

Phone number: +91 9115704848 (M)
+91 9872305848 (M)
E-mail address: manishsingh.singh470@gmail.com

Manish Kumar Singh

Objective:

Aspiring for challenging positions in Project Management / Quality assurance/Project coordination/execution.

Brief Overview:

- B.Tech.(Electrical Engineering) with more than **4 Years** of experience in Project coordination, Construction Quality Assurance, Management & Implementation, Project Management, Site Execution & Management.
- Currently associated with Azure India Pvt Ltd as a Sr. Engineer – Quality
- Maintenance of project documentation plans & reports.
- Tracking project progress and timely communicating its status to management.
- Involved in project coordination from inception to commissioning.
- Closely monitored the project implementation progress and preparation of project control reports.
- Coordinating project work(assigning task, controlling schedule.
- Involved in field of Quality Management & Implementation, Site Quality Audits, Supplier Material Inspections, Erection, Testing & Commissioning of Solar Projects, Switchyards.
- Proficient in Quality planning, management & implementation of construction projects involving method engineering, contract administration & resource planning.
- Proven skills in effectively supervising, training & scheduling company employees with contractors & subcontractors to improve quality awareness among them.
- Prepared Due diligence reports and have done LIE (Lenders Independent Engineer) visit for various projects.
- Overall project monitoring and reporting with work responsibilities of all work on site from site layout to site handover to customer.
- Acquire knowledge of new methods, technology & industry trends while undertaking projects.
- Testing & Commissioning.

Area of Expertise:

Quality Assurance
Site Quality Audits
Quality Documentation

Project Management/Co-ordination
Site Administration/Co-ordination
Project Scheduling

Construction Management
Supplier Material Inspection

Working Experience:

Senior Engineer–Quality(Solar Rooftops) at SunSource Energy Pvt Ltd(May,2018 till present)

As a Quality Engineer at Azure Power - Solar Rooftop i am involved in inspection of rooftop supply materials:-

- ❖ Coordinating with TPI and arranging inspections.
- ❖ Coordinating with Design and procurement team for designs and BOM.
- ❖ Review of inspection reports and issue dispatch instruction to vendor
- ❖ Keeping record of all inspections.
- ❖ Review of vendors QAP.

Working Experience:

Senior Engineer- Project coordination & Quality(Solar Rooftops) at SunSource Energy Pvt Ltd(Jan,2018-April 2018)

As a Project Coordinator & Quality- Solar Rooftop at SunSource Energy pvt ltd i was involved in team coordination, groundwork, data collection tracking. I am responsible for following:-

- ❖ Maintenance of project documentation plans & reports.
- ❖ Coordinating project work(assigning task, controlling schedule)
- ❖ Tracking project progress and timely communicating its status to management.
- ❖ Overseeing procurement and communicating to procurement manager any issue arising.
- ❖ Involved in project coordination from inception to commissioning.
- ❖ Coordination with site team and tracking progress on daily basis.
- ❖ Inspection of cables, structures, cable trays, earth strips etc.
- ❖ Assisting and supporting project manager in daily basis.
- ❖ Resolving any financial queries that are raised, including timely communication if extra budget is needed.
- ❖ Directing Quality assurance.
- ❖ Track, analyse and communicate project risks and opportunities.
- ❖ Participate in review meetings
- ❖ Organize team work
- ❖ Commissioning & handover

Working Experience:

Project coordinator - Projects/ Execution(Solar Rooftops) at Gensol Engineering Pvt. Ltd. (Sep,2017-Dec,2017)

As a Project Coordinator- Solar Rooftop in Gensol Engg. Pvt Ltd i was involved in team coordination, groundwork, data collection tracking. I am responsible for following:-

- ❖ Maintenance of project documentation plans & reports.
- ❖ Coordinating project work(assigning task, controlling schedule)
- ❖ Tracking project progress and timely communicating its status to management.
- ❖ Overseeing procurement and communicating to procurement manager any issue arising.
- ❖ Involved in project coordination from inception to commissioning.
- ❖ Assisting and supporting project manager in daily basis.
- ❖ Resolving any financial queries that are raised, including timely communication if extra budget is needed.
- ❖ Directing Quality assurance.
- ❖ Track, analyse and communicate project risks and opportunities.
- ❖ Participate in review meetings
- ❖ Organize team work
- ❖ Commissioning & handover

Sr. Engineer - Quality/ Execution at Gensol Engineering Pvt. Ltd. (Since May-2014)
(Gensol is one of the leading Solar Energy Consultant)

As a Sr. Engineer - Quality in Gensol Consultant Pvt Ltd(for PMC projects) I am involved in Assurance, Planning, Implementation and Management of Quality Function; I am responsible for the following:-

