

## SSM

# Institute of Engineering and Technology Dindigul

### **HAND BOOK 2020-2021**

Name	***************************************
Branch &	Year Section:
Roll No.:	Register No.:
Address:.	***************************************
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Dindigul-Palani Highway, Dindigul- 624 002.

Ph: 0451-2448800-2448899 Fax: 0451-2448855

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Dr.D.SENTHIL KUMARAN, M.B., Ph.D., (NUS)
Principal
Principal

SSM Institute of Engineering and Technology Kuttathupatti Village Sindalagundu (Po), Palani Road, Dindigul 624 002.

#### CONTENTS

- SSM Educational Trust
- Vision & Mission
- Profile of the Institute
- Faculty- Teaching Staff
- Non- Teaching Staff
  - 1. Technical
  - 2. Office
- General Instructions
  - Guidelines to Students
  - > Ragging Act
  - > Class Room Culture
  - Dress Code
  - > Mentor System
  - > Leave Letter, Permission & Absenteeism
  - Examination Rules
  - > Tips for Examinations
  - > Scholarship
  - Library Rules
  - Hostel Rules
  - > Transport Facility
  - > Computer Center and Language Laboratory
  - > Soft skills and Communication Skills
  - Employability Skills
  - ➢ Gender Cell
  - Placement Cell
  - > Entrepreneurship Development Cell
  - > Institute Industry Interface Cell
  - Community Activities
- Working Hours & Contact Details
- No Dues Form

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DI.D. SENTHIL KUMARAN, M.E., Ph.D., (NUS)

SSM Institute of Engineering and Technology Rutisthupatti Village, Sindalagundu (Po), Paiani Road, Dindigul - 624 002.

#### **VISION & MISSION**



#### VISION

"To provide world class technical education to all students aspiring for engineering profession and to occupy one among the top ten technical institutions in the country by 2020."

#### MISSION

"To nurture the students with creativity, research orientation and finest qualities in order to excel in the corporate world and business both in national and global arena."

#### **Goals Cherished at SSMIET**

- 1. Uncompromising punctuality and sincerity
- 2. Excellence in educational quality
- 3. Suitable placement or higher education or entrepreneurship
- 4. Research and development activities
- 5. Good communication skills
- 6. Professional ethics and moral values
- 7. Being smart and energetic
- 8. Leadership qualities
- 9. Sense of belongingness to the society and country
- 10. Respect for fellow human beings and nature

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#### VALUE ADDED COURSES

- Business English Certificate Course (BEC).
- **Robotics Training**
- MATLAB & its applications
- Microsoft Certification in association with Purple Leap, Bangalore
- Pro E (Design Engineering Software) course
- **GATE** coaching
- CNC training
- Two wheeler and four wheeler maintenance
- ANSYS, CFD training
- Refrigeration & Air-conditioning

#### ADDITIONAL FACILITIES

- Mineral water plant
- Air conditioned seminar halls
- Canteen cum stationery store
- **ATM**
- Dispensary
- Training & Placement cell
- Auditorium

#### PROFESSIONAL MEMBERSHIPS / CLUBS

- ISTE Chapter, ISTE Students Chapter
- CSI Chapter
- IETE Students Chapter
- SAE-Society of Automotive Engineers
- Entrepreneurship Development Cell
- WEC Women's Empowerment Cell
- Industry Institute Interface Cell
- IAM Immortal Auto Mobilians Automobile
- BOYCE Begetters Of Ybidis Civil Engineeria Civil
- ICON Innovative Contributors **ECE**
- ELITE Electrifying learners & Inspiring Talents in Engineering EEE
- **CSE** -INVENIO
- THEME Technically Harvested Emperors of Mechanical Engineering Mechanical
- CSC Community Service Club
- NSS National Service Scheme
- YRC Youth Red Cross
- Music Club
- Young Innovators Club
- Tamil Mandram



Dr.D.SENTHIL KUMARAN, M.E., Ph.D., (NUS) SSM Institute of Engineering and Technology Kuttathupatti Village, Sindalagundu (Po), Palani Road, Dindigul- 624 002.

