Configuring Acumatica for Ulysses Synchronization

Logic Automated LLC

Configuration Steps

1. Load Chart of Accounts
2. Add Reason Codes, mapping to appropriate Accounts
3. Enable Distribution Module
4. Preferences
   a. Enable Update GL
   b. Enable Post Summary on Updating GL
   c. Enable Automatically Post on Release
   d. Assign Reason Codes
   e. Assign Clearing Account
5. Posting Classes
   a. GL Accounts
   b. Posting Settings
6. Enable Credit Memo Sales Order Type
7. Create GL Merchant Account e.g.:
   a. Account: 102050
   b. Account Class: CASHASSET
   c. Type: Asset
   d. Description: Merchant Account
8. Create Cash Account e.g.:
   a. Cash Account: 102050-SOFT
   b. Account: 102050 (Merchant Account)
   c. Subaccount: 000-00-00
   d. Branch: SOFT
   e. Description: Merchant Account Software Inc.
   f. Clearing Account: Selected
   g. Requires Reconciliation: Selected
   h. Restrict Visibility with Branch: Selected
   i. Reconciliation Numbering Sequence: CARECON
9. Create Payment Method e.g.:
   a. Payment Method Id: ONLINE
   b. Use in AR: Yes
   c. Cash Account: 102050
10. Units of Measures
    a. Enable PCS
11. Inventory Preferences
    a. Availability Calculation Rules
12. Item Classes
13. Configure Taxes

    a. Create a new Tax under Taxes e.g.:
- i. ID: ONLINE
- ii. Description: Taxes for Shopify Orders
- iii. GL Account: 230000
- iv. Add a Tax Rate child record
    1. Start Date: 1/1/2001 (some date far in the past)
    2. Tax Rate: 0.000
    3. Reporting Group: Default Output Group

    b. Create a new Tax Category
- i. ID: ONLINE
- ii. Description: Taxes for Shopify Orders
- iii. Add a Tax child record => select the ONLINE Tax you just created

    c. Create a new Tax Zone that contains the Tax Category
- i. ID: ONLINE
- ii. Description: Taxes for Shopify Orders
- iii. Add a Tax child record => select the ONLINE Tax you just created

14. Configure Inventory Identifier Keys
    a. Allow for alphanumeric combinations
15. Add Inventory (Stock Items)
16. Define Inventory Item Attributes
17. Inventory Transaction Preferences
    a. Inventory Preferences -> Batch Numbering Sequence
18. SO - Sales Order Template
    a. Sales Account -> (default) Posting Class
    b. Freight Account
    c. Activate Order Type
19. Sales Order Preferences
    a. Default Sales Order Type -> SO
    b. Hold Shipments on Entry: Cleared
    c. Use Shipment Date for Invoice Date
20. Segmented Keys
    a. Maximize length of INVENTORY key (30 characters)
21. Warehouses
    a. Must exactly mirror Shopify's Warehouses, matching Shopify -> Name with Acumatica -> Id
    b. Must set default Locations in Acuamtica