

JOHNSTON iPad Setup

Secondary Student - JMS

iPad Roll-Out December 2025





01 Setting a Passcode

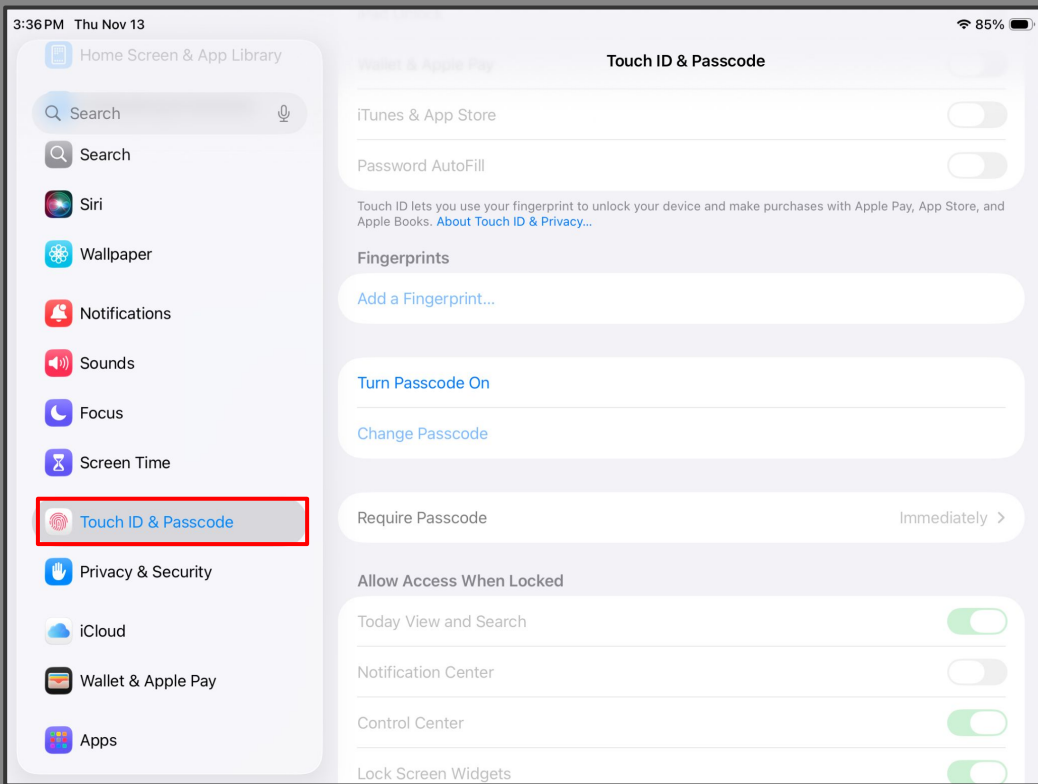
iPad Set Up



Step #1

Click on the
settings Icon.





Step #2

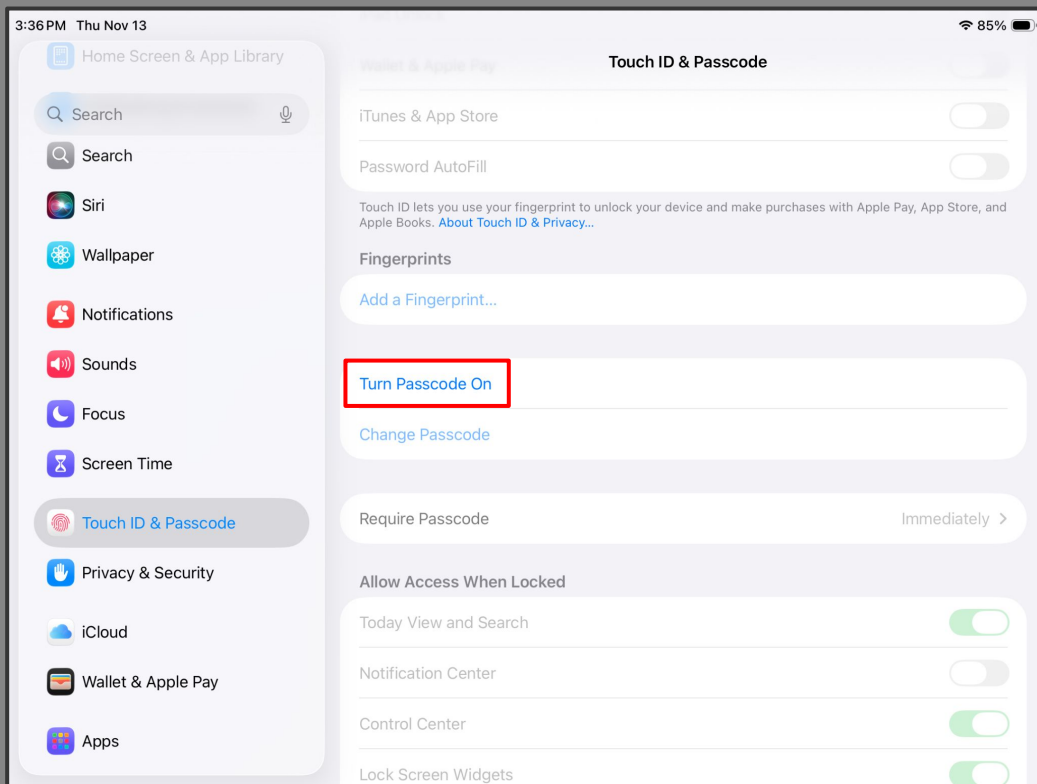
Select Touch ID
& Passcode in
the left toolbar.

