

### Academic Qualifications

Degree/Examination	Year	Board/Institute	%/CGPA	Remarks
CA-Final Group-1 Group-2	Dec-2021 May-2022	ICAI	220/400(55%) 215/400(53.75%)	2 Exemptions: Indirect Tax Laws & Strategic Financial Management
B.Com	Apr-2019	Andhra University	7.57/10 GPA	-
CA-Inter Group-1	May-2018	ICAI	253/400(63.25%)	Exemptions: Accounting, Business Laws, Ethics & Communication, Taxation & Advanced Accounting
Group-2	Nov-2017		158/300(52.67%)	
CA-CPT	Dec-2016	ICAI	169/200(84.5%)	Passed with Distinction
Class XII	Mar-2016	State Board(A.P)	978/1000(97.8%)	100 % in Mathematics
Class X	April-2014	Board of Secondary Education	9.5/10 GPA	-

### Work experience

Article Assistant - B Srinivasa Rao & Co., Visakhapatnam

October 2018 – October 2021

#### AUDIT

- Carried out Internal Audit of
  1. Andhra Pradesh Eastern Power Distribution Company Limited for the years 2019-2020 and 2020-2021.
  2. Andhra Pradesh Rural Inclusion Growth Project ( APRIGP) for the locations Visakhapatnam, Srikakulam
  3. Suvarna Bhoomi (Real estate sector) for the year 2018-19
- Been a member of a team for the conduct of Concurrent audit of BAYPARK HOTEL & RESORTS Pvt Ltd.
- Stock & Receivables Audits, Unit Inspections of Various Companies, firms on behalf of Banks (SBI, ICICI, Syndicate Bank & Axis Bank).
- Been a member of a team for the conduct of Bank Branch audit of South Indian Bank for the year 2019-20.
- Been a member of a team for the conduct of Statutory audit of financial statements of corporate and non-corporate clients.

#### MCA WORKS

- Incorporation of Companies & Formation of LLP's and compliances thereto.
- Annual Compliances related to Auditor Appointment(ADT-1), Filing of Financial Statements and Director's Responsibility statement(AOC-4), Annual Return(MGT-7) for companies and Annual Return(Form-11), Statement of Accounts & Solvency(Form-8) for LLPs.
- Drafting of Notices, Resolutions, Minutes of meeting, declarations on behalf of companies for Change in Name, Capital, Address, Closure and filing of related forms in MCA portal.
- Search Reports and Due Diligence reports for behalf of Banks(SBI, Axis & ICICI)

#### TAX RELATED

- Managed TDS and advance tax compliances on a periodical basis
- Prepared and Filed Income 150+ Income Tax Returns and Tax Audit Reports for a diverse client base.
- Filings of GST monthly returns
- Drafted replies for the notices and appeals for Income tax Scrutiny cases.
- Tax Advisory services of 80+ clients.

#### MISCELLANEOUS

- Conducted Special Stock certification & audit assignments for entities engaged in the business of FMCG.
- Prepared Credit Monitoring Arrangement(CMA) data and projections for Bank Loan Financing of the clients.
- Provided assistance to junior assistants for the smooth flow of work.

### Other information

- Extra-Curricular activities: Organised Sunday School Activities
- Languages : Telugu, English
- Computer Skills: : Proficient in MS Excel, Word, Tally
- Certificates/Ranks: : Awarded Pratibha award for excellence in Class X examinations.
- Interest : Music, Movies, Badminton