregorian', the time zone 'IST', and the solution 'CRMServer'. The main header shows the 'Finacle' logo and the text 'Universal Banking Solution from Infosys'. The breadcrumb trail is 'CIF Corporate > New Entity > Customer'. The 'Relationship' tab is selected, and the 'Relationship Details' sub-tab is active. A dropdown menu for 'Relationship Type' is open, showing the following options: --Select--, Beneficiary, Contact, Corporate Representative, Guarantor, Introducer, Other Relationship, and Shareholder. The 'Add Relationship' button is highlighted with a blue arrow. The 'Remove Relationship' button is also visible. The table below the dropdown has columns for 'CIF ID', 'Last Name or Corporate Na', and 'Bank Relation Type'. The 'Bank Relation Type' column has a 'Select' dropdown. At the bottom, there are 'Save', 'Submit', and 'Cancel' buttons, and a 'Show Tips' checkbox.



14- Select "cif type, entity type, user field 1" as applicable

The image displays two screenshots of the Finacle CRM interface, specifically the 'Other Relationship Details' form. The top screenshot shows the initial state of the form, and the bottom screenshot shows the 'Entity Type' dropdown menu open, highlighting the selection process.

**Top Screenshot: Initial State**

- CIF Type \***: Select (Retail)
- User Field 1**: Retail
- Last Name or Corporate Name \***: (Empty)
- Department**: --Select--
- First Name**: (Empty)
- Mobile No.**: (Empty)
- Work Phone No.**: (Empty)
- Preferred Contact No.**: (Empty)
- Gender**: --Select--
- User Field 2**: (Empty)
- User Field 4**: (Empty)
- Remarks**: (Empty)
- Entity Type \***: --Select--
- Designation**: (Empty)
- CIF ID**: (Empty)
- Title**: --Select--
- Home Phone No.**: (Empty)
- Fax No.**: (Empty)
- Preferred E-Mail ID**: (Empty)
- User Field 3**: (Empty)
- User Field 5**: (Empty)

**Bottom Screenshot: Entity Type Selection**

- CIF Type \***: Retail
- User Field 1**: --Select--
- Last Name or Corporate Name \***: (Empty)
- Department**: --Select--
- First Name**: (Empty)
- Mobile No.**: (Empty)
- Work Phone No.**: (Empty)
- Preferred Contact No.**: (Empty)
- Gender**: --Select--
- User Field 2**: (Empty)
- User Field 4**: (Empty)
- Remarks**: (Empty)
- Entity Type \***: Select (CONTACT, CUSTOMER, PROSPECT)
- Designation**: (Empty)
- CIF ID**: (Empty)
- Title**: --Select--
- Home Phone No.**: (Empty)
- Fax No.**: (Empty)
- Preferred E-Mail ID**: (Empty)
- User Field 3**: (Empty)
- User Field 5**: (Empty)

Finacle Universal Banking Solution

Calendar: Gregorian Time Zone: IST Solution: CRMServer

User: KP4001

Customer Call : None  
Consult Call : None  
Rep Status : Non-Telephony Rep

29/08/2024 | Menu | Shortcut

Go

Universal Banking Solution from Infova

CIF Corporate > New E

Relationship Details

Relationship Type \*

Other Relationship

CIF ID

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Other Relationship Details Listing

CIF Type \* Retail

Entity Type \* CUSTOMER

User Field 1 \* -Select-

Last Name or Corporate Name \* BENEFICIAL OWNER  
DIRECTOR - SINCE REGISTERD  
HOLDING COMPANY  
INDEPENDENT DIRECTOR  
NOMINEE DIRECTOR  
OTHER  
PARTNER  
PROMOTER DIRECTOR  
PROPRIETOR  
SHG MEMBER  
SUBSIDIARY COMPANY  
TRUSTEE

Designation

CIF ID

Title -Select-

Home Phone No.

Fax No.

