



SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002

05.09.2016

Notice

It is here by informed that the 9th Governing council meeting will be held on 11.09.2016 at 11.00 am, in the Institution. All the members are requested to attend the meeting and give your valuable suggestions.


Member Secretary & Principal



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Agenda for the 9th Governing Council meeting for the academic year 2016-17 to be held on
11th September 2016 at 11.00 a.m.

1. Welcome by the Chairman
2. Report and information submitted by the Principal.
3. To review the action taken on the minutes of 8th Governing Council meeting.
4. Report about communication received from AICTE, Anna University, Directorate of Technical Education and Government of Tamilnadu.
5. To ratify the appointments made so far after the 8th Governing Council meeting.
6. To ratify the Staff who left the institution so far after the 8th Governing Council meeting.
7. To submit the result of Anna University May/June 2016 Examinations.
8. To submit the functions, role and responsibilities with their composition of the following committees Internal Quality Assurance Cell, Accreditation committee, Admission committee, Alumni cell, Anti-ragging committee, Sexual Harassment cell, Rotract club, Counseling committee and cultural committee.
9. To submit and approve the service rules, Human resource policies and procedure for recruitment and promotional policies.
10. To analysis the step to be taken for getting National Board of Accreditation and Ranking of Institution.
11. To review and approve the steps to be taken for the next five years for the overall improvement of the Institution.
12. To approve the course to be conducted beyond the syllabus submitted by the IQAC and Department Advisory committee of all the Departments.
13. To submit and approve the policy for the e governance to be followed in the institution.
14. To submit and approve the policy / procedure to be amended for the sanctioning of financial support to the staff for doing co-curricular activities, attending workshop conference, submitting research papers.

15. To approve the redesigned curriculum (Content beyond Syllabus) so that the students could acquire higher level of competencies.
16. To identify the mechanisms for content delivery leading to effective learning outcomes.
17. To discuss to improve the performance of academically weak students and steps to be taken for the bright students to excel in modern world.
18. To discuss and decide to impart soft skills including aptitude, communication, behavioural and managerial skills so as to increase the employability of the students.
19. To discuss about the step taken to promote collaborative research leading to improved interaction with industry in terms of sponsored research and consultancy.
20. To review and approve the changes made in the various committees after the 8th Governing Council meeting.
21. Promotion of staff members if any.
22. To submit and approve the number of students admitted in the academic year 2016-17.
23. To submit and approve the placement details for the academic year 2015-16.
24. Any other item with the approval of the Chairman.


Member Secretary & Principal



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Proceedings of the 9th Governing Council Meeting held on 11.09.2016 at 11.00 a.m.

Venue: IQAC Hall (I floor)

Ref. No. SSMIET/GC/2016-17 /09

Present: Mr. K. Shanmugavel, Chairman, Governing Council, SSMIET.

Members present: 09


S. No.	Members	Name	Designation	Signature
1	Chairman	Mr. K. Shanmugavel	Executive Director, SSM Group of Mills	
2	Member	Mr. C Kandaswamy	Managing Director, SSM group of Mills	
3	Industry Expert	Mr. G. Kamal Kumar	Managing Director, CGK Automation	
4	Industry Expert	Mr. R.Ramasubramaniam	Managing Director, Mansco Fluidtek (P) Ltd	
5	Academic Expert	Dr.PL.K.Palaniappan	Professor, TCE, Madurai	
6	Academic Expert	Dr. K. Lingadurai	Professor, Anna University, Dindigul campus.	
7	Member	Dr. S. karthigailakshmi	Professor, ECE, SSMIET.	
8	Member	Mr. J. Srinivasan	Associate Professor, English, SSMIET.	
9	Member Secretary	Dr.R. Palanichamy	Principal, SSMIET.	

