

Guidelines for Type Setting Your Contribution to the HPSG Proceedings

Stefan Müller
Freie Universität Berlin

November 21, 2011

1 Things to Submit

Please submit:

1. your paper in pdf format¹ named ‘kruger.pdf’, if your lastname is *Kruger*.
2. an abstract

The abstract will be presented at a separate HTML page. You may submit it in ASCII [please remove L^AT_EX mark up, thanks] or—if you have special formatting—in HTML. To get an idea about how this looks like, you may look at the proceedings of previous years at:

<http://cslipublications.stanford.edu/HPSG/>

2 Deadline

The deadline for submission is November 15th.

3 Page Limit

The page limit for full papers is 20 pages, title page not included.

4 Title Page

The title page is not included in the 20/15 pages.

Make sure this is on a separate page with all lines centered:

¹As with last year, we will produce a large pdf file that includes all of the papers. This way, readers can download the entire proceedings as a book.

If you absolutely cannot do PDF, please let me know as soon as possible and I will accomodate you in some way: point you to some reasonable converters, help you with the conversion, etc.

Title of the Paper

Author's Name

Author's Affiliation

Proceedings of the HPSG 2011 Conference

Department of Linguistics, University of Washington

Stefan Müller (Editor)

2011

CSLI Publications

<http://csli-publications.stanford.edu/>

5 Abstract

We encourage the inclusion of a short (one paragraph) abstract just after the title page. (no pagebreak before the main text, please)

6 Details on Formatting

6.1 L^AT_EX Users

6.1.1 Styles

Please adapt the `example.tex` file at:

<http://csli-publications.stanford.edu/HPSG/2009/call.shtml>
and use the BibTeX file provided there.

6.1.2 PDF Creation

If you do not fancy stuff that needs PostScript you may produce the pdf file by using `pdflatex`. If you use `ps tricks` or similar packages, please use `dvips` and `ps2pdf13`.

Using `ps2pdf13` helps avoiding problems with ligatures like in ‘fi’ or ‘ff’. If you do not have this on your machine, using `ps2pdf` is okay.

Please use the `ps2pdf`-option `-dAutoRotatePages=/None` to avoid auto rotation of figures.

6.1.3 A4 Paper

Page numbers are inserted automatically. For this process to work properly it is important to use `a4paper` rather than `letter`. Most tex distributions in the US are set up to use letter paper as default.

If you are using `dvips`, please use the option `-t a4`. This tells `dvips` to use A4 paper.

On a4 paper in general (`dvips` and `pdflatex`) see <http://www-h.eng.cam.ac.uk/help/tpl/textprocessing/latex2pdfprint.html>.

If you are a Mac user and use MacTex you can change this setting with the Tex Live Utility. Go to `Configure|Change Paper Size` and select A4.

6.1.4 Huge AVMs and Trees

Please typeset trees, avms, and formulae in a way that they fit the `\textwidth`. If you see no other way to reduce the size of the respective objects, you may use `resizebox` from the package `graphicx`.

```
\resizebox{\linewidth}{!}{%
\ms{
  synsem & \onems{ loc$| $cat$| $subcat del(\ibox{2},\ibox{1})\\
              }\\
  head-dtr & \onems{ synsem$| $loc$| $cat$| $subcat \ibox{1} \\
              }\\
  non-head-dtrs & \sliste{\onems{ synsem \ibox{2}\\
                                }}\\[2mm]
}}
```

If you use `graphicx` you have to produce the pdf file from an intermediate PostScript file.

6.1.5 Hyphenation

If you write things like `head-driven` or very long pathes like `SNYSEM|LOC|CAT|HEAD|MOD|LOC`, `LATEX` does not do hyphenation (in the part following the dash).

If you use `german.sty` you get additional markup that allows for proper hyphenation:

```
head"=driven
```

```
{\sc snysem$|$" "loc$|$" "cat$|$" "head$|$" "mod$|$" "loc}
```

With this markup even long pathes like SNYSEM|LOC|CAT|HEAD|MOD|LOC|CAT|HEAD are typeset properly. Alternatively you may write

```
{\sc snysem$|$\-loc$|$\-cat$|$\-head$|$\-mod}
```

which introduces a dash at the place of the linebreak: SNYSEM|LOC|CAT|HEAD|-MOD|LOC|CAT|HEAD.

If you use `german.sty` do not forget to declare English as the language you are using:

```
\selectlanguage{USenglish}
```

Otherwise the section name for references comes out in German.

6.1.6 URLs

There is a cool package: `url.sty`. It helps you typeset URLs and together with the `hyperref` style the URLs are even clickable. The “~” symbol is correctly displayed with `url.sty`. If you load `breakurl.sty` in addition and include `\let\url=\burl` in the preamble, all URLs are hyphenated correctly. See `example.tex` for details.

6.2 Others (StarOffice, Word Perfect, Open Office, Word, ...)

6.2.1 Font

Please use a 11pt times (Type 1 font). The title page should be set with 16pt times (Type 1 font).

6.2.2 No Page Numbers

Please submit your paper without page numbering. I will add in the page numbering on the PDF file as I am putting the proceedings together.

6.2.3 Justification

Please make sure that the text is typeset in justification, i.e. with the text aligned at both the left-hand side and the right-hand side.

6.2.4 Papersize and Margins

Please use A4 paper:

```
paperheight = 297mm
```

```
paperwidth = 210mm
```

The text size should be:

textwidth = 120mm

textheight = 201mm

distance from the top = 50 mm

distance from the left-hand side = 45 mm

distance from the right-hand side = 44 mm

distance from the bottom = 48 mm

This is important since otherwise automatic page numbering will not work. If you are not sure whether you did things right, you may compare your file with (my) papers from the past years:

<http://cslipublications.stanford.edu/HPSG/5/toc.shtml#stmue>

7 Things You Should Not Do

- Do not change the margins or other L^AT_EX internal values! Page numbers will be inserted automatically and if you changed things this will not work and cause me and you additional work.
- Do not change the font size.

8 Checklist

- Do you have the right margins (L^AT_EX → no problem if you didn't change the styles, others see Section 6.2.4)?
- Do you use a4 paper, rather than letter? dvips has to be used with the option t a4 if you work in a setup that has letter as the default.
- Are you within the page limit of 20 pages + title page?
- Did you suppress the page numbers? (including the number on the title page)
- If you look at figures in the pdf file, do rotated figures flip back? Please edit your text in a way that figures do not flip back, since this breaks the process of automatic page numbering.

If you used L^AT_EX to produce your document you can avoid rotating figures by calling ps2pdf13 with the option -dAutoRotatePages=/None.

- Is there something sticking out at the right-hand side of the text? If so, see Section 6.1.5.

- Are there coloured URLs or something that like in your paper? If so, please change this to the text colour.
- Are the URLs underlined? If so please change this to normal text.
- Do you have AVMs, equations, or trees that do not fit the textwidth? If so, please fix this. See Section 6.1.4.
- Is the name of the pdf file ‘author.pdf’, where ‘author’ is your lastname or a list of the lastnames of several authors separated by ‘-’?
- Does the paper contain an abstract?
- Do you have an abstract to send separately? (please put ASCII text directly into the mail)
- Did you remove all L^AT_EX markup from the abstract? (Yes, ‘---’ is also markup)

Great! I am looking forward to your submission! Please send the pdf and the abstract to

Stefan.Mueller@fu-berlin.de. Please do not send zip-Files or word files or anything else. Just the abstract in the mail and one pdf-attachment.

If you have any questions, please contact me at the given adress.