# Using epiManage

epiGenesys
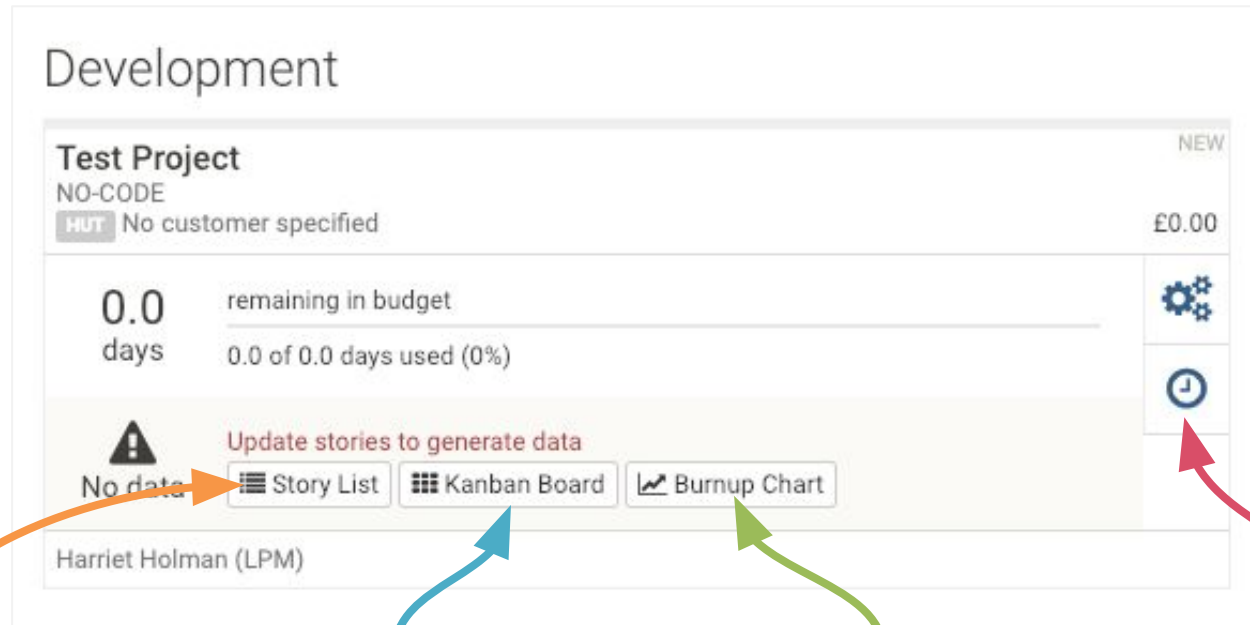
# Project Dashboard

When you log in with your CiCS details, you will see a dashboard with an overview of any projects you have been assigned to.

## Development

**Test Project**
NO-CODE
HUT No customer specified
NEW
£0.00

**0.0 days** — remaining in budget
0.0 of 0.0 days used (0%)

⚠ No data — Update stories to generate data

☰ Story List | ▦ Kanban Board | 📈 Burnup Chart

Harriet Holman (LPM)

List of user stories

Kanban board to track the progress of user stories through the project

Burnup chart to track completeness of project and identify bottlenecks

Create a new timesheet entry

# User Story List

From the user story list, you can see all of the stories that you have added to your project.



From here you can:
- Search for a specific story
- Filter the list by its current state, by the user it relates to or your estimate
- Create, edit, duplicate or remove stories

# User Stories

When adding a new user story you are required to complete at least the first three boxes.

User Story Content

Estimate

Category/Tag: These can also be used for assigning to people if you wish

**Edit Story** ✕

As an Administrator, I can log in to the system with my TUoS credentials, so that I do not have to create and remember a new username and password

1 point ⌄

Tag (optional)

Additional info

Any additional information about the story (would usually write on the back of a card)

☐ Exclude from all statistics and estimation (e.g. if reducing scope)

✔ Save      ✖ Cancel

Addition information that is relevant to the story but does not need to be part of it (e.g. specific field details)

# Kanban Board

From the Kanban board, you can see what state all of your user stories are in and track their progress through the development cycle.

**Note:** All new stories are found in the Backlog to the far left (hit "B" to open this quickly)

| Dash | List | **Kanban Board** | Burnup Chart | | Import | Export | Print | Help | Test Project | x ▾ |

**BACKLOG**
+ Add

SECURITY
#STORY01
As an Administrator
I can log in to the system with my CiCS credentials
So that I do not have to create and remember a new username and password

SECURITY
#STORY02
As an Administrator
I can log out of the system
So that the personal data collected remains secure and unauthorised access is prevented
0

USER MANAGEMENT
#STORY03
As an Administrator
I can add other CiCS users as module leaders
So that individual lecturers are able to control the content for their modules
1

**DEVELOPING (3)**
+ Add

**TESTING (2)**
+ Add

**DEMOING**

**READY FOR LIVE**

SECURITY
#STORY01
As an Administrator
I can log in to the system with my CiCS credentials
So that I do not have to create and remember a new username and password
1

