

CIGNITI COVID-19 VACCINATION DRIVE

Frequently Asked Questions

1. When are we having the vaccination drive at Cigniti?

The tentative start date is 14th June 2021. We have approvals in place and awaiting the vaccine stock to arrive.

2. Can we just walk into the office for the vaccines?

No. Based-on the registrations, the HR team shall allocate slots and employees should adhere to the scheduled slot with all the necessary precautions.

3. Do I have a choice of vaccine?

No, we do not have a choice. At Cigniti, we are administering only Covishield Vaccine.

4. I got my first dose of vaccine. Can you help me with the second dose?

Yes, please let us know via the registration link the vaccine you got yourself administered with as the first dose. We shall help you with the Second Dose.

5. I am waiting my second dose of Covaxin. Can I get help with Covaxin?

Yes, we can help you if you are awaiting a second dose of Covaxin. Let us know via the registration form >> <https://forms.office.com/r/yFJ7ReCiEc>

6. I am not in Hyderabad. How do I get help from the organization for the vaccinations?

Employees not in Hyderabad are requested to get themselves vaccinated in a center closer to them and claim the reimbursement by submitting the vaccination certificate to the organization.

7. Are there any charges applicable for employee vaccinations?

No charges are applicable for employee vaccinations.

8. What are the charges for family members? How do I pay for it?

Per Vaccination Dose, the charge is Rs 1100. Payment is via salary deduction.

9. Can I get a discount for my family?

The charges are fixed by the hospital and hence no further discounts are applicable.

10. Why is the rate different for employees and family members when compared to the reimbursement's?

The vaccine cost is Rs 900. An additional charge of Rs 200 per head for onsite administration is being levied by the hospital. Hence the difference in vaccination charge vs reimbursement amount of Rs 1100 & Rs 900 respectively.

11. How many from my family can be enrolled for the vaccinations?

Up to 5 members excluding the employee. Incase there are more members, you may have to write to HRCommunication@cigniti.com

12. Is Aadhar number a mandate for the registrations?

Yes, Aadhar number and copy are a mandate for us to help with the registrations.

13. Can I get my kids vaccinated?

Individuals below 18 years cannot be vaccinated.

14. I just recovered from Covid. Can I get myself vaccinated?

We recommend you check with your family physician. Our suggestion is to get yourself vaccinated if recovered from Covid in the last 1 or 2 months.

15. Will we have a doctor onsite during the vaccination drive?

Yes, we will have the necessary medical support at our premises, which includes a Doctor, Vaccine reaction care, an Ambulance, and sanitization of the premises time to time.

16. Are there any spocs I can reach out to?

Joshi Emmanuel - 93474 95592	Vivek Aquila - 9652253996
For escalations: Please reach out to Ranjita Chilkuri @ 96427 59995	

17. What is the processing for claiming reimbursement?

Employees who have themselves vaccinated at a different center, may submit the vaccination bill / vaccination certificate. Based on what the employee has spent, the organization shall reimburse accordingly with a maximum amount of Rs 900 per dose only. The window for claiming the reimbursement shall be open towards 3rd week of June and further details on how to submit the proofs shall be shared in detail.

