

COVID-19: Update: Regarding your travel

GEC Communications

Thu 3/19/2020 4:55 PM

Importance: High

1 attachment

FAQ Interns.docx;



Dear Infoscion,

As per our recent communication on the several precautionary measures that are being undertaken, we request each of you to travel back to your respective hometowns. In line with this, you have been identified as the first set of interns to be part of the phase 2 campus evacuation plan. The phase 2 has been identified based on the stage of the training you are currently in. Here are few pointers for each of you to follow:

1. Training:

- Remainder of the training will be completed post your return to Infosys Ltd.
- Normalized Grades for your internship will be shared with your college based on training/project completed so far.
- A soft copy of the Internship certificate will be shared through your college.
- Return any books that you may have borrowed from the library.
- Do not send out any course content/training material/project codes etc. to your personal mail ID's.
- Evacuation plan -**

Date of Joining	Batch name	Evacuation Instructions
23-Dec-19	Dec'19-Interns Batch1	If Sprint1 evaluation is over, can vacate anytime from today onwards. Else get Sprint1 evaluation done by your mentors before tomorrow end of the day and leave on or before Sunday March 22.
13-Jan-20	Jan20-Interns-Batch1	Please appear for the Generic exams scheduled tomorrow and can leave any time after that (by Sunday March 22).
20-Jan-20	Jan20-Interns-Batch2	
24-Feb-20	Feb20-Interns-Batch2-CS	You can leave anytime between today and Sunday, March 22

2. Travel:

- Request you to plan your travel to your hometown on/before March 22, 2020.
- If you are at Mysore, we have dedicated kiosks by KSTRC (for buses) and BIT (for train/flight) set up in the Induction Hall, GEC2 which can be used for booking purpose. Alternatively, you can choose to book your travel through applications like Redbus, IRCTC etc., as per your convenience. If you are in other DC's either book the tickets online or seek help from the local travel desk.
- Travel expenses will be borne by you.

3. Accommodation at ECC:

- Request you to complete your check out formalities before planning your travel.
- If you are at Mysore, submit your keys at Building #14 (Information Center) and hand over your ID Cards at Gate 2 before your travel. For folks at other locations, please hand over the keys at the ECC Reception and hand over the ID Cards at the gate through which you exit the campus.

4. Stipend:

- a. The stipend will be calculated till 20th March 2020 and the same will be transferred to your accounts. Request you to keep the accounts active.
- b. During the time you are at your college (post Check out) you will not be eligible for a stipend payout.

5. Rejoining date:

- a. Rejoining date shall be communicated to you through your college TPO/Personal Mail ID once there is a concrete plan with regard to recommencement of classes at Infosys Ltd.
- b. Your offer with Infosys Ltd. will remain valid. Further communication on this will be shared through your college TPO.

Please note: This communication is intended to a targeted set of interns. Please do not forward this to others.

Regards,
Global Education Center

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From: GEC Communications

Sent: Tuesday, March 17, 2020 3:04 PM

Subject: COVID-19: Your safety is our priority



Hello Infoscions,

With COVID-19 spreading across countries, posing a number of challenges to people and organizations around, we at Infosys too are stepping up our efforts to mitigate any possible risks! You have started your career journey with us and your health, safety and well-being is of utmost importance to us.

In line with the advisory issued by the Government and keeping your health & wellbeing as our priority, we plan to avoid large interactions through classroom trainings and social interactions in the DC to prevent an outbreak.

In line with this, we are planning for a phase-wise evacuation drive based on the training phase you are part of. The classroom training will be suspended in a staggered manner till further notice and online training shall commence in due course of time.

The exact course of action will be communicated shortly and we will reach out to you individually on this regard. Request your patience and cooperation to ease the entire process and wait for further communication from our end. At this point, it is important that you remain calm as we are doing everything possible to ensure your safe return.

Please let us know in case you have any queries or suggestions, you can send the same to hrqueries_gec@infosys.com

Regards,
Global Education Center

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****Bcc Intentional to TRPU and ETA****

----Applicable for India based TRPU trainees only----