

ANKIT TIWARI

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Aspiring for a position in Procurement, Tendering or Project Coordination in growth oriented organization, preferably in EPC industry.

PROFESSIONAL ABRIDGMENT:

- Nearly 04 years & 03 months of Experience in Procurement, Contracts, Import Procurement, Tender Engineering, Project Estimation & Costing, Project Coordination, Site Execution, Planning & Team Management.
- Handling domestic, Import procurement activities and dealing with domestic & overseas suppliers.
- Currently associated with Continental Carbon India Limited (CCIL), as a Purchase Executive.
- Excellent knowledge in interpreting and reading Engineering drawings, specifications and codes including ASTM, ASME & API.
- Analytical, Self-Motivated, Hardworking & Dedicated who applies logic & systematic.

PROJECTS UNDERTAKEN:

- BCPL Cracker & Regeneration Heater, Assam.
- IOCL (Supply Of CDU-II convection module), Haldia.
- IOCL (Residual Engineering, Procurement, Supply, Fabrication, Construction, Installation, Testing, Inspection, Mechanical Completion of a new OHC Vacuum Furnace including External Piping and Related Civil Works), Panipat.
- IOCL (Supply of Riser Spool Piece & Regenerated Catalyst Stand Pipe spool piece), Guwahati.
- IOCL (Modification of RR Section and the Gascon Section, SHUTDOWN Project), Guwahati.
- IOCL (Supply & Installation of new VDU convection module), Gujarat.
- Reliance Industries Limited (Modification of five Ethane Cracker Furnaces), Hazira

PROFESSIONAL EXPERIENCE:

Continental Carbon India Limited (CCIL)

March 12, 2018- Till date

Continental Carbon India Limited (CCIL) has received a steady flow of capital over the years and is now a subsidiary of CCC's parent; CSRC, a Taiwan based listed multinational company. Continental Carbon operates 03 (three) manufacturing facilities in the US, 04 (four) manufacturing facilities in Taiwan and 01 (one) in India which is situated in Ghaziabad. Carbon Black product is produced by thermal cracking of highly aromatic oils. The basic principle involves the cracking or "pyrolysis" of natural gas or liquid hydrocarbon in a limited supply of air to form carbon black particles. CCIL produces carbon black as well as Power through Waste Heat Recovery Power Plant, and supplies power to the Uttar Pradesh grid.

Purchase Executive – Purchase

Responsibilities:

- Prepare and issue RFQ to Suppliers and expedite receipt of Supplier's offer.
- Timely purchase order conversions from purchase requisitions considering predefined criteria
- Follow up with the suppliers to get timely confirmations on the orders.
- Handling import procurement activities and dealing with overseas suppliers also.
- Coordination with customs house agent (CHA) for necessary import customs clearance activities.

- Maintain good communication with cross functions & suppliers to assure timely delivery of materials and services.
- Resolve delivery, quality issues and cost through problem solving and supplier performance improvements.
- Assist in the identification and elimination of non-value added steps in the supply chain.
- Follow up with the accounts payable and vendors to resolve invoice issues
- Actively uses continuous improvement tools to improve quality, delivery and customer satisfaction.
- Sourcing new products & vendors.
- Maintaining the case files of (hard copy and soft copy).

HPCL –Mittal Energy Limited (HMEL- Contractual)

Aug 03, 2017- March 09, 2018

HPCL-Mittal Energy Limited (HMEL) is a joint venture between Hindustan Petroleum Corporation Limited (HPCL) and Mittal Energy Investment Pte Ltd, Singapore. HPCL-Mittal Energy Ltd (HMEL) owns and operates the Guru Gobind Singh Refinery (GGSR) at Bathinda, Punjab. HMEL's wholly owned subsidiary, HPCL-Mittal Pipelines Limited (HMPL), owns and operates a Single Point Mooring (SPM) for receipt of Crude Oil, Crude Oil Terminal (COT) for storage of Crude Oil and 1017km cross country pipeline for transportation of the crude from Mundra, Gujarat to the refinery at Bathinda.

Procurement Executive – Contracts & Procurement

Responsibilities:

- Generating inquiries for various Electro – Mechanical items.
- Prepare and issue RFQ to Suppliers and expedite receipt of Supplier's offer.
- Evaluating price bid, technical bid, and commercial bid in order to determine the best bid among potential suppliers.
- Negotiation of items as per category , Supplier selection & ordering.
- Procurement of all material as per approved purchase requisition.
- Preparation of Purchase orders in SAP(MM) .
- Monitoring of procurement , manufacturing and delivery of material with the associated teams.
- Maintaining the case files of (hard copy and soft copy).

Esteem Projects Pvt. Ltd.

Dec 19, 2014- July 31, 2017

Esteem provides Turnkey solutions for fired heaters including Feasibility studies, Design, Engineering, Procurement, Site construction, Pre commissioning & commissioning. Esteem supplies heaters (Fired heaters/ Crackers, Reformers) and related equipment for the hydrocarbon and chemical industries spanning oil & gas, petrochemical, refining, fertilizer and related sectors.

Procurement Engineer - Projects

Responsibilities:

- Generating inquiries for various Electro – Mechanical items.
- Evaluating the offers received from vendor technically , commercially & Preparation of comparative statements.
- Negotiating price with vendors.
- Procurement of all material as per approved BOQ.
- Monitoring of procurement , manufacturing and delivery of material with the associated teams.
- Coordination with workshops to provide cover any sudden needs due to adjustments,damaged raw materials.

Material Co-ordinator - Projects, Shutdown

Responsibilities:

- Material planning, expediting, coordination with planning department, coordination with stores.
- Arranging Logistics from Vendor site or from various in-house sites / locations globally to Project site.
- Identified delivery issues and communicated with engineers, suppliers, project managements and clients forecasting delivery dates
- Generated periodic material status reports for updating project status.
- Coordinated purchasing, contracting and system implementation /development between the Consultant and Vendors

Key Skills:

- Project Procurement management
- Familiar with ASME, ASTM, API, ISO & IS standards and codes
- Supply chain
- Vendor negotiation
- Familiar with Custom documentations & Import clearance activities.
- Familiar with Custom duty, Bill of Entry and assessment formalities.
- Relationship building with suppliers
- Team work, Individual work
- Familiar with Internal Audit
- Certification with Quality management IATF 16949 system

PROFESSIONAL QUALIFICATION:

a) Currently pursuing PGDM in Supply Chain Management (SCM),
Prin. L. N. Welingkar Institute of Management Development & Research, Mumbai

b) B. Tech in Mechanical Engineering (2010- 2014),
Rajasthan Technical University, Kota
(Overall percentage 65.8)

ACADEMIC QUALIFICATION:

10+2 (2009- 2010) 1st Division.
Lokmanya Inter College, kushinagar, Uttar Pradesh

TRAINING (EXPERIENCE):

National Thermal Power Corporation Limited (NTPC) Bgg,Tpp, ASSAM.

COMPUTER SKILL:

- Working on SAP(MM), ERP System
- Well familiar with MS Word,MS Power Point, MS Office.

LANGUAGE PROFICIENCY:

English, Hindi

REFERENCES:

Can be provided upon request.