

CURRICULUM VITAE

Name: Soumita Ghosh

Contact Details:

Address: F-4/5, Karunamoyee Housing Estate,
Salt Lake, Kolkata-700091.

Email: soumitaghosh10@gmail.com

Phone Number: 9830735777

CAREER OBJECTIVE:

To make a sound position in corporate world and work enthusiastically in team to achieve personal as well as organization goals.

ACADEMIC QUALIFICATION:

<u>QUALIFICATION</u>	<u>BRANCH</u>	<u>UNIVERSITY/ BOARD</u>	<u>YEAR OF PASSING</u>	<u>AGGREGATE % MARKS/GPA</u>
MBA	General	University of North Dakota, USA	2015	3.64 out of 4.00 (USA grading system) which is equal to 90% (Indian grading system)
Graduation	B.Com (Hons.)	The University of Calcutta	2010	61.4% (1 st class)
Class XII	Commerce	CISCE	2007	87.5%(1 st class)
Class X	General	CISCE	2005	72.4% (1 st class)

GRADUATE COURSES:

Managerial Finance (FIN 501), Quantitative Methods for Managers (MGMT 501), Accounting Information for Decision and Control (ACCT 509), Macroeconomic Decision Making (ECON 509), Applied Elements of Export Management (BADM 395 A), Advanced Strategic Management (MGMT 585), Information Systems (ISBC 510), Strategic Market Planning (MRKT 510), Advanced Managerial Theory (MGMT 515), Staffing: Recruitment and Selection (MGMT 410), Negotiation for Sales and Relationship Managements (MRKT 433).

UNDERGRADUATE COURSES:

Financial Accounting, Indian Financial System, Direct and Indirect Taxation, Cost and Management Accountancy, Corporate Accounting, Financial Management, Auditing, Financial Statement Analysis.

WORK EXPERIENCE:

Target, Dallas, Texas, USA

2015-2016

Position: Guest Service Assistant

- Managing the front end.
- Meeting and greeting customers.
- Handling returns and refunds, and answering question about products, services, and merchandise.
- Working with the GSTL to identify myGuest trends and understanding what is causing guest friction.

University of North Dakota, Grand Forks, North Dakota, USA

2014-2015

Position: Graduate Service Assistant

- Assisting professor in grading student work.
- Proctoring examinations.
- Teaching undergraduate courses.
- Tutoring students.
- Recording grades and informing students of their final grades.
- Preparing presentations for lectures.

Position: Associate

- Preparing and arranging documents for clients.
- Preparing hierarchy charts for different companies.
- Communicating effectively with global clients.
- Accurately reconciling of data.
- Maintaining of database and keeping record of documents.
- Planning and scheduling meeting.

ACHIEVEMENTS:

- Forty Hour Entrepreneurship and Business Education Programme 2007
Goenka College of Commerce & Business Administration, West Bengal, Kolkata, India
- APICS Heartland District Student Case Competition 2015
Des Moines, Iowa, USA
- Export Management Certification Course 2014
North Dakota Trade Office, Grand Forks, North Dakota, USA

PAPERS PRESENTED:

- Warehousing Strategy at Volkswagen Group Canada Inc.(VGCA)-Case Study 2015
APICS RRIV, Fargo, North Dakota, USA
 - Capacity analysis in a logistic setting
 - Address capacity constraints and options for expansions to the existing warehouse.
- The New York Times Paywall-Case Study 2015
Scholarly Forum
The University of North Dakota, Grand Forks, North Dakota, USA
 - Leaky vs Bullet proof Paywall System
 - Digital and Print media are compliment or Substitute
 - Strategy to increase the traffic of target readers.
 - Porter's Five Forces
 - Target Segment
- Kingsford Charcoal-Case Study 2015
MBA Portfolio Presentation
The University of North Dakota, Grand Forks, North Dakota, USA
 - SWOT Analysis
 - Marketing Mix

Computer Proficiency:

Spreadsheet: Microsoft Excel

Word Processing: Microsoft Word

Presentation: Microsoft PowerPoint

EXTRA-CURRICULAR ACTIVITIES:

- Member of Student Association of India (SAI) at the University of North Dakota, USA.
- Organized the cultural team of Goenka College of Commerce and Business Administration, Kolkata, India during undergraduate years.
- Won first prize in Inter-School recitation competition and also won prizes for dance completion during school years.
- Took part in a number of painting and art exhibitions.
- Achieved scholarship during MBA program from The University of North Dakota, USA.

PERSONAL SKILL SET:

- Confident and hard working.
- Good verbal and written communication skills.
- Willingness to learn.
- Superb leadership, interpersonal, and planning abilities.
- Good motivation skills.
- Team facilitator.
- Always ready to take any new/ additional responsibilities.
- Excellent computer skills- application related to MS Office or the Internet.

PERSONAL PROFILE:

Date of Birth: 6th July 1988

Sex: Female

Marital Status: Married

Languages Known: English, Bengali, and Hindi.

Nationality: Indian

REFERENCES:

Shall be provided as and when required.

DECLARATION:

I hereby declare that the above written particulars are true to the best of my knowledge and belief.