Preferred E-Mail ID

User Field 3

User Field 5

Save Close Refresh

Save Submit Cancel

Show Tips

- 15- Enter last name of owner then click on searcher, new page will open in that enter CIF id of owner/introducer, than click on submit

Finacle Universal Banking Solution

Calendar: Gregorian Time Zone: IST Solution: CRMServer

User: KP4001

Customer Call : None  
Consult Call : None  
Rep Status : Non-Telephony Rep

29/08/2024 | Menu | Shortcut

Go

Universal Banking Solution from Infova

CIF Corporate > New E

Relationship Details

Relationship Type \*

Other Relationship

CIF ID

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Simple Lookup Advanced Lookup

Customer Last Name PATEL\*

CIF ID 004741582

Blacklisted -Select-

Negated -Select-

Suspended -Select-

Corporate Representative Identifier -Select-

Identification Document Type -Select-

Identification No.

Status -Select-

Submit Clear Close

Customer Search Results

Page 1 of 1

Last Name	CIF ID	Region	Status
PATEL	004741582		Approved

Save Submit Cancel

Show Tips

- 16- All the fields get auto fetch, select user field 1 as - beneficial owner, than click on save

Finacle Universal Banking Solution

User: KP4001 | Calendar: Gregorian | Time Zone: IST | Solution: CRMServer

Customer Call : None  
Consult Call : None  
Rep Status : Non-Telephony Rep

29/08/2024 | Menu Shortcuts

Go

Universal Banking Solution from Infova

CIF Corporate > New

Relationship Details

Relationship Type \*

Other Relationship

CIF ID

Relationship Details Listing

CIF Type \* Retail

User Field 1 BENEFICIAL OWNER

Last Name or Corporate Name \* PATEL

Department --Select--

First Name KAPIL

Mobile No. 91 7697899466

Work Phone No. 91 7697899466

Preferred Contact No. 91 7697899466

Gender M

User Field 2

User Field 4

Remarks

Entity Type \* CUSTOMER

Designation

CIF ID 004741582

Title MR.

Home Phone No. 0 917697899466

Fax No.

