

# CURRICULUM-VITAE

**Rajeev Kumar Yadav**

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## INTRODUCTION:

- I have done my Electrical Engineering from BSACET, Mathura in 2010-14 affiliated to UPTU.
- Currently i'm working with EMICON INDIA PVT LTD as BD & Tendering Engineer- SOLAR
- I have total experience of +3 year in SOLAR INDUSTRY.
- I want to acquire a challenging position in an organization where I can best utilize my skills, education and experience.

## EDUCATIONAL QUALIFICATION:

- **Bachelors** : BSACET, Mathura (2010-2014), Affiliated to UPTU  
with the specialization of ELECTRICAL ENGINEERING
- **Intermediate (12<sup>th</sup>)** : CHSS, Azamgarh 2009 affiliated to UP Board
- **High School (10<sup>th</sup>)** : GTIC, Azamgarh 2007 affiliated to UP Board

## CURRENT INDUSTRY EXPOSURE:

- **Organization** : Emicon India Pvt. Ltd, New Delhi
- **Designation** : BD & Tendering Engineer- SOLAR
- **Duration** : 1st September, 2016 to Present
- **Current Project** : “Supply, Erection & Commissioning of 100 KW Grid Interactive Roof Top Solar Power Plant, at Zewan Depot, Srinagar, J&K”
- **Last Project** : “Supply, Erection & Commissioning of 160 KW Grid Interactive Roof Top Solar PV Plant, IOCL COCOs in Chandiagrth UT and Punjab State under PSO”

## JOB RESPONSIBILITY & PROFESSIONAL SKILLS:

- Search and identification of relevant tenders from tender websites, central and state government procurement portals and others.
- Tenders discuss with the management team to decide upon the best opportunities.
- Interact with various government departments/nodal agencies, PSUs and others for empanelment and track the latest policies.
- Proactively attending Pre bid meets in order to raise the company concerns, submitting queries & keep abreast on all amendments released.
- Tender related Site Survey and Analysis.
- Preparation, Processing and Submission of Tender documents
- Submit the documents in stipulated time limits.
- Handle MIS Reporting & documentation on daily basis.
- Follow up on results of tenders and their analysis in order to generate valuable information.
- Preparation, Processing and Submission of Net Metering file to DISCOM.
- Business Development- up to 500 KWp Solar Project in last Financial Year
- Project Analyze - BOM Preparation, Quotation Follow up
- Site Surveyor- Collect Technical Data, Site Inspection, Layout Analyzer
- PCB Assembling and Hardware Implementation

## RECENT TENDER BIDS :

- Supply, Erection & Commissioning of 100 KW Grid Interactive Roof Top Solar Power Plant, NHPC Tanakpur (Uttarakhand)
- Empanelment of Agencies for Design, Manufacture, Testing, Supply, Installation & Commissioning of Grid Connected Rooftop SPV Power Plants, Haryana
- Supply, Erection & Commissioning of 160 KWp Grid Interactive Roof Top Solar Power Plant, IOCL Permanent COCOs in Chandigarh UT and Punjab State under PSO
- Design, Supply & Installation of 100 KWp Grid Tied Solar Roof Top PV Power Plant, at Zewan Depot, Srinagar, J&K."
- Supply, Erection & Commissioning of 100 KW Grid Interactive Roof Top Solar Power Plant, Ordnance Factory Muradnagar (UP)

## WORKED EXPERIENCE:

- |                          |   |
|--------------------------|---|
| • <b>Organization</b>    | Vashi Electricals Pvt. Ltd, Gurgaon(HR)   |
| • <b>Designation</b>     | Project Engineer- <b>Solar &amp; LED Lighting</b>                                       |
| • <b>Duration</b>        | 15th December, 2014 to 31 <sup>st</sup> August, 2016                                    |
| • <b>Job Description</b> | Liaison between the project manager and the technical disciplines involved in projects. |

#### INTERNSHIP:

- PCB Assembling and Hardware Implementation at REXLED & Rexnamo Electro Pvt. Ltd  
(1<sup>st</sup> June, 2014 to 30<sup>th</sup> November, 2014)

#### EXTRA CURRICULAR ACTIVITIES:

- Participated in LED EXPO 2014, New Delhi as an Exhibitor of my organization.
- Skits coordinator at National Tech-Fest 2013 in BSACET Mathura.
- Organizer of Electrotec Club in BSACET MATHURA

#### COMPUTOR KNOWLEDGE:

- Windows XP/Windows7/8/10 Programming Skill.
- Application- Compatibility of Excel, MS Office & Internet Applications.

#### PERSONAL DETAIL:

Father's Name	Mr. Ram Chandra Yadav
Mother's Name	Smt. Saraswati Devi
Date of birth	10 May, 1992
Nationality	Indian
Sex	Male
Marital Status	Single
Hobbies	Script Writing, Travelling and Cooking
Languages known	English, Hindi

#### DECLARATION:

I hereby declare that the particulars given are true to the best of my knowledge & belief.

**Date-**31-03-2018

**(Rajeev Kumar Yadav)**