

MISS JENNIFER WADE  
37 HOLLYBANK ROAD  
BIRMINGHAM  
B13 0RF

77027-000397/0/01-H0



6332 4330 5016 7984 015

**For enquiries regarding this Summons**

Telephone: 0121 303 1113

Email: [counciltaxrecovery@birmingham.gov.uk](mailto:counciltaxrecovery@birmingham.gov.uk)

Dear MISS JENNIFER WADE

You have not paid enough Council Tax and you are therefore summonsed to appear before, Birmingham Magistrates' Court, VICTORIA LAW COURTS, CORPORATION STREET, BIRMINGHAM, B4 6QA at: 2:00pm on Monday 30th June 2025. An outstanding amount of **£1566.33** is due and this includes costs of £75.00.

There are no face-to-face interviews. Do **NOT** attend court to dispute liability, benefits, discounts, exemptions or banding. The magistrates court cannot consider these issues.

Instead arrange a telephone interview using this link [birmingham.gov.uk/counciltax-summons](http://birmingham.gov.uk/counciltax-summons) as soon as you receive this summons or contact us on the number above to discuss the nature of any dispute so that you may be advised or signposted accordingly.

We can help if you are struggling with debt. Further information is available on this link [birmingham.gov.uk/helpinbrum](http://birmingham.gov.uk/helpinbrum)



You can also pay the instalments beneath which the council has set out. A liability order will still be applied for, but if the payments are made, no further action will be taken by the council.

16-JUN-2025	174.33	16-SEP-2025	174.00	16-DEC-2025	174.00
16-JUL-2025	174.00	16-OCT-2025	174.00	16-JAN-2026	174.00
16-AUG-2025	174.00	16-NOV-2025	174.00	16-FEB-2026	174.00

If you pay the amount **£1566.33** before Monday 30th June 2025 the council will not apply for a liability order.

# How To Pay



Pay Online [birmingham.gov.uk/paycounciltax](http://birmingham.gov.uk/paycounciltax)



Pay by automated payment line - 0121 464 2001  
- option 1.



Pay by Direct Debit at  
[birmingham.gov.uk/directdebit](http://birmingham.gov.uk/directdebit)

To pay at a post office, paypoint/payzone please use the barcode overleaf

## Powers of a liability order

We want to help you to pay. A liability order allows the Council to collect unpaid amounts by:

- Taking money directly from your earnings
- Taking money directly from any benefits you may receive
- Use an enforcement agent (formerly bailiff) to collect the money from you
- Put a charge on any property you own so that we get Council Tax due when you sell.

Avoid the above by paying the special arrangement included with this letter.

Each time we have to take more action, the amount you have to pay goes up. Please contact us now to avoid incurring further costs.

## Help and Advice

If you cannot pay this debt, we strongly advise you contact a debt advice service.

### Council Tax Support



If your income is low or you get Universal Credit you might qualify for Council Tax Support. For further information please visit [birmingham.gov.uk/CTS](http://birmingham.gov.uk/CTS)



Birmingham  
[bcabs.org.uk](http://bcabs.org.uk)

