SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002.

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

ACADEMIC AUDIT - CIRCULAR

10.05.2019

This is to bring to the notice of all faculty members of CSE that the Academic Audit (Course File) has been scheduled with the below mentioned respected HoD's(Auditors). In this regard, all the faculty members are expected to prepare the necessary documents (Audit Form and required documents as proof) in the prescribed format and to appear in front of the Auditor for the academic year 2018-2019 (Even Semester). The audit can be done as per the convenience of the auditor and has to be completed on or before 29.05.2019.

Academic Auditor (with Dept. and Designation):

S. NO.	CLASS	AUDITOR DETAILS
1.	II CSE	Dr. G. Sankaranarayanan, HoD/Mech.
2.	III CSE	Dr. S. Karthigai Lakshmi, HoD/ECE
3.	IV CSE	Mr. J. Srinivasan, HoD/English

HoD/CSE

PRINCIPAL

SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi/Affiliated to Anna University, Chennai/Accredited by NAAC)

Dindigul – Palani Highway, Dindigul – 624 002.

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

ACADEMIC COMMITTEE - CIRCULAR

25.02.2019

This is to inform all faculty members of CSE that the Department Academic Committee have been re-constituted with the following faculty members with effect from 25.02.2019. The roles and responsibilities of the faculty in-charges is attached below.

Committee / In-charge	Faculty In-charge
Department Academic Committee	Ms. V. Nivedhitha, AP/CSE Ms. N. Padma Priya, AP/CSE

HoD/CSE

PRINCIPAL

SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002.

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Department Academic Committee Report – Even Semester (2018-2019)

10.05.2019

Date	Observation	Action Taken
Second Week of December. (3.12.19 to 8.12.19)	Ensuring the lecture plan with Head of the Department	• Suggestion was given to the faculty members orally for their results improvement.
All working days	Monitoring CSE Department students' discipline inside the campus.	• Students are advised to wear I.D card and instructed to follow the rules. • Some of students are warned and the same has been informed to their class in-charges.
Thrice in a semester through CCM. 18.01.19, 15.02.19 & 8.03.19	The progress of the coverage of the syllabus for each subjects and labs.	• Syllabus coverage has been monitored • Special Time Table will be followed for the faculty who need extra classes for their syllabus completion.
Once in every month	Monitoring the class schedule and alteration of classes	• Monitored by the Head of the Department and senior faculty members. • In case of any deviation in the schedule, it will be informed to the class in-charge.
Internal test examinations	Monitoring at the time of examination, proper faculty mobilization, assignment of duty according to the duty chart already prepared.	• Monitored by the Head of the Department and senior faculty members • Any issues shall be informed to the HoD.
Every working day	Observe the dress code among department student's and instruct the respective class advisors to implement the dress code among the students.	• Students dress code are monitored. • Advised to follow dress code and Improper students are reported to the mentor.

Members / DAC

HoD / CSE

Principal

SSM Institute of Engineering and Technology, Dindigul-2.

Academic Audit (UG)

Even semester (2018-19)

Department of Computer Science and Engineering - Consolidated Report

S. No	Name of the faculty	Designation	Academic auditor's report	Action Taken
1	Dr. V. Shunmughavel	Prof. and HoD	Subject 1: IV CSE - MG6088 Software Project Management Subject 2: III CSE - IT6004 - Software Testing 1. Scope for Improvement: Funding Proposals, Consultancy works 2. Class Record is neatly maintained 3. Detailed material is available	Encouraged to concentrate in Funded Projects and consultancy work
2	Prof. M. Arockia Irudayaraja	ASP	Subject 1: IV CSE - GE6757 Total Quality Management Subject 2: II CSE - CS8493 Operating Systems Lab1: CS8461 - OS Lab 1. Events can be organized 2. Value courses can be organized 3. Log book and course file maintained properly 4. Extra coaching can be done	Involvement is required for the faculty member Motivated to organize events and to conduct extra coaching class
3	Prof. N. Kalaivani	AP	Subject 1: III CSE -CS6659 Artificial Intelligence Subject 2: II CSE – CS8491 Computer Architecture Lab 1: CS6612 III CSE - Compiler Lab 1. Value courses can be conducted 2. FDP/Workshop can be attended 3. Log book and course file maintained properly	Faculty members involvement and Integrity is required to conduct value added courses and to attend FDPs/Workshops

