

Rishabh Verma

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Seeking a position of Procurer to bolster the procurement process of the organization by utilizing the cognizance of a variety of skills involved in Vendor Analytics & Rating, Strategic Sourcing, Contract Management, Supply Management, Descriptive & Inferential Statistics and Procure to Pay Processes.

Overview:

- Experience of 2.5 Years in Strategic Sourcing, Vendor Analytics and Procurement Business Intelligence.
- Trained Business Analyst having knowledge of Descriptive Statistics, Inferential Statistics, Hypothetical Testing and Predictive Modelling.
- Proficient in Data Analytics and Business Intelligence tools like Statistical Analysis System (SAS), Tableau, Advanced Microsoft Excel, Procurement ERP and Basic SQL.
- Well-developed Negotiation, Presentation, Analytical and Client Representation skills.

Summary of Technical Skills:

- **Core Analytics and Predictive Modelling (Environment: SAS – Base & Excel):**
 - Hypothesis Testing
 - Correlation
 - Linear Regression
 - Logistic Regression
 - Regression Diagnostics - Linear and Logistic Regression
 - Segmentation Analysis
- **Tableau (Tableau Public Version 10.5):**
 - Creating Interactive Charts, Joining & Blending Data.
 - Creating Dashboards, Storylines, Dual-Axis Charts.
 - Analytics – Univariate Analysis, Cluster Analysis and Trend Analysis.
- **Microsoft Excel (Version 2016):**
 - Power Query, Dynamic V-lookup, H-lookup, Index-Match Functions.
 - Creating Pivot Tables, Visualisation Charts, Dashboards and Gantt Charts.

Professional Experience:

Procurement Engineer - Unitech Power Transmission Ltd., Gurgaon. (November 2015- May 2018)

- Conducting SWOT Analysis, Spend Analysis of Purchases, Transportations and Service Acquisitions.
- Forecasting Material Prices and studying Trend Analysis for raw-material cost, freight cost and delivery schedule and creating monthly and quarterly Purchase Budget.
- Analysing Descriptive Statistics of Vendor-Proposed Costs and Procurement KPIs for targeting most competitive vendors in order to achieve most profitable deals.
- Performing Percentile Metrics and Comparative KPI Analysis of Vendors for Procurement.
- Conducting site-wise Segmentation Analysis of Vendors and Products for short-term and long-term Strategic Sourcing for every project site.
- Project Monitoring and Progress Reporting through Data Visualizations and Dashboards.
- Managing RFX (RFI, RFP and RFQ).
- Negotiating with vendors and logistical service providers for most profitable and timely procurement of materials.
- Managing Annual Rate Contracts, Annual Maintenance Contracts, Supply Contracts and Lease Contracts and Assessing Manufacturing and Performance Testing Certificates for regulatory compliances.
- Liaising with Planning Department for Material Requisitions, Design Team for Assessing Drawings and Bill of Materials (BoMs) against Client's contractual demands, Finance & Accounts Department for Monthly Budgeting and arranging payment of Vendors and Service Providers.

Academics:

Bachelor of Technology in Electrical and Electronics Engineering (2011-2015).
Dr. A. P. J. Abdul Kalam Technical University, Lucknow.

Certification:

- Business Analytics using SAS & Microsoft Excel | DexLab Analytics, Gurgaon.

Personal Snippet:

- Date of Birth: 19th December 1992
- Languages Known: English, Hindi
- Interests: Anchoring Corporate and College Events, Event Management.
- Available for Joining: Immediate