

ATI AGRAWAL

C.A., B.COM.(H)

Objective

- ⇒ Derive satisfaction from my work and input my best to apply my skills and knowledge.
- ⇒ Ensure every professional activity as value addition for client, organization and myself.
- ⇒ Become a member of strong professional team committed to excellence and innovation.

Work Experience

Employer	S. Tekriwal & Associates (A Peer Reviewed Firm) Chartered Accountants B4/237, Safdarjung Enclave, New Delhi-110002
Designation	Audit & Taxation
Period	20th July 2015 till date

Articles

From	S. Tekriwal & Associates Chartered Accountants 104, Daryaganj, New Delhi-110002
Period	12 th April 2008 to 10 th April 2011

Assignment Handled

- ⇒ Statutory Audits
- ⇒ Tax Audits including reporting on ICDS
- ⇒ Internal Audits
- ⇒ Concurrent Audit of Investment Function of Insurance Company
- ⇒ Limited Review of Debt Listed Company
- ⇒ Preparation of financial statements as per Ind AS
- ⇒ Trust Audit
- ⇒ Physical verification of Assets and Stocks
- ⇒ Return Filing of Individuals & Companies
- ⇒ Certification work
- ⇒ Preparing Replies for Income Tax cases
- ⇒ GST Migration And Return filing
- ⇒ Certification work related to IPO
- ⇒ ROC filing

Major Clients Handled

Statutory Audits

- ⇒ Acme Telecom Assets Limited
- ⇒ Acme Claentech Solutions Private Ltd.
- ⇒ Acme Solar Holdings Limited (Debt Listed company under process for IPO)
- ⇒ Acme Group of Companies (Acme Solar Groups)
- ⇒ IFFDC (A sister concern of IFFCO)
- ⇒ Neeru Marketing Pvt. Ltd.
- ⇒ Choudhary Earthmovers Pvt. Ltd.
- ⇒ Gautam Polymers
- ⇒ Moti Mahal
- ⇒ All India Primary Teachers Federation

Bank Audits

- ⇒ SBI Bank (Concurrent Audit)
- ⇒ The Delhi State Co-operative Bank (Statutory Audit)

Concurrent Audit

- ⇒ IFFCO Tokio General Insurance

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Exposure Gained

- ⇒ Developed and executed audit plans and programs.
- ⇒ Reviewed internal control system to ensure accuracy and checked for any material misstatements.
- ⇒ Executed detailed audit procedures, including reviewing transactions, documents, records, reports, and policies and procedures for accuracy and effectiveness.
- ⇒ Performed specific audit procedures and prepare work papers which record and summarize audit procedures performed.
- ⇒ Performed analytical review on all formats of reporting, with particular focus on trend analysis and ratio maintenance.
- ⇒ Drafting of Audit report and related notes to accounts.
- ⇒ Prepared individual company accounts and consolidated group accounts.
- ⇒ Assisted in preparation and conversion of financial statements as per IndAS.
- ⇒ Preparing various certificates as per client requirement such as 15CB, certificate required by lenders, statutory dues certificate, source and utilization of funds, compliance of various provisions of companies Act etc.
- ⇒ Played an important role in getting the peer review of the firm done.
- ⇒ Advising on tax liabilities, including performing both individual and corporate computations as per Income Computation and Disclosure Standard.
- ⇒ Highly skilled in researching issues and finding solution and best alternatives to tax issues.
- ⇒ Guided the clients on GST implementation, migration, invoicing and return filing.
- ⇒ Prepared forms required for ROC filing such as AOC-4, MGT-7, MGT-14, ADT-1, DIR-8, DIR-12.
- ⇒ Drafted various documents such as board resolution, director report etc.
- ⇒ Understanding operating procedures and policies and reporting on the controls and processes of general insurance company for ensuring statutory compliance with standard regulatory bodies.
- ⇒ Supervised articles and paid assistants within the team.
- ⇒ Effective working relationships to deliver value added service and establish reliability with client.

Academic Credentials

Degree	Institution/Board	Year of Passing	Marks
C.A.	ICAI	May 2015	56%
B.Com(H)	Delhi University	2007-2010	61%
12 th	CBSE	March 2007	80%
10 th	CBSE	March 2005	83%

Achievement

- ⇒ Worked as Team Leader for various audit assignment.

Date of Birth:

- ⇒ 12th September 1990

Communication Skills

- ⇒ Fluent in speaking/writing Hindi and English

IT Skills

- ⇒ 100 hrs Compulsory Computer Training from ICAI, New Delhi
- ⇒ Well versed with MS-OFFICE such as MS Word, MS Excel, MS power point & Tally.
- ⇒ Worked in SAP environment.

Family Background

- ⇒ Mother: Housewife
- ⇒ Sister: Working with Moody's Analytics as Senior Analyst (Finance)
- ⇒ Husband: Working with Blueair India Pvt Ltd. as Retail Marketing Manager

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