No.	Name	Designation	Subjects / Observations	Recommendations
4	Prof. V. Naveen Kumar	AP	Subject 1: IV CSE - CS8601 - Multi Core Architecture and Programming Subject 2: III CSE - IT6601 Mobile Computing Lab 1: CS6611 - MADP Lab	Encouraged to Organize value added courses.
5	Prof. A. Glory Sujitha	AP	Subject 1: I CSE 1 – CS8251 Programming in C Subject 2: I CSE 1 – CS8251 Programming in C Lab 1: CS8261 C Programming Lab 1. Value courses can be conducted 2. Research paper can be published 3. Class record neatly maintained 4. Manuscript notes not available	Encouraged to publish research publications in reputed journals Advised to initiate Value added courses.
6	Prof. V. Nivedhitha	AP	Subject 1: III CSE - CS6601 - Distributed Systems Subject 2: II CSE – CS8451 Design and Analysis of Algorithms Lab 1: CS6612 - Compiler Lab 1. Events can be organized 2. Research paper can be published 3. log books, course files maintained properly	Value added courses may be organized Encouraged to publish research works in reputed journals
7	Mr. A. Amala Deepan	AP	Subject 1: IV CSE - CS6008 Human Computer Interaction Subject 2: CS8494 - Software Engineering Lab 1: CS6811 Project Work 1. Log Book, course file maintained properly 2. NPTEL registered but didnot appear for exam 3. Class record is neatly maintained 4. Detailed material is available	Encouraged to publish research works in reputed journals
9	S. Arul Jothi	AP	Subject 1: IV CSE - GE6075 Professional Ethics in Engineering Subject 2: III CSE -CS6551 Computer Networks Lab 1: CS6811 Project Work 1. UGC/Scopus indexed journal may be published	Value added courses may be organized Encouraged to publish research works in reputed journals

S.No	Name	Designation	Observations	Recommendations
			2. Value added courses/events r..y be conducted 3. Detailed notes available 4. Mentor file is maintained with most of the entries	
10	Ms. S. Bharathi	AP	Subject 1: III ECE - CS6551 Computer Networks Subject 2: II CSE - CS8492 Database Management Systems Lab 1: CS8481 DBMS Lab 1. Log Book and course file maintained properly 2. Value added courses may be conducted 3. Publications in UGC/Scopus indexed journal may be included	Value added courses may be organized Encouraged to publish research works in reputed journals
11	Ms. N. Padma Priya	AP	Subject 1: CS6660 : Compiler Design Lab 1: CS8261 - C Programming Lab 1. Events can be organized 2. Documents are maintained well	Department events may be organized by the faculty member

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SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY
Dindigul – Palani Highway, Dindigul – 624 002.

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

ACADEMIC AUDIT - CIRCULAR

12.11.2018

This is to bring to the notice of all faculty members of CSE that the Academic Audit (Course File) has been scheduled with the below mentioned respected HoD's(Auditors). In this regard, all the faculty members are expected to prepare the necessary documents (Audit Form and required documents as proof) in the prescribed format and to appear in front of the Auditor for the academic year 2018-2019(Odd Semester). The audit can be done as per the convenience of the auditor and has to be completed on or before 24.11.2018.

Academic Auditor (with Dept. and Designation):

S. NO.	CLASS	AUDITOR DETAILS
1.	II CSE	Mr. R. Senthamil Selvan, HoD/Physics
2.	III CSE	Dr. P. Booma Devi, HoD/EEE
3.	IV CSE	Mr. R. Senthamil Selvan, HoD/Physics

HoD/CSE

PRINCIPAL 12/11/18

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

ACADEMIC COMMITTEE - CIRCULAR

21.06.2018

This is to inform all faculty members of CSE that the Department Academic Committee have been constituted with the following faculty members with effect from 27.06.2018. The roles and responsibilities of the faculty in-charges is attached below.

Committee / In-charge	Faculty In-charge
Department Academic Committee	Ms. V. Nivedhitha, AP/CSE Ms. S. Deepika, AP/CSE

HoD/CSE

PRINCIPAL 21.6.18

SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002.

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Department Academic Committee Report – Odd Semester (2018-2019)

02.11.2018

Date	Observation	Action Taken
Third week of June (11.06.18-15.6.18)	Ensuring the lecture plan with the Head of the Department	• Suggestion was given to the faculty members orally for their results improvement.
All working days	Monitoring and controlling Department student's discipline in the campus.	• Students are advised to wear I.D card and instructed to follow the rules. • Some of students are warned and the same has been informed to their class in-charges.
Thrice in a semester through CCM (25.07.18, 9.08.18 & 12.09.18)	The progress of the coverage of the syllabus of each class.	• Syllabus coverage has been monitored • Special Time Table will be followed for the faculty who need extra classes for their syllabus completion.
Once in every month	Monitoring the class schedule and alteration of classes	• Monitored by the Head of the Department and senior faculty members. • In case of any deviation in the scheduled, it will be informed to the class in-charge.
Internal test examinations	Monitoring at the time of examination, proper faculty mobilization, assignment of duty according to the duty chart already prepared.	• Monitored by the Head of the Department and senior faculty members • Any issues shall be informed to the HoD.
Every working day	Observe the dress code among department student's and instruct the respective class advisors to implement the dress code among the students.	• Students dress code are monitored. • Advised to follow dress code and Improper students are reported to the mentor.