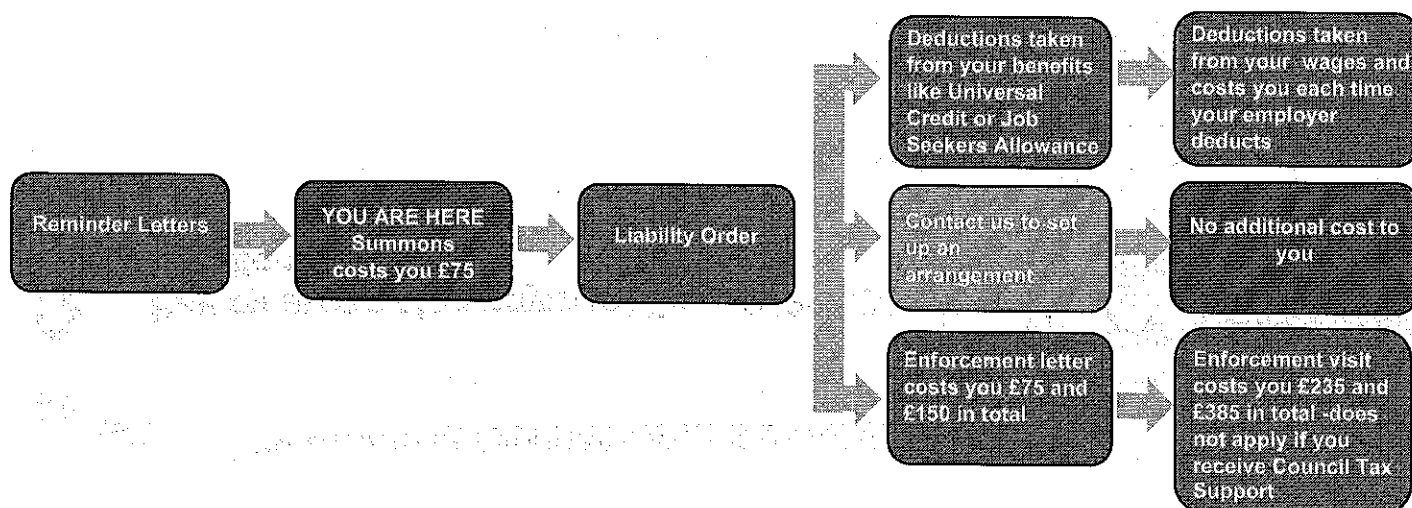
0300 330 2130



[moneyhelper.org.uk](http://moneyhelper.org.uk)  
0800 138 7777



[nationaldebtline.org](http://nationaldebtline.org)  
0808 808 4000





**DUKES**  
BAILIFFS LIMITED

Dukes reference: 1558636

Client reference: SBY5016798401

Private and Confidential  
Miss Jennifer Wade  
37  
Hollybank Road  
Birmingham  
B13 0RF



**Debt Balance** (including fees):  
£4422.77



**Want to discuss the debt?**

Contact us at a time that works for you with LiveChat. Available 24/7 at: [dukesdebttonline.co.uk](https://dukesdebttonline.co.uk)

28/07/2025

## Council Tax Arrears - payment outstanding

Dear Miss Jennifer Wade,

We sent you multiple Notice of Enforcements for your unpaid council tax arrears owed to our client, Birmingham City Council (FS). The total amount outstanding is @£Total.debtBalance@. Whilst you might have hoped these debts might have been written off, you should know that the timeframe to enforce council tax debt is unlimited. These debts will remain in your name until fully paid.

After carefully reviewing your credit file under the exemptions provided by the Data Protection Act - GDPR, **we have reason to believe you can make an immediate payment towards clearing this balance.** To avoid enforcement measures and additional fees, you must make payment within the next 7 days from the date of this notice.

You must contact us on LiveChat at [dukesdebttonline.co.uk](https://dukesdebttonline.co.uk) (available 24/7) to discuss your options.

**If payment is not received in 7 days the balance of your account will increase by £235.00\*, and an Enforcement Agent will visit your property to take control of your goods.**

**Avoid extra costs and potential stress by making payment today.**

For a full breakdown of the debts you owe to our client(s), please turn over page.

Regards,  
Dukes Bailiffs Limited

\*Enforcement fees will only be applied once a visit takes place and it will amount to more than £235.00 if your total debt is over £1,500. A further 7.5% will be applied to the portion of your debt which exceeds £1,500. Removal & Sale fees may also be applied if you fail to settle your debt.

## HOW TO MAKE PAYMENT

Payment is payable to Dukes Bailiffs Limited. You must clear the arrears in one payment, quoting your Dukes reference and client reference numbers found at the top of this letter.



SCAN TO PAY

- **Mobile Banking:** Quickly and securely make a payment by scanning the QR code.
- **Online Payment:** Visit [pay.dukeslimited.co.uk/online](https://pay.dukeslimited.co.uk/online)
- **Card Payment:** Call our automated payment line at 01302 513 291.

### Associated Cases - 282214

Dukes Ref	Client Ref	Scheme	Balance
1558636	SBY5016798401	Council Tax (FS)	£457.73
1558637	SBY5016798401	Council Tax (FS)	£2,553.77
1558638	SBY5016798401	Council Tax (FS)	£933.00
1558639	SBY5016798401	Council Tax (FS)	£478.27
			£
			£
			£
			£
			£
			£
			£
			£
			£
			£
			£
			£
			£

**Total Outstanding £4422.77**

00617163612021

## Make your payment today – it's fast, easy, and secure!

Payment is payable to Dukes Bailiffs Limited. You must clear the arrears in one payment, quoting your Dukes reference and client reference numbers found on the front page

### Ways to pay include:



- **Mobile Banking:** Quickly and securely make a payment by scanning the QR code.
- **Online Payment:** Visit [pay.dukeslimited.co.uk/online](http://pay.dukeslimited.co.uk/online)
- **Card Payment:** Call our automated payment line at 01302 513 291.

