

SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY, DINDIGUL - 624 002 DEPARTMENT OF CIVIL ENGINEERING

ACADEMIC YEAR: 2023 - 2024 WORKLOAD FOR ODD SEMESTER

S.	Name of the	nation	Designation	ct	Subjects to be Handled	Year	N	each orkl Per	load	oring	ers	ours per ek	Additiona	al Workload	24-Ju	
No.	faculty	Desig	Subject Code	by each faculty	, , ,	Theory	Tutorial	Lab	Mentoring	Others	Total Hours p	Department level	Institution Level	Works assigned by the Management	Signatur the facu	
1	Dr.G.Selvabharathi	Associate Professor & HoD i/c		Professional Elective III Municipal Solid Waste Management	IV Year- Civil	5	-	-	_	_	5	HoD Incharge, Affiliation & AICTE work, Dept. Women Empowerment Cell incharge, Environmental Engineering Laboratory incharge, NAAC Criteria - 3 Incharge, NBA Criteria - 5 Incharge	UBA Coordinator, Jal shakthi Coordinator, Alumni Coordinator, Grievance Redressal Coordinator, Admission Core Coordinator, Virtual Lab Coordinator, Event Calendar incharge,Prevention of Sexual Harassment (PoSH)		Bį	
		Assistant Professor	CE8702	Railways, Airports, Docks and Harbour Engineering	IV Year - Civil	7	-	-	-	-	,	Time table Coordinator, Dept. R&D Coordinator, IPT & student internship incharge, Dept. ARIIA Coordinator, NIRF Incharge, Department Library incharge, Stationery and Textbook incharge, Dept. Naan Mudhalvan coordinator, Dept. Autonomous Coordinator, Dept. IIC Incharge, Dept. Entrepreneurship Development Cell incharge, Dept. Budget Incharge, Class Incharge - IV year, Concrete & Highway Engineering Laboratory				
	N. C.		CE3503	Foundation Engineering	III Year - Civil	6	-	-	-	-						
2	C.Merlin Rani		CE8711	Creative and Innovative Project	IV Year - Civil	-	-	6	-	-	20				Joeds	
	* .		MENT.	Mentoring	IV Year	-	-	-	1	-		incharge, Consultancy works incharge, NAAC Criteria - 6 Incharge & NBA Criteria - 3 Incharge	p =	\$ \$	<i>y</i>	
		,	CE3501	Design of Reinforced Concrete Structural Elements	III Year - Civil	6	-	-	-	-		NPTEL Coordinator, Dept. Alumni Coordinator, Outgone Students incharge, Dept. Patrolling incharge.	SC / ST Committee	Campus		
3	V.Praveen Jesuraj	Assistant Professor		Professional Elective -Vertical IV Total Station and GPS Surveying	III Year - Civil	4	-	-	_	-	13		incharge & NAAC Criteria - 4 Overall Coordinator & Campus General Maintenanc	General	1.44	
			CE3512	Survey Camp	III Year - Civil	3	-	-	-	-		Academic Audit incharge, Survey Laboratory Incharge, NBA Criteria - 7 Incharge	NAAC - Core Team Member	Incharge		

