

JOHNSTON iPad Setup

Secondary Student - JHS

iPad Roll-Out December 2025





01 Setting a Passcode

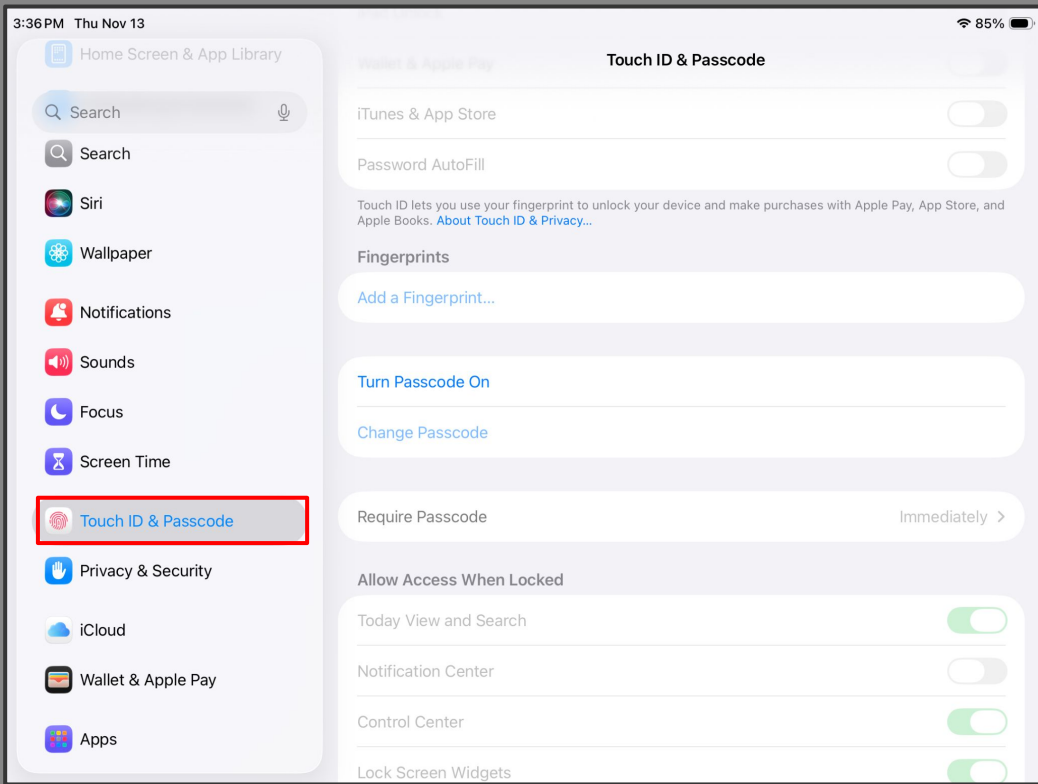
iPad Set Up



Step #1

Click on the
settings Icon.

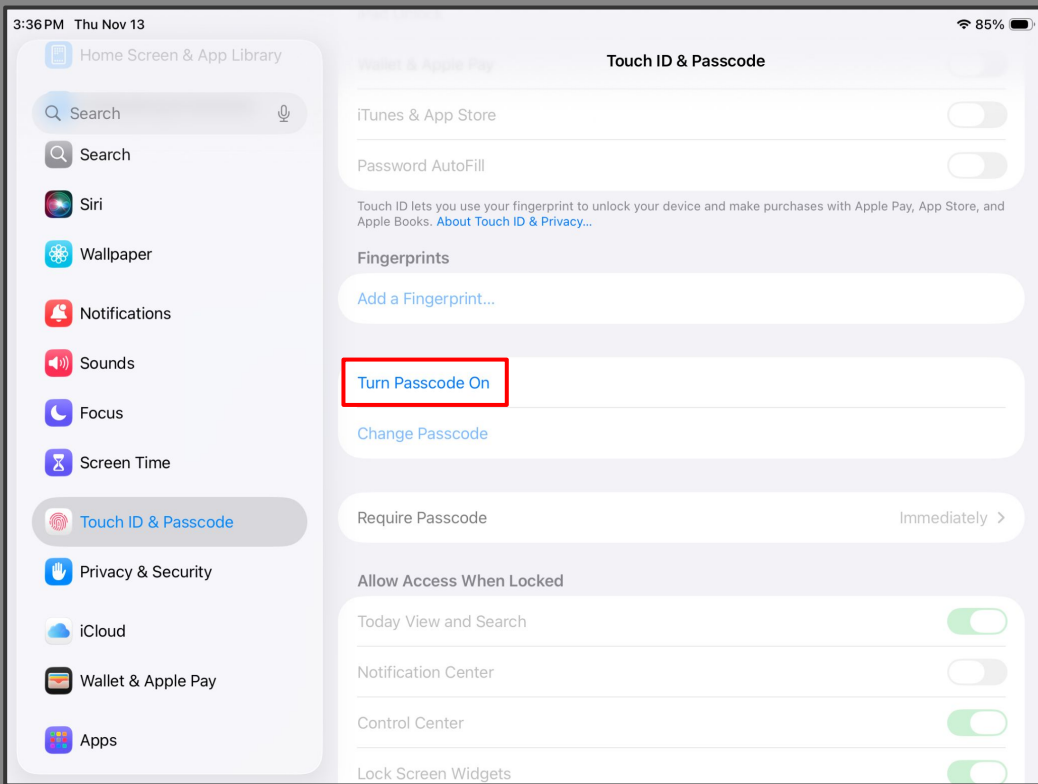




Step #2

Select Touch ID
& Passcode in
the left toolbar.

