

## **ANIL KUMAR MITTAL**

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### **1. SUMMARY**

A challenging and growth oriented position in a progressive company, where I contribute to the organization's success with my financial expertise & through my innovative ideas and desire to achieve excellence.

### **2. SKILLS SET**

- Procurement of Modules
- Procurement of Inverters
- Material Management
- Import and Export
- Custom Clearance
- MNRE Handling
- Expediting
- Billing
- Comparative Statement
- Budgeting
- Documentation
- Negotiation with vendors
- Vendor Management.

### **3. KEY RESULT AREAS**

- Materials Management
- Procurement of Inverters and Modules.
- Stock Verification, Analysis of Vendor Performance & Price Variance & Purchase related all Responsibility - New Vendor Development, Price Negotiation with vendor, PO releasing, Material Delivery and Payment etc.
- Budgeting- Monthly Budget is prepared as per the requirement of Project (At Site), Supply Chain.
- Logistics- Looking for entire logistics Operation.
- Supply Chain- Handling independently entire supply chain process inbound & outbound.
- MNRE certificate for supply material.

#### 4. WORK EXPERIENCED

1. Since **JUNE 2015 to till** associated with M/s Rays Power Infra Pvt. Ltd., as Procurement Engineer.

SL NO.	PROJECT NAME	CLIENT	DESIGNATION
1	54 MW Solar PV project	Essel Urja Pvt. Ltd. (UP)	Procurement Engineer
2	10 MW Solar PV plant	Haldiram Solar Plant, Telangana	Procurement Engineer
3	10 MW Solar PV Project	Shining Sun Solar Project, Telangana	Procurement Engineer
4	1 MW Solar PV Project	SAIL (Steel Authority of India Ltd.)	Procurement Engineer
5	9 MW Solar PV Project	Dubbak Solar Projects Pvt. Ltd.	Procurement Engineer
6	5.75 MW Solar PV Project	International Solar Corporation Pvt. Ltd.	Procurement Engineer
7	5.5 MW Solar PV Project	Earth Solar Power Pvt. Ltd.	Procurement Engineer
8	12MW Solar PV Project	Chudiyala Solar Project Pvt. Ltd., UK	Procurement Engineer
9	12MW Solar PV Project	Shakumbhari Solar Projects Pvt. Ltd., UK	Procurement Engineer
10	12MW Solar PV Project	Ballupur Solar Projects Pvt. Ltd., UK	Procurement Engineer
11	24MW Solar PV Project	Haridwar Solar Project Pvt. Ltd., UK	Procurement Engineer
12	6MW Solar PV Project	Bhagwanpur Solar Project Pvt. Ltd., UK	Procurement Engineer
13	6MW Solar PV Project	Bindookhadak Solar Project Pvt. Ltd., UK	Procurement Engineer
14	6MW Solar PV Project	Sunheti Solar Project Pvt. Ltd., UK	Procurement Engineer
15	5.75MW Solar PV Project	Surana Solar Project Pvt. Ltd., UP	Procurement Engineer
16	9.9MW Solar PV Project	Ambika Solar Project Pvt. Ltd., Karnataka	Procurement Engineer
17	5.5MW Solar PV Project	Kavit Green Energy Karnataka	Procurement Engineer
18	12MW Solar PV Project	Krishna Wind Farm Developers Pvt. Ltd. Maharastra	Procurement Engineer
19	21MW Solar PV Project	RFE Belgaum Solar Karnataka	Procurement Engineer
20	35MW Solar PV Project	Belgaum Renewable Energy Pvt. Ltd. Karnataka	Procurement Engineer
21	21MW Solar PV Project	Mamadapur Solar Pvt. Ltd. Karnataka	Procurement Engineer
22	42MW Solar PV Project	Belgaum Solar Power Pvt. Ltd.	Procurement Engineer
23	42MW Solar PV Project	INR Energy Ventures	Procurement Engineer
24	21MW Solar PV Project	Kushtagi Solar Power Pvt. Ltd.	Procurement Engineer

#### 5. RESPONSIBILITIES

- Vendor Shortlist
- Preparing RFQ's and forwarding it to relevant suppliers / agents to obtain Quotations.
- Finalization of Module supply contract for international deal.
- Inverter contract and Service Level Agreement (SLA) Finalization.
- Handling custom clearance of Modules and Inverters.
- Handling logistics for Modules from supplier ware house to project site.
- Coordination with CHA for Custom clearance of Modules and Inverters like HSS, PD Bond....etc.
- Liaison with suppliers and follow-up for timely receipt of materials.
- Maintaining records / database of various categories of approved suppliers.

## 6. ACADEMIC QUALIFICATIONS

- B.Tech. (Electrical) from JECRC College, Rajasthan Technical University, Jaipur with 74.5%
- 12<sup>th</sup> from Vivekanand Vidhya Bhawan, Jaipur, Rajasthan with 83.08%
- 12<sup>th</sup> from Vivekanand Vidhya Bhawan, Jaipur, Rajasthan with 79.67%

## 7. TECHNICAL SKILL

- Well-versed with Excel, Electrical AutoCAD, MS-Office, Internet Fundamentals.

## 8. PERSONAL DETAILS

- Date of Birth :27-06-1991
- Address :D-10 Theme Colony Murlipura, Jaipur
- Mobile No. :9782091084
- Email Id :mittalanil04@gmail.com
- Language Known :Hindi, English

## 9. DECLARATION

I certify that the above details are true to the best of my knowledge & belief.

Place: Jaipur

Date: 16/01/2019

**[ANIL KUMAR MITTAL]**