Member Secretary & Principal

Chairman

Points Discussed	Resolution
1) Welcome by the Chairman	Mr. K. Shanmugavel, Chairman of SSMIET, welcomed all the members of Governing Council.
2). Report and information submitted by the Principal.	The Governing council appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the staff.
3). To review the action taken on the minutes of 8 th Governing Council meeting.	Reviewed and ratified.
4). Report about communication received from AICTE, Anna University, Directorate of Technical Education and Government of Tamilnadu.	Read and ratified.
5) To ratify the appointments made so far after the 8 th Governing Council meeting.	Read and ratified.
6) To ratify the Staff who left the institution so far after the 8 th Governing Council meeting.	Read and ratified.
7) To submit the result of Anna University May/June 2016 Examinations.	Members appreciated the performance of the students and staff
8). To submit the functions, role and responsibilities with their composition of the following committees Internal Quality Assurance Cell, Accreditation committee, Admission committee, Alumni cell, Anti-ragging committee, Sexual Harassment cell, Rotract club, Counseling committee and cultural committee.	Read and approved.


Member Secretary & Principal


Chairman

Points Discussed	Resolution
1) Welcome by the Chairman	Mr. K. Shanmugavel, Chairman of SSMIET, welcomed all the members of Governing Council.
2). Report and information submitted by the Principal.	The Governing council appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the staff.
3). To review the action taken on the minutes of 8 th Governing Council meeting.	Reviewed and ratified.
4). Report about communication received from AICTE, Anna University, Directorate of Technical Education and Government of Tamilnadu.	Read and ratified.
5) To ratify the appointments made so far after the 8 th Governing Council meeting.	Read and ratified.
6) To ratify the Staff who left the institution so far after the 8 th Governing Council meeting.	Read and ratified.
7) To submit the result of Anna University May/June 2016Examinations.	Members appreciated the performance of the students and staff
8). To submit the functions, role and responsibilities with their composition of the following committees Internal Quality Assurance Cell, Accreditation committee, Admission committee, Alumni cell, Anti-ragging committee, Sexual Harassment cell, Rotract club, Counseling committee and cultural committee.	Read and approved.


Member Secretary & Principal


Chairman

9). To submit and approve the service rules, Human resource policies and procedure for recruitment and promotional policies.	Reviewed and approved.
10). To analysis the step to be taken for getting National Board of Accreditation and Ranking of College.	Preparations for getting National Board of Accreditation and Ranking of College are under process. Member secretary assured the progress of the preparation to members.
11). To review and approve the steps to be taken for the next five years for the overall improvement of the Institution.	Approved after an elaborate discussion.
12). To approve the course to be conducted beyond the syllabus submitted by the IQAC and Department Advisory committee of all the Departments.	Reviewed and approved.
13). To submit and approve the policy for the e governance to be followed in the institution.	Read and approved.
14) To submit and approve the policy / procedure to be amended for the sanctioning of financial support to the staff for doing co-curricular activities, attending workshop conference, submitting journal papers.	After elaborate discussion the policy was approved.
15) To redesign the curriculum (Content beyond Syllabus) so that the students could acquire higher level of competencies.	Emphasised and approved.
16). To identify the mechanisms for content delivery leading to effective learning outcomes.	Identified and recommended.


Member Secretary & Principal


Chairman

17). To improve the performance of academically weak students and steps to be taken for the bright students to excel in modern world.	Additional coaching classes for the weak students and the bright students are conducted to excel their performance reported by Member secretary.
18). To impart soft skills including aptitude, communication, behavioural and managerial skills so as to increase the employability of the students.	The conduct of additional training classes enhance the employability of the students.
19). To promote collaborative research leading to improved interaction with industry in terms of sponsored research and consultancy.	The chairman insisted the importance of collaborative research with industries and providing consultancy service to the industries.
20). To review and approve the changes made in the various committees after the 8 th Governing Council meeting.	After the elaborate discussion it was approved by the members.
21). Promotion of staff members if any.	Reviewed and approved.
22). To submit and approve the number of students admitted in the academic year 2016-17.	Approved.
23). To submit and approve the placement details for the academic year 2015-16.	Reviewed and approved.
24) Any other points with the approval of the Chairman	Nil


Member Secretary & Principal


Chairman