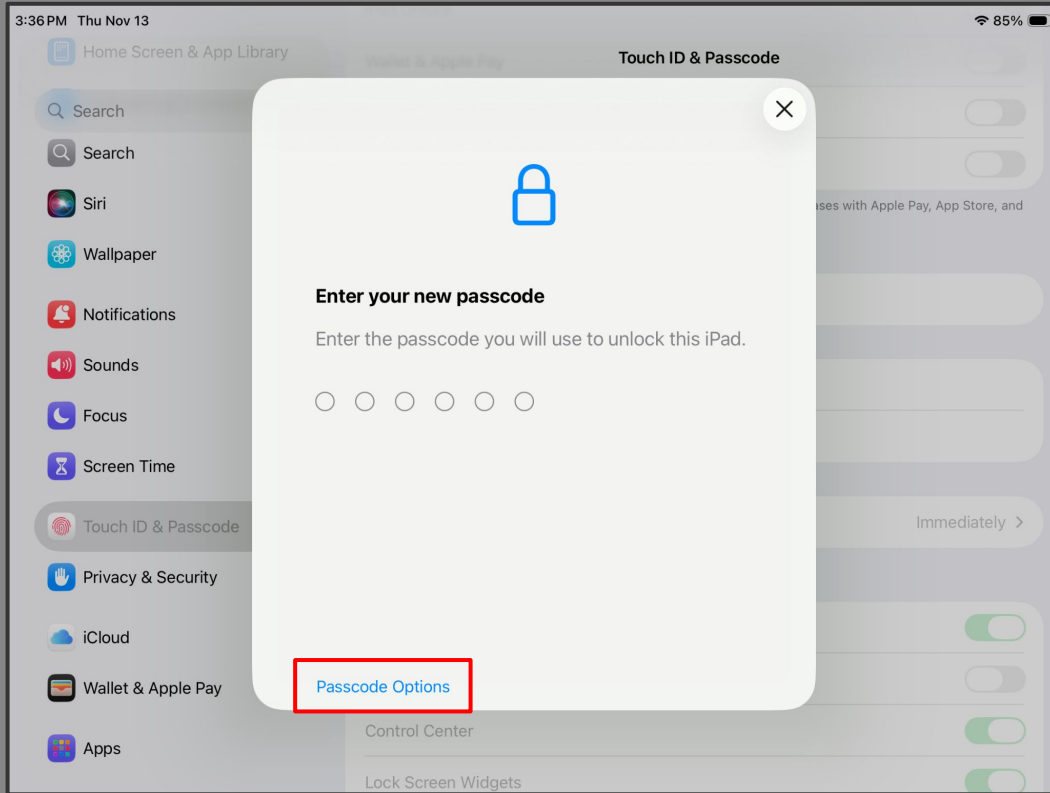




Step #3

Click Turn Passcode On.





Step #4

Click Passcode Options.





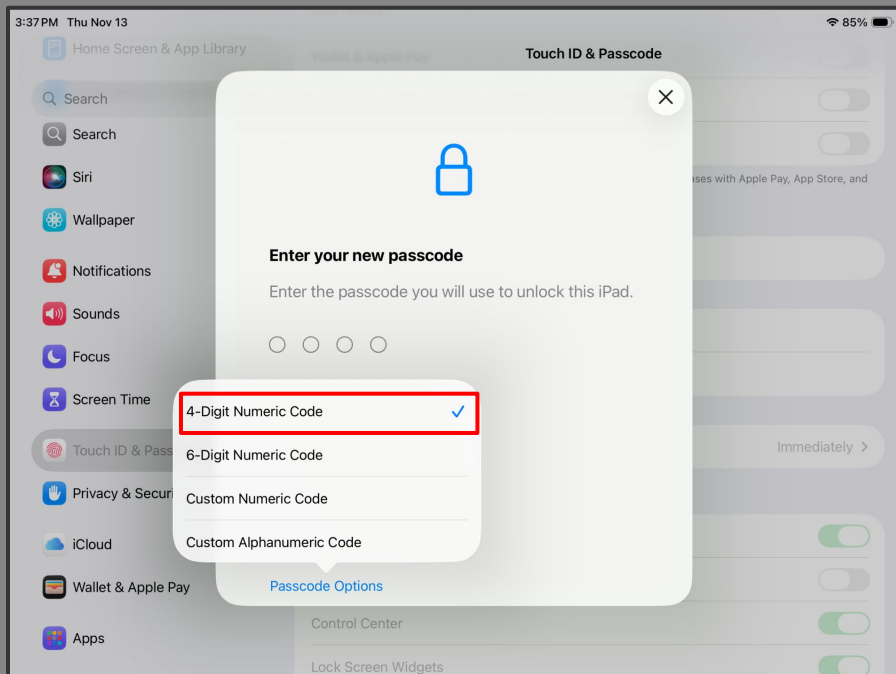
Step #5

Select **4-Digit Numeric Code**.

The code **MUST** be the **4 digits in your district issued password.**

Passwords can be found in the Technology UN/PW tab in Infinite Campus.

Enter the code twice.