- ❖ Coordinating with different sites for quality related issues and resolving as per approved procedures.
- ❖ Developing and establishing standards and methods for inspection, testing, and evaluation and ensuring compliance with them.
- ❖ Conducts internal audits & following regulatory
- ❖ Responsible for material inspection for different sites with respect to approved specification, data sheets, material approval & Quality plan.
- ❖ Helps department in the root cause analysis and corrective actions of audits findings, tracking to resolution.
- ❖ Supports Engineers and Quality Manager with customer interfaces as necessary on quality related issues.
- ❖ Approves product, process and equipment qualifications.
- ❖ Preparation & Implementation of Quality Plans of the project
- ❖ Participate in pre-qualification of sub-contractors
- ❖ Site inspections to ensure quality of installations
- ❖ Responsible for performing quality checks and issuance conformance/non-conformance reports to sub-contractors.
- ❖ To take preventive & predictive actions for non-conformities observed on site.
- ❖ Prepare, guide & training the field teams with various documents – Project Quality Plan, Field Quality Plan, Installation quality checklists, etc.
- ❖ Monitoring the installation & commissioning jobs of Solar Projects, Switchyards, and HV/LV electrical systems

Roof top EPC Projects (Site In charge)

Job Responsibilities:

- Actively involved in contract management, project planning, evaluating, monitoring and control as well as execution, scheduling of materials and man power planning.
- Prepared reports related to execution work and verified the prepared bills submitted by contractors.
- Closely monitored the project implementation progress and preparation of project control reports.
- Maintained close check on installation, equipment erection, inspection, testing and commissioning.

Educational Background:

Qualification	School/College	University/Board	Percentage	Year
B. Tech. (EE)	Chitkara Institute Of Engg. & Tech.	Punjab Technical University	70 %	2010-2014
Class XII	Army Public School, Bathinda Cantt.	C.B.S.E	73.4 %	2008-2009
Class X	Army Public School, Bathinda	C.B.S.E	81.2%	2006-2007

Industrial Training:

- ❖ **Gensol Consultants Pvt Ltd**, Ahmedabad, Gujrat
Trainee (Managing crucial aspects of site)

Aug^{"13}-Dec^{"13}

Responsibilities:

- Project planning, preparation of reports, quality assurance, manpower planning, execution.

- ❖ **220 kV Sub Station, Haryana Vidyut Prasaran Nigam Limited**, Panchkula
Trainee (Department of Maintenance)

May^{"12}-Jun^{"12}

Responsibilities:

- Maintenance and testing of Neutral Current Transformer, REF, Buchholz Relay's and O.T.I. and W.T.I. of transformers.

Synopsis

- ❖ Received **Appreciation letter** from **North Star Solar Power Plant (SAR Group of companies)**.
- ❖ **Manish Kumar Singh, 2015, Solar Lounge, India Patent 272046, filed May 15, 2015 and issued May 18, 2015.**
- ❖ Received **Bronze Medal** in Electrical Engineering Discipline by **National Design and Research Forum**, the Institution of Engineers for Project **“Self Sustained Solar Lounge”**.
- ❖ Received Grant of Rs 15,000 for Project: **“Self Sustained Solar Lounge”**.

Personal Details:

Date of birth : April 20, 1990
Father's Name : Mr.S K Singh
Nationality : Indian.
Marital status : Single.
Languages Known : English, Hindi.

Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge.

DATE:

PLACE:

MANISH SINGH

ANNEXURE

Title	: 50 MW Solar Power Plant, Malitadi, Gujrat
Role	: Quality Incharge

Title	: 1 MW Solar rooftop B.L Agro, Bareilly
Role	: Project coordinator

Title	: 733 kWp Solar rooftop project, Hind terminals, Palwal
Role	: Project coordinator

Title	: 742 kWp solar rooftop project, Yutaka Autoparts, Bhiwandi
Role	: Project coordinator

Title	: 1 MW Solar rooftop project, NIT Kurukshetra
Role	: Project coordinator

Title	: 2.5 MWp solar roof top project, Jamia Milia Islamia, Delhi
Role	: Project Engineer

Title	: 1.2 MWp Solar rooftop project, Jamshiri mills, Solapur
Role	: Project coordinator

Title	: 4 MWp solar rooftop project,Bhilwara Client-Kanchan
Role	: Project coordinator
Title	: 1 MW Solar rooftop project,Nasik,Samsonite
Role	: Project coordinator
Title	: 300 kW Solar rooftop project,Mapro foods
Role	: Project coordinator
Title	: 350 kW Solar rooftop project,Kalpatru, Gandinagar
Role	: Project coordinator
Title	: 1 MW Solar rooftop project,Bhubheshwar,Cuttak
Role	: Project coordinator
Title	: 192 kW Solar Rooftop project, IIT Kanpur
Role	: Project Engineer
Title	: 24 kW Super structure Solar roof top,Pimpri,Pune
Role	: Quality Engineer/Site Incharge
Title	: 1.2 MW Solar roof top project, Bhopal, Madhye Pradesh
Role	: Quality Engineer/Site Incharge
Title	: UP Ceramics Pvt Ltd, 2MW Solar Power plant, Nokha Daiya, Bikaner
Role	: Intern
Title	: 7.5 MW Solar power plant,Kolayat
Role	: Intern
Title	: 10 MW Solar Power Plant, Nokha Daiya, Bikaner
Role	: Quality Engineer
Title	: 4 MW Solar Power Plant, Pathrala, Punjab
Role	: Senior Quality Engineer
Title	: 5 MW Solar power plant, Bendo, Uttar Pradesh
Role	: Quality Engineer
Title	: 14 MW Solar Power Plant,Debari,
Role	: Quality Incharge for project