



SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi / Affiliated to Anna University / Accredited by NAAC)
Dindigul – Palani Highway, Dindigul – 624 002

Internal Quality Assurance Cell

SSMIET/IQAC/2022-23/ODD

21.09.2022

Circular

It is hereby informed that the 11th Internal Quality Assurance Cell meeting is scheduled on 30.09.2022 at 11.00 a.m. in the Institution at IQAC hall. All the members are asked to attend the meeting and give your valuable suggestions without fail.

AGENDA

1. Welcoming New IQAC Coordinator and Members
2. Follow up action of 10th IQAC Meeting
3. NBA Accreditation Feedback
4. Review of DAC
5. Review of Previous Governing Council Meeting
6. Regulation 2021.
7. Academic Activities
8. Activities Plan
9. Any other matters

Copy submitted to the Executive Director for kind information

Copy to:

- o The Principal
- o All HoD's
- o All members of IQAC
- o File

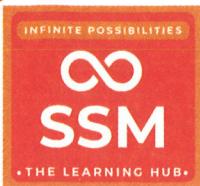
Coordinator – IQAC

Coordinator, IQAC
SSM Institute of Engineering and Technology,
Dindigul - 624 002.

*Dept of
21/09/22*

Principal

Dr.D.SENTHIL KUMARAN, M.E., Ph.D., (NUS)
Principal
SSM Institute of Engineering and Technology
Kuttathupatti Village, Sindalagundu (Po),
Palani Road, Dindigul - 624 002



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Internal Quality Assurance Cell

Ref: SSMIET/IQAC/2022-23/ODD

Date: 30.09.2022

11th Internal Quality Assurance Cell External Members Meeting – Members Present

SI.NO	Criterion	Name of Person	Designation & Affiliation	Signature
1	Chairperson	Dr.D.Senthil Kumaran	Principal	
2	Members from the Management	Mr. K. Shanmugavel	Executive Director, SSM Group of Companies, Dindigul.	
3	IQAC Coordinator	Dr.K.Vinoth Kumar	Professor, Department of ECE	
4	Teacher Member	Dr.G.Sankaranarayanan	Professor &Head, Department of Mechanical Engineering	
		Dr.S.Karthigai Lakshmi	Professor &Head, Department of ECE	
		Dr.K.A.Sundararaman	Professor & Head, Department of Automobile	
		Dr.G.Shanmugam	Professor & Head, Department of Physics	
5	Administrative Officers	Mr.P.Ramasamy	Administrative Officer	
6	Expert from Industry	Mr.G.Kamal Kumar	Managing Director, CGK Automation, Coimbatore	
		Dr. K. Subramanian	Manager Training, Enthu Technology Solutions India Pvt. Ltd. Coimbatore	
7	Alumni Member	Mr. K. Hariharasudhan	Director: Design and Development, K S & Sons Pvt Ltd, Chennai.	

Coordinator – IQAC
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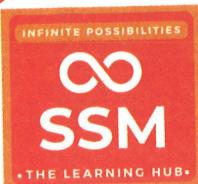
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Internal Quality Assurance Cell

Minutes of the Meeting

The 11th Internal Quality Assurance Cell external members meeting of SSM Institute of Engineering and Technology held on **30.09.2022 at 11.00 am** in IQAC. The following members were attended the meeting.

SI.NO	Criterion	Name of Person	Designation & Affiliation
1	Chairperson	Dr.D. Senthil Kumaran	Principal
2	Members from the Management	Mr. K. Shanmugavel	Executive Director, SSM Group of Companies, Dindigul.
3	IQAC Coordinator	Dr.K.Vinoth Kumar	Professor, Department of ECE
4	Teacher Member	Dr.G.Sankaranarayanan	Professor &Head, Department of Mechanical Engineering
		Dr.S.Karthigai Lakshmi	Professor &Head, Department of ECE
		Dr.K.A.Sundararaman	Professor & Head, Department of Automobile
		Dr.G.Shanmugam	Professor & Head, Department of Physics
5	Administrative Officers	Mr.P.Ramasamy	Administrative Officer
6	Expert from Industry	Mr.G.Kamal Kumar	Managing Director, CGK Automation, Coimbatore
		Dr. K. Subramanian	Manager Training, Enthu Technology Solutions India Pvt. Ltd. Coimbatore
7	Alumni Member	Mr. K. Hariharasudhan	Director: Design and Development, K S & Sons Pvt Ltd, Chennai.