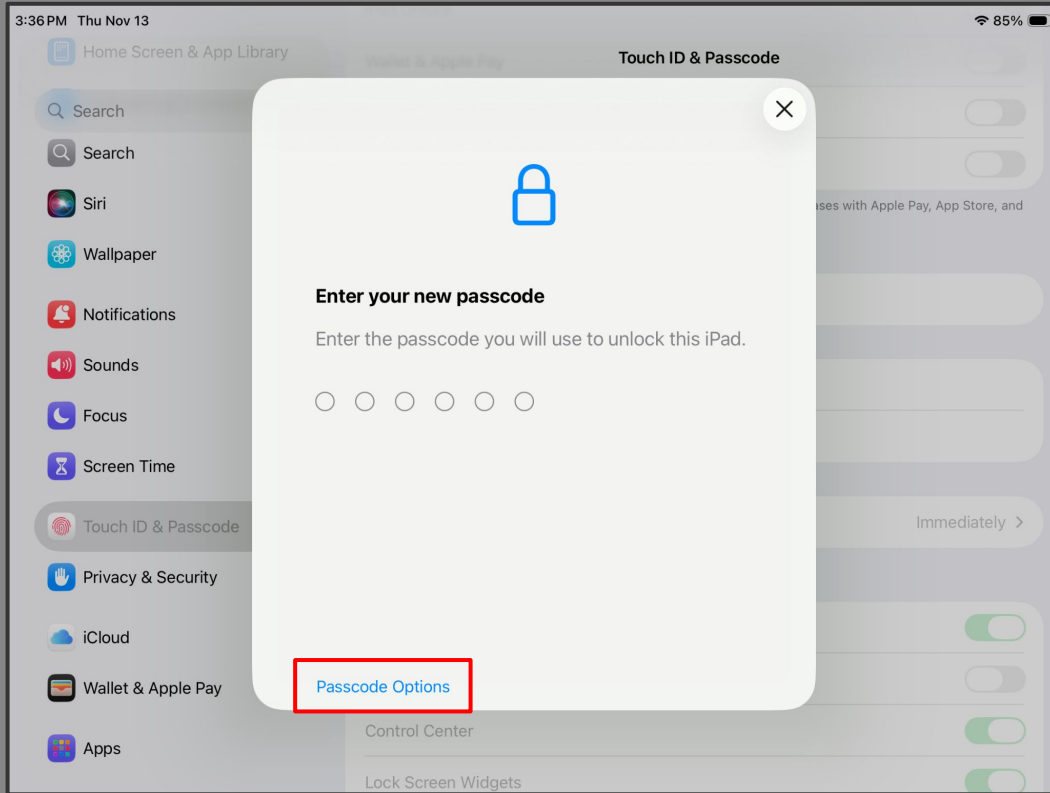




Step #3

Click Turn
Passcode On.





Step #4

Click Passcode Options.





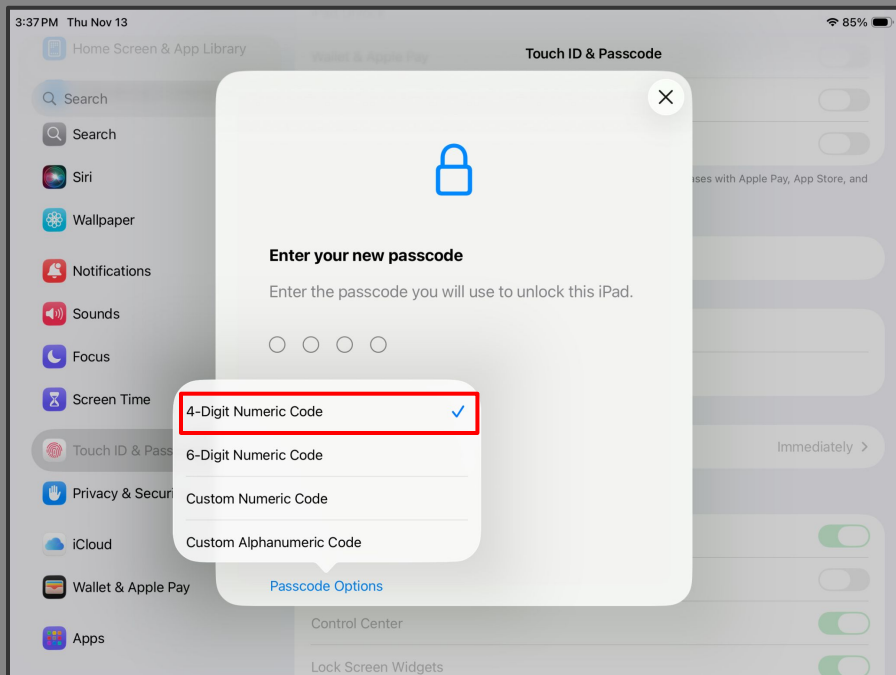
Step #5

Select **4-Digit Numeric Code**.

The code **MUST** be the **4 digits in your district issued password.**

Passwords can be found in the Technology UN/PW tab in Infinite Campus.

Enter the code twice.





