

CURRICULUM VITAE

BI C2, NEW MOTI BAGH
PALIKA ENCALVE 99 FLATS
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BISHAN CHANDRA BHATT

CAREER OBJECTIVE

- To acquire a challenging position in an organization and utilize ability through hard work, determination, preference and approach. Enthusiasm and positive attitude towards achieving my goals.

EDUCATIONAL QUALIFICATION

- 10th passed from C.B.S.E Board (2010)_
- 12th Passed from C.B.S.E Board (2012)
- B.A (P) from Delhi University (2012-2015)
- 1 Year diploma in Multimedia & Animation (2015-2016)
- Pursuing MBA 2nd semester Operation & supply chain management from amity university (2018-2020)

PROFESSIONAL SYNOPSIS

About 2 years of experience in store handling

- Working on multiple tasks and multiple environments with a good team work
Exposure to preparation of various activity process plan document
Ability to learn new technologies with self driver ability .

PROFESSIONAL EXPERIENCE

- **KEN FIXIT:** is a part of “Aster Technologies pvt ltd”. Aster together with its sister cancers washmatic, stellar & ken-fixit has been serving the F&B industry for more than two decades now. Ken-fixit provides spare parts, repair maintenance of commercial food service e equipment (All HVAC equipment i.e chillers, Freezers, Cold Room etc and Hot equipment) and ware washing equipment (Dishwashers).

RESPONSIBILITIES

- Handling dispatch all over India.
- Warranty preparation, processing and submission of warranty claims proper supporting documentations to get maximum credit for warranty credit
- Mail-material shorter or damage material to the vendor.

- Purchasing-according to consumption of spares
- Transportation arrange transport and coordinate with driver till material deliver
- Co-ordination with call center of spare delivery support.
- Preparation of monthly report for spares sales, warranty, and services
- Monitoring quality of the spares & giving failure feedback for spares to the company and vendors
- Monitoring spare parts inventory level.
- To handle all relationship with supplier to the company
- Negotiation with vendors for prices that allow a company's costs to remain low while still getting a quality product.
- Daily material issued to engineers and takes back defective with proper reports.
- Preparation of monthly non moving and slow moving material report
- Coordinate with accounts for raise the invoices.
- Release PO. PI, & quotation to the customer according to need

PERSONAL DETAILS

Date of Birth	16 th May 1994
Gender	Male
Marital Status	Unmarried
Languages Known	Hindi & English
Nationality	Indian
Religion	Hindu

Date :

Place :

(Bishan Chandra Bhatt)