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## SUMMARY

Full-stack web developer with background in art and strong sense of composition, color, and design. My attention to detail allows me to write clean code and efficiently find bugs. I solve problems, manage time effectively, and improve processes. I'm looking forward to using my technical skills and ability to acquire new languages to build beautiful, responsive websites.

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## TECHNICAL SKILLS

HTML/CSS | JavaScript | Bootstrap | jQuery | Ruby on Rails | MongoDB | Express | AngularJS | Node.js | Github | API's

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## RELEVANT PROJECTS

- **Dots & Boxes** – Players take turns connecting dots to complete boxes. Built with HTML, CSS, JavaScript, jQuery
- **Il Foro Romano** – Forum for Italophiles. Built with Ruby on Rails, PostgreSQL, HTML, CSS, Bootstrap
- **Spark** – Get introduced to new topics through TED Talks, then find local Meetup groups in your area related to the topic of the talk. Built with MongoDB, Express, Node.js, HTML, CSS, Bootstrap, YouTube API, Meetup API, Ajax
- **CaliApp** (Project Manager) – A crowd-sourced website for planning your next California trip. Built with MongoDB, Express, Angular.js, Node.js, HTML, CSS, Bootstrap, Google Maps API

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## EXPERIENCE

### *Web Development Immersive Student*

**September 2015 – December 2015**

#### **General Assembly**

**Santa Monica, CA**

- Gained full stack web development skills in a 12-week immersive coding bootcamp through 500+ hours of instruction
- Completed two solo projects (Dots & Boxes & Il Foro Romano) and two team projects (Spark & CaliApp), each within one-week sprints

### *Student Services Coordinator*

**December 2014– August 2015**

#### **Boston University Metropolitan College International**

**Boston, MA**

- Trained employees and student workers in office software and workflows, including SAP, Microsoft Access, FileMaker Pro, AmEx CAR, MailChimp, Prezi, Eventbrite, and Trello
- Managed relationships with twenty partner institutions, liaising between partners and BU departments
- Processed 75 student applications, completing GPA conversions using WES iGPA calculator and preparing materials needed for student visa application process using BU's internal international student tracking website

### *Administrative Coordinator*

**July 2012 – November 2014**

#### **Boston University Metropolitan College International**

**Boston, MA**

- Created a student employee handbook and introduced use of new project management web applications, including Trello and Youcanbook.me to increase efficiencies and better manage workloads
- Served as primary departmental resource on SAP Financial/Procurement software system, managing invoice payment process for internal and external vendors and partners
- Created email templates in MailChimp to send out event invitations and monthly newsletters

### *Visitor Services Representative*

**November 2010 – August 2012**

#### **Museum of Science**

**Boston, MA**

- Trained ten hires to perform Visitor Services Representative duties using the Point of Sale software system

### *On-Site Project & Development Intern*

**June 2009 – August 2009**

#### **CITYarts**

**New York, NY**

- Prepared images for use on website using Adobe Photoshop

### *Gallery Assistant Intern*

**June 2008 – August 2008**

#### **Chetkin Gallery**

**Red Bank, NJ**

- Updated gallery website with photos of artwork for sale using Adobe Dreamweaver

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## EDUCATION

### *Bachelor of Arts (B.A.), Magna Cum Laude – GPA: 3.68*

**Graduated May 2010**

#### **Tufts University**

**Medford, MA**

- **Major:** Art History, **Minor:** Italian