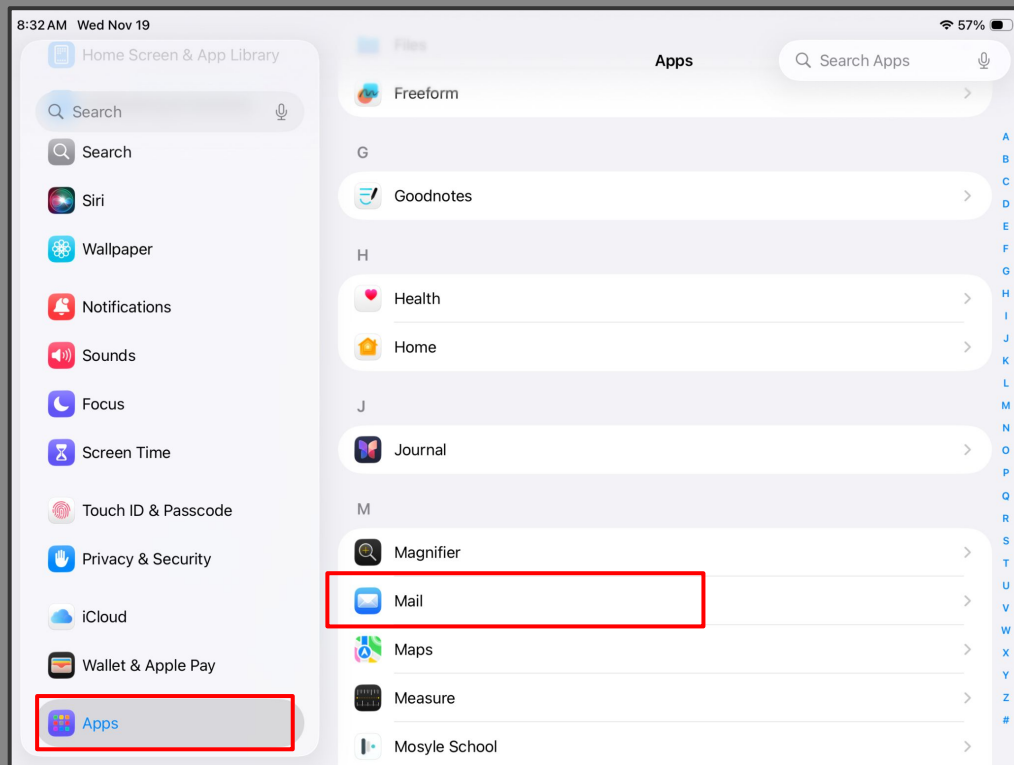
02 Mail Signature

iPad Set Up



Step #1

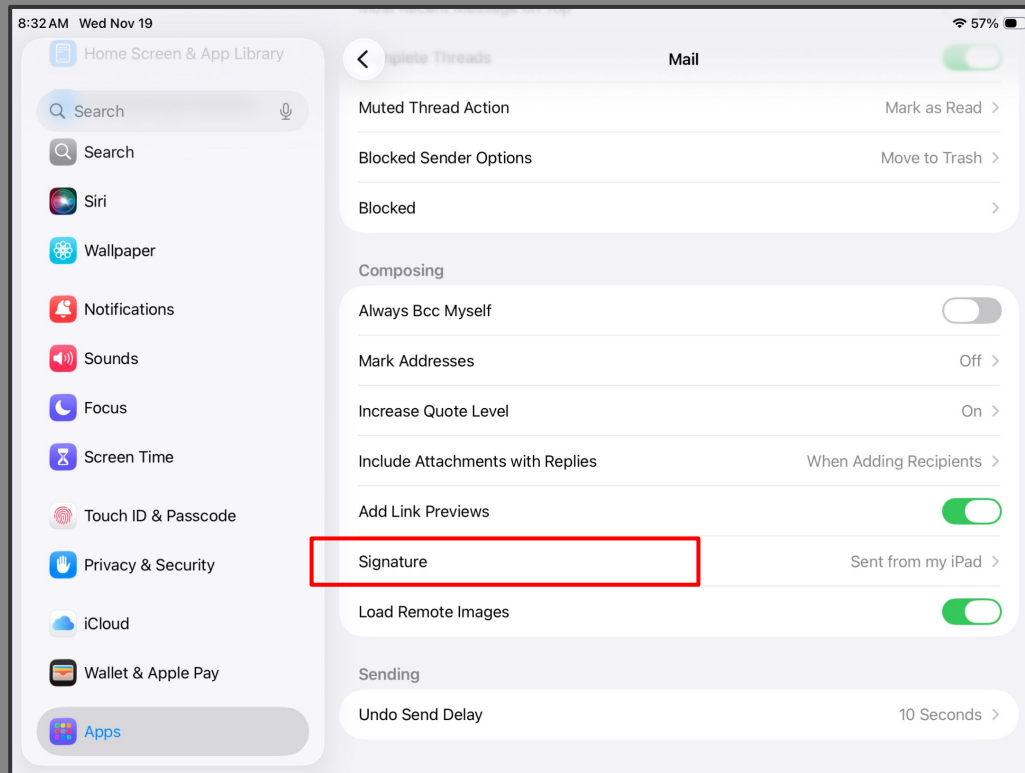
- Select Apps from the Settings menu and choose Mail.





Step #2

- Choose Signature - towards the bottom of the right side screen.





Step #3

Your signature should be the following...

First Name Last name
Class of 20 __

Graduation Year

8th - 2030

9th - 2029

A screenshot of a mobile application interface for a signature screen. At the top right, there is a status bar showing a Wi-Fi icon, 57% battery, and a battery icon. Below this, a navigation bar contains a back arrow icon on the left and the title "Signature" in the center. The main content area features a large, rounded white text input field. Inside this field, the placeholder text "Your First Name and Last Name" is on the first line, and "Class of 20 __" is on the second line. The entire app window is set against a light purple background.