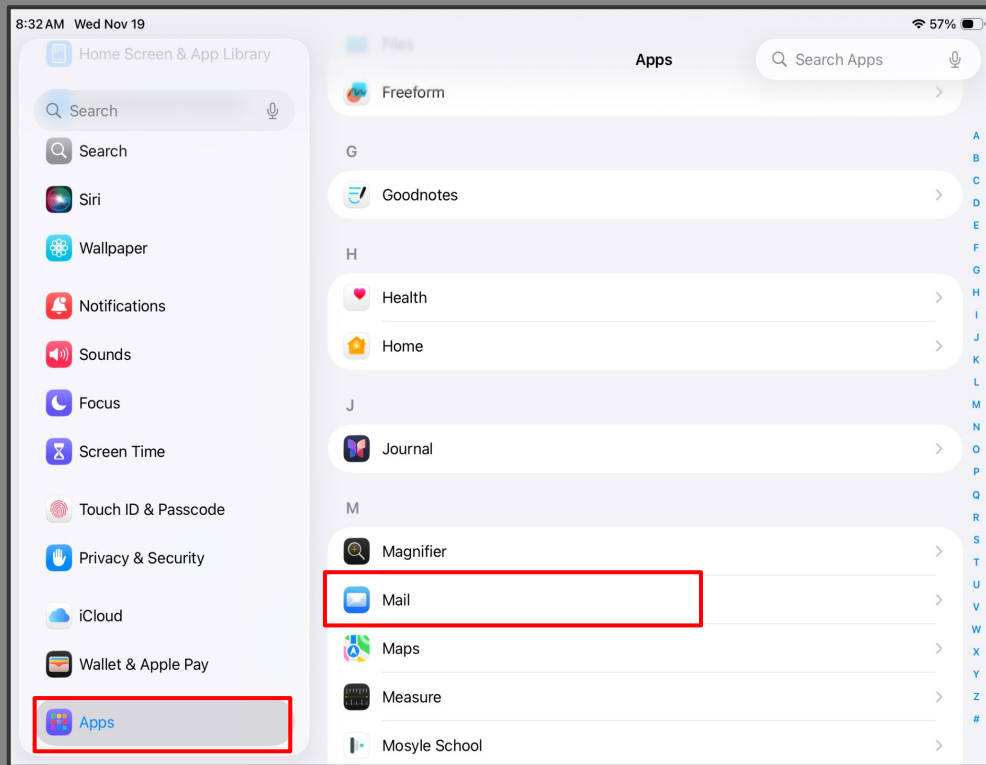
02 Mail Signature

iPad Set Up



Step #1

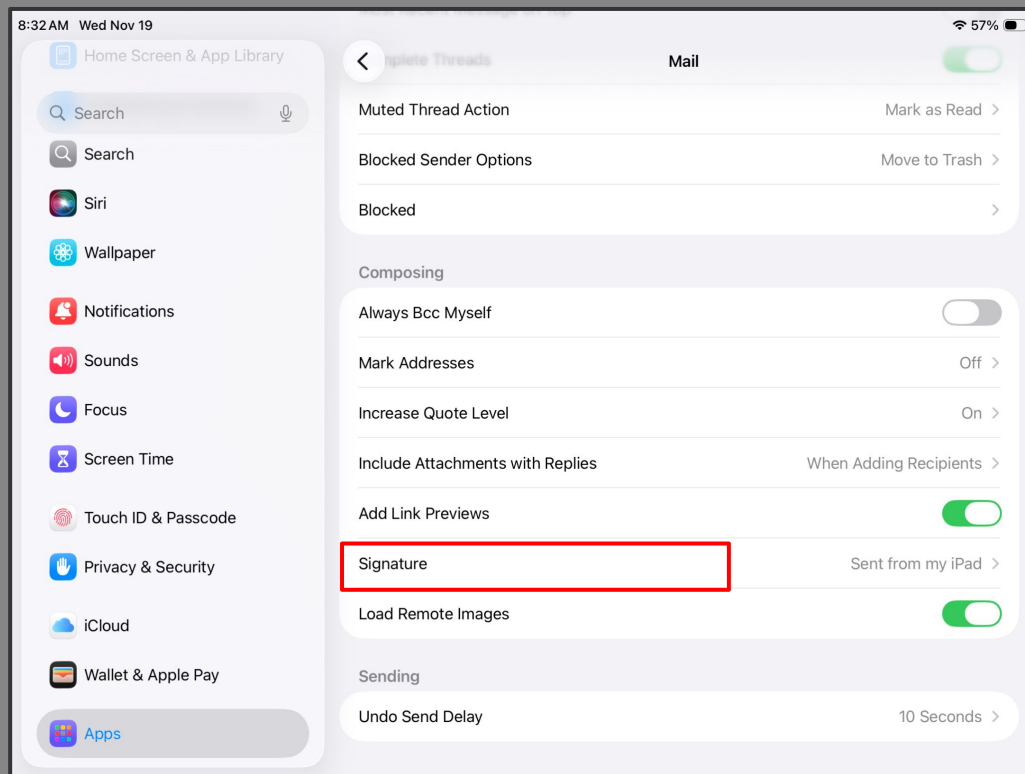
- In Settings select Apps from the menu and then choose Mail.





Step #2

- Choose Signature - towards the bottom of the right side screen.





Step #3

Your signature should be the following...