S.	Name of the	Designation	t	Subjects to be Handled	Year	W	orkl Per		Mentoring	Others	Total Hours per week	Additiona	al Workload		Signature o
No.	faculty	Desig	Subject Code	by each faculty	*	Theory	Tutorial	Lab	Ment	Oth	Total H	Department level	Institution Level	Works assigned by the Management	the faculty
4		a 2	CE8701	Estimation, Costing and Valuation Engineering	IV Year	7	-	-	-	-		Department Association activities Incharge, Dept. Student Profiling			
	M.P.Karthik	Assistant		Mandatory course I Disaster Risk Reduction and Management	III Year	3	-	-	-	-	14	incharge, Dept. Website Incharge, Newsletter & Magazine incharge, Strength of Materials Laboratory	,	Site	W. Bright
		Professor	CE3009	Professional Elective -Vertical II Construction Equipment and Machinery	III Year	3	-	_	-	-	14	incharge, Class incharge - III Year, Department Admission Coordinator, PMKVY Skill Development Dept. Coordinator,	Core Team member	Incharge - Civil Works	
				Mentoring	III Year	-	-	-	1	-		NAAC Criteria - 2 Incharge, NBA Criteria 6 Incharge	,		
		gr er	CCE334	Professional Elective -Vertical VI Industrial Wastewater Management	III Year - Civil	3	-	-	-	-		Placement Coordinator, Value added course incharge, UBA Dept.			
5	P.M.Sharan Karthik	Assistant Professor	MX3084	Mandatory course I Disaster Risk Reduction and Management	III Year - ECE-C Section	3	-	-	-	-	12	Coordinator, Industrial Visit Incharge, Department ERP incharge, Students Projects		-	Phyloadta
			CE3511	Highway Engineering Laboratory	III Year - Civil	-	-	4	-	-		Incharge, CADD Laboratory incharge, NAAC Criterion 3	* 11		Musical
		2		Sports	IV Year - Civil	1	-	-	-	-		incharge & NBA Criteria - 10	a s		
	Al .	121		Mentoring	I Year (C4)	-	-	-	1	-		Incharge	*		
	**************************************	Assistant Professor	CE8703	Structural Design and Drawing	IV Year - Civil	6	-	3	-	-		Class Committee Meeting coordinator, Fluid Mechanics Lab Incharge, Naan Mudhalvan (7th Sem) - Course incharge, NAAC Criteria 5 incharge & NBA Criteria			e La
6	S.Kannan		CE3502	Structural Analysis I	III Year - Civil	6	-	-	-	-	16		2		of from
	a			Mentoring	I Year (C2)	-	_	-	1	-					RV
			GE3151	Problem Solving and Python Programming	I Year (C8)	7	-	-	-	-		Department minutes of meeting incharge, Department Association activities Incharge, Soil mechanics lab incharge, NAAC Criterion 3		2000 Y	
	J.Roy Celestina	Assistant		Problem Solving and Python Programming*	I Year (C9)	7	-	-	-	-	23			×	9
7		Professor	GE3171	Problem Solving and Python Programming Laboratory	I Year (C8)	-	-	4	-	-					dat
			GE3171	Problem Solving and Python Programming Laboratory	I Year (C8)	-	-	4	-	-		incharge & NBA Criteria - 5 & 9 Incharge			
				Mentoring	I Year (C8)	7	-	-	1 .	_					

9. No.	Name of the faculty	Designation	gct	Subjects to be Handled	Year	Teaching Workload in Period		Workload in Period		Others	Fotal Hours per week	Additional Workload			Signature	
		Desi	Subject Code	by each faculty		Theory	Tutorial	Lab	Mentoring	ŏ	Total F	Department level	Institution Level	Works assigned by the Management	the facul	
		out ,	MX3084	Mandatory course I Disaster Risk Reduction and Management	III Year - ECE-'A'	3	-	-	-	-				8		
i i			MX3084	Mandatory course I Disaster Risk Reduction and Management	III Year - EEE	3	-	_	-	-						
		Assistant	CE3511	Highway Engineering Laboratory (Assist)	III Year - Civil	-	-	4	-	-		Daily Attendance incharge, AICTE PARAKH Incharge, Students activities incharge, NAAC Criterion 7 incharge & NBA Criteria - 1 Incharge		,		
8	P.Rakshana	Professor	CE8712	Industrial Training	IV Year - Civil	-	-	2	-	-	17					
	5			Mentoring	I Year (C8)	-	-	-	1	_			harge		6	
-				Placement Training	IV Year - Civil	-	-	-	-	2		1 meninge			Melala	
ä				Library		-	-	-	_	1	-					
				Sports	Civil III Year - Civil	-	-	-	_	1						
			MX3084	Mandatory course I Disaster Risk Reduction and Management	III Year - ECE-'B' Section	3	-	-	-	-			9			
	×	Assistant		5	MX3084	Mandatory course I Disaster Risk Reduction and Management	III Year - Mechanical	3	-	-	- .	-				
			MX3084	Mandatory course I Disaster Risk Reduction and Management	III Year - CSE	2	-	-		-		incharge, Property officer, Circular	Department minutes of meeting ncharge, Property officer, Circular File Incharge, Department Notice	Hall		
9	M.Muthulakshmi	Professor	CE3512	Survey Camp (Assist)	III Year - Civil	-	-	3	- -	-	16	File Incharge, Department Notice			Letter	
	jā.		CE8712	Industrial Training	IV Year - Civil	-	-	2				board Incharge, NAAC Criteria 1 incharge & NBA Criteria 2				
	AND THE RESERVE OF THE PERSON		,	Mentoring	I Year (C1)	-	-	- 1	1 -			Incharge				
				Placement Training	III Year - Civil	-	-	- .	- 1				,			
		(4)		Library	III Year - Civil	-	-		- 1							