Preferred E-Mail ID kapilpate1438@gmail.com

User Field 3

User Field 5

Save Close Refresh

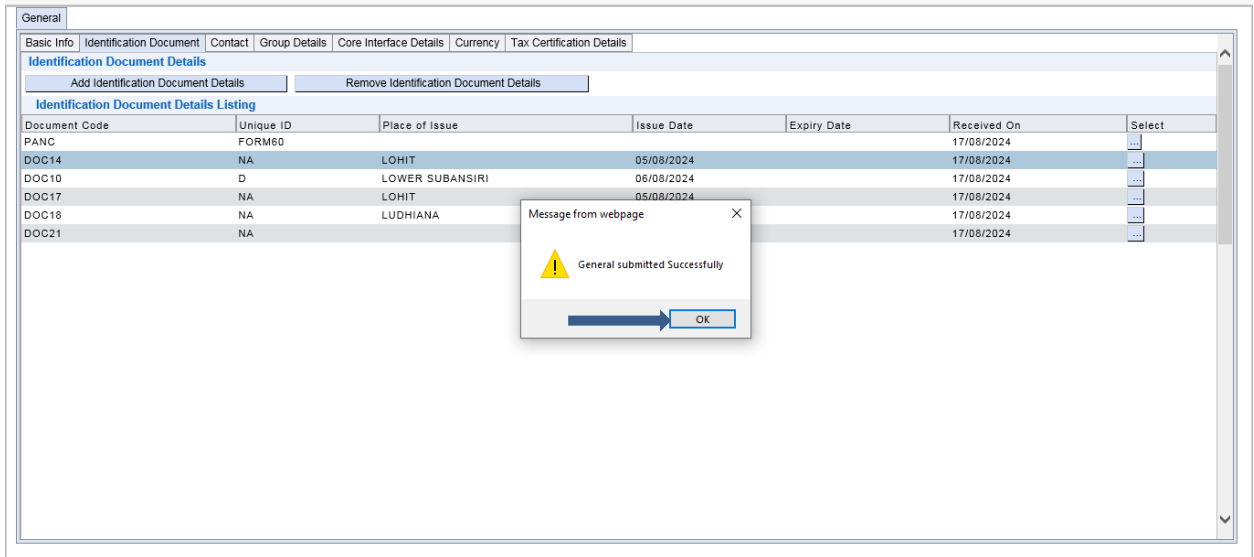
Save Submit Cancel

Show Tips

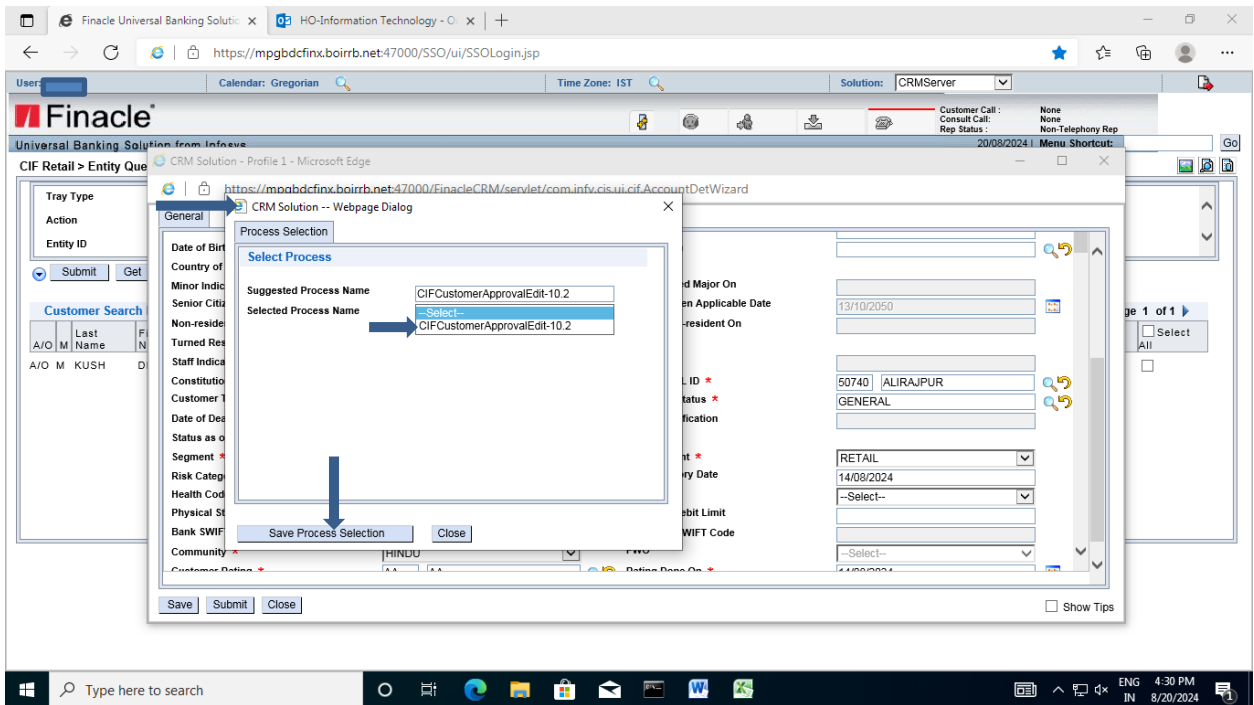
Type here to search

ENG US 13:58 29-08-2024

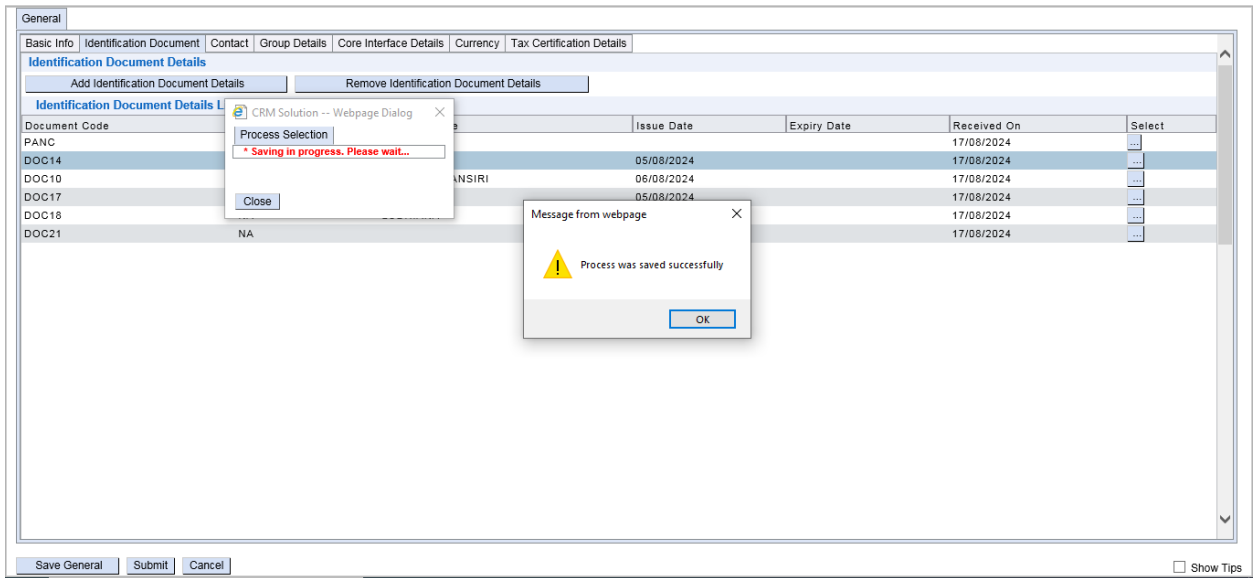
- 17- CLICK ON SUBMIT  
MESSAGE WILL BE SHOWN AS 'GENERAL SUBMITTED SUCCESSFULLY'  
CLICK ON OK



- 18- NEW POP UP WILL APPEAR  
SELECT 'SELECTED PROCESS NAME AS -> CIF CUSTOMER APPROVAL EDIT-10.2"  
THEN CLICK ON 'SAVE PROCESS SELECTION'



19- POP UP WILL APPEAR AS "PROCESS WAS SAVED SUCCESSFULLY"