First Name Last name
Class of 20 __

Graduation Year

10th - 2029

11th - 2028

12th - 2027

Signature

Your First Name and Last Name
Class of 20 __



03 Goodnotes Backup

iPad Set Up



Goodnotes

Step #1

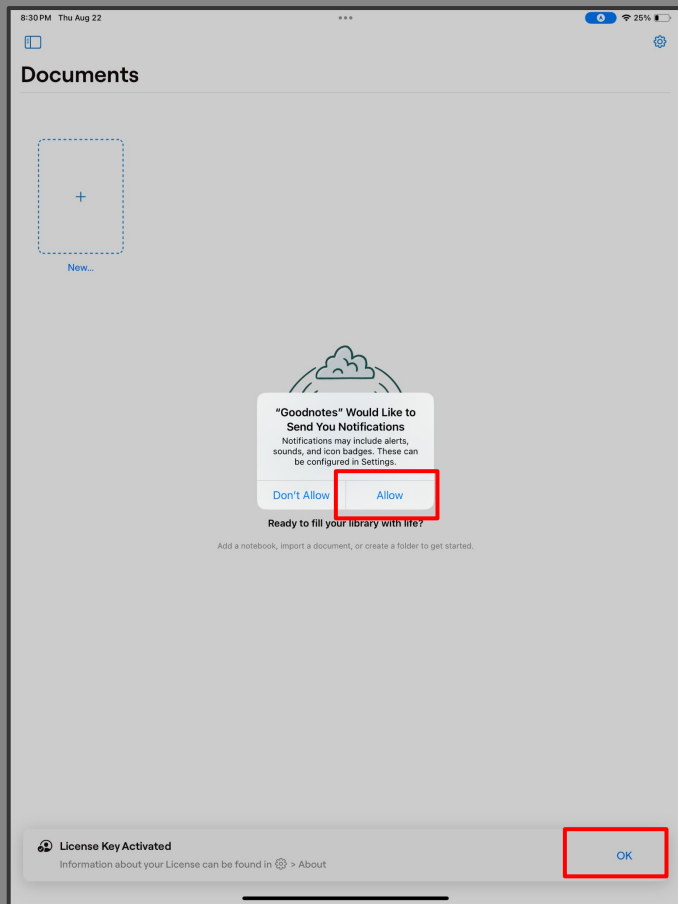
Click on the
Goodnotes App

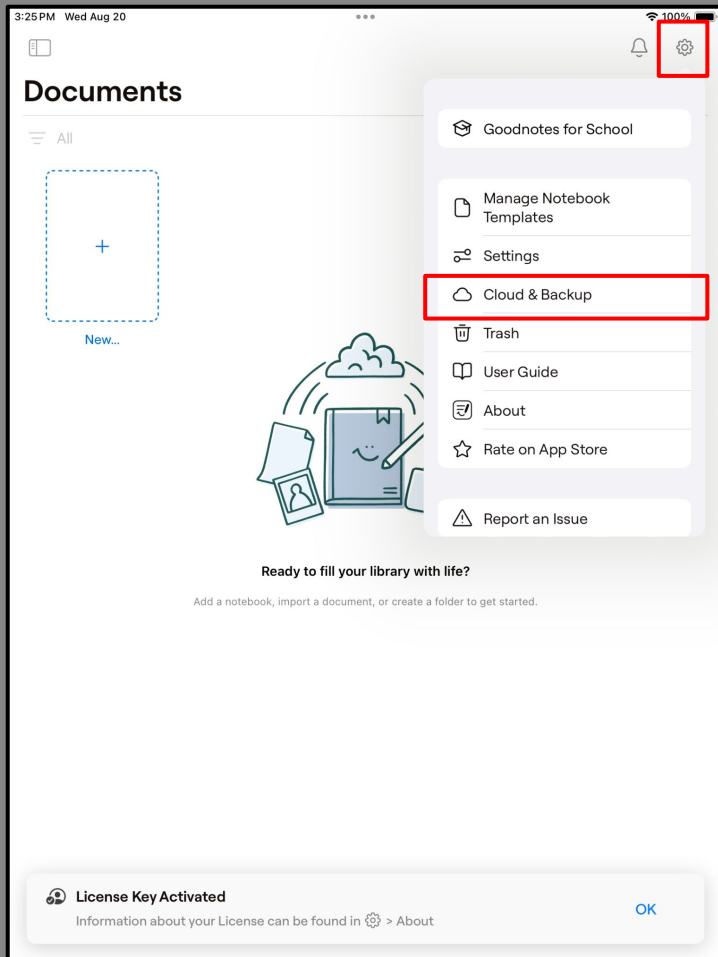




Step #2

Click **Allow** and then **OK** if prompted.





Step #3

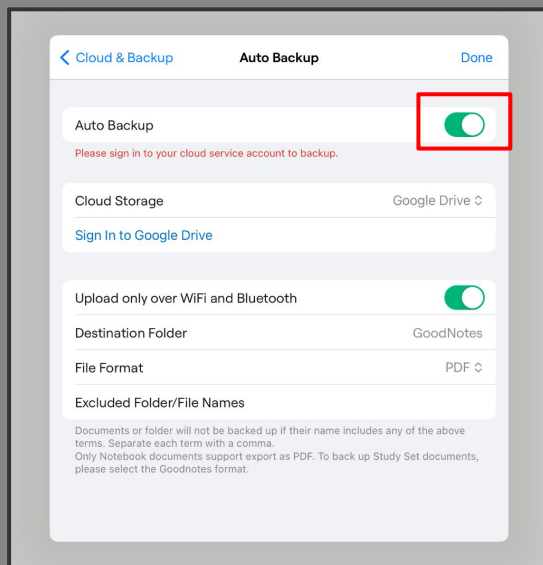
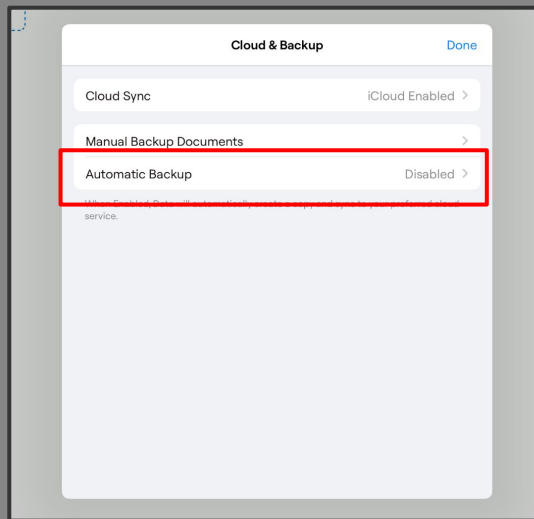
Click the **Settings**
Gear and choose
Cloud & Backup

