

# Sabastian Storm White Belser, MBA

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## PERSONAL STATEMENT

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I am an HR professional with several years of experience – plus an MBA, a teaching background, and a strong technical proclivity – who is excited to work with an innovative and forward-thinking organization that puts their employees first.

## EDUCATION

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2014

Golden Gate University, San Francisco

**MBA: Management / Information Systems**

2012

University of California, Davis

**BA: Sociology / Organization Studies**

General Assembly

**Web Development Immersive**

## SKILLS

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Personnel Advisement	HCM / System Management
Benefits/Compensation	• PeopleSoft
Full-Cycle Recruiting	• ADP
Training/Teaching	• Taleo
Business Analytics	• Newton
Worker's Compensation	• ServiceNow
Operations Management	• Salesforce

## HUMAN RESOURCES EXPERIENCE

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### University of California, Berkeley

Human Resources Business Partner | 2016-Current

- Primary point of contact between HR team and several departments within the College of Letters & Science
- Manage all personnel actions and delegate tasks to the HCM, payroll, benefits, recruiting, and onboarding teams – and ensure all personnel actions have necessary approvals
- Mitigate complex and sensitive personnel issues
- Counsel supervisors, department heads, and college Deans on employee and labor policies, performance management, onboarding, and various other HR functions
- Participate in various committees aimed at continuous improvement – such as potential HR Interns, redistribution of work duties, etc.
- Systems: PeopleSoft, ServiceNow, and several legacies

## GHD Inc.

Human Resources Generalist | 2014-2015

- Coordinated all personnel changes with benefits, payroll, and recruiting teams
- Business processes analyses and recommendations through company mergers and acquisitions
- Trained and integrated employees in recently-acquired offices on systems, payroll, benefits, and business processes
- Managed the onboarding and offboarding processes
- Facilitated new hire orientations
- Resolved staff conflicts/inquiries
- Systems: PeopleSoft, ADP, Taleo, LMS, and legacy

## Berkshire Hathaway Homestate Companies

Human Resources Assistant | 2012-2013

- Implemented and administered new ATS (Newton) and candidate screening system (Wonderlic); trained admins and management on systems
- Managed the onboarding and offboarding processes
- Facilitated new hire orientations
- Recruited (full-cycle) positions across the country
- Conducted applicant phone screens and assessment tests
- Administrated benefits through various vendors
- Hired, trained, and supervised the internship program
- Systems: SharedHR, Newton, Workday, and legacy

## MANAGEMENT EXPERIENCE

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### Specialized Transportation Services

Director | 2009-2012

- Hired, trained, and mentored ~30 direct reports
- Small student business; I handled all personnel/HR/payroll functions in addition to overseeing operations and finances
- Rolled out sweeping operations and administrative changes, which resulted in much a higher revenue

## Unitrans

Business Office Manager / Recruiting Coordinator | 2008-2012

- After starting as a bus driver, I held various part time leadership and management roles at Unitrans
- Assisted in implementing new NextBus tracking system - both customer-facing and internal functionalities
- Recruited all student positions - sourced resumes, scheduled/conducted interviews, etc.