SCAN TO PAY

# Notice of Enforcement



**DUKES**  
BAILIFFS LIMITED

*This Notice must be given by the Enforcement Agent or the Enforcement Agent's office.*

**Please read this Notice – it is important**  
**PRIVATE & CONFIDENTIAL**

250716018530H344A\_C2\_01



Miss Jennifer Wade  
37  
Hollybank Road  
Birmingham  
B13 0RF

Issue date of this notice 16/07/2025

Dukes reference number 1558636

## About this Notice

You have been sent this Notice of Enforcement because you have not paid money that you owe.

### Who you owe money to

Birmingham City Council (FS)

### The amount you owe them

£382.73

### Client reference number (if applicable)

SBY5016798401

## Enforcement details

Details of the Court Judgement or Order of Enforcement power by virtue of which the debt is enforceable

Pursuant to the Tribunals, Courts and Enforcement Act 2007 (as amended), we have been instructed by Birmingham City Council (FS) to enforce a Liability Order (s) issued by a Magistrates Court on 15/08/2018 for unpaid Council Tax (FS).

This notice binds the goods in the property from the time when the notice is given. It is an offence to remove or sell your goods whilst the money you owe is still outstanding. (Sched 12, s. 4 (4). The Tribunals, Courts and Enforcement Act 2007)

## Sum Outstanding

Debt £382.73

Interest

Compliance stage fee

£75

**TOTAL sum  
outstanding**

£457.73

(as at the date of this Notice)



When to make payment

If you do not pay

You must pay Dukes Bailiffs Limited within 14 clear days of the date of this Notice.

If you do not pay within 14 days of this Notice, an Enforcement Agent will visit you and may seize your belongings - this is called 'Taking Control'. These belongings may then be sold to pay the money you owe. These actions will increase the costs of Enforcement and these costs will be added to the amount already owed.


Possible additional fees and expenses of enforcement

If the sum outstanding remains unpaid by the date above you may be charged the following:

- **Enforcement Fee: £235.00** + 7.5% of the debt that is over £1,500
- **Sale and Disposal Fee: £110.00** (if enforcement fee not paid) + 7.5% of the debt that is over £1,500

How to pay what you owe

Full payment is payable to Dukes Bailiffs Limited, not our client. Failure to comply may result in continued enforcement action.



SCAN TO PAY

- **Mobile banking (available 24 hours)**  
scan the secure QR code to pay quickly with mobile banking.
- **For card payment (available 24 hours)**  
call our automated telephone payment line  
01302 513 291

**Note:** When making payment, you must quote your Dukes and Client reference numbers. Both can be found on the front of this Notice.

All additional ways to pay can be found on our website.  
Visit [dukesdebtonline.co.uk/payment-methods](https://dukesdebtonline.co.uk/payment-methods)

How you can contact us to discuss the debt	LiveChat	Available online, 24 hours a day via <a href="https://dukesdebtonline.co.uk">dukesdebtonline.co.uk</a>
	Website	<a href="https://www.dukesdebtonline.co.uk">www.dukesdebtonline.co.uk</a>
	Telephone	01785 825 500
	Head Office address	Dukes Bailiffs Limited Dukes Court 7 Newcastle Street Stone Staffordshire ST15 8JT
	Opening hours and days	08:00 - 20:00 Monday to Friday 08:00 - 14:00 Saturday Closed all UK Bank Holidays

You can seek FREE advice and information from:

- Christians Against Poverty: [capuk.org](https://capuk.org)
- Citizens Advice: [citizensadvice.org.uk](https://citizensadvice.org.uk)
- StepChange Debt Charity: [stepchange.org](https://stepchange.org)
- Money Helper: [moneyhelper.org.uk](https://moneyhelper.org.uk)
- Gov.uk at [www.gov.uk](https://www.gov.uk)

Other free advice is available. **NOTE:** you should never pay for debt advice!

# Notice of Enforcement



**DUKES**  
BAILIFFS LIMITED

*This Notice must be given by the Enforcement Agent or the Enforcement Agent's office.*

**Please read this Notice – it is important**  
**PRIVATE & CONFIDENTIAL**



250716018531H314A\_02\_01  
Miss Jennifer Wade  
37  
Hollybank Road  
Birmingham  
B13 0RF

Issue date of this notice 16/07/2025

Dukes reference number 1558638

## About this Notice

You have been sent this Notice of Enforcement because you have not paid money that you owe.

### Who you owe money to

Birmingham City Council (FS)

### The amount you owe them

£858

### Client reference number (if applicable)

SBY5016798401

## Enforcement details

Details of the Court Judgement or Order of Enforcement power by virtue of which the debt is enforceable

Pursuant to the Tribunals, Courts and Enforcement Act 2007 (as amended), we have been instructed by Birmingham City Council (FS) to enforce a Liability Order (s) issued by a Magistrates Court on 13/11/2023 for unpaid Council Tax (FS).