#### **Department of Electronics and Communication Engineering**

1.	Dr.S.Karthigai Lakshmi, M.E., Ph.D.,	Professor and Head
2.	Dr.G.Mohanbabu, M.E., Ph.D.,	Asso. Professor
3.	Dr.C.Sujatha, M.E., Ph.D.,	Asso. Professor
4.	Dr. K. Vinothkumar, M.E., Ph.D.,	Asso. Professor
5.	Dr. K. Rajesh, M.E., Ph.D.,	Asst. Professor
6.	Mr.S.Dhamodharan, M.E., MIETE.,(Ph.D.),	Asst. Professor
7.	Mr.V.P.Jay Fantin, M.E., (Ph.D.),	Asst. Professor
8.	Mr.R.Carol Praveen, M.E., (Ph.D.),	Asst. Professor
9.	Mr.M.Manikandan, M.E., MIETE., (Ph.D.),	Asst. Professor
10.	Mr.K.S.Arun Kumar, B.Tech., M.Tech.,	Asst. Professor
11.	Mr.S.Jayakumar, M.E., MISTE., (Ph.D.),	Asst. Professor
12.	Mr.M.Prem Kumar, M.E., (Ph.D.),	Asst. Professor
13.	Mr.V.Jeevanantham, M.E.,(Ph.D.),	Asst. Professor
14.	Mr.S.R.Ashok Kumar, M.E., (Ph.D.),	Asst. Professor
15.	Mrs.M.Jeyalakshmi, B.Tech., M.E., (Ph.D.),	Asst. Professor
16.	Mrs.A.Geetha, B.Tech., M.E.,	Asst. Professor
17.	Mrs.G.Saranya, M.E.,	Asst. Professor
18.	Mr.J.Vetri Mani Kumar, M.E.,	Asst. Professor
19.	Mr.V.P.Gokulan, M.E.,	Asst. Professor
20.	Mr.S.Karthik, M.E.,	Asst. Professor
21.	Mr.R.Senthil Kumar, M.E.,	Asst. Professor
22.	Mrs. A. Parameswari, M.E.,	Asst. Professor

#### **Department of Electrical and Electronics Engineering**

1. Dr. K.Vijayakumar, M.E., Ph.D.,	Professor & Head
2. Dr. N. Balamurugan, M.E., Ph.D., MISTE, MIAENG	Asst. Professor
3. Mr. V. Sivakumar, M.E., (Ph.D.), MISTE, MIAENG	Asst. Professor
4. Mr. D. Manoj, B.E., M.Tech, MISTE, MIAENG, (Ph.D.),	Asst. Professor
5. Mr. G. Satheesh Kumar, M.E., MIAENG, (Ph.D.),	Asst. Professor
6. Mr. T. Arul Kumar, M.E., (Ph.D.),	Asst. Professor
7. Mr. P.R. Surya, M.E., MIAENG.,	Asst. Professor
8. Mr. P. Siva Subramanian, M.E., MIAENG, (Ph.D.),	Asst. Professor
9. Mr.B.Mari Sekar, M.E., MIAENG., (Ph.D.),	Asst. Professor
10. Mr.R. Karthick, M.E., (Ph.D.),	Asst. Professor

#### **Department of Mechanical Engineering**

- 1. Dr.G.Sankaranarayanan, M.E., Ph.D
- 2. Dr.S.Joseph Dominic Vijayakumar, M.E., Ph.D, MISTE,
- 3. Dr.V.Kandavel, M.E., Ph.D, MISTE,
- 4. Dr.M.Sabareeswaran, M.E., Ph.D.,
- 5. Dr. M.Muthukannan, M.E., Ph.D.,

6. Dr.R.Subhaa, M.E., Ph.D.,

Professor and Head

Asso. Professor

Asso. Professor

Asso. Professor

Asso. Professor

Asst. Professor

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#### **Department of Library**

1. Dr. K. Sudha, M.Com., M.L.I.Sc., M.Phil., Ph.D.,

Librarian

#### **Department of Physical Education**

1. Mr. S.Jeyakumar, M.A., M.PEd.,

**Physical Director** 

#### **Department of Placement and Training**

1. Mr. Sangiah, B.E.,

Placement Trainer

#### **NON-TEACHING STAFF**

#### STAFF - TECHNICAL

#### **Department of Automobile Engineering**

Mr.A. ArockiaSathyaruban, D.M.E.,
 Mr. S. Jeya Prathap, I.T.I.,
 Technical Assistant