20- IF USER CLICKED ON SAVE OPTION INSTEAD OF SUBMIT THEN THE CIF WILL MOVE TO HIS/HER SELF TRAY

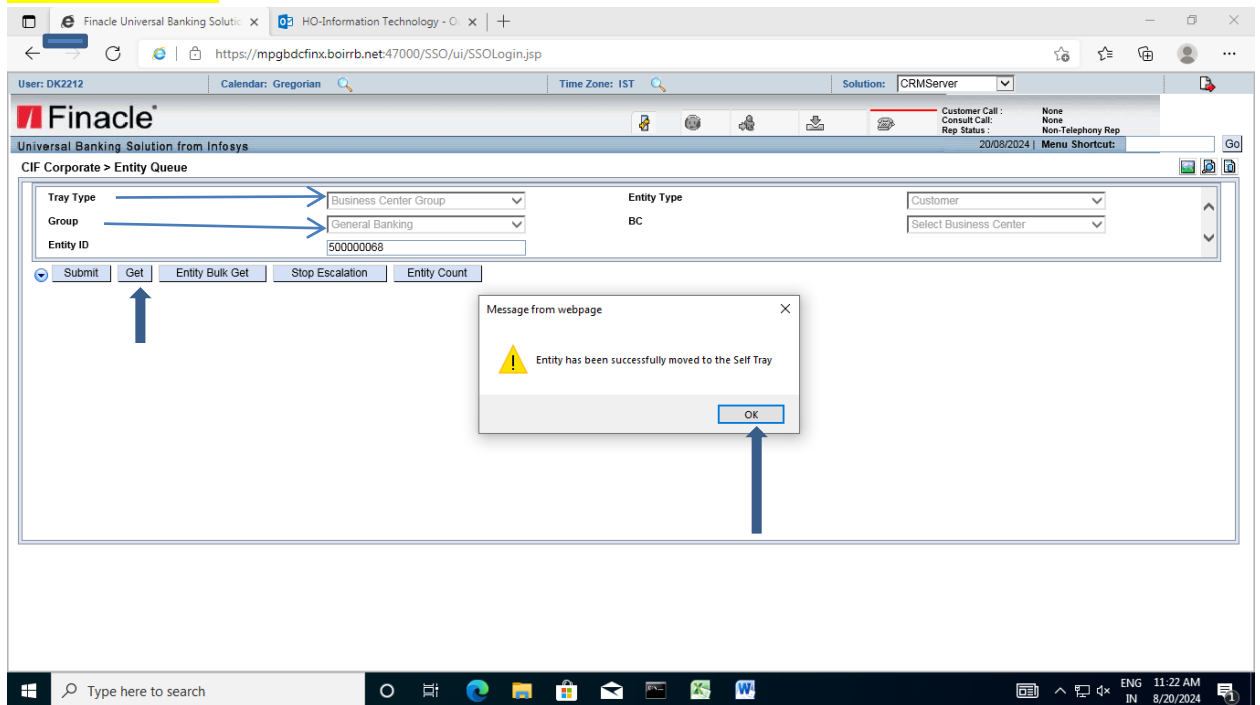
IN THIS CONDITION HE/SHE USED TO FOLLOW THE BELOW PATH

- CIF CORPORATE-> ENTITY QUEUE-> 'TRAY TYPE-> SELF' -> ACTION-> SAVED-> ENTER ENTITY ID (CIF)-> CLICK ON SUBMIT
- CORPORATE ENTITY DETAILS WILL APPEAR
- RIGHT CLICK ON CIF -> EDIT-> GENERAL DETAILS-> NOW CLICK ON SUBMIT

VERIFICATION OF CIF-> CIF IS IN SUBMIT STATUS

21- VERIFYING USER FOLLOW THE PATH

CIF CORPORATE-> ENTITY QUEUE-> 'TRAY TYPE -> BUSINESS CENTER GROUP' -> ACTION-> GENERAL BANKING-> ENTER ENTITY ID (CIF)-> CLICK ON GET



NOW THE CIF HAS BEEN MOVED TO SELF TRAY OF VERIFYING USER

CLICK ON OK

Finacle Universal Banking Solution x HO-Information Technology - C x +

https://mpgbdcfmx.boirrb.net:47000/SSO/ui/SSOLogin.jsp

User: [redacted] Calendar: Gregorian Time Zone: IST Solution: CRMServer

Customer Call : None  
Consult Call : None  
Rep Status : Non-Telephony Rep

20/08/2024 Menu Shortcut: Go

Finacle®

Universal Banking Solution from Infosys

CIF Corporate > Entity Queue

Tray Type: Self Entity Type: Customer

Action: Submitted For Approval

Entity ID: 500000068

Submit Get Entity Bulk Get Stop Escalation Entity Count

Corporate Entity Details

A/O	CIF ID	Corporate Name	Process Status	Stage Name	Incorporation Date	Record Status	Availability Reason	Maker	Owner	Assigned To Representative	Assigned By	Group Name	Select All
A	500000068	HR	Open	Approval Step	01/01/2010	Under Verification	Created	[redacted]	FinacleCRM ADMINISTRATOR	[redacted]			<input type="checkbox"/>

Page 1 of 1

Type here to search

ENG 11:23 AM IN 8/20/2024

22- 'CORPORATE ENTITY DETAILS' WILL APPEAR

Finacle Universal Banking Solution x HO-Information Technology - C x +

https://mpgbdcfmx.boirrb.net:47000/SSO/ui/SSOLogin.jsp

User: [redacted] Calendar: Gregorian Time Zone: IST Solution: CRMServer

Customer Call : None  
Consult Call : None  
Rep Status : Non-Telephony Rep

20/08/2024 Menu Shortcut: Go

Finacle®

Universal Banking Solution from Infosys

CIF Corporate > Entity Queue

Tray Type: Self Entity Type: Customer

Action: Submitted For Approval

Entity ID: 500000068

Submit Get Entity Bulk Get Stop Escalation Entity Count

Corporate Entity Details

A/O	M	CIF ID	Corporate Name	Process Status	Stage Name	Incorporation Date	Record Status	Availability Reason	Maker	Owner	Assigned To Representative	Assigned By	Group Name	Select All
A		500000068	HR	Open	Approval Step	01/01/2010	Under Verification	Created	[redacted]	FinacleCRM ADMINISTRATOR	[redacted]			<input type="checkbox"/>