Timetable Coordinator C.Merlin Rani, AP/Civil

Dr.G.Selvabharathi

Principal
Dr.D.Senthil Kumara



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Dindigul – Palani Highway, Dindigul – 624 002

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Responsibility of Staffs

12.06.2023

No.	Responsibility of Responsibility	Faculty Name		
1	Placement and Training activities	Mr. J.Vetri ManiKumar/AP , Mr.R.CarolPraveen		
2	Exam cell	Mr.V.P.JayFantin/AP Mr.M.Manikandan/AP,		
	Timetable in-charge	Dr.K.GanaPriya/AP, Mrs.S.Keerthana/AP		
-	NBA – criteria wise			
	Criterion-1	Mr.R.CarolPraveen,		
	Criterion-2	Dr.K.Rajesh/ASP		
	Criterion-3	Dr. Vinoth Kumar/Prof		
	Criterion-4	Mr.V.P.JayFantin/AP		
3	Criterion-5	DrM.Premkumar/ASP		
2	Criterion-6	Mr.Senthil Kumar/AP		
	Criterion-7	Dr.K.GanaPriya/AP		
	Criterion-8	*		
	Criterion-9	Dr.M.Jeyalakshmi/ASP		
	Criterion-10	Mrs. A. Geetha/AP		
	NAAC – criteria wise	14.15		
	Criterion-1	Mr. J. Vetri ManiKumar/AP		
	Criterion-2	Dr.K.GanaPriya/AP		
	Criterion-3	Mr.S.Jayakumar/AP		
4	Criterion-4	Mr.Senthil Kumar/AP		
	Criterion-5	Mr.M.Manikandan/AP		
	Criterion-6	Dr.M.Jeyalakshmi/ASP		
	Criterion-7	Mr.K.S.Arunkumar/AP ,		
5	Autonomous preparatory works	DrM.Premkumar/ASP , Mrs. A.Geetha/AP		
6	Mentorship and Profiling activities	Mr.V.P.JayFantin/AP Mrs.S.Keerthana/AP		
7	Events Coordinator	Mrs.K.Divya/AP,		
8	ERP coordinator / Website	Mr.S.Karthik/AP, Mrs.S.Keerthana/AP		

	Societies / Clubs / Associations				
	IETE	Mr.M.Manikandan/AP			
	IIC	Mr.K.S.Arunkumar/AP			
9	Website Incharge	Miss.R.Sangeetha/AP			
	Space Club	Mrs.K.Moniga,AP			
0	Class Committee Meetings	Mrs.G.RajaRajeswari/AP			
1	Projects / Incubation / Start-ups	Dr.K.Rajesh/ASP & Mr.K.S.Arunkumar/AP			
2	Admissions - coordinator	Mr.Senthil Kumar/AP			
3	Research activities	Dr.,M.Premkumar/ASP			
4	Industry-connect programs, MoU's	Dr.M.Prem kumar, AsP , Mr.S.Karthik/AP			
5	Alumni Cell activities	Mr.V.P.JayFantin/AP Mrs. G.Saranya/AP			

S. Wether Hodies



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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Responsibility of Staffs

12.06.2023

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	Timetable in-charge	Dr.K.GanaPriya/AP, Mrs.S.Keerthana/AP		
-	NBA – criteria wise			
	Criterion-1	Mr.R.CarolPraveen,		
	Criterion-2	Dr.K.Rajesh/ASP		
	Criterion-3	Dr. Vinoth Kumar/Prof		
	Criterion-4	Mr.V.P.JayFantin/AP		
3	Criterion-5	DrM.Premkumar/ASP		
2	Criterion-6	Mr.Senthil Kumar/AP		
	Criterion-7	Dr.K.GanaPriya/AP		
	Criterion-8	*		
	Criterion-9	Dr.M.Jeyalakshmi/ASP		
	Criterion-10	Mrs. A. Geetha/AP		
	NAAC – criteria wise	14.15		
	Criterion-1	Mr. J. Vetri ManiKumar/AP		
	Criterion-2	Dr.K.GanaPriya/AP		
	Criterion-3	Mr.S.Jayakumar/AP		
4	Criterion-4	Mr.Senthil Kumar/AP		
	Criterion-5	Mr.M.Manikandan/AP		
	Criterion-6	Dr.M.Jeyalakshmi/ASP		
	Criterion-7	Mr.K.S.Arunkumar/AP ,		
5	Autonomous preparatory works	DrM.Premkumar/ASP , Mrs. A.Geetha/AP		
6	Mentorship and Profiling activities	Mr.V.P.JayFantin/AP Mrs.S.Keerthana/AP		
7	Events Coordinator	Mrs.K.Divya/AP,		
8	ERP coordinator / Website	Mr.S.Karthik/AP, Mrs.S.Keerthana/AP		