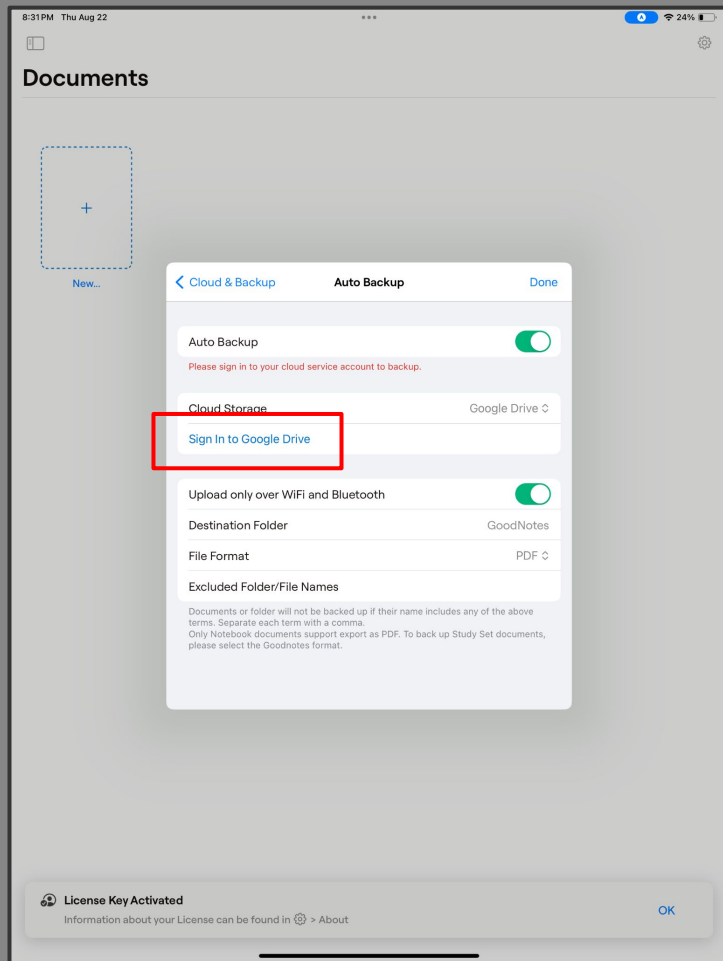




Step #4

Click on
Automatic Backup and
toggle on **Auto Backup**.





Step #5

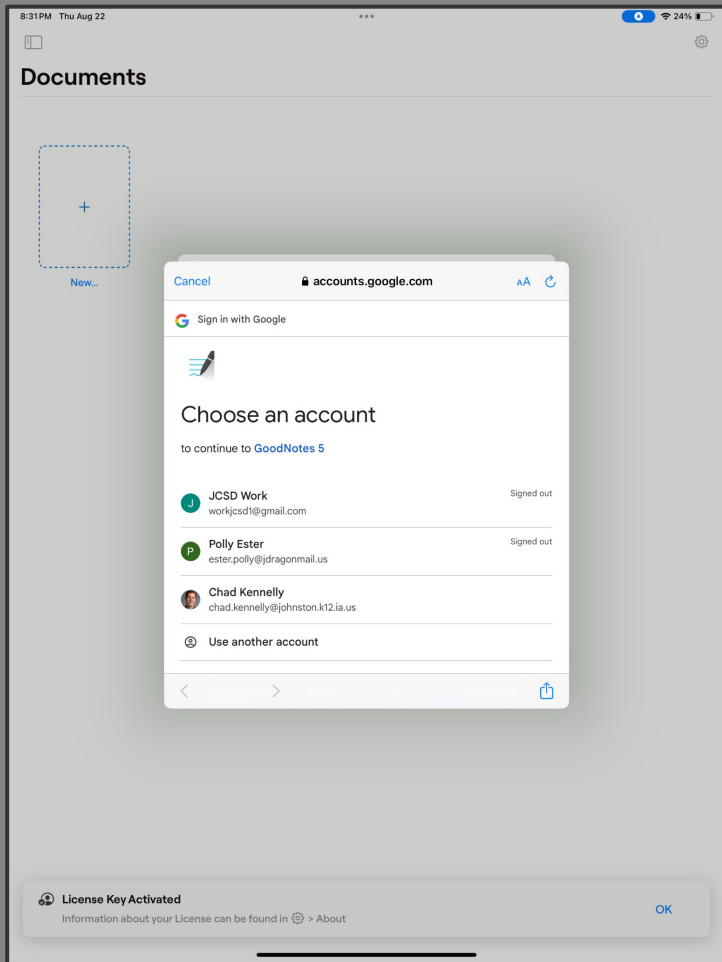
Choose **Sign in to Google Drive** and then **Continue**.