Page 1 of 1

Type here to search

ENG 11:23 AM IN 8/20/2024

23- CLICK ON CIF ID

The screenshot shows the Finacle Universal Banking Solution interface. The browser address bar displays <https://mpgbdcfmx.boirrb.net:47000/SSO/ui/SSOLogin.jsp>. The page title is "CIF Corporate > Entity Queue". The interface includes a top navigation bar with the Finacle logo and various user information. Below the navigation bar, there is a form section with fields for "Tray Type" (Self), "Action" (Submitted For Approval), and "Entity ID" (500000068). The "Entity Type" is set to "Customer". Below the form, there are buttons for "Submit", "Get", "Entity Bulk Get", "Stop Escalation", and "Entity Count". The main section displays a table titled "Corporate Entity Details" with the following columns: A/O, M, CIF ID, Corporate Name, Process Status, Stage Name, Incorporation Date, Record Status, Availability Reason, Maker, Owner, Assigned To Representative, Assigned By, Group Name, and Select. The table contains one row with the following data: A, M, 500000068, HR, Open, Approval Step, 01/01/2010, Under Verification, Created, [Redacted], FinacleCRM ADMINISTRATOR, [Redacted], [Redacted], [Redacted], and a checkbox. A blue arrow points to the "CIF ID" column in the first row.

A/O	M	CIF ID	Corporate Name	Process Status	Stage Name	Incorporation Date	Record Status	Availability Reason	Maker	Owner	Assigned To Representative	Assigned By	Group Name	Select
A	M	500000068	HR	Open	Approval Step	01/01/2010	Under Verification	Created	[Redacted]	FinacleCRM ADMINISTRATOR	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>

24- VISIT ALL PAGES 'OR' CHECK ALL DETAILS



THEN CLICK ON 'CROSS-X'

Finacle Universal Banking Solution - CRM Solution - Profile 1 - Microsoft Edge

https://mpgbdcfmx.boirrb.net:47000/FinacleCRM/servlet/com.infy.cis.ui.corpcf.CorpCreateDetWizard

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General Relationship Preferences Financial

Basic Info Identification Document Contact Group Details Core Interface Details Currency Tax Certification Details

General Details

GCIF ID

Corporate Name

Short Name

Constitution Code

Delinquent Customer

Key Contact Person's Name

Corporate Segment

Website

Business Type

Country of Incorporation

Registration No.

Business Commencement Date

Primary SOL ID

CIF ID

Relationship Start Date

Assigned Priority

Legal Entity Type

Charge Level Code

Sub-segment

Principal Place of Operation

Notes

Incorporation Date

Region

Relationship Type

Close

Corporate Summary

Incorporation Date

CIF ID

Work Phone No.

Website

Business Type

Tax Certification Details

Foreign A/c. Tax Reporting Required

Foreign Tax Reporting Status

Next Foreign Tax Reporting Review Date

Foreign Tax Reporting Country

Last Foreign Tax Reporting Review Date

Remarks

Close

Entity Information Summary

Corporate Summary

Incorporation Date

CIF ID

Work Phone No.

