



# DIKSHA GOYAL

## SAP HCM FUNCTIONAL CONSULTANT

### RESUME OBJECTIVE

Experienced SAP HCM Consultant with 4 years of experience in reputed organization. Excellent reputation for resolving problems and improving customer satisfaction.

### SKILLS

HRMS | SAP HCM | SF EMPLOYEE CENTRAL | HRIS SUPPORT

### EXPERIENCE

#### SAP HCM FUNCTIONAL CONSULTANT

**Present Employer - Trident Group, Ludhiana from Oct 2017 till date.**

- Working as a SAP HCM consultant (OM, PA, Time & Payroll), functional analyst for developing the in-house processes used by internal users.
- Experience in S4 HANA OM, PA, Time & Payroll module in manufacturing industry and ready to work in support environment.
- Having a good understanding of **Success Factors** Employee Central to manage it as a front-end expert.
- Having a good understanding of **Kronos** Time Management software as well.

### KEY ACCOMPLISHMENTS

- Configurations, customization and provide support to end users as per business requirements and improve the business processes through SAP system.
- Configurations of Time objects: - Work schedules, Leave types, Holiday Calendars, Attendance types.
- Enterprise structure implementation such as company code, personal areas, personal subareas.
- Implementation of Employee groups, subgroups & pay grades.
- System based development of LSMW to reduce the overall time consumed in the process.
- Time management to execute every month payroll process for 18000+ employees.
- Knowledge of standard payroll processing cycle.
- Pay Scale Structure & Org Structure implementation in SAP & Success factors.
- Standard and MDF portlet configuration, RBP, Reporting, Business rules, Document generation in Success factors Employee central.
- Been an integrate part of Train the Trainer program.

### CONTACTS

**Email:**

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+919356844400

### TECHNICAL PROFICIENCY

**SAP versions:** SAP ECC 6.0, S4 HANA & SUCCESS FACTORS (HR).

**Testing & Reporting**

**Tools:** MS Excel, SAP Quality server.

**Programming Language:**

ABAP, XML, HTML.

### EDUCATION

**MCA**

Punjabi University  
(SSD WIT), Bathinda.

2014-17

Awarded as Merit Holder in  
Punjabi University, Patiala.

CGPA – 9.2

**BCA**

Punjabi University  
(SSD WIT), Bathinda.

2011-14

Percentage – 74.5

**Class 12<sup>th</sup>** (CBSE)

2010-11 (70.5%)

**Class 10<sup>th</sup>** (CBSE)

2008-09 (72.16%)

## KEY PROJECTS

**Project 1:** Implementation of SAP Success Factors Modules (RCM, ONB/OFB 1.0, EC, PMGM, LMS, SCDP)  
Role: SAP Success Factors Functional Consultant for Employee Central & Off Boarding

Core Role: Functional Consultant

Description: Implementation of Org structure, pay structure, Master data maintenance, Workflows development, Business Rules and validation, Document generation, MDF portlet configuration, RBP, Reporting in Success factors where data is integrated & migrated from Success Factors to S4HANA via CPI Integration.

Responsibilities:

- Managing team
- Configuration
- Requirement Gathering
- Research and Development support
- Training to end users and support

**Project 2:** Configuration of Work schedules, Leave quota generation, Holiday Calendar for entire organization.

Role: SAP Time & Payroll Consultant.

Description: Trident Group has 3 manufacturing locations spread across PB and MP and other Corporate location spread across the country and approximately 17000 plus employees are working all around. As a manufacturing company rosters are defined in almost every shifts.

Implemented the Work schedules, Holiday Calendar & WS rules with PS grouping based on its location.

**Project 3:** Configuration of Pay Structure, Wage Types and Pay Scale Area for end to end execution.

Role: SAP Payroll Functional Consultant

Description: 36 pay structures configured with various combinations as per location, Wage Ceiling and Variable components.

Knowledge of compliance in payroll for PF, PTAX, LWF, ESI and PCR's.

**Project 4:** Development of HR Compliance Registers in SAP.

Role: SAP OM & Time Functional Consultant

Description: 20 HR Compliance Registers developed in ABAP from Technical team for different locations in Trident as per their respective laws.

**Project 5:** Development of Performance Appraisal Template and Annual Review Form

Role: HR functional PMS Consultant

Environment: SAP ECC 6.

Description: Requirement was given to develop the Quarterly Appraisal template and Quarterly Review Form instead of Half Yearly Appraisal template & Annual Review Form

## SOFT SKILLS

- Problem Solving
- Cross-functional teamwork
- Responsible Team Lead
- Good Communication & Social Skills

## PERSONAL DEVELOPMENTS

-Received "Spotlight Award" for excellence in performance - 2019.

-Recognized and Mentioned as a Project Lead for Clearing "Employees Time Laws Audit".

-Recognized and Mentioned as a Project Manager for S4HANA & SF Stabilization of HCM Module.

## PERSONAL INFORMATION

**Marital Status:** Married

**Date of Birth:** 24 Nov, 1993