This notice binds the goods in the property from the time when the notice is given. It is an offence to remove or sell your goods whilst the money you owe is still outstanding. (Sched 12, s. 4 (4). The Tribunals, Courts and Enforcement Act 2007)

## Sum Outstanding

Debt £858

Interest

Compliance stage fee

£75

**TOTAL sum  
outstanding**

£933

(as at the date of this Notice)



**When to make payment**

You must pay Dukes Bailiffs Limited within 14 clear days of the date of this Notice.

**If you do not pay**

If you do not pay within 14 days of this Notice, an Enforcement Agent will visit you and may seize your belongings - this is called 'Taking Control'. These belongings may then be sold to pay the money you owe. These actions will increase the costs of Enforcement and these costs will be added to the amount already owed.

**Possible additional fees and expenses of enforcement**

If the sum outstanding remains unpaid by the date above you may be charged the following:

- **Enforcement Fee: £235.00** + 7.5% of the debt that is over £1,500
- **Sale and Disposal Fee: £110.00** (if enforcement fee not paid) + 7.5% of the debt that is over £1,500

**How to pay what you owe**

Full payment is payable to Dukes Bailiffs Limited, not our client. Failure to comply may result in continued enforcement action.



- **Mobile banking (available 24 hours)**  
scan the secure QR code to pay quickly with mobile banking.
- **For card payment (available 24 hours)**  
call our automated telephone payment line  
01302 513 291

**Note:** When making payment, you must quote your Dukes and Client reference numbers. Both can be found on the front of this Notice.

All additional ways to pay can be found on our website.  
Visit [dukesdebtonline.co.uk/payment-methods](http://dukesdebtonline.co.uk/payment-methods)

**How you can contact us to discuss the debt****LiveChat**

Available online, 24 hours a day via  
[dukesdebtonline.co.uk](http://dukesdebtonline.co.uk)

**Website**

[www.dukesdebtonline.co.uk](http://www.dukesdebtonline.co.uk)

**Telephone**

01785 825 500

**Head Office address**

Dukes Bailiffs Limited  
Dukes Court  
7 Newcastle Street  
Stone  
Staffordshire  
ST15 8JT

**Opening hours and days**

08:00 - 20:00 Monday to Friday  
08:00 - 14:00 Saturday  
Closed all UK Bank Holidays

**You can seek FREE advice and information from:**

- Christians Against Poverty: [capuk.org](http://capuk.org)
- Citizens Advice: [citizensadvice.org.uk](http://citizensadvice.org.uk)
- StepChange Debt Charity: [stepchange.org](http://stepchange.org)
- Money Helper: [moneyhelper.org.uk](http://moneyhelper.org.uk)
- Gov.uk at [www.gov.uk](http://www.gov.uk)

Other free advice is available. **NOTE:** you should never pay for debt advice!



# Notice of Enforcement



**DUKES**  
BAILIFFS LIMITED

*This Notice must be given by the Enforcement Agent or the Enforcement Agent's office.*

**Please read this Notice – it is important**  
**PRIVATE & CONFIDENTIAL**



2507160185326344A\_G2\_01

Miss Jennifer Wade  
37  
Hollybank Road  
Birmingham  
B13 0RF

Issue date of this notice

16/07/2025

Dukes reference number

1558639

## About this Notice

You have been sent this Notice of Enforcement because you have not paid money that you owe.

**Who you owe money to**

Birmingham City Council (FS)

**The amount you owe them**

£403.27

**Client reference number**  
(if applicable)

SBY5016798401

## Enforcement details

Details of the Court Judgement or Order of Enforcement power by virtue of which the debt is enforceable

Pursuant to the Tribunals, Courts and Enforcement Act 2007 (as amended), we have been instructed by Birmingham City Council (FS) to enforce a Liability Order (s) issued by a Magistrates Court on 30/01/2019 for unpaid Council Tax (FS).

This notice binds the goods in the property from the time when the notice is given. It is an offence to remove or sell your goods whilst the money you owe is still outstanding. (Sched 12, s. 4 (4). The Tribunals, Courts and Enforcement Act 2007)

## Sum Outstanding

Debt

£403.27

Interest

Compliance stage fee

£75

**TOTAL sum  
outstanding**

£478.27

(as at the date of this Notice)



**When to make payment**

**If you do not pay**


You must pay Dukes Bailiffs Limited within 14 clear days of the date of this Notice.