Website

Business Type

25- CLICK ON 'CURRENT PROCESS STEP'

The screenshot shows the Finacle Universal Banking Solution interface. The top navigation bar includes the Finacle logo, user information, calendar, time zone, and solution dropdown. The main content area is titled 'CIF Corporate > Entity Queue'. It features a form with fields for 'Tray Type' (Self), 'Action' (Submitted For Approval), and 'Entity ID' (500000068). Below the form is a table of 'Corporate Entity Details' with columns: A/O, M, CIF ID, Corporate Name, Process Status, Stage Name, Incorporation Date, Record Status, Availability Reason, Maker, Owner, Assigned To Representative, Assigned By, Group Name, and Select. The table contains one row with data: A, M, 500000068, HR, Open, Approval Step, 01/01/2010, Under Verification, Created, [redacted], FinacleCRM ADMINISTRATOR, [redacted], [redacted], [redacted], and a checkbox. Below the table is a 'Current Process Step' tab. The 'Current Process Step' tab shows a 'Corporate Summary' with fields: Incorporation Date (01/01/2010), CIF ID (500000068), Corporate Name (HR), Website, and Business Type. A blue arrow points to the 'Current Process Step' tab.

26- CKICK ON LINK 'CORPAPPROVE:-PROCESS TIME'

The screenshot shows the Finacle Universal Banking Solution interface, similar to the previous one. The 'Current Process Step' tab is active. Below the 'Corporate Summary' fields, there is a link labeled 'Current Process Step : 1' with a sub-link 'CorpApprove :- Process Time : 1 Days' and a due date 'Due Date 18/08/2024 01:01:00 PM'. A blue arrow points to this link. The 'View Notes' link is also visible on the right side of the tab.

27- NEW PAGE WILL APPEAR AS 'APPROVAL FORM'  
SELECT DECESION AS 'APPROVE'

CLICK ON SAVE APPROVAL FORM

The screenshot shows the Finacle CRM interface with the 'Approval Form' dialog box open. The form contains the following fields:

- CIF ID: 500000068
- Corporate Name: HR
- Short Name: GB
- Incorporation Date: 01/01/2010
- Decision: Approve

A 'Save Approval Form' button is located at the bottom of the dialog box. The background interface shows the 'CIF Corporate > Entity' section with a table of corporate entities.

28- NOW THE CIF IS VERIFIED SUCCESSFULLY

The screenshot shows the Finacle CRM interface with the 'CIF Corporate > Entity Queue' section. A message box is displayed in the center, stating 'Approval Form was saved successfully.' The background interface shows a table of corporate entities with the following columns:

A/O	M	CIF ID	Corporate Name	Process Status	Stage Name	Incorporation Date
		500000068	HR	Submitted For Approval		01/01/2010

- NOW LINK THE CIF TO CORE SERVER BY MENU "HCCFM"

## DELETION

- If user want to cancel the modify cif or new cif which is in 'saved status'

"ENTITY QUEUE -> SELF TRAY "SELF" -> ACTION "SAVED" -> ENTITY ID (ENTER CIF ID) -> SUBMIT -> CLICK ON CHECK BOX-> RIGHT CLICK ON CIF -> ENTITY -> SELECT DELETE"

The screenshot displays the Finacle Universal Banking Solution interface. The browser address bar shows the URL: <https://mpgbdcfinx.boirb.net:47000/SSO/ui/SSOLogin.jsp>. The page title is "Finacle Universal Banking Solution from Infosys". The user is logged in as "User: KP4001". The solution is set to "CRMServer". The date is "30/08/2024". The menu shortcut is "Menu Shortcut: Go".

The main section is titled "CIF Corporate > Entity Queue". It contains a form with the following fields:

- Tray Type: Self
- Action: Saved
- Entity ID: 500000191

Below the form are buttons: Submit, Get, Entity Bulk Get, Stop Escalation, and Entity Count.

The "Corporate Entity Details" table shows the following data:

A/O	M	CIF ID	Corporate Name	Process Status	Stage Name	Incorporation Date	Record Status	Availability Reason	Maker	Owner	Assigned To Representative	Assigned By	Group Name	Select
A/O	M	500000191	F			01/01/2010	Draft	Created						<input checked="" type="checkbox"/>

A right-click context menu is open over the first row, showing the following options:

- View
- Edit
- New
- Entity
- Assign
- Transfer
- Delete

The "Entity Information Summary" section shows the following details:

Corporate Summary	
Incorporation Date	01/01/2010
CIF ID	500000191
Corporate Name	F
Website	