

## ANKUR AGARWAL

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Contact: 08100434258

### CAREER OBJECTIVE

A school groomed, diligent and sincere, looking for an opportunity in a fast paced, growth oriented organization, to carve out a responsible position in fields having financial inclination where I can utilize my skills and develop new ones.

### PROFESSIONAL QUALIFICATION

<u>Course</u>	<u>Institute</u>	<u>Level</u>	<u>Term</u>	<u>Result (%)</u>
Chartered Accountancy	Institute of Chartered Accountants of India	Final	Nov 2015	52.90
		IPCC	Nov 2010	60.00
		CPT	Dec 2008	59.50
Company Secretary	Institute of Company Secretary of India	Final	June 2015	52.60
		Inter	Dec 2012	58.00

### ACADEMIC QUALIFICATION

<u>YEAR</u>	<u>COURSE</u>	<u>SCHOOL/ COLLEGE</u>	<u>UNIVERSITY</u>	<u>PERCENTAGE</u>
2011	B.COM (HONS)	THK Jain College, Kolkata	Calcutta University	58.90%
2008	12 <sup>th</sup>	Shree Jain Vidyalaya, Kolkata	WBCHSE	74.50%
2006	10 <sup>th</sup>	Shree Jain Vidyalaya, Kolkata	WBCSE	58.80%

### ARTICLESHIP

**Organization:** A.GOSWAMI & CO.

**Designation:** Article Assistant

**Duration:** March 2011-2014

#### Work Performed

- Conducting Tax Audit, Statutory Audit, Internal Audit, Stock Audit, Service Tax Audit & VAT Audit of various Companies, Firms and Proprietorship Concerns
- Practical exposure in fund management and portfolio accounting.
- Filing of Annual Returns and Annual Accounts, change in Directorships, Issue and Allotment of shares, increase in Authorized Capital.
- Preparation and Finalization of Balance Sheets of Companies.
- Checking and reviewing reporting requirements as per CARO, 2003 (Updated with CARO 2015)
- Preparation of submissions and details for scrutiny assessment before Income Tax Authorities.
- Preparation and Filing of TDS Returns, Service Tax Returns, VAT Return, Income tax Return.
- ROC Compliance
- Preparation of Audit Report and participation in discussion with the Client.
- Trained new recruits.
- Bank Audit

## Major Client Handled:

<u>Clients Name</u>	<u>Work Performed</u>	<u>Sector</u>
WRC Technology Pvt. Ltd.	Statutory Audit	IT Sector
State Bank of India	Concurrent Audit	Banking Sector
Allahabad Bank	Concurrent Audit	Banking Sector

## WORK EXPERIENCE

**Organization:** Ganesh Foundry & Castings Ltd.

**Designation:** Executive

**Duration:** May 2014 to Sept 2015

## CERTIFICATION

- Completed **Orientation Programme** Course certified by ICAI.
- Attended 100 hours **Information Technology Training Programme** by ICAI.

## EXTRA CURRICULUM& AWARDS & ACHIEVEMENTS

- Scored 69 in FRM (CA-Final)
- Won a number of prizes in Debates, Drama & Cultural programmes.
- Secured 60 % in CA- Inter (IPCC)

## TECHNICAL PROFICIENCY

- Working knowledge of application packages like Tally,
- Well versed with MS-Office Applications like Ms word , Ms Excel, PowerPoint.
- Proficient in working with Internet operations, Digital Signature

## SOCIAL SERVICE

- Active Member of the social service clubs in college
- Worked for Help Age India .

## PERSONAL DETAILS

Father's Name	Mr. Dinesh Agarwal
Date of Birth	23 <sup>th</sup> March, 1989
Gender	Male
Languages Known	English, Hindi, Bengali and Marwari
Correspondence Address	12/A Beliaghata Road, Kolkata – 700015
Interests	Reading, travelling, listening music, sports, watching movies
Speciality	Quick learner, Hard working, Easily Adaptive, Good presentation and communication skills, team player, good time management skills