Step #6

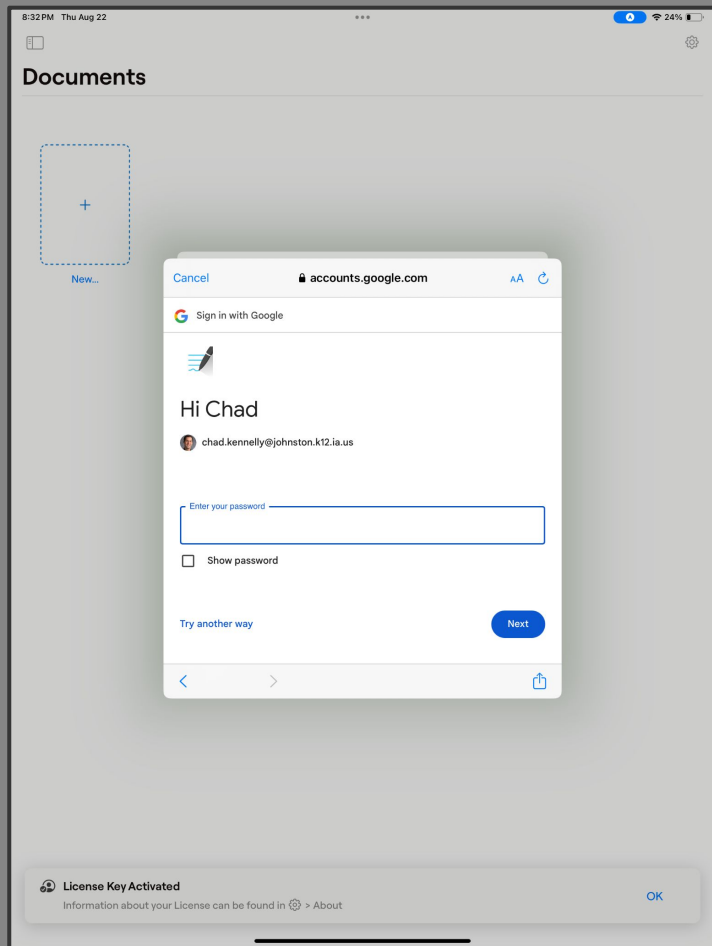
Choose your
JDragonmail
account. If you do
not see it, enter it.
lastname.firstname@jdragonmail.us





Step #7

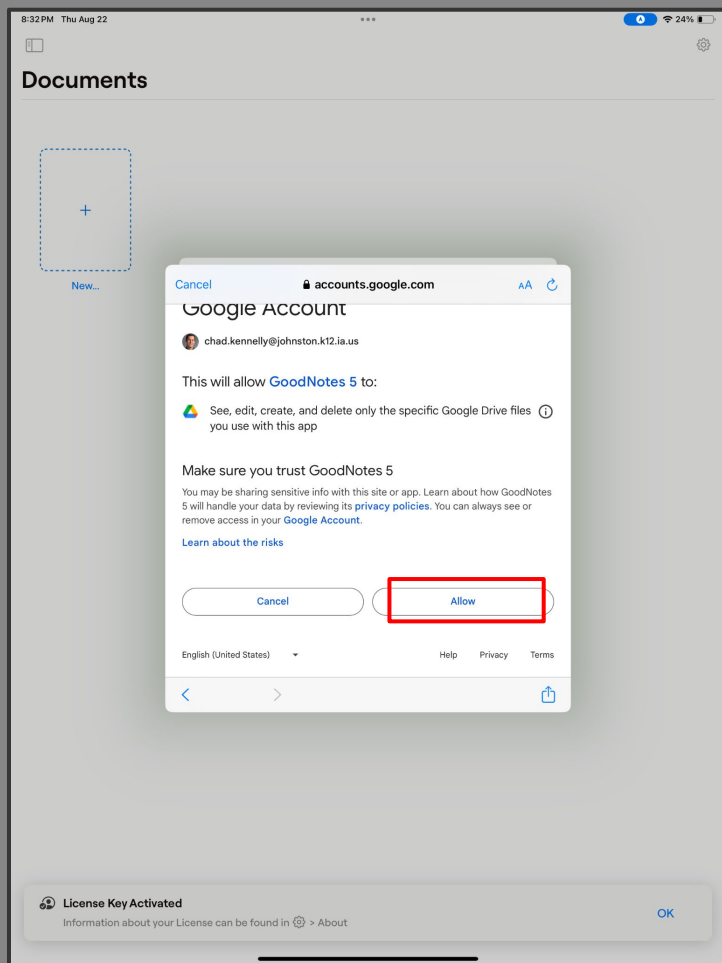
Click on your saved password or enter your password.





Step #8

Select Allow





04 Goodnotes Import

iPad Set Up



Step #1

Sign in to the **Google Drive** app or access Drive through **Safari** and locate the Goodnotes backup file. It will be titled Backup 2025 and the date of the backup.