Members / DAC

HoD / CSE

Principal

SSM Institute of Engineering and Technology, Dindigul-2.

Academic Audit (UG)

Odd semester (2018-19)

Department of Computer Science and Engineering - Consolidated Report

S. No	Name of the faculty	Designation	Academic auditor's report	Action Taken
1	Dr. V. Shunmughavel	Prof. and HoD	Subject 1: IV CSE - Grid and Cloud Computing Subject 2: III CSE - Object Oriented and Analysis and Design 1. Documents were maintained properly 2. Encouraged to attend FDP/STTP/Workshop 3. Value added courses may be organized	Encouraged to do research publications in reputed journals
2	Prof. M. Arockia Irudayaraja	AP	Subject 1: III CSE - CS6504 - Computer Graphics Subject 2: II CSE - CS8352DPSD Lab1: CS6513 - Computer Graphics Lab Lab2: Cs8351 - Digital Systems Lab 1. Documents were maintained properly 2. Value added courses may be added	Motivated to Enroll as research scholar in Anna University Encouraged to organize Value added courses
3	Prof. N. Kalaivani	AP	Subject 1: IV CSE – CS6701 Cryptography and Network Security Subject 2: CS8351 - Data Structures Lab 1: CS8381 DS Lab Lab 2: CS6711 Security Lab 1. Documents were maintained properly 2. Encouraged to attend FDP/STTP/Workshop 3. Value added courses may be conducted	Motivated to Enroll as research scholar in Anna University\ Encouraged to organize Value added courses Motivated to attend FDP and Conferences

S.No	Name	Desig.	Subjects Handled	Remarks
			4. Paper publications may be included in future 5. FDP may be attended	
4	Prof. V. Naveen Kumar	AP	Subject 1: CS6003 - Ad-Hoc and Sensor Networks Subject 2: CS6501 - Internet Programming Lab1: CS6712 - GCC Lab Lab2: CS6511 - Case Tools Lab 1. Answer booklets for IT1, IT2 & IT3 has to be kept in course file as samples 2. For course file front page, new format needs to be followed 3. Documents were maintained properly	Encouraged to organize Value added courses
5	Prof. A. Glory Sujitha	AP	Subject 1: I ECE – 1 Problem Solving and Python programming Subject 2: I ECE – 3 Problem Solving and Python programming Subject 3: I ACM - 2 Problem Solving and Python programming Lab1: GE8161 - PSPP Lab	Advised to publish Research articles at scopus indexed journals
6	Prof. V. Nivedhitha	AP	Subject 1: I ECE – 1 Problem Solving and Python programming Subject 2: I ECE – 3 Problem Solving and Python programming Subject 3: I ACM - 2 Problem Solving and Python programming Lab1: GE8161 - PSPP Lab	Encouraged to publish Research Articles in Anna University Annexure I journals
7	Mr. A. Amala Deepan	AP	Subject 1: I ECE – 1 Problem Solving and Python programming Subject 2: I ECE – 3 Problem Solving and Python programming Subject 3: I ACM - 2 Problem Solving and Python programming Lab1: GE8161 - PSPP Lab	Advised to Organize more number of value added courses

8	S. Deepika	AP	Subject 1: III CSE - CS6503 Theory of Computation Subject 2: II CSE - CS8391 Object Oriented Programming Lab 1: CS8382 - OOP Lab· Lab 2 : CS6512 - IP Lab 1. Documents were maintained properly 2. Suggested to attend FDP/STTP/Workshop 3. Value added courses	Motivated to Enroll as research scholar in Anna University Advised to organize value added courses
9	S. Arul Jothi	AP	Subject 1: I ECE – 1 Problem Solving and Python programming Subject 2: I ECE – 3 Problem Solving and Python programming Subject 3: I ACM - 2 Problem Solving and Python programming Lab1: GE8161 - PSPP Lab	Advised to do publications at IEEE conferences.
10	Ms. S. Bharathi	AP	Subject 1: I ECE – 1 Problem Solving and Python programming Subject 2: I ECE – 3 Problem Solving and Python programming Subject 3: I ACM - 2 Problem Solving and Python programming Lab1: GE8161 - PSPP Lab	Advised to organize value added courses
11	Ms. N. Padma Priya	AP	Subject 1: CS6660 Compiler Design	Advised to organize value added courses

HOD / CSE.

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