03 Goodnotes Backup

iPad Set Up



Goodnotes

Step #1

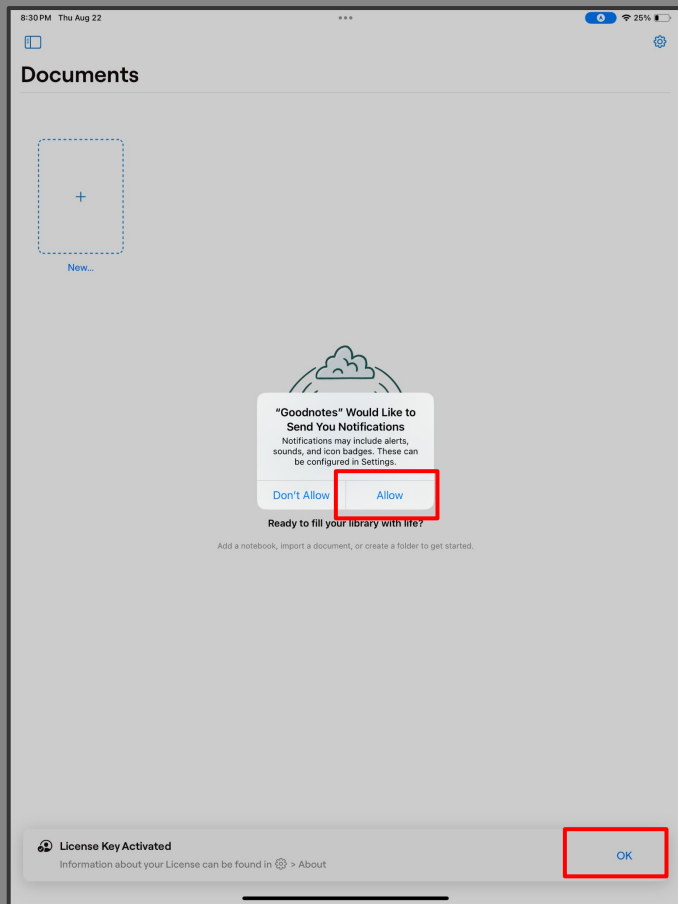
Click on the
Goodnotes App

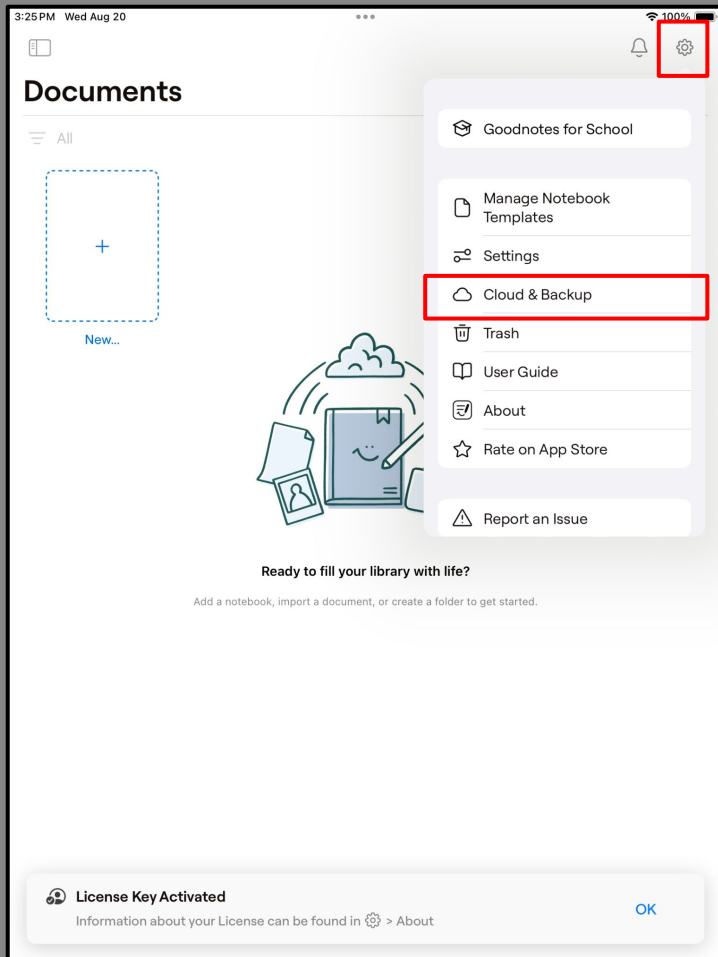




Step #2

Click **Allow** and then **OK** if prompted.





Step #3

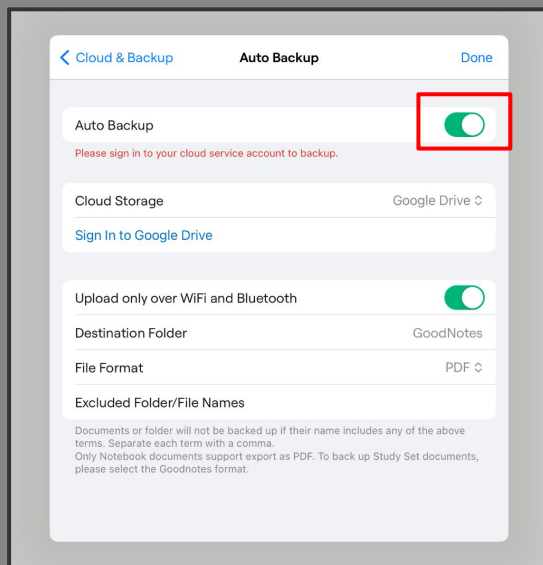
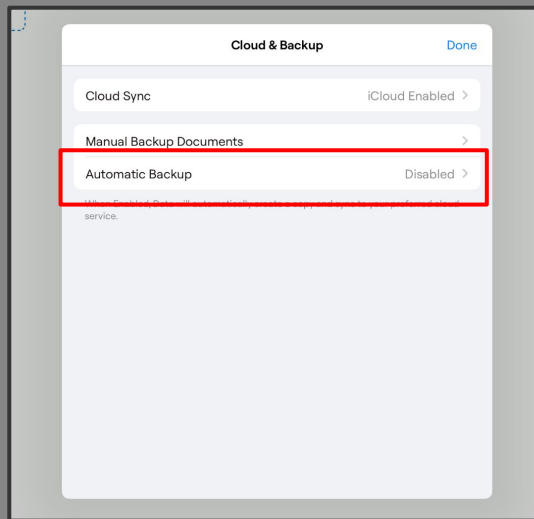
Click the **Settings**
Gear and choose
Cloud & Backup