#### **Department of Civil Engineering**

Mr. R. Dinesh, I.T.I.,
 Mr. M. Balasubramani, B.E., M.Tech.,
 Mr. R. Thirupathi, D.C.E.,
 Technical Assistant
 Technical Assistant

#### **Department of Computer Science and Engineering**

Ms. M. Pavithra, B.E.,
 Mr. X. Franklin Aro, B.E.,
 Technical Assistant
 Technical Assistant

#### **Department of Electronics and Communication Engineering**

Mr. A. Issack, D.E.C.E., (AMIE).,
 Mrs. R. Soundirapandiammal, I.T.I., B.C.A
 Mr. R. John Baskaran, B.E.,
 Mr. P. Rajesh, D.C.S.E.,
 Technical Assistant
 Technical Assistant

#### **Department of Electrical and Electronics Engineering**

1. Mr. S.R. Karikalan, D.E.C.E., Technical Assistant

Mr. K.G. Murugan, D.E.E.E.,
 Mr. J. Christhu Raja, D.E.E.E.,
 Technical Assistant

Dr.D. SENTHIL KUMARAN, M.E., Ph.D., (NOS)

Principal

SSM Institute of Fac-

SSM Institute of Engineering and Technology
Kuttathupatti Village, Sindalagundu (Pol.

#### **GENERAL INSTRUCTIONS**

#### **GUIDELINES TO STUDENTS**

The rules and regulations of the college may undergo changes from time to time depending on the need and the emerging situation. Students and parents are expected to update themselves with the latest rules and regulations. Every student is expected to follow the rules and regulations of the college and maintain strict discipline. Right from inception, SSMIET maintains a high standard of discipline. Students should learn to admire the intention of the college as the rules and regulations are for the benefit of students.

- 1. Be courteous and greet faculty and staff members while meeting them in the campus.
- 2. Meet the Principal/HoD/Faculty only during the break.
- 3. Plan any religious activity during weekends or holidays.
- 4. Attend all functions, meeting, and take part in extra-curricular activities conducted by the College.
- 5. Conduct yourself, wherever you are, in such a way to earn a good name for the college.
- 6. Avoid smoking/chewing bubble gum/consuming alcohol/tobacco products inside the campus.
- 7. Do not indulge in any kind of celebrations without prior permission from the management and breach of this would be viewed seriously.
- 8. Periodical reports of the students would be sent regularly to the parents / guardian and they are expected to meet the HoD/Principal for any discussion regarding the same.
- 9. Exchange of cards/ mail/ long conversations should be avoided with the opposite sex.
- 10. On all occasions, girls have to occupy the first half of the bus and the second half should be occupied by boys. Proper discipline should be maintained inside the bus while travelling.
- 11. It is prohibited to walk on lawns, pluck flowers or damage any plant and scribbling on walls of classes, wash rooms, labs, workshops, canteen and hostel premises and on furniture would attract severe punishment which leads to immediate termination from the institute.
- 12. All have to strictly follow certain rules such as:
  - a. Not to throw any wrapper or tea cups inside the campus.
  - b. Not to create noise in the corridors.
  - c. Not to call anyone by nick names offending the person.
  - d. Not to call anyone from one corridor to another at a high pitch voice.



#### **CLASS ROOM CULTURE**

#### Students are strictly expected

- To be polite, dignified, neat and obedient. 1.
- To be seated in the lecture hall, five minutes before the commencement of the class.
- To stand up as a mark of respect when a faculty enters or leaves the class room. 3.
- To maintain discipline and silence inside the lecture hall/drawing hall / labs / workshops / college bus. 4.
- Not to loiter outside the classroom during the working hours.
- To bring their own calculators, drawing instruments, charts, data book etc., whenever needed. 6.
- To take care of their belongings and not to bring any valuable items to the college. 7.
- Not to use MOBILE/ CAMERA inside the college campus/college bus.
- To avoid chewing bubble gum, chocolate and any edible items during working hours.
- 10. To wear their own lab coats and bring observation notebooks and record note books to the labs/classes regularly.
- 11. To submit the record of experiments done in a practical session in the following lab session itself.
- 12. To be very attentive while doing their lab experiments.
- 13. To complete the experiments within the time limit.