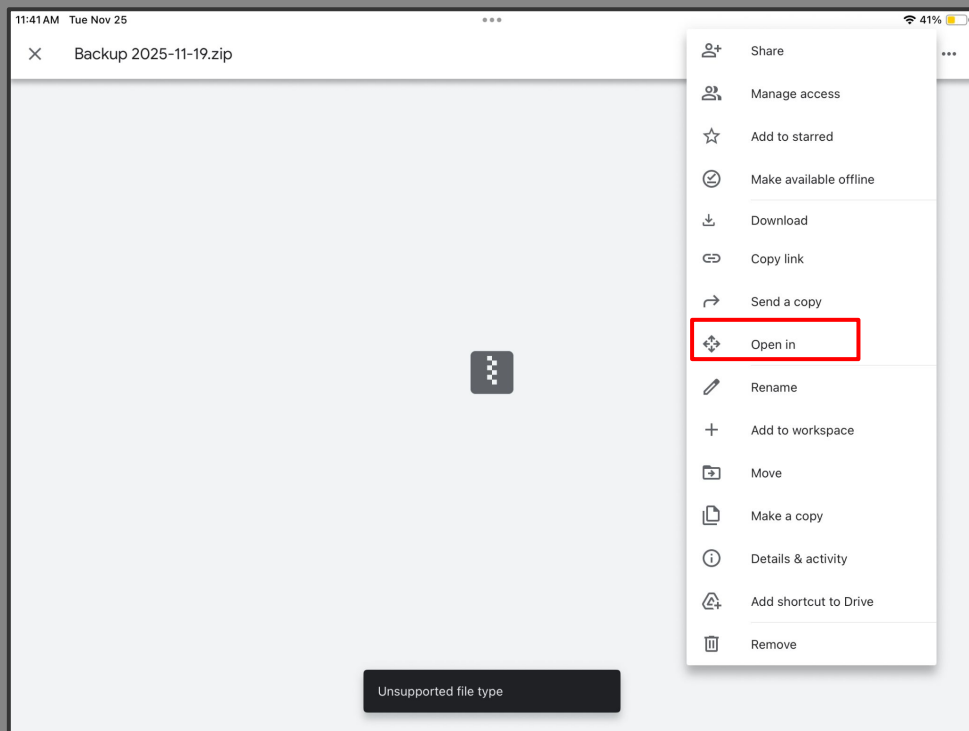


Google Drive



Step #2

Choose the **three dots** in the top part of the screen and select **Open In**.



Google Drive



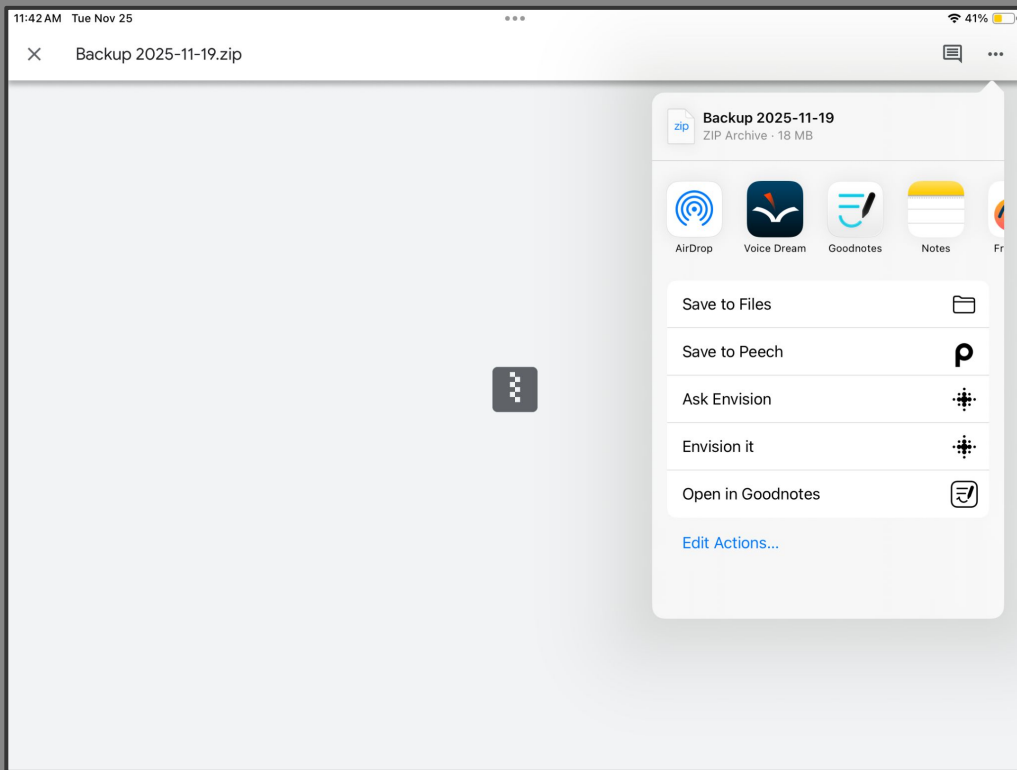


Step #3

Choose **Goodnotes** from the menu after the backup is prepared to export.



