

# W Ben Alleman -Technical Project Manager

Boston, MA

[wballeman@gmail.com](mailto:wballeman@gmail.com) - (801) 897-3674

[LinkedIn](#) - [Portfolio](#) - [GitHub](#)

## SUMMARY

I am an Executive Producer/ Technical Project Manager with a passion for business transformation, communication building, and problem solving. My influence on projects and enterprises are forward-thinking and growth-oriented. My background is diverse and informs my consultation with real-world applications.

## TECHNICAL SKILLS

**Technical Project Management:** Application of SDLC, Waterfall, Agile, Scrum, Google, Asana, repl.it, and github with various scope/scale projects.

**Production/ Audio Design:** Mobile and virtual executive delivery of Pre-to-Post Audio Production using Logic, ProTools, and Ableton.

## EXPERIENCE

### **Alleman-Deliperi Center - Conference Event Coordinator**

*Biomimetic Dentistry Annual Conference* | *leading researchers needed out-of-box solution to hosting dental conferences*

- Managed a yearly international conference in the growing field of Biomimetic Dentistry.
- Organized and procured Audio-Visual requirements, Continuing Education certification, and facilities booking.
- Technologies used: Apple and Google suites, Avery Label software, live wireless audio system, projector/screen

### **Puppet Love Studios - Artist Production and Consultation**

*Emily Hicks Music* | *artist rebranding production and performance tools*

- Built a modular recording setup and workflow for the new artist's EP.
- Organized photo shoots and live performance productions.
- Technologies used: Logic Pro 9, Google Drive, Spotify, Soundcloud, Distrokid, Photoshop

### **JM Curley (Boston, MA)**

**December 2019 - May 2020**

*Assistant Manager*

- Rebuilt UX/UI for internal staff Toast POS.
- Optimized restaurant for takeout/delivery to operate seamlessly amid pandemic.
- Gathered and managed company emergency SOP/HAACP protocols.

### **Zest (Salt Lake City, UT)**

**May 2017 - October 2019**

*Assistant General Manager*

- Implemented company transition of Harbortouch POS to Toast POS.
- Engineered processes for hosts and servers/bartenders for top tier customer experiences.
- Handled hiring and training for 2 years at a hip vegan kitchen and cocktail bar.

## EDUCATION

### **Thinkful/Chegg**

**August 2020 - December 2020**

*Technical Project Management Immersion*

- Developed and executed various Scrum workflows in Virtual and Simulated learning environments.
- Focused on building work packages and toolkits for Artists/Musicians

### **Utah Valley University**

**September 2009 - May 2015**

*English, Business Management, Digital Media*

- Studied business and creative writing as an english major for 3 years.
- Explored entrepreneurship and design through the UVU Business school for 2 years.