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Department of Electrical and Electronics Engineering

S. No	Resposibility	Faculty			
	Autonomous coordinator				
1	Academic Counselling meeting	Dr.V.Sivakumar, AsP/EEE			
	Department advisory committee meeting				
	Startup coordinator				
2	Magazine and Newsletter	Mr.D.Manoj, AP/EEE			
	MSME coordinator	72 39414 (1415)			
	NIRF coordinator				
	AISHE coordinator				
3	Young Yuva Club coordinator	Mr.C. Cathooch Vumas AD/CCC			
	Dept. PMKVY Incharge	Mr. G.Satheesh Kumar, AP/EEE			
- 1	Dept. IIC Member				
	Dept. Internship / Inplant training Incharge				
3	Dept. Naan Muthalvan incharge				
. 3	Dept. UBA incharge				
4	Dept. Discipline committee incharge	Dr.T.Arulkumar, AP/EEE			
	Industrial Visit incharge				
	VIP visit record maintanence				
	College Examcell Coordinator				
5	College PARAKH coordinator	Mr D Sive Subsermanian AD/CCC			
	Affiliation (AICTE, Anna University) incharge	Mr.P.Siva Subramanian, AP/EEE			
	Dept. R& D Cell incharge				
	Dept. HC member	Mar B Mahana Washing A DIFFE			
6	SC ST scholarship	Mrs.P.Mohana Karthiga, AP/EEE			
	Class committee meeting	Dr.V.Sivakumar, AsP/EEE			
	Press information incharge	Mrs.P.Mohana Karthiga, AP/EEE			
	Dept, Library				
7	Dept. Stationery incharge (Printer Toner)	Mrs.R.Ramya, AP/EEE			
	GATE / NPTEL incharge				
	Value added course incharge bisplay Boards	Mr.M.Kalidasan, AP/EEE			
	Department Meeting minutes preparation				
-	Monthly report preparation				
_	Class Incharges				
9	II year EEE	Mr.G.Satheesh Kumar, AP/EEE			
	III Year EEE	Dr.T.Arulkumar, AP/EEE			
-	IV year EEE	Mr.D.Manoj, AP/EEE			
	Lab Incharges	THE STANDING			
	Electrical Machines Lab	Mrs P Mohana Varrhina AD/CCC			
-		Mrs.P.Mohana Karthiga, AP/EEE			
-	Power Electronics and Drives Lab	Mr.G.Satheesh Kumar, AP/EEE			
0	Smart Class romm	Mrs.R.Ramya, AP/EEE			
	Renewable Energy systems Lab/MPMC Lab	Dr.T.Arulkumar, AP/EEE			
	Control and Instrumentation Lab	Mr.D.Manoj, AP/EEE			
	Power system simulation Lab	Mr.P.Siva Subramanian, AP/EEE			
	Engineering practices Lab	Mr.M.Kalidasan, AP/EEE			

Time Table Incharge

HoD/EEE

Principal



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Department of Electrical and Electronics Engineering

