

CAREER OBJECTIVE

To be associated with a reputed organization that provides career development opportunities that shall yield the twin benefits of job satisfaction and a steady-paced professional growth.

ACADEMICS/PROFESSIONAL QUALIFICATIONS

| COURSE/ EXAMINATION NAME | YEAR OF PASSING | NAME OF THE INSTITUTE/ UNIVERSITY/ BOARD/ |
|-------------------------------------|-----------------|---|
| CA | January, 2016 | ICAI(Institute of Chartered Accountants of India) |
| B.Com | 2012 | CCS University |
| 12 th (Senior Secondary) | 2009 | CBSE |

TRAINING:-

- Completed the practical training of Thirty Six (36) Months with “Sanjay Dhingra & Associates” as “**Article Trainee**” from August, 2011 to September, 2014.

WORK EXPERIENCE:-

- **Worked with TNS Networking Solutions Private Limited as “Sr.Executive-Finance” from April, 2016 to June, 2018 (2.2 Years) and successfully handled the following assignments:**
 - ✓ Responsibility of finance functions comprising Acquisition and Application of Funds.
 - ✓ Ensuring compliance of Industry Specific AS-7 and ensuring proper recording of Revenue function.
 - ✓ Maintenance and Review of Financial Reports, ensuring check over variances between Budgeted and Actuals.
 - ✓ Project Reconciliations.
 - ✓ Computation of Statutory Liabilities including TDS, GST as per the statutory norms.
 - ✓ Preparation of various MIS and other reports for the management review.
 - ✓ Liaising with the Statutory Audit, conducting process reviews with the Auditors.
 - ✓ Preparation of Projected and Provisional Financial Statements for the purpose of Funds Raising, Renewal of Limits as per the banking norms.

➤ **Currently working with Avengers Rays Solar Private Limited as Sr. Executive-Finance w.e.f. June, 2018 and being engaged in the following assignments:**

- ✓ Fund Management.
- ✓ Preparation & Consolidation of Financial Statements.
- ✓ Project Accounting with Data Visualization and Variance Analysis.
- ✓ Advance Tax Working.
- ✓ Preparation of MIS and Internal Reports for Management review.
- ✓ Special Account Reconciliation Assignments.
- ✓ Detailed Analysis of Cost Centres.
- ✓ Handling Payment Collection Mechanism.
- ✓ Ensuring compliance of Industry Specific AS-7 and ensuring proper recording of Revenue function.
- ✓ Worked on Tally ERP 9.0, 7.2 including various customized ERP software.
- ✓ Coordination with Statutory Auditor for the process reviews.
- ✓ Preparation of Various Statements for the Banking purpose.

KEY SKILLS & COMPUTER KNOWLEDGE:-

- 1) Good Presentation and Communications skills both written & oral.
- 2) Knowledge of Application Software such as Tally 9.0,7.2, customized ERP software, MS Office etc.
- 3) Comfortable with Internet and e-filing on Government and other websites.
- 4) Accountability and Adaptability to changing environments.
- 5) Believe in team work and dedicated.

ACHIEVEMENTS:-

- ❖ Secured various exemptions in CA Finals & IPCC.
- ❖ Distinction holder in CPT.

PERSONAL DETAILS:-

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| Date of Birth | 11 th November , 1990 |
| Father's Name | Mr. Suresh Chawla |
| Nationality | Indian |
| Languages Known | Hindi & English |
| Correspondence Address | 1891, Outram Lines, Phoolwari Block, New Delhi-110009 |