

Scott M. Solik

Business Analyst | Data Analyst

Arlington, MA 02476 | ssolik@gmail.com | (617) 279-3952

LinkedIn: [linkedin.com/in/scott-solik](https://www.linkedin.com/in/scott-solik) | GitHub: github.com/ssolik/Everdoor_Emporium_Project

Professional Summary

Analytical and solutions-driven Business Analyst with over 15 years of experience bridging business needs and technology. Proficient in Agile methodologies and product backlog management, driving successful project outcomes through business analysis, process improvement, and stakeholder collaboration. Skilled in SQL and data visualization, enhancing business processes and delivering impactful solutions.

Skills

- Requirements Elicitation & Documentation
- Agile & Scrum Methodologies
- Product Backlog Management
- Business Process Modeling
- Data Analysis & Visualization
- SQL
- Tableau
- Software Development Lifecycle (SDLC)
- Stakeholder Engagement, Management, and Communication
- User Acceptance Testing (UAT)
- JIRA & Azure DevOps
- Excel (VLOOKUP, XLOOKUP, Pivot Tables, Conditional Formatting)
- Microsoft Office Suite
- Visio
- Entity Relationship Diagrams (ERD)
- Functional Specifications
- Business Process Analysis and Improvement
- Use Cases
- Python

Professional Experience

Associate Business Analyst, LogixHealth

Bedford, MA | Oct 2022 – Sep 2024

- Liaised between stakeholders and Agile teams to ensure delivery aligned with business goals.
- Defined user stories, managed product backlog, and led iteration planning sessions.
- Ensured sprint goals were met by managing cross-functional dependencies and prioritizing deliverables.

Business Analyst III / Agile Product Owner, The TJX Companies, Inc.

Framingham, MA | Feb 2011 – Oct 2019

- Collaborated with stakeholders and development teams to translate business needs into user stories and product features.
- Led requirements elicitation, business process modeling, and test planning throughout full SDLC.
- Supported end-to-end delivery from project scoping to UAT execution and implementation.

Sr. Business Analyst (Contract), The TJX Companies, Inc. / JVT Advisors

Framingham, MA | Jul 2008 – Feb 2011

- Conducted gap analysis and stakeholder interviews to optimize Store Lifecycle Management (SLM) system.
- Authored functional specifications, developed test plans, and facilitated UAT and Conference Room Pilots (CRPs).
- Designed reporting templates and issue tracking matrices improving system delivery and documentation standards.

Business Analyst, Analysts International Corporation

Lansing, MI | Feb 2002 – Sep 2007

- Led business requirements sessions for state government clients using JAD techniques.
- Created use cases, traceability matrices, and system requirement specifications.
- Supported SDLC phases across multiple IT and transportation-related projects.

Education

BA in Psychology, Michigan State University – East Lansing, MI (May 2000), Graduated with High Honor

Coursework in Computer Information Systems, Lansing Community College – Lansing, MI (2000–2001)