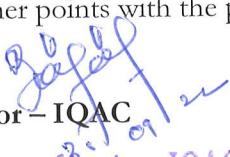
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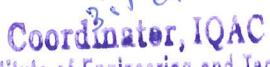
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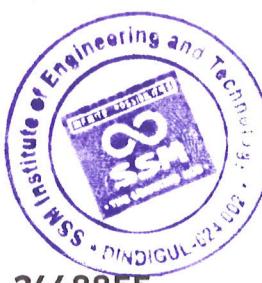
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The following points were discussed in the meeting:

1. The Chairperson welcomed and introduced the new IQAC coordinator and members to the gathering.
2. The constitution of IQAC changed and submitted for the approval.
3. The proceedings of the 10th IQAC meeting were approved and its follow-up actions were discussed.
4. The minutes of the all Department Advisory Committee meetings held after the 10th IQAC meeting were submitted.
5. Submitted the details of the Governing Council meeting held on 18.03.2022.
6. Letters received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu, and Directorate of Technical Education, Chennai, was read.
7. Submitted and ratified the application submitted for NIRF and AISHE survey.
8. The last academic year research work and its progress submitted and discussed.
9. Submitted and analyzed the MoUs signed by various departments after the 10th IQAC meeting and analyze the activities taking place as per the new and existing MoUs.
10. Regulation 2021 is discussed and suggestions given to execute the curriculum.
11. The placement record for the last academic year, 2021-22, and its improvement were submitted and discussed.
12. Department wise budget and lab requirements were submitted and discussed.
13. The staff development programs attended by the staff in the last academic year (2021-22) and their improvement were submitted and discussed.
14. The proposal for the submission of an application to increase/decrease the seats or introduce new courses from the academic year 2023-24 was submitted.
15. The proposal submitted to conduct the National-level UBA Conference in the month of March 2023.
16. Feedback of the NBA visit discussed. Target level of CO-PO attainment was discussed.
17. Stockholders feedbacks are submitted and discussed
18. Academic Audit report submitted and discussed
19. Faculty Individual Appraisal Score Sheet submitted and discussed
20. Any other points with the permission of the Chairman.


Coordinator – IQAC

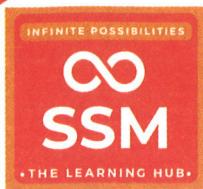

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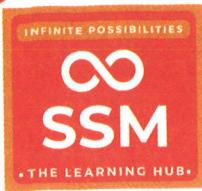
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Points Discussed	Resolution
1. Welcome by the Chairperson	Dr. D. Senthil Kumaran, Chairperson of IQAC, welcomed all the members.
2. The revised constitution of IQAC was submitted for approval.	The changes made in the constitution of IQAC was reviewed and approved.
3. Approved the proceedings of the 10 th IQAC meeting and it's followed up action.	Reviewed and approved by the members.
4. The Minutes of Department Advisory Committee meeting of all the Departments were submitted and approved.	Reviewed and approved.
5. Submitted the details of the Governing Council meeting held on 18.03.2022.	Reviewed and approved by the members.
6. Read and ratified the letters received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, and Directorate of Technical Education, Chennai.	After the discussion, it was approved by the Council.
7. Submitted and ratified the application submitted for NIRF and AISHE.	Read and ratified.
8. Submitted and discussed the Research work and its progress in the previous academic year.	Reviewed. All faculty members are instructed to publish at least one article in a SCI/Scopus indexed journal.
9. Submitted and analysed the MoUs signed by various departments after the 10 th IQAC meeting and analyse the activities taking place as per the new and existing MoUs.	Read and approved.
10. Regulation 2021 is discussed	Discussed and suggestions given for the execution



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11. Submitted and discussed the placement record for the last academic year 2021-22 and its improvement.	After the discussion, some suggestions provided by the members.
12. Department wise budget and lab requirements were submitted and discussed.	Reviewed and approved by the members.
13. The staff development programs attended by the staff in the last academic year (2021-22) and their improvement were submitted and discussed.	Suggestions given for Improvement
14. Submitted and ratified the proposal for the submission of application to increase/decrease the seats / to introduce new courses from the academic year 2022-23.	Reviewed and suggestions provided by the members to introduce new courses.
15. The proposal submitted to conduct the National-level UBA Conference in the month of March 2023.	Read and approved.
16. Feedback of the NBA visit discussed. Target level of CO-PO attainment was submitted and discussed.	The reviewed target level has been approved, and it should be implemented with immediate effect.
17. Stockholders feedbacks are submitted and discussed	Reviewed.
18. Academic Audit report submitted and discussed	After the discussion, some suggestions provided for improvements.
19. Faculty Individual Appraisal Score Sheet submitted and discussed	After the discussion, some suggestions provided for improvements.
20. Any other points with the approval of the Chairman	Nil

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