If you do not pay within 14 days of this Notice, an Enforcement Agent will visit you and may seize your belongings - this is called 'Taking Control'. These belongings may then be sold to pay the money you owe. These actions will increase the costs of Enforcement and these costs will be added to the amount already owed.

- Possible additional fees and expenses of enforcement**
- If the sum outstanding remains unpaid by the date above you may be charged the following:
- **Enforcement Fee: £235.00** + 7.5% of the debt that is over £1,500
  - **Sale and Disposal Fee: £110.00** (if enforcement fee not paid) + 7.5% of the debt that is over £1,500

**How to pay what you owe**

Full payment is payable to Dukes Bailiffs Limited, not our client. Failure to comply may result in continued enforcement action.



SCAN TO PAY

- **Mobile banking (available 24 hours)**  
scan the secure QR code to pay quickly with mobile banking.
- **For card payment (available 24 hours)**  
call our automated telephone payment line  
01302 513 291

**Note:** When making payment, you must quote your Dukes and Client reference numbers. Both can be found on the front of this Notice.

All additional ways to pay can be found on our website.  
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<b>How you can contact us to discuss the debt</b>	<b>LiveChat</b>	Available online, 24 hours a day via <a href="http://dukesdebtonline.co.uk">dukesdebtonline.co.uk</a>
	<b>Website</b>	<a href="http://www.dukesdebtonline.co.uk">www.dukesdebtonline.co.uk</a>
	<b>Telephone</b>	01785 825 500
	<b>Head Office address</b>	Dukes Bailiffs Limited Dukes Court 7 Newcastle Street Stone Staffordshire ST15 8JT
	<b>Opening hours and days</b>	08:00 - 20:00 Monday to Friday 08:00 - 14:00 Saturday  Closed all UK Bank Holidays

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  - StepChange Debt Charity: [stepchange.org](http://stepchange.org)
  - Money Helper: [moneyhelper.org.uk](http://moneyhelper.org.uk)
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Other free advice is available. **NOTE:** you should never pay for debt advice!

# Notice of Enforcement



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BAILIFFS LIMITED

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**PRIVATE & CONFIDENTIAL**

250716018533K344A\_02\_01



Miss Jennifer Wade  
37  
Hollybank Road  
Birmingham  
B13 0RF

Issue date of this notice 16/07/2025

Dukes reference number 1558637

## About this Notice

You have been sent this Notice of Enforcement because you have not paid money that you owe.

**Who you owe money to** Birmingham City Council (FS)

**The amount you owe them** £2478.77

**Client reference number**  
(if applicable) SBY5016798401

## Enforcement details

Details of the Court Judgement or Order of Enforcement power by virtue of which the debt is enforceable

Pursuant to the Tribunals, Courts and Enforcement Act 2007 (as amended), we have been instructed by Birmingham City Council (FS) to enforce a Liability Order (s) issued by a Magistrates Court on 17/06/2024 for unpaid Council Tax (FS).

This notice binds the goods in the property from the time when the notice is given. It is an offence to remove or sell your goods whilst the money you owe is still outstanding. (Sched 12, s. 4 (4). The Tribunals, Courts and Enforcement Act 2007)

## Sum Outstanding

Debt £2478.77

Interest

Compliance stage fee £75

**TOTAL sum  
outstanding** £2553.77

(as at the date of this Notice)



**When to make payment**

You must pay Dukes Bailiffs Limited within 14 clear days of the date of this Notice.

**If you do not pay**

If you do not pay within 14 days of this Notice, an Enforcement Agent will visit you and may seize your belongings - this is called 'Taking Control'. These belongings may then be sold to pay the money you owe. These actions will increase the costs of Enforcement and these costs will be added to the amount already owed.

**Possible additional fees and expenses of enforcement**

If the sum outstanding remains unpaid by the date above you may be charged the following:

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- **Sale and Disposal Fee: £110.00 (if enforcement fee not paid) + 7.5% of the debt that is over £1,500**

**How to pay what you owe**

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**Telephone**

01785 825 500

**Head Office address**

Dukes Bailiffs Limited  
Dukes Court  
7 Newcastle Street  
Stone  
Staffordshire  
ST15 8JT

**Opening hours and days**

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- Citizens Advice: [citizensadvice.org.uk](http://citizensadvice.org.uk)
- StepChange Debt Charity: [stepchange.org](http://stepchange.org)
- Money Helper: [moneyhelper.org.uk](http://moneyhelper.org.uk)
- Gov.uk at [www.gov.uk](http://www.gov.uk)

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