

SWATI CHAUHAN

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+91-8527010510

Career Objective:-

To pursue a highly challenging growth oriented position where my professional & technical skills can be effectively utilized and improved, eventually leading to the contribution in growth of the organization and myself.

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Professional Experience: -

Organisation: Policy Bazaar

Duration: April 2015 to Dec 2015

Job Profile: **Sr. Sales Executive (Motor Insurance)**

Job Responsibilities: -

- Responsible for understanding customer requirements & according to that suggesting the best product related to motor insurance.
- Responsible for educating the customer about the product in order to build their trust.
- Responsible for achieving monthly / quarterly / annual targets.
- Coordination with parties for insurance documents (Internal as well as external).
- Providing chat assistance to the customer as per their queries / requirements related to insurance products.
- Responsible for taking timely sessions for the new joiners to tell them the importance of customer's positive experience.
- Providing claim assistance to the customer.
- Responsible for taking sessions for those who are lacking in convincing the customer
- Recognized & appreciated for assisting team members in their project issues.

Trainings Undertaken:

- Achieved 6 month of training certificate in telecommunication from **HUAWEL**.
- Achieved 1 month of training certificate in MICROCONTROLLER 8051. & EMBEDDED System.

- Got certificate in circuit design and simulation at **Techviz**.

Academic Qualification: -

- Bachelor Of Engineering (Electronics & communication) from “Shushila devi bansal college, Indore” (M.P), affiliated to “Rajiv Gandhi Prodyogiki Vishwavidyalaya, Bhopal (M.P.)” 67.07% with avg. in the year 2014.
- Higher Secondary School Certificate from Om Shanti Higher secondary school Bagli, Dewas (M.P) 59.6.0 % affiliated to M.P. Board with in the year 2010.
- High School Certificate from Sarswati Shishu Vidhya mandir School Dewas (M.P) M.P. Board with 64.3% in the year 2007.

Personal Information :-

Husband Name: Anupam Chauhan
Date of Birth: 17/07/1992
Gender : Female
Nationality : Indian
Marital Status: Married
Languages Known : English, Hindi
Hobbies :Surfing Net, Listening Music

DECLARATION :-

I solemnly affirm and declare that the above given information is true and correct to the very best of my knowledge and nothing has been concealed by me.

Place:
New Delhi

(SWATI CHAUHAN)