

**Nidhi Gupta****CA, B.Com (Hons.)**

Corporate Professional with more than 5 years of Post Qualification Experience in different fields which includes Project Finance, Accounts, Audit and Taxation.

Profile Summary:

- A competent professional with zeal to take new initiatives.
- Currently associated with Resurgent India Limited as Manager, Debt Syndication Team.
- Chartered Accountant and Bachelor of Commerce (Hons.) candidate.
- Ability to analyse numbers to derive meaningful results.
- Exposure in preparing finance models and information memorandums.
- Efficient in analyzing by benchmarking with Industry performance and macro parameters.
- Strong analytical, problem solving and organizational capabilities.
- Focused, dedicated, enthusiastic, hard-working & goal driven with strong work ethic and commitment to offer quality work.
- A keen learner with a flair for adapting emerging trends and addressing industry requirements to achieve organizational objectives.
- Experience in various profiles like Project financing, arrangement of funds, preparation of finance models, finalization of accounts, statutory compliances, internal audit, tax audit, dealing with Govt. departments like income tax authorities, sales tax department, C&AG auditors for assessment of cases, implementation knowledge of Tally ERP 9 and E-Tendering etc.

Work Experience:

Resurgent India Limited (Debt & Equity Advisory)	Manager	April, 2016 – Till Date
Roles and Responsibilities	<ul style="list-style-type: none"> • Preparation of Teaser and Information Memorandums. • Project Report writing, preparation of Financial Modeling. • Creation and evaluation of finance models like Cash Flow, Balance Sheet & P&L projections, Debt Repayment Schedule, Sensitivity analysis, DSCR, NPV calculations etc. • Raising funds from Banks / Financial Institutions (FIs) along with necessary documentation. • Liaisoning with banks / FIs and assisting them in preparing their project notes. • Specific Projects Undertaken: <ul style="list-style-type: none"> ○ Arrangement of funds for Real Estate Sector (Residential & Commercial), Solar and Wind Energy Power Projects, Hospitality Sector, Waste to Energy Sector, Education Sector. ○ Arrangement of different kind of funds viz. Term Loan (Construction/Project Finance, LRD, LAP etc.) ○ Arrangement of Fund Based Working Capital facility for meeting day to day requirements of the organizations. ○ Funds arrangement for Takeover, Re-financing, Take-out financing, Down-selling proposals. ○ Appraisal of Projects. ○ Working on big ticket loan amounts (i.e. more than 100Cr.s.) • Financial and ratio analysis for the loan proposals. • Co-ordination with the Borrowers, Lenders, Lawyers and Valuers etc. for swift closure of the deal. • Preparation of CMA data. • Preparation of Presentations needed for project appraisal purposes. • Correspondences with the Lenders to resolve any kind of query raised by them on the Loan Proposals. • Worked upon Credit Rating software; Knowledge of what financial and 	

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	non-financial parameters are considered by Credit Rating Agencies to give a credit rating score to any organization.	
National Institute of Fashion Technology	Sr. Assistant (Accounts)	December, 2013 – April, 2016
(Provides Under Graduate & Post Graduate Courses in Fashion Management)	<ul style="list-style-type: none"> Internal Audit: Resolving Internal Audit observations of NIFT campuses, Preparation of Quarterly Action Taken Report (ATR) on Consolidated Internal Audit Report of campuses and Head office. Finalization of Annual Accounts: Checking and verification of the annual accounts of NIFT campuses and suggesting them for making necessary modifications before finalization and consolidation of Annual Accounts as a whole, Preparation and Finalization of Annual Accounts of NIFT. Dealing with C&AG Auditors: Co-ordination and assistance in performance of audit with the C&AG Auditors, Assistance in preparation of reply of Observations raised by C&AG auditors. E-Filing of Income Tax Return of NIFT. Implementation of Tally ERP 9 through uniform codes of accounts and E-Tendering in all NIFT campuses. Other misc. works like preparation of tenders, preparation of circulars on the matters related to Finance & Accounts for the smooth functioning, tax planning of campus directors, reconciliation of old outstanding advances, preparation of agenda for taking approval from F&AC and BOG on the ATR of consolidated internal audit report and annual accounts etc. Noting and Drafting regarding financial matters etc. 	
Roles and Responsibilities		
Ritu Rakesh Malhotra & Co. (CA Firm)	Accounts Manager	August, 2012 – December, 2013
Roles and Responsibilities	<ul style="list-style-type: none"> <u>Accounts</u> Preparation of Statutory Records. Preparation of Financial Statements and Finalization of accounts. Maintenance of Accounts of Corporate as well as Non-corporate Entities. <u>Audit</u> Statutory Audit of various Corporate Enterprises. Preparation and e-filing of Tax Audit Reports. Internal Audits of various Enterprises and Corporate Entities. <u>Taxation</u> Sales Tax returns, TDS and Income Tax returns of Individuals and Companies. Finalization of Assignments in Corporate and Personal Taxation. Preparation of details & drafting replies for submission before Income Tax authorities. Preparation of details for Sales Tax Assessment Cases (DVAT-30, 31, 51 and GTO Chart etc.). <u>ROC E-Filing</u> E-Filing of Annual Return with Registrar of Companies. Satisfaction of Charges. E-Filing of various other Forms required in Registration of Company, Appointment of Director, Increase / Decrease in Share Capital, creation and satisfaction of charges etc. 	
Sanjay V Gupta & Associates (CA Firm)	Article Assistant	March, 2007 – August, 2010
Roles and Responsibilities	Maintenance of Accounts, ROC Filings, Assistance in Internal and Statutory Audits, Computation and preparation of individual income tax returns etc.	

**Professional Qualification:**

Chartered Accountant from Institute of Chartered Accountants of India

<i>Examination</i>	<i>Month & Year of Passing</i>	<i>Performance</i>	<i>Exemptions</i>
CA Final	May, 2012	52.00%	Accounts, Law and Indirect Tax
CA PCC	June, 2009	52.17%	Accounts and Taxation
CA PE-I	Nov., 2006	55.00%	Accounts

- Completed 100 hours of Compulsory Computer Training and scored 75% marks in practical exam held by the ICAI.
- Completed General Management & Communication Skills (GMCS) course conducted by the Northern India Regional Council (NIRC) of the institute from June 11, 2011 to July 30, 2011.

Academics:

<i>Examination</i>	<i>Board/ University</i>	<i>Year of Passing</i>	<i>Performance</i>
B. Com (Hons.)	Deen Dayal Upadhyaya College, Delhi	2008	65.71%
XII	Govt. School, New Delhi, C.B.S.E	2005	80.75%
X	Govt. School, New Delhi, C.B.S.E	2003	70.83%

- Got cash prize of Rs.2100/- for securing good marks in PCE from M. K. Gupta in taxation in Feb 2009.
- Successfully completed 1 month training in Bank Auto Loan Department of Industrial Credit & Investment Corporation of India (ICICI) as a curriculum project in graduation in June 2006.

Computer Proficiency:

- Proficient in Basic Computer Knowledge.
- Working knowledge of MS Office, Compu Office Online and tally ERP9 etc.
- Done Microsoft Office specialist certification course on advanced excel.

Personal Details:**Date of Birth:** 24th July, 1988**Languages Known:** English, Hindi**Born and brought up in:** Delhi, India**Marital Status:** Unmarried**Contact Details:** 9911660443**Email Id:** canidhibansal2012@gmail.com