#### **DRESS CODE**

#### Students are advised

- To wear their identity cards as soon as they enter the campus and continue to do so until they leave the campus and also during travel by the college bus.
- To wear the identity card continuously displayed and not hidden, inside the shirt pockets.
- 3. Not to wear identity card belonging to others and not to indulge in any malpractice that will invite severe action.
- 4. To get a new ID card from the college office, within a week of losing the original ID card. In the mean time wear temporary ID card.
- To wear clean appropriate clothes.

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- 6. To wear formal pants with formal shirts tucked in properly in the case of boys/ churidhars with neatly pinned dhuppatas in the case of girls.
- 7. Not to wear T-Shirts/ Jeans and other casuals.
- 8. Not to wear fancy /wide belts but simple formal belts with small buckles.
- 9. Not to sport a beard/French beards and long hair but come neatly shaved with neat hair cut in the case of boys.

15

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Home

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#### **LEAVE LETTER, PERMISSION & ABSENTEEISM**

Attendance is taken at the beginning of every period by the respective faculty handling the class. Any student who comes late to class or who is not present while taking the attendance will be marked absent for that session.

- 1. Students who come late or absent themselves for any period in the forenoon / afternoon will be treated absent for half a day.
- 2. Students can avail leave only after getting prior permission except during sudden sickness or unforeseen circumstances.
- 3. Students who need one day leave should get permission from the mentor and class-in-charge. During emergency situation, it should be informed to the mentor and approval should be obtained on the very next day itself.
- 4. Students who need leave for two days should get permission from the mentor, class in-charge and the HoD.
- 5. Students who need more than two days leave should get permission from the mentor, class incharge, HoD and the Principal.
- 6. Leaving message over telephone/E-mail/Fax is not encouraged.
- 7. For one day sick leave or leave due to unforeseen circumstances, a leave letter signed by the Parent/Guardian/Warden should be submitted to the HoD, on the very next day itself, when the student reports to the college.
- 8. For the leave which extends for 2 days continuously, the leave letter signed by the Parent/Guardian/Warden must reach the class-in-charge or HoD or Principal through a messenger and the parent should confirm the same through phone to the college office number (0451-2448800). However, following this telephone message, if the leave letter does not reach on the second day, the leave will be treated as absence.
- 9. If a student is absent for **5 cumulative working days** continuously or at random in that semester without prior permission, his/her Parents will have to meet the HoD/ Principal. Only then he/she will be permitted to attend the classes.



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- 9. Students involving in malpractices during unit tests/internal tests/model examination will be punished by awarding no marks for all the subjects appeared during the respective unit tests/internal tests/ model exam while calculating internal marks.
- 10. Students must be in their allotted seats 10 minutes before the commencement of the examination.
- 11. Students indulging in malpractice during semester examination will be dealt as per Anna university norms.
- 12. Students are not allowed to use programmable calculators like Casio, Elektronika etc...
- 13. Students are expected not to write or scribble anything on the question paper.
- 14. Students will not be allowed to leave the hall before the completion of the examination time.

#### **TIPS FOR EXAMINATIONS**

- 1. A neat handwriting gives a good impression.
- 2. The first answer written in the answer paper should be written in the best possible manner.
- 3. Sub-titles give a blue print of the answer.
- 4. Answer all the required number of questions. Do not omit any questions.
- 5. Drawing Charts and figures help score high marks.
- 6. Figures drawn should have titles.
- 7. Avoid long paragraphs. Short paragraphs with suitable sub-titles will fetch more marks.
- 8. Try to write answers in correct sequences. (i.e.) Answer the questions in the increasing sequence.
- 9. Write the question numbers and sub-division numbers correctly as given in the question paper.
- 10. Leave some space between two answers.
- 11. Number of lines written on a page and the size of letters should be normal.
- 12. Short and simple sentences will minimize the probability of mistakes.
- 13. Write the Register Number and Subject Code correctly in the space allotted.
- 14. Mention the total number of pages written.
- 15. Avoid writing anything offensive or funny, which is outside the scope of your answer.

