RESUME

JAYAPRADHA. M

No: 3/127, Bajanai Kovil Street,

Irandam kattalai,

Kovoor Post, Mobile No: 97910 28735

Chennai - 600 128. E mail: jayapratha.mm@gmail.com

Objective:

To get a challenging and growth oriented job, to implement my skills and prove my worth to the company.

Personal Profile:

Aspiring for a career that places me in a challenging position within fast placed learning oriented environment for developing my technical and interpersonal skills.

■ Looking for an entry-level position and willing to learn new skill by hard and intelligent efforts.

Educational Qualification

COURSE	NAME OF THE INSTITUTION	YEAR OF PASSING	%OF MARKS
B.Com (General)	St. Joseph's Arts & Science College, Kovoor, Chennai.	2016	70%
H.S.C	Somasundharam Chettiyar Govt. Hr. Sec. School.	2012	48%
S.S.L.C	ADW Govt. High. School.	2010	45%

Computer Skill:

DCA (Diploma In Computer Application)

MS OFFICE

■ Ms Excel

Tally ERP 9 (Accounting Package)

Personal Information

Father's Name : MAHENDRAN. M

Date of Birth : 07.06.1994

Gender : Female

Nationality : Indian

Religion : Hindu

Marital Status : Single

Languages Known : TAMIL & ENGLISH (Read, Write & Speak)

Declaration:

I hereby declare that the statements furnished above are true to best of my knowledge and belief.

Place: Chennai Yours Truly,

Date:

(Jayapradha. M)