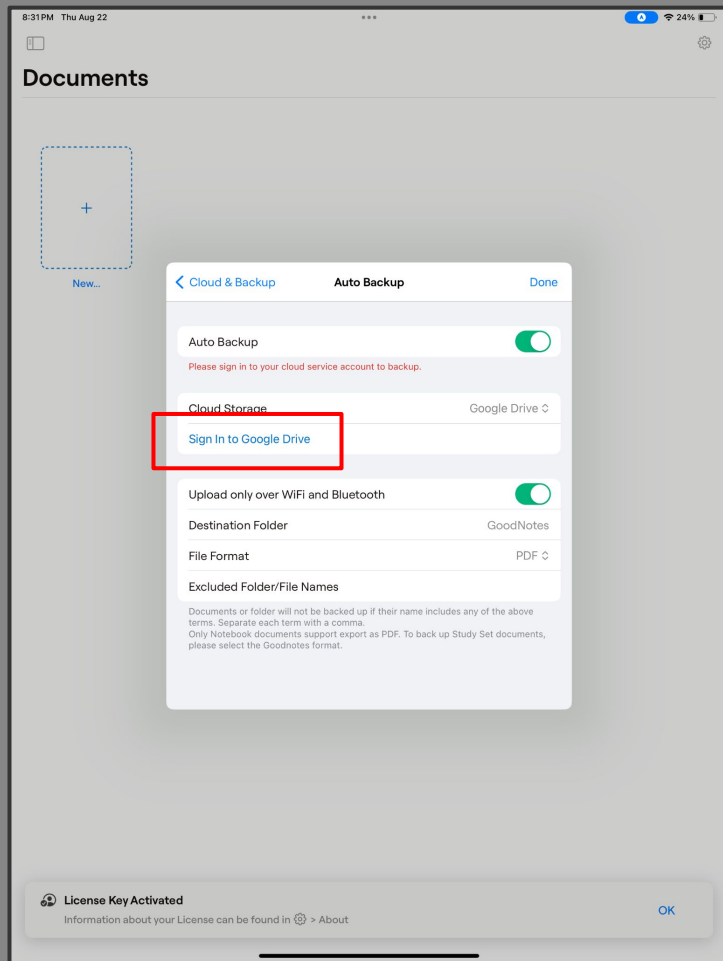




Step #4

Click on
Automatic Backup and
toggle on **Auto Backup**.





Step #5

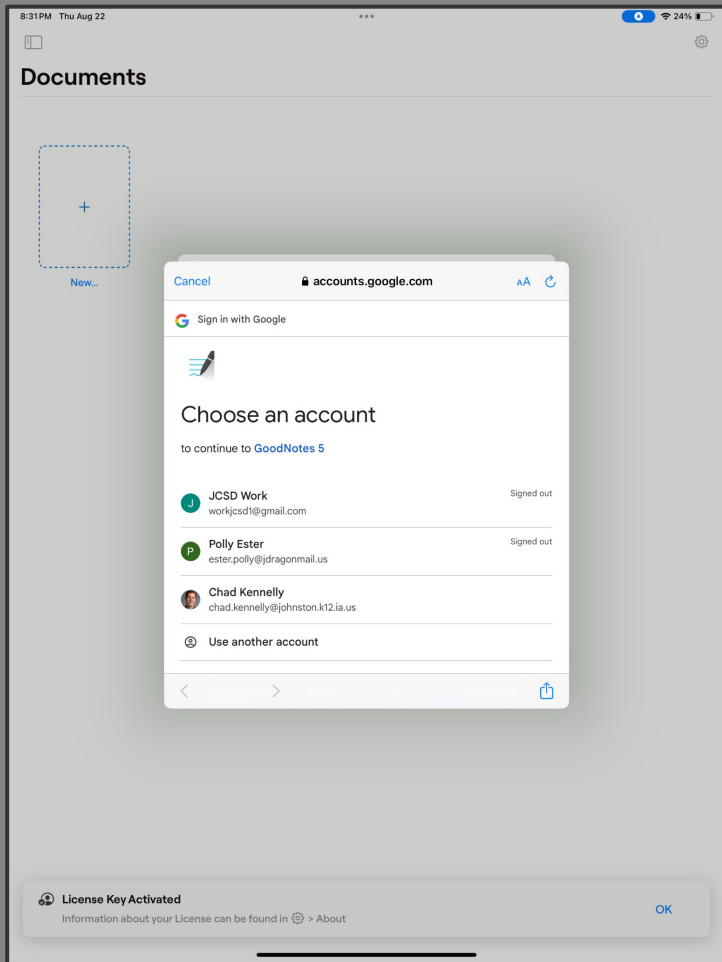
Choose **Sign in to Google Drive** and then **Continue**.





