

Contact

201, Krishna building, Downtown
Road, Kharadi, Pune 411014.
9664717653 (Home)
akpags@gmail.com

www.linkedin.com/in/ashok-pandey-1256271b0 (LinkedIn)

Top Skills

Business Analysis
Financial Analysis
Financial Accounting

Languages

Gujarati (Limited Working)
Hindi (Native or Bilingual)
Marathi (Limited Working)
English (Full Professional)

Honors-Awards

Best Employees Awards

Ashok Pandey

Finance Manager
Pune

Summary

From analyzing financial reports and overseeing budgets to implement effective financial policies and preparing tax documents, credit facilities, I excel in managing all business aspects of accounting and financial operations which prepares me to make significant impact on your organization.

Experience

ONLY B2B ITES PRIVATE LIMITED

Finance Manager

January 2020 - May 2022 (2 years 5 months)

Pune, Maharashtra, India

- Collecting, interpreting and reviewing financial information and preparing MIS reports
- Producing financial reports related to budgets, account payables, account receivables, expenses etc.
- Managing cash flow and expenditure
- Statutory Compliances
- Liaising with managerial staff and other colleagues

SRI SALASAR BALAJI AGRO TECH PRIVATE LIMITED

Finance Manager

September 2019 - December 2019 (4 months)

Secunderābād, Telangana, India

- Monthly close as well as maintenance of all accounting ledgers including monthly review of all account reconciliations and journal entries.
- Preparation of all financial reports, including Profit and Loss Statement, Balance Sheet and Statement of Cash Flows statement.
- Implement Firm's Accounting Policies and interpret guidance in regard to accounting transactions.
- Responsible for all accounting activities and compliances.

- Ensure completion and review of all balance sheet reconciliations and identify and communicate findings.

Silver Engineering Co - India

Account Manager

January 2017 - August 2019 (2 years 8 months)

Rajkot, Gujarat, India

- Prepare preview and final financial statements and periodic reports to the management to facilitate cost control.
- Review revenue and expense account analysis and bank reconciliation and oversee fixed asset management accounting.
- Approve all journal entries and accruals prepared by general ledger accountants and manage the month end closing.
- Controlling accuracy of billing, monthly payroll, and tax fillings.
- Day to day supervision of accounts.
- Handling internal audits.
- Statutory compliance of PF, ESI, PT, TDS, GST.
- Checking of Petty cash book, bank transactions.

Neptune Travels India Pvt. Ltd.

Finance Manager

April 2013 - December 2016 (3 years 9 months)

Greater Bengaluru Area

- Responsible for the monthly close as well as maintenance of all accounting ledgers including monthly review of all account reconciliations and journal entries.
- Preparation of all financial reports, including Profit and Loss Statement, Balance Sheet and Statement of Cash Flows, as well as the year-end financial reports.
- Provide timely explanations of variances between actual results and forecasts/budgets.
- Implement Firm's Accounting Policies.
- Responsible for all accounting activities compliance with statutory requirements.
- Ensure completion and review of all balance sheet reconciliations and identify and rectify findings.

- Work with internal and external auditors during reviews and audits to ensure full cooperation.

Sopariwala Exports Pvt Ltd

Finance Manager

May 2009 - March 2013 (3 years 11 months)

Anand, Gujarat, India

- Oversee financial accounting transactions, reporting to assure compliance of financial reporting
- Assure compliance with local government, central government, and tax laws, regulations, and rules; expert in disclosure compliance with central and state laws.

Texport Industries Pvt. Ltd.

Account Manager

October 1990 - April 2009 (18 years 7 months)

Mumbai, Maharashtra, India

- Overseeing all aspects of Financial Accounting transactions.
- Preparation of management information from source data.
- Producing monthly management accounts, budgets, forecasts
- