

**ATUL KUMAR**

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D.O.B : 04-02-1987

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**PURCHASE MANAGEMENT PROFESSIONAL – MANUFACTURING INDUSTRY****PROFILE:**

- **Over 7 years** of comprehensive experience in **Supply Chain Management** entailing **Procurement (Domestic & Import), Logistics, Vendor Development, Sourcing, Costing.**
- Currently associated with **Berger Nippon Paint Automotive Coatings Pvt. Ltd., Okhla, Phase-2, New Delhi** as **Sr. Officer– Procurement.**
- Experience in end to end supply chain- Procurement, Import & Export, Import Freight forwarding , Custom Clearance, , Contract Manufacturing & Forex.
- Expertise in **planning, strategies & implementation** with proven capabilities in ensuring smooth functioning of large manufacturing units & enhancing operational efficiency by making use of leading edge technologies.
- Adequate experience in drawing estimates of raw materials, consumables and other inputs and coordinating with materials section to ensure availability of all inputs on shop floor, to meet planned production.

**Key Strength Areas**

Inventory Management

Process Management

Import Operations

Raw Materials Planning / Vendor Development

Pricing & Negotiation Quality

Time Management

Control Coordination Imports Sourcing and Procurement

**PROFESSIONAL EXPERIENCE:****BERGER NIPPON PAINT AUTOMOTIVE COATINGS PVT. LTD.**

**Since May' 2018-till date**

Berger Nippon Paint Automotive Coatings India Pvt. Ltd. "BNPA", the Company's joint venture with Nippon Bee Chemicals Co. Ltd. of Japan (NBC) for manufacture of coatings for plastic substrates of automobiles and Berger Paints India Limited for manufacture Interior Wall Coatings, Exterior Wall Coatings, Metal and Wood Paints, automobiles paints.

**OFFICER - PURCHASE:**

- Work closely with production dept. for planning and execution of purchase, monitor and ensure timely delivery with overseas vendors.
- Ensure necessary documentation of import clearance and follow-up with forwarding agent and clearing agent. Maintain record & timely enhancement of Marine Insurance policy.
- Preparation of MIS, costing of import shipments, Cash Flow. Identify, negotiate and appoint CHA, Forwarder & local vendors and review their contracts.
- Coordinating with Finance & Accounts Department for making TT remittance/issuing LCs to relevant suppliers on time.
- Monitoring Dispatches & follow-up with factory to ensure timely delivery.
- Vendor Capacity and Capability assessment and development of new supplier.
- Negotiation with suppliers and identification of least cost source for the raw material.
- Inventory Management by coordinating with planning team by considering future consumption of RM.
- Coordinating with technical team for cost reduction projects.
- Negotiating Commercial terms with all the outsource supplier.
- Purchase agreement finalization of all new development (Packaging Material, Processing Charges and terms).

## JUNGBU CHEMICAL INDIA PRIVATE LIMITED, GREATER NOIDA

Since Feb'2016-May'18

Jungbu Eschem has been a technology leading company with excellent quality paint and adhesive as a group is a renowned company in the field of mobile products, automotive products, electronics products, cosmetic products, adhesive, woodworks paints, metallic paints, etc.

### Sr. EXECUTIVE - PURCHASE

- Responsible for Procurement & Planning of Import & Domestic Raw Material for Paints and other related products, consumables etc.
- Handling Procurement of Industrial Equipment, Heavy Machinery, Spares Parts, Consumables Tools required for Production & or carry out various Operation.
- Accountable for Ordering, Scheduling & Maintaining Supplier local & overseas to ensure good quality product at lowest price.
- Coordinating with Internal Production Department & Corporate Planning Department & Other Supportive Department to run Assembly Line Smoothly.
- Comparing Supplier Capacity with Sales Plan to ensure over view capacity constraint & or usage of scarce material.
- Responsible PO Creation, Stock Monitoring, Re-Ordering, Vehicle Scheduling, Supplier Follow-up.
- Handling Vendor Exploration, Selection and Development, Vendor Relation and Co-ordination, Vendor Rating as per Quality, Cost & Delivery (QCD Rating).
- Applying innovative ideas for cost innovation from vendor. Localization of import sourcing material for reducing custom duty and freight cost.
- Supervising of R.M & FG Stores, Monitor inventory levels as materials.
- Compiling of all Purchasing / Inventory reports by recording the quantity, type and value of Materials by maintaining all records.

## ADVANCE METERING TECHNOLOGY (FORMERLY INDOASIAN FUSE GREAR LIMITED), NOIDA

Since June '2014-Jan'16

### Sr. ENGINEER – VENDOR DEVELOPMENT AND PURCHASE

- Identifying and developing a dedicated and alternate vendor source for, achieving cost effective purchases of raw materials and reduction in delivery time.
- **New supplier assessment**, systemization for supplier's product selection for trials and optimize suppliers and supply chain & **Centralize** the purchase functions for Indirect spent.
- Classification of vendors on the basis of criteria like cost, quality, timely dispatch material at site.
- Conducting meeting with vendors to consult with them about company's requirements with specifications and help them in improving their performance for quality.
- Evaluating vendors & negotiating the price, delivery schedule and terms conditions with them.
- Timely clearance of payments & handling vendor inquiries.
- Supplier factory visit to understand the process & assessment of facilities.
- ABC analysis of Inventory Rationalization of C class Component to manage Inventory and order quantity.

**PRODUCTION - ENGINEER**

- Allocate the job to team member according to production plan & transfer of clear and complete work assignment regarding production, quality, safety & delivery.
- Coordination with Marketing division for Production planning & Keeping the line Availability factor to match same.
- Daily output/Inventory maintenance and monthly production planning WIP, FIFO.
- Presenting the Manufacturing Process in weekly report in front of management along with targets achieved, targets taken.
- Ensuring the availability of R/M & component as per production plan.
- To issue proper Instruction & Schedule to shop floor and to take proper steps, so that the job is executed in scheduled time.
- Preparation of Daily, Monthly Production plans.

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**EDUCATION:**

- MBA(Operation Management) 2018; Jaipur National University, Rajasthan
- B.Tech(E.I.E) 2011; U.P Technical University, Lucknow

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**TECHNICAL SKILLS:**

- **Software : Oracle R12**
- **Operating Systems :** Windows 98, XP, 2007 and Vista

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I hereby declare that all the information given above is true to my knowledge.

Date:

Place: **Greater/Noida (Delhi-NCR)**

**(Atul Kumar)**