Step #6

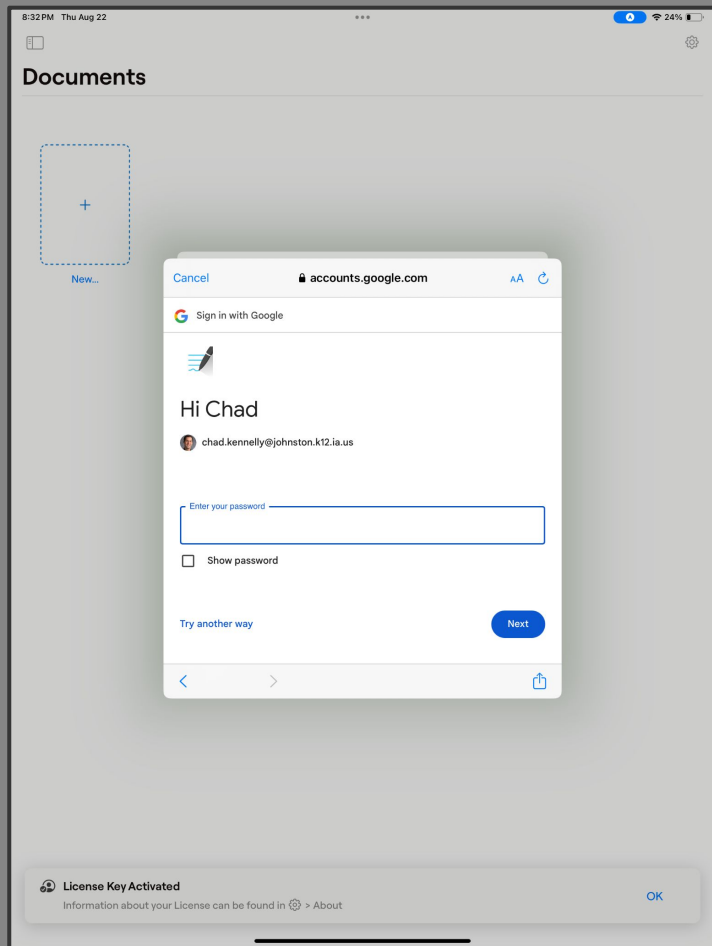
Choose your
JDragonmail
account. If you do
not see it, enter it.
lastname.firstname@jdragonmail.us





Step #7

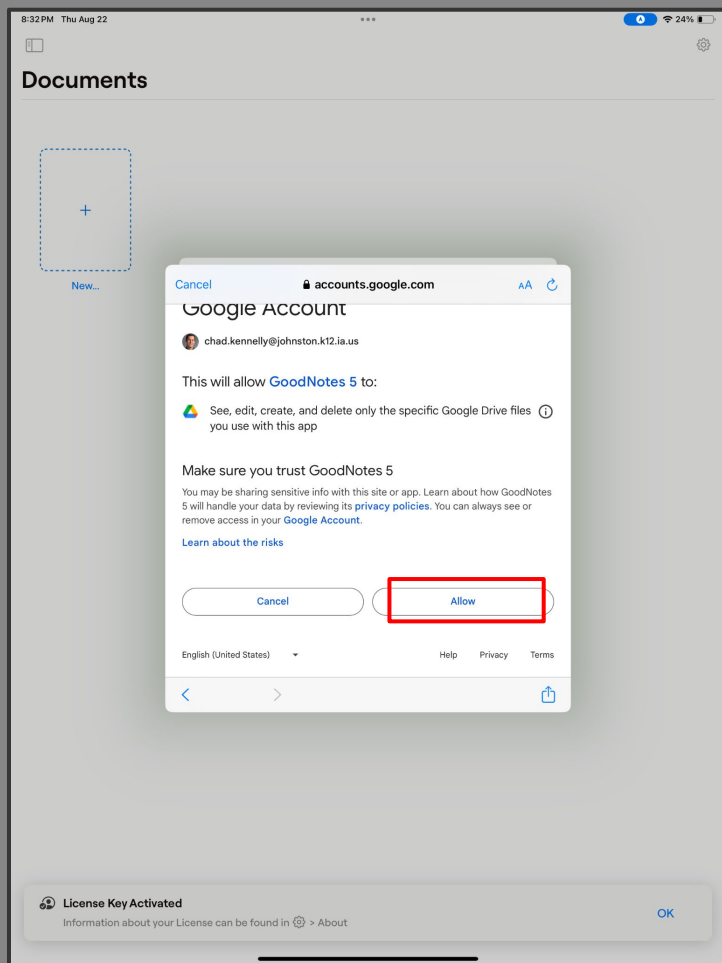
Click on your saved password or enter your password.





Step #8

Select Allow





04 Goodnotes Import

iPad Set Up



Step #1



Google Drive

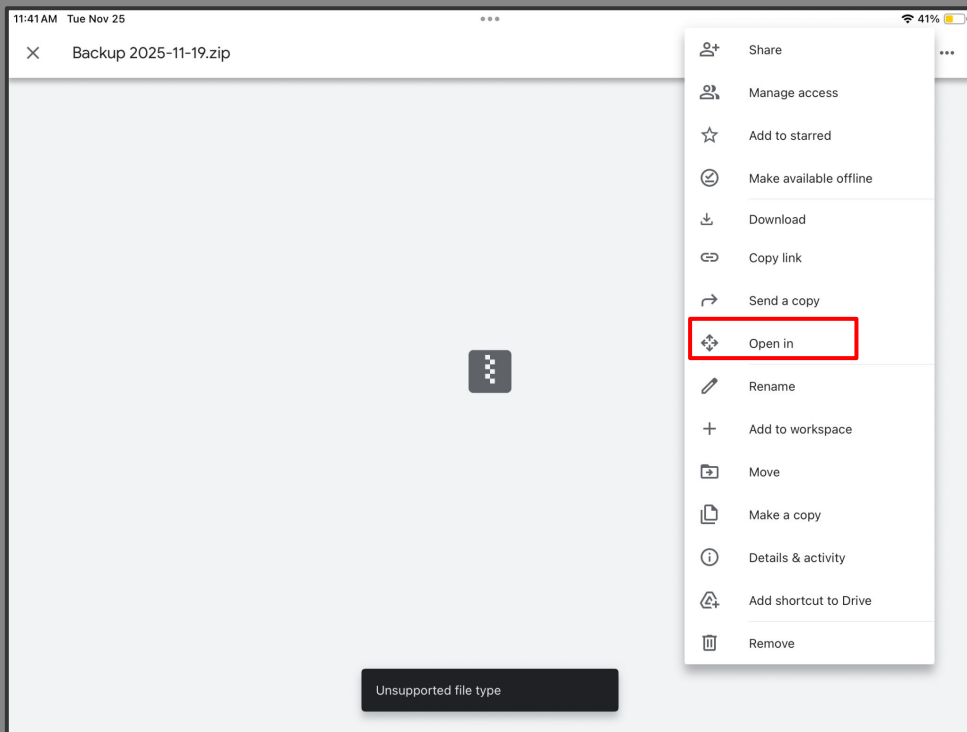
Click on the **Google Drive** app and locate the Goodnotes backup file. It will be titled Backup 2025 and the date of the backup.





