



Application for Employment

Please complete all sections of the application form as the information provided on this form will be used as part of the selection process. If you wish to apply for more than one job, a separate application form must be completed for each job opening. PAX Technology (the "Company") is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, national origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical or mental disability.

PERSONAL DETAILS:

Title: Last Name: First Name:

Address:

City, State:

Zip Code:

CONTACT INFORMATION:

Cell Phone: Home Phone:

Email:

How much notice is required by your present employer?

For internal applications:

Staff number:

Internal telephone extension:

If applying as a referral:

Reference:

Job Title:

Are you eligible to work in the US? Please see the further particulars where you can obtain information about the documentation required.

___ Yes

___ No



EDUCATIONAL HISTORY

Please start with your most recent education, continuing on a separate sheet if necessary.

Dates		School, College or University	Examinations taken, results/grades obtained. Scholarships or other distinctions. Please state the title of any thesis if applicable.
From	To		

OTHER TECHNICAL, PROFESSIONAL, OR OCCUPATIONAL TRAINING/COURSES ATTENDED

(i.e. those not covered in the previous section) Please start with your most recent training.

Dates		Institute or Employer	Type of Training e.g. Full time, Part time, Distance Learning	Subjects Studied and Qualifications Gained
From	To			



MEMBERSHIP OF PROFESSIONAL INSTITUTES OR SOCIETIES (if appropriate)

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EMPLOYMENT HISTORY

Please provide details of all previous employment, starting with your most recent employer.

Dates		Employer's Name and Address	Position(s) held	Reason for Leaving	Current / Final Salary
From	To				



Briefly describe the job duties and job responsibilities of your present employment, or any other position which you have held that you consider relevant to this application. Please provide details and evidence of how you meet the stated job specifications of this job opening. Please continue on a separate sheet if necessary.



ADDITIONAL INFORMATION

Any information which you think is relevant but is not covered elsewhere please write on a separate sheet and attach to the application form.

Have you attached any continuation sheets to this application?

____ Yes ____ No

REFERENCES

Please provide the names and addresses of people to whom we may contact for information about your work, experience and attendance record and indicate your relationship to the reference. Please refer to the recruiting information to confirm the number of references required for this vacancy. One reference must be your most recent or current employer (if previously employed). If you have just left school/college, you may submit references from teachers and/or professors.

If any reference knows you by a different surname, please list here: _____

1	Most recent/current Employer	2	Company name:	3	Company name:
	Company Name:		Contact person:		Contact person:
	Contact person:		Relationship:		Relationship:
	Relationship:		Address:		Address:
	Address:				
	Phone number:		Phone number:		Phone number:
	Fax:		Fax:		Fax:
	Email:		Email:		Email:
	Can we contact this reference before interview? Yes No		Can we contact this reference before interview? Yes No		Can we contact this reference before interview? Yes No

If you are offered a position, please note it is PAX Technology policy to obtain the most current employer reference before the written offer of employment can be sent out.



ADDITIONAL QUESTIONS:

Yes	No	
_____	_____	May we contact your current employer for references?
_____	_____	If hired, will you be able to travel if needed?
_____	_____	Will you be able to perform the essential job functions for the position you are applying for with or without reasonable accommodation?
_____	_____	Do you now or in the future require visa sponsorship to continue working in the United States?
_____	_____	Do you have a reliable method of getting to work?
_____	_____	If you are required to relocate, do you need relocation assistance?
_____	_____	Have you ever been convicted of any criminal offences (felony or misdemeanor)? If yes, please explain the situation.

What hours and days can you work? _____

Languages you speak and write fluently? _____

Where did you hear about this position? _____



The above information is true and correct. I understand that, in the event of my employment by the Company, I shall be subject to dismissal if any information that I have given in this application is false or misleading or if I have failed to give any information herein requested, regardless of the time elapsed after discovery.

I authorize the Company to inquire into my educational, professional, and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to the Company and will hold the Company and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information. I further authorize the Company to obtain any credit, criminal background check and consumer check.

In consideration of my employment, I agree to conform to the rules and regulations of the Company. I acknowledge that I must sign and maintain a signed copy (when updates are made) for an employee handbook and Confidentiality agreement and other items of that nature. I must have a successful completion of a standard background check and potential drug screen evaluation if required.

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I understand that nothing in this employment application, the granting of an interview or my subsequent employment with the Company is intended to create an employment contract between myself and the Company. I further agree that either I or the Company may terminate my employment with or without cause and with or without prior notice, at any time. Finally, I understand that no one other than the Management of the Company has the authority to enter into any agreement for employment for any specified period of time, or to otherwise alter the foregoing.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9.

I hereby acknowledge that I have read and agree to the above statements.

Signature

Date

Please ensure you return the completed application form to the relevant Recruitment Coordinator at the address specified in the job opening information or to jobs@pax.us.