



SSM Institute of Engineering and Technology

Dindigul - 624 002

www.ssmiet.ac.in

Ref: SSM IET /105/ EST /ECE/2015

6.7.2015

To

Ms.T.Leela Priyadharshini
12, Sannathi Street
Ramanathapuram.

Dear Madam,

Sub: Appointment order

We are pleased to appoint you as Teaching Assistant in the department of Electronics and Communication Engineering from the academic year 2015 – 2016.

You are required to follow the following terms and conditions during your association with SSM Institute of Engineering and Technology.

1. You shall draw a consolidated salary of Rs.10000/- per month, HRA Rs.1000 includes.
2. You shall be on probation for a period of one year, which can be extended further, or you may be terminated earlier at the discretion of the management. You shall, however, continue to be on probation till you are confirmed in writing by the management.
3. A notice of three months, on your side is required for relief / termination of service or on payment of three months salary in lieu thereof, and in case of failure on your part to do so, the management will be entitled to recover the requisite amount either by withholding your salary to that extent or otherwise, as may be necessary.
4. You shall be eligible for increment only on completion of probation and regular increment would be on appraisal of your performance by your superiors periodically.
5. Your continuation in the employment will always be subject to your physical and mental fitness.
6. You have to work and discharge your duties assigned to you from time to time by your superiors.



D. J. SENTHIL KUMARAN, M.E., Ph.D., (NUS)
Principal

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JOINING REPORT

Date: 6.7.2015

From

T. LEELA PRIYADHARSINI
12, SANNATHI STREET
RAMANATHAPURAM.

To

The Principal,
SSM Institute of Engineering and Technology,
Dindigul – 02.

Sir,

As per the directions given in the appointment order, I hereby report for duty as Assistant Professor in the department of ECE in FN/AN of 6.7.2015 I would like to extend my sincere gratitude to the management and the superiors for this opportunity and I am pleased to accept the offer.

I assure that I will discharge my duties and responsibilities with utmost satisfaction.

Thank you,
Yours faithfully,

P. Lelyathi
(T. Leela priyadharsini)



D. D. Senthil Kumar, M.E., Ph.D., (NUS)
Principal
SSM Institute of Engineering and Technology
Kuttathupatti Village, Sindalagundu (Po),
Palani Road, Dindigul - 624 002.