Step #2

Choose the **three dots** in the top part of the screen and select **Open In**.



Google Drive

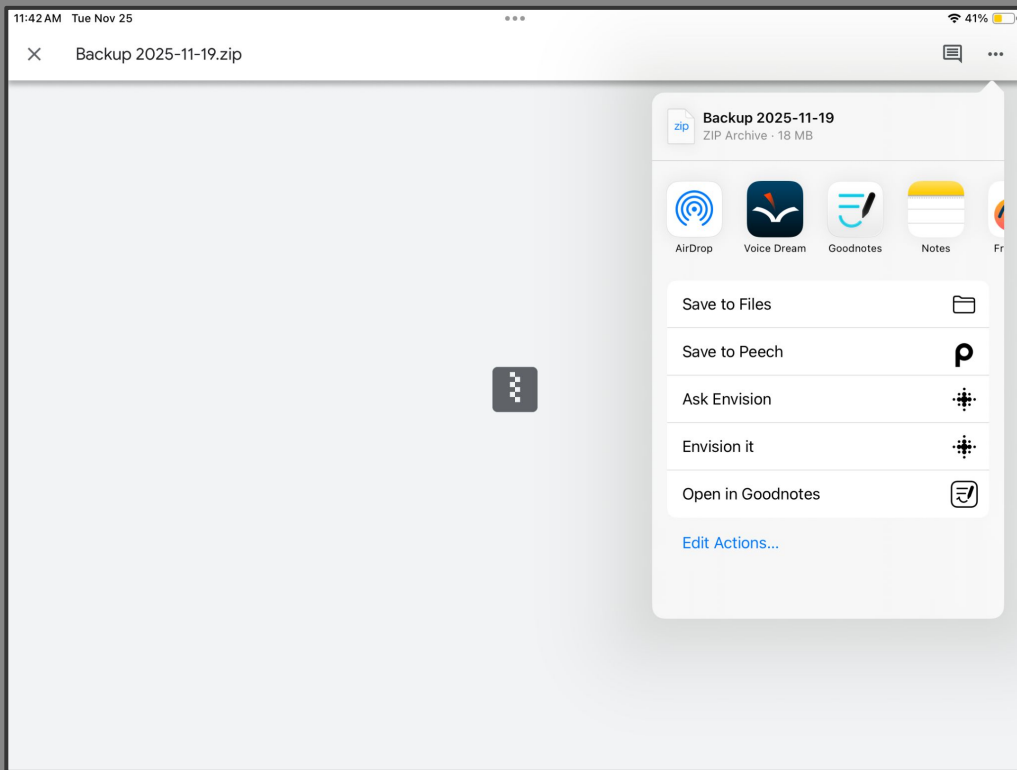


Step #3

Choose **Goodnotes** from the menu after the backup is prepared to export.



