



SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi / Affiliated to Anna University / Accredited by NAAC
Accredited by NBA (ECE, EEE, MECHANICAL))

Dindigul – Palani Highway, Dindigul – 624 002

Internal Quality Assurance Cell

SSMIET/IQAC/2022-23/EVEN

01.03.2023

Circular

It is hereby informed that the 12th Internal Quality Assurance Cell meeting is scheduled on 11.03.2023 at 11.00 a.m. in the Institution at IQAC hall. All the members are asked to attend the meeting and give your valuable suggestions without fail.

AGENDA

1. Follow up action of 11th Meeting
2. Autonomous Application
3. Review of DAC
4. Review of Previous Governing Council Meeting
5. Academic Activities
6. Academic Audit
7. Any other matters

Copy submitted to the Executive Director for kind information

Copy to:

- The Principal
- All HoD's
- All members of IQAC
- File

Coordinator – IQAC

Principal

Dr.D.SENTHIL KUMARAN, M.E., Ph.D., (NUS)
Principal
SSM Institute of Engineering and Technology
Kuttathupatti Village, Sindalagundu (Po),
Palani Road, Dindigul - 624 002.



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Internal Quality Assurance Cell

Ref: SSMIET/IQAC/2022-23/EVEN

Date: 11.03.2023

12th Internal Quality Assurance Cell External Members Meeting – Members Present

Sl.NO	Criterion	Name of Person	Designation & Affiliation	Signature
1	Chairperson	Dr.D.Senthil Kumaran	Principal	
2	Members from the Management	Mr. K. Shanmugavel	Executive Director, SSM Group of Companies, Dindigul.	
3	IQAC Coordinator	Dr.K.Vinoth Kumar	Professor, Department of ECE	
4	Teacher Member	Dr.G.Sankaranarayanan	Professor & Head, Department of Mechanical Engineering	
		Dr.S.Karthigai Lakshmi	Professor & Head, Department of ECE	
		Dr.K.A.Sundararaman	Professor & Head, Department of Automobile	
		Dr.G.Shanmugam	Professor & Head, Department of Physics	
5	Administrative Officers	Mr.P.Ramasamy	Administrative Officer	
6	Expert from Industry	Mr.G.Kamal Kumar	Managing Director, CGK Automation, Coimbatore	
		Dr. K. Subramanian	Manager Training, Enthi Technology Solutions India Pvt. Ltd. Coimbatore	
7	Alumni Member	Mr. K. Hariharasudhan	Director: Design and Development, K S & Sons Pvt Ltd, Chennai.	

Coordinator – IQAC

Principal

Dr.D.SENTHIL KUMARAN, M.E., Ph.D., (NUS)
Principal

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Internal Quality Assurance Cell

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15.03.2023

Minutes of the Meeting

The 12th Internal Quality Assurance Cell external members meeting of SSM Institute of Engineering and Technology held on **11.03.2023 at 11.00 am** in IQAC. The following members were attended the meeting.

Sl.NO	Criterion	Name of Person	Designation & Affiliation
1	Chairperson	Dr.D.Senthil Kumaran	Principal
2	Members from the Management	Mr. K. Shanmugavel	Executive Director, SSM Group of Companies, Dindigul.
3	IQAC Coordinator	Dr.K.Vinoth Kumar	Professor, Department of ECE
4	Teacher Member	Dr.G.Sankaranarayanan	Professor & Head, Department of Mechanical Engineering
		Dr.S.Karthigai Lakshmi	Professor & Head, Department of ECE
		Dr.K.A.Sundararaman	Professor & Head, Department of Automobile
		Dr.G.Shanmugam	Professor & Head, Department of Physics
5	Administrative Officers	Mr.P.Ramasamy	Administrative Officer
6	Expert from Industry	Mr.G.Kamal Kumar	Managing Director, CGK Automation, Coimbatore
		Dr. K. Subramanian	Manager Training, Enthi Technology Solutions India Pvt. Ltd. Coimbatore
7	Alumni Member	Mr. K. Hariharasudhan	Director: Design and Development, K S & Sons Pvt Ltd, Chennai.



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The following points were discussed in the meeting:

1. The Chairperson welcomed the gathering.
2. The proceedings of the 11th IQAC meeting were approved and its follow-up actions were discussed.
3. The minutes of the all Department Advisory Committee meetings held after the 11th IQAC meeting, were submitted and approved.
4. Submitted the details of actions taken as per the directions of the previous Governing Council meeting.
5. Reviewed the IQAC previous activities and discussed the current IQAC activities
6. Courses discussed for technology teaching.
7. NBA accreditation report discussed and planned to get ready for CSE department accreditation as early as possible.
8. Students feedback form should be prepared and collected end of the semester.
9. Preparation should be made for Anna University Affiliation and Autonomous application.
10. Academic Audit Review Committee report submitted and discussed.
11. Faculty Individual Appraisal score sheet should be prepared and faculty members are asked to equip their skills according to that.
12. The proposal submitted to conduct the TOYTECH-2023 for school students.
13. Any other points with the permission of the Chairman.

Coordinator – IQAC

Principal

Dr.D.SENTHIL KUMARAN, M.E., Ph.D., (NUS)
Principal
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Internal Quality Assurance Cell

Points Discussed	Resolution
1) Welcome by the Chairperson	Dr. D. SenthilKumaran, Chairperson of IQAC, welcomed all the members.
2) To approve the proceedings of the 11 th IQAC meeting and it's followed up action.	Reviewed and approved by the members.
3) To submit and approve the Minutes of Department Advisory Committee meeting of all the Departments.	Reviewed and approved.
4) To submit the details of action taken as per the directions of the Governing Council meeting held on 18.03.2022.	Reviewed and approved by the members.
5) Reviewed the IQAC previous activities and discussed the current IQAC activities.	Reviewed and approved.
6) Courses discussed for technology teaching.	After the discussion, courses finalised for year wise
7) NBA accreditation report discussed and planned to get ready for CSE department accreditation as early as possible.	Discussed the report and suggestion given for CSE accreditation.
8) Students feedback form should be prepared and collected end of the semester.	Suggestions given regarding the questionnaire.
9) Preparation should be made for Anna University Affiliation and Autonomous application.	Suggestions provided for the preparation.



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10) Academic Audit Review Committee report submitted and discussed.	Reviewed and ratified
11) Faculty Individual Appraisal score sheet and Faculty members up skilling.	After the discussion, some suggestions given to the faculty members.
12) The proposal submitted to conduct the TOYTECH-2023 for school students.	Read and approved.
13) Any other points with the approval of the Chairman	Nil


Coordinator – IQAC


Principal
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