Edit    Duplicate    Delete    Block    Move to Next Column

From here you can:
- Drag stories from column to column as work is completed on them
- Drag stories within a column to re-prioritise them
- Create, edit, duplicate or delete stories

# Kanban Board

To move stories up or down within, or between columns on your Kanban board, simply drag and drop
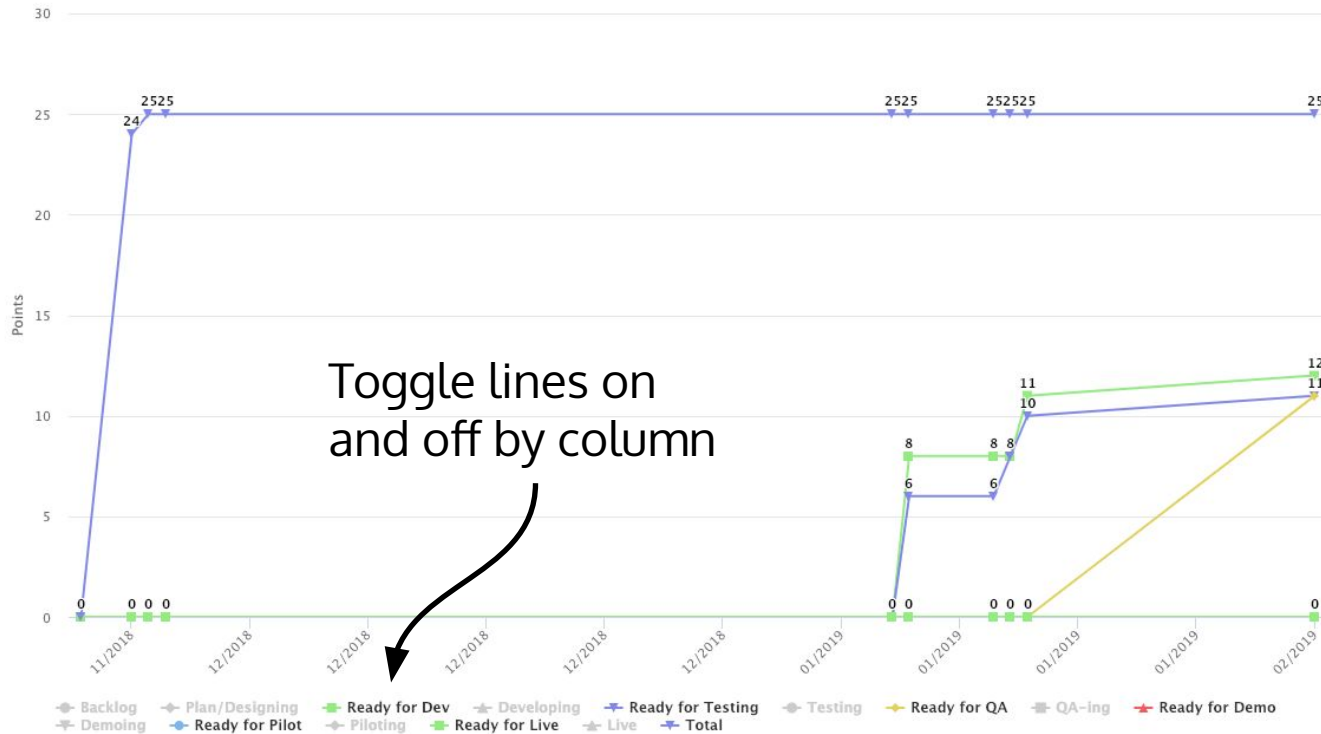
# Burnup Chart

The burnup chart gives you an overview of the progress being made on a project. As stories move through the Kanban board, the burnup chart tracks the estimation points to calculate your team's velocity. This can help you see where there are potential problems in your process.

| | |
|---|---|
| Points not completed: | 14 |
| Points completed per dev day: | 1.29 |
| Estimated dev days remaining: | 10.82 |
| Current budget: | 14.50 days remaining |

Calculate from entries between **23/11/2018** and [ 04/02/2019 ] to state [ Ready for QA ⇕ ] [ ⟳ Update ]



Toggle lines on
and off by column

Legend: Backlog · Plan/Designing · Ready for Dev · Developing · Ready for Testing · Testing · Ready for QA · QA-ing · Ready for Demo · Demoing · Ready for Pilot · Piloting · Ready for Live · Live · Total

Highcharts.com

# Timesheets

epiManage allows you to record when you have been working on your module, and what you have been working on.

You can select what type of work you spent your time on using the 'Activity Type' dropdown

**New Timesheet Entry** ✕

PROJECT
Test Project

* USERS

Harriet Holman ✕

ACTIVITY TYPE          * DATE          * HOUR

✓ Development
  Management          10/02/2021
  Research
  Training

ACTIVITY TYPE

✓ Development
  Management
  Research
  Training

✔ Save          ✕ Cancel

Provide more details in the description of your work session
(e.g. who you paired with, specific story numbers or commits)