

# JAROD LAW

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## EDUCATION

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### GEORGIA INSTITUTE OF TECHNOLOGY, Scheller College of Business Bachelor of Science in Business Administration

Atlanta, Georgia  
December 2018

- Concentration: Operations and Supply Chain Management
- Dean's List
- Zell Miller Scholarship every semester
- Chick-fil-A Leadership Scholarship - Awarded for leadership in the restaurant and community, for making a positive difference in the lives of others, and for achieving academic success

GPA: 3.55

## EXPERIENCE

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### GEICO

Fredericksburg, Virginia

#### Sales Supervisor

January 2019 - Present

- Member of GEICO's Emerging Leader Program designed to prepare individuals for a management position
- Supervised a team of associates in daily operations and moved team from 3<sup>rd</sup> quartile metric results to 1<sup>st</sup> quartile
- Developed others as leaders through peer mentoring within the Emerging Leader Program and coaching floor associates
- Lead projects on competitor research, internal process review, and change management
- Certified as Yellow Belt in Lean Six Sigma practices

### CATERPILLAR

Athens, Georgia

#### Inventory Analyst Intern

May 2018 – August 2018

- Utilized SAP to ensure material orders planned properly, build inventory reports, and audit cycle counts
- Completed inventory adjustments daily to correct discrepancies up to \$2,500 each
- Ensured various items remained in quality requirements by performing a Shelf Life Expiration Date (SLED) Audit
- Lowered inventory levels on 90 Kanban items by working with the supplier to match bin quantity to facility usage
- Created yearly cost benefits of ~\$10,000 per part on a project to move 10 parts from standard buy level to Kanban
- Improved material planning by performing first time counts on over 600 Kanban items and correcting system stock levels

### CHICK-FIL-A

Atlanta, Georgia

#### Back of House Coordinator

October 2015 – October 2017

- Gained leadership skills by leading in a dynamic work environment for a store that grosses around \$7,000,000 a year
- Created successful training procedures for team members, leads, and managers that increased team performance
- Improved efficiency of placing truck orders and facilitating daily operations by creating new systems and processes
- Attained valuable supply chain knowledge by managing truck orders of over 250 items with our supplier
- Developed strong communication skills by directly communicating plans from leadership team to diverse workforce
- Entrusted with a key and security code to the restaurant

### THE REISA GROUP

Loganville, Georgia

#### Administrative Manager

October 2014 – September 2017

*Search firm centered on providing quality, timely, and affordable retained search services for numerous organizations.*

- Developed relationships with potential employees as the first point of contact and ensured a high-quality experience
- Managed search opportunity portfolios and onboarding processes
- Optimized job descriptions to attract 100's of job seekers
- Created a new reisagroup.com website and operated as the Webmaster

### MICHAEL'S PIZZA

Statham, Georgia

#### Shift Leader

May 2013 – October 2014

*Locally owned restaurant dedicated to serving quality products and creating a welcome environment through attention to detail and service.*

- Responsible for maintenance of point of sale program
- Attained valuable experience leading a team through daily operations
- Attracted 100's of customers by designing marketing flyers that were sent to homes in the surrounding areas