S. No	Resposibility	Faculty			
	Autonomous coordinator				
1	Academic Counselling meeting	Dr.V.Sivakumar, AsP/EEE			
	Department advisory committee meeting				
	Startup coordinator				
2	Magazine and Newsletter	Mr.D.Manoj, AP/EEE			
	MSME coordinator	72 39414 (1415)			
	NIRF coordinator				
	AISHE coordinator				
3	Young Yuva Club coordinator	Mr.C. Cathooch Vumas AD/CCC			
	Dept. PMKVY Incharge	Mr. G.Satheesh Kumar, AP/EEE			
- 1	Dept. IIC Member				
	Dept. Internship / Inplant training Incharge				
3	Dept. Naan Muthalvan incharge				
. 4	Dept. UBA incharge				
4	Dept. Discipline committee incharge	Dr.T.Arulkumar, AP/EEE			
	Industrial Visit incharge				
	VIP visit record maintanence				
	College Examcell Coordinator				
5	College PARAKH coordinator	Mr D Sive Subsermanian AD/CCC			
	Affiliation (AICTE, Anna University) incharge	Mr.P.Siva Subramanian, AP/EEE			
	Dept. R& D Cell incharge				
	Dept. HC member	Mar B Mahana Washing A DIFFE			
6	SC ST scholarship	Mrs.P.Mohana Karthiga, AP/EEE			
	Class committee meeting	Dr.V.Sivakumar, AsP/EEE			
	Press information incharge	Mrs.P.Mohana Karthiga, AP/EEE			
	Dept, Library				
7	Dept. Stationery incharge (Printer Toner)	Mrs.R.Ramya, AP/EEE			
	GATE / NPTEL incharge				
	Value added course incharge bisplay Boards	Mr.M.Kalidasan, AP/EEE			
	Department Meeting minutes preparation				
-	Monthly report preparation				
_	Class Incharges				
9	II year EEE	Mr.G.Satheesh Kumar, AP/EEE			
	III Year EEE	Dr.T.Arulkumar, AP/EEE			
-	IV year EEE	Mr.D.Manoj, AP/EEE			
	Lab Incharges	THE STANDING			
-	Electrical Machines Lab	Mrs P Mohana Varrhina AD/CCC			
-		Mrs.P.Mohana Karthiga, AP/EEE			
-	Power Electronics and Drives Lab	Mr.G.Satheesh Kumar, AP/EEE			
0	Smart Class romm	Mrs.R.Ramya, AP/EEE			
	Renewable Energy systems Lab/MPMC Lab	Dr.T.Arulkumar, AP/EEE			
	Control and Instrumentation Lab	Mr.D.Manoj, AP/EEE			
	Power system simulation Lab	Mr.P.Siva Subramanian, AP/EEE			
	Engineering practices Lab	Mr.M.Kalidasan, AP/EEE			

Time Table Incharge

HoD/EEE

Principal



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DEPARTMENT OF MECHANICAL ENGINEERING

12.06.2023

S. No.	Responsibility	Faculty Name
1	Timetable in-charge	Mr.M. Prabakaran
2	Placement and Training activities	Mr. M. Selwin
3	Exam cell	Mr.U. Karthik
	NBA – criteria wise	
	Criterion-1	Dr.M. Muthukannan
	Criterion-2	Dr.V. Kandavel,
	Criterion-3	Mr.U. Karthik,
	Criterion-4	Dr.M. Sabareeswaran
4	Criterion-5	Dr.S. Joseph Dominic Vijayakumar, Mr.R. Sanjeev
	Criterion-6	Mr.P. Sankar Kannan
	Criterion-7	Mr. Thamarish
	Criterion-8	1 - Year
	Criterion-9	Mr.P. Dheenathayalan
	Criterion-10	Mr.M. Prabakaran,
	NAAC – criteria wise	
	Criterion-1	Dr.M. Muthukannan
	Criterion-2	Dr.M. Sabareeswaran, Mr.M. Prabakaran
-	Criterion-3	Mr.U. Karthik, Mr.C. Silambarasan
5	Criterion-4	Mr.P. Shankar Kannan, Mr.P. Dheenathayalan
	Criterion-5	Dr.V. Kandavel, Mr. Thamarai Selvan
	Criterion-6	Dr.S. Joseph Dominic Vijayakumar, Mr.R. Sanjeev
	Criterion-7	Mr.M. Selwin, Dr.S. Ponsuriyaprakash
6	Autonomous preparatory works	Dr.G. Sankaranarayanan & Mr.R. Sanjeevi
7	Mentorship and Profiling activities	Dr.M. Sabareeswaran
8	Events Coordinator	Dr.S. Joseph Dominic Vijayakumar
9	ERP coordinator	Mr.P. Shankar Kannan
10	Website coordinator	Mr.M. Selwin
	Societies / Clubs / Associations	
	SAE	Mr.M. Prabakaran
	FPSI	Dr.V. Kandavel
11	Space Club	Mr.P. Shankar Kannan
11	Robotics Club	Mr.R. Sanjeevi
	Drone Club	Dr.M. Sabareeswaran
	THEME - Association	Mr.C. Silambarasan & Mr.R. Sanjeevi
12	Class Committee Meetings	Dr.S. Ponsuriyaprakash
13	Projects / Incubation / Start-ups	Dr.G. Sankaranarayanan & Mr.P. Dheenathayalan
14	Admissions - coordinator	Mr.U. Karthik
15	Research activities	Dr.M. Muthukannan & Dr.S. Ponsuriyaprakash
16	Industry-connect programs, MoU's	Mr.M. Selwin
17	Alumni Cell activities	Dr.V. Kandavel & Mr.M. Prabakaran

HOD/Mech. Engg.

PRINCIPAL

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