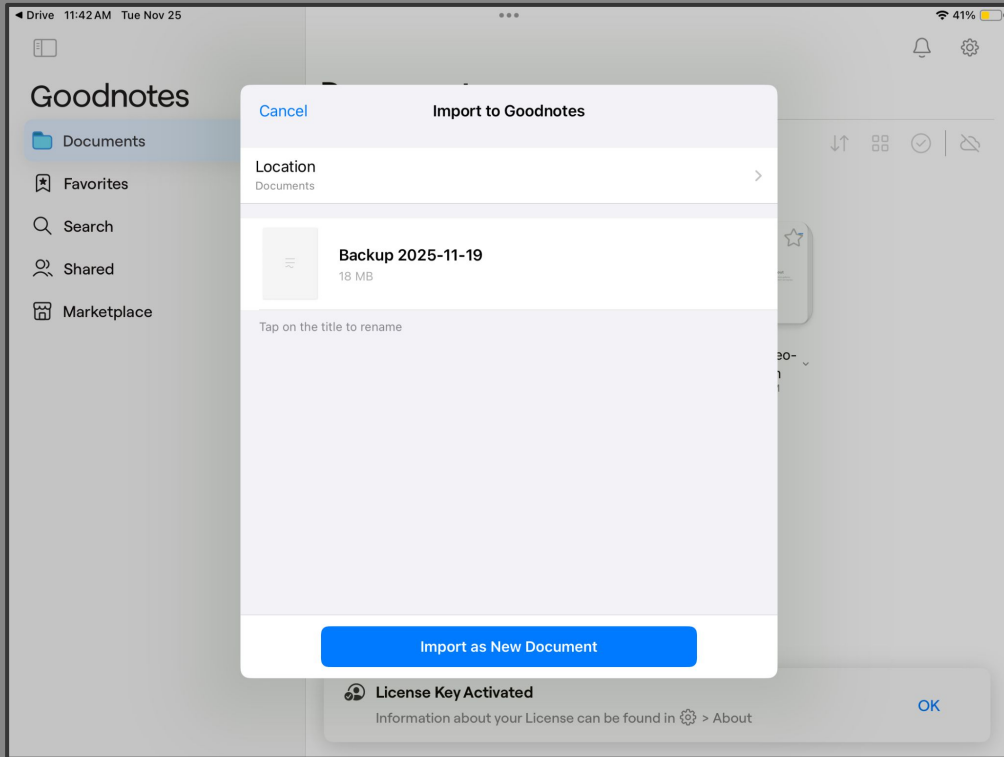
Google Drive





Step #4

Select **Import as New Document** when Goodnotes automatically opens.



Goodnotes





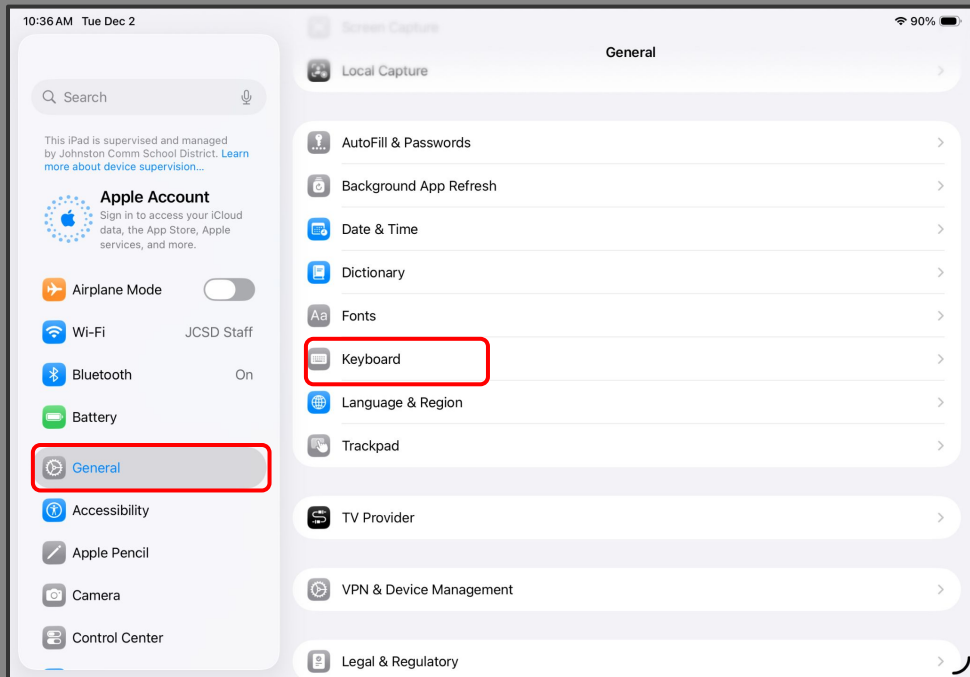
05 Other Information

iPad Set Up



Step #1

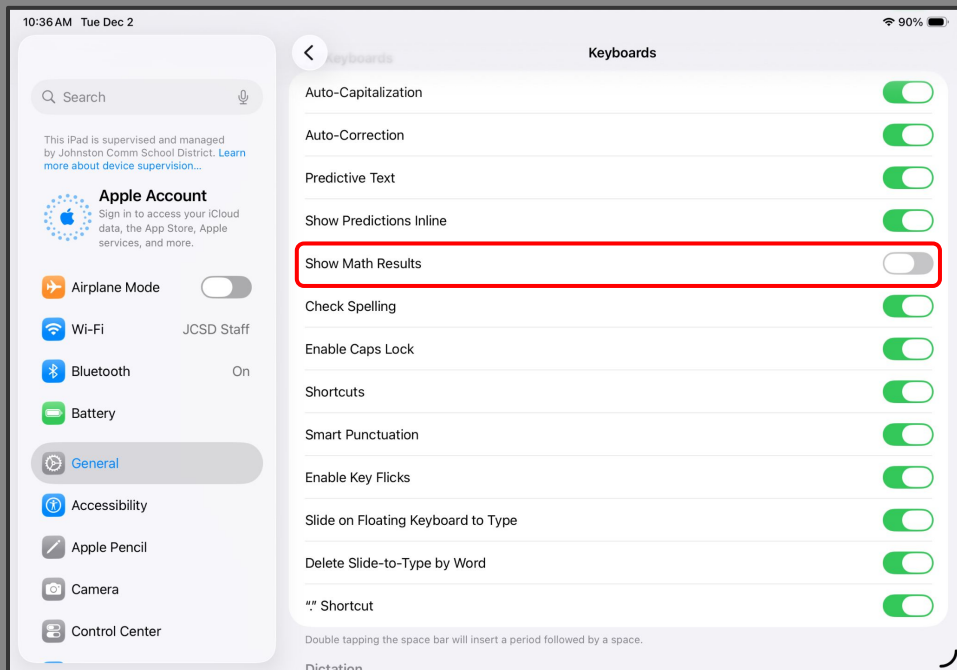
Open Settings and
select **General** >
Keyboards





Step #2

Toggle off Show Math Results.





REMINDER

If you are unable to access WiFi outside the district remember to **CLICK** the PROXY APP.

Thank you!

iPad Set up

CREDITS: This presentation template was created by **Slidesgo**, and includes icons by **Flaticon** and infographics & images by **Freepik**