Google Drive



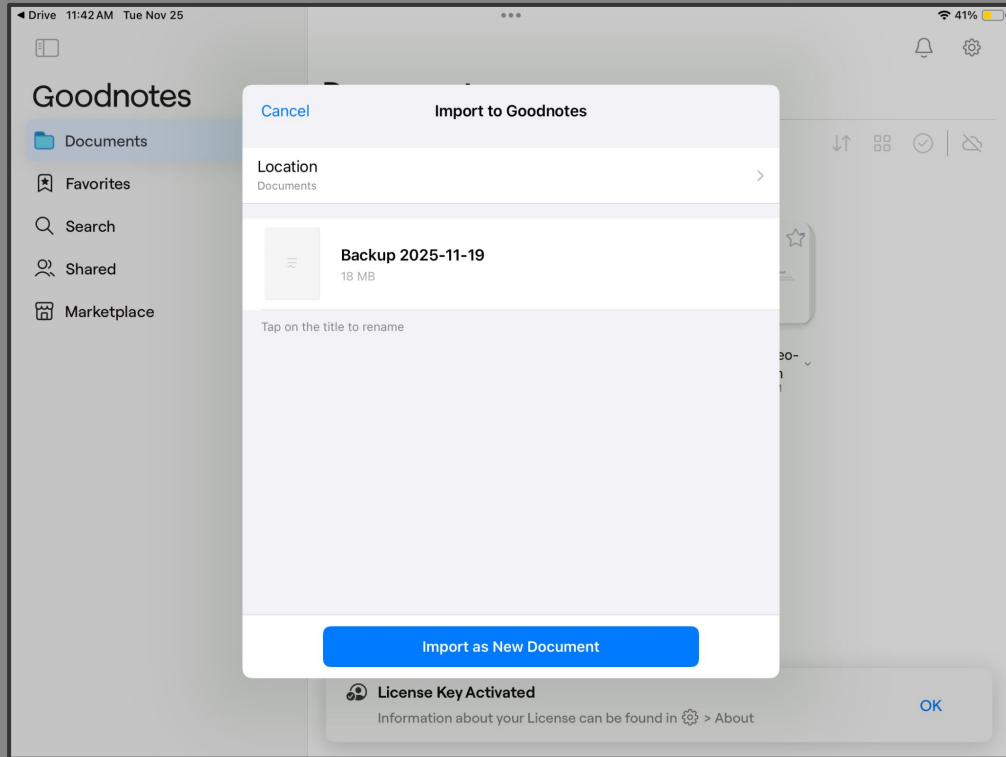


Step #4

Select **Import as New Document** when Goodnotes automatically opens.



Goodnotes





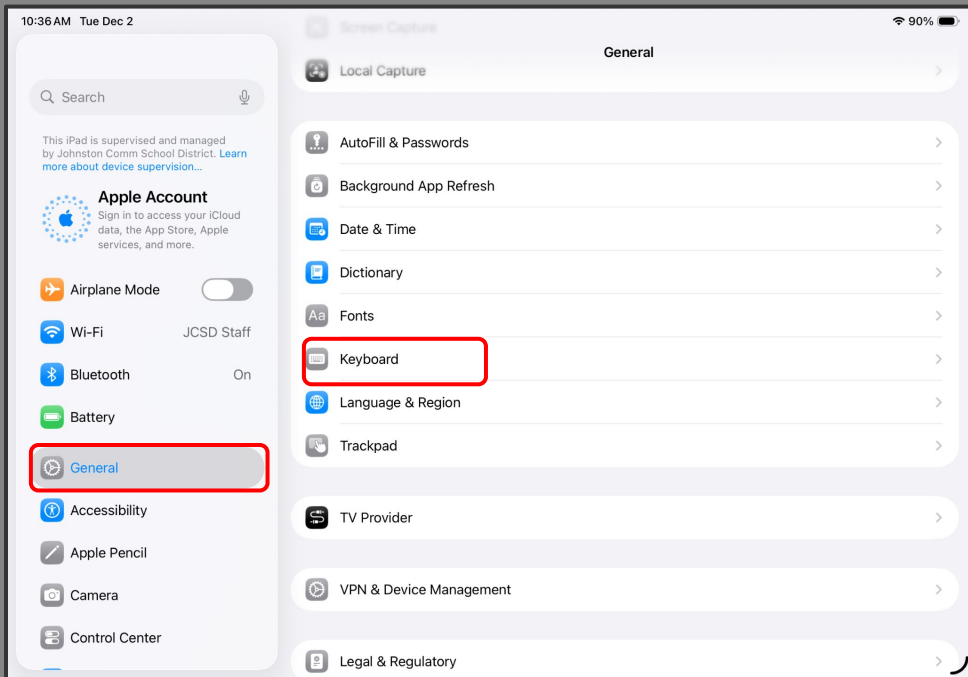
05 Other Information

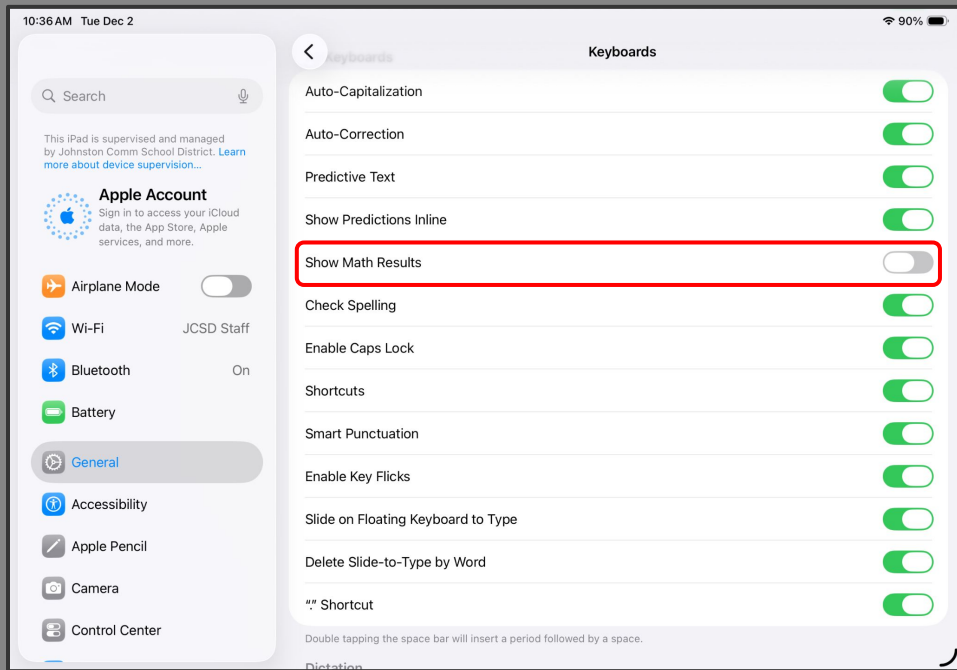
iPad Set Up



Step #1

Open Settings and
select **General** >
Keyboards





Step #2

Toggle off Show Math Results.





REMINDER

If you are unable to access WiFi outside the district remember to **CLICK** the PROXY APP.

Thank you!

iPad Set up

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