16. Revision of answers at the end is mandatory.



#### **Working Hours**

On all working days: 8.30 a.m. to 7.00 p.m.

#### **Lending and Borrowing Books**

Borrowing of books is regulated as follows:

• Faculty : 8 Books

• Non-Teaching Staff : 2 Books

• I & II year Students : 2 Books

• III & IV year students: 3 Books

ME students : 4 Books

#### **Guidelines to the users:**

- 1. All the users must register their names while entering the library using their Bar-coded ID cards.
- 2. ID cards are not transferable. Members are responsible for the books borrowed on their ID cards.
- 3. ID card has to be produced at the time of borrowing books.
- 4. The books borrowed have to be returned on or before the due date. Defaulters have to pay the prescribed fine for each book.
- 5. Loss of ID card should be reported immediately to the Librarian in writing.
- 6. As library is meant for silent reading and reference, the users are expected to maintain the same.
- 7. Personal belongings, text books and any printed materials cannot be taken inside the library. However, plain white sheets are allowed to take relevant notes.
- 8. Strict discipline must be maintained in the Library.
- 9. Students are instructed to handle books and reading materials very carefully. Marking in library books with pencil or ink, tearing the pages or spoiling the same in any other way will be viewed very seriously.
- 10. Damage to the properties inside the library will fetch a penalty twice the cost of the materials.
- 11. Users should switch off the lights and fans when not required or while leaving the reading hall.

21

12. Users are expected to keep the library and the campus neat and tidy.

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#### **HOSTEL RULES**

Students who wish to stay in the hostel should apply in the prescribed application form. The hostel rules to be followed are:

- 1. Students should occupy only the room allotted by the Deputy Warden.
- 2. Students are responsible for cleanliness of their rooms.
- 3. Students are advised to take care of their valuables kept in the rooms. The college authorities will not be responsible for any loss of cash / valuables.
- 4. Students are instructed not to keep jewels, camera or any other valuables inside the hostel room.
- 5. Usage of cell phone will be allowed only during the specified timings in the hostel with the permission of hostel authorities.
- 6. Students are not permitted to stay in the hostel during working hours without getting permission from the Warden or Deputy Warden.
- 7. Only parents and close relatives authorized by the parents will be allowed to meet the hostellers.
- 8. Parents are requested to give a list of authorized visitors / local guardians with photographs who alone will be permitted to visit the students in the hostel and to carry out other formalities in the absence of parents.
- 9. Students can entertain the visitors on holidays between 2.00 p.m. and 5.00 p.m.
- 10. Guests / Visitors / Local Guardians are not permitted to enter / stay in the hostels.
- 11. Day scholars are not allowed to visit the hostels on any account.
- 12. Students will be permitted to go home only with the consent of parents.
- 13. Students who have to go home during working days due to sickness, unforeseen circumstances, functions or ceremony must get prior permission from the Principal or Warden with the requisition from parents in person or through letter. The presence of local guardian is necessary in the absence of parents.
- 14. Inmates going out should report to the hostel authorities by 6.00 p.m. after regular classes, failing which they will be fined.

15. No refund will be paid to the hostel students if they leave the college in the middle of the year.

23



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#### RIGHTS OF HOSTEL MANAGEMENT

Any breach of these rules will invite an enquiry that will be conducted by the Hostel Management. If the student is found guilty, then the Hostel Management will take disciplinary action. Depending on the case, the management reserves the right to take direct disciplinary action that may result in expulsion from the hostel at short notice.

#### **Study Timings:**

- Students should maintain absolute silence and they are instructed to stay inside their respective rooms during the study hours 8.30 p.m. to 11.00 p.m.
- Students are advised to utilize the morning hours for study.

#### **Hostel Mess:**

Hostel mess is run by the management with the guidance of Warden/Deputy warden and student representatives. Mess charges are collected on annual basis at the time of admission every year.

#### **Mess Timings**

			Girls Hostel	<b>Boys Hostel</b>
1.	Break fast	:	7.50 a.m. – 8.20 a.m.	8.20 a.m. – 8.50 a.m.
2.	Lunch	:	12.35 p.m.– 1.20 p.m.	12.35 p.m. −1.20 p.m.
3.	Tea	3	4.30 p.m. – 5.00 p.m.	4.30  p.m. - 5.00  p.m.
4.	Dinner		7.00  p.m. - 7.30  p.m.	7.35  p.m. - 8.00  p.m.

<sup>\*</sup>Mess timings may change subject to feasibility.

#### TRANSPORT FACILITY

- On working days, the transport is available on all routes covering Dindigul, Madurai, Palani, Natham, Eriyodu, Vadamadurai, Periakulam, Vathalagundu and Nilakottai.
- During semester examinations, it is available only in limited number of routes.
- During coaching & special classes, buses are operated in limited routes depending upon students' strength.

or DIMORDIA

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Palani Road, Dindigul - 624 002

Language Lab has two sections (a) Computer Based Language Lab (b) Audio-visual Language Lab and they are extensively utilized for effective English language teaching and learning.

#### **EMPLOYABILITY SKILLS**

- To help students know about career paths in their Engineering discipline.
- To help them identify their personality and skills that match career paths
- To instill more confidence for better placement in reputed companies
- To encourage students to take part in research & development activities

#### **GENDER CELL**

A gender cell has been constituted to facilitate a gender-sensitive and congenial campus environment at SSMIET so that anyone in the campus is not subjected to gender specific discrimination. For any information/ complaints the cell members may be contacted through ssmietdgl@gmail.com.

#### **PLACEMENT CELL**

The purpose of the Placement cell is to setup a roadmap in defining overall objective and processes of the Placement Department, and also to structure and streamline the roles and responsibilities of all the teams involved, in the major task of getting jobs for students.

The placement cell will ensure the following:

- To motivate and mould the students to attend the recruitment process on their own without any reluctance and inhibition
- To provide placement to all the bonafide and eligible students before they leave the campus
- To facilitate the students with a decent job opportunity in reputed companies
- To nurture and groom the students through strong skill sets which have an everlasting impact on their personality.



27
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#### ENTREPRENEURSHIP DEVELOPMENT CELL

#### Importance of EDC:

The success of a nation relies on her prosperity which is achieved through a dynamic entrepreneurial cloud. In view of this, SSMIET has pre-empted by initiating an entrepreneurial venture for potential and determined business men and women.

Entrepreneurial drive is important for all the professionals though they are employed in MNCs, large business houses or emerging industries. Companies believe in entrepreneurship qualities of a candidate that one could demonstrate within the organization for the growth of the company in all aspects, which is the need of the hour. Entrepreneurship in approach and professionalism in style of working alone can enhance every one's position in future.

Developing entrepreneurship skills will assess and enhance the following qualities: business mindset, self-worth, ability to control one's own life, self-awareness, self-management and personality, transfer of learning, motivation, teamwork, interpersonal communication, problem solving, creativity and vision to succeed.

To inculcate entrepreneurship qualities, motivate them to become entrepreneurs, create entrepreneurial engineering professionals in the campus; "Entrepreneurship Development Cell" at our institution function from March 2014. Innumerable training sessions, simulations, guest visits and mentoring are the prime agenda of EDC.

#### INSTITUTE - INDUSTRY - INTERFACE CELL

Well known global universities take pride in their strong networking with top MNCs right from GM, Ford, Apple, HP, Yahoo, Google, Biorad, Genentech, Bachtel, etc. on mutually beneficial terms. Top ranked Technical Universities function as incubation centres for such corporates. Industry-Institute Interface cell acts as an anchor in establishing a strong foothold for the technical professionals. Hence, academia and corporate should go hand-in-hand leveraging their values and enhancing their brand image.

An important parameter of success for any engineering college is its ability to offer corporate interface to its students. They acquire knowledge, practical inputs and ground realities of working environment before graduation. In an effort to make industry a partner in shaping future professionals, the college has

29

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#### SSM Institute of Engineering & Technology, Dindigul No Dues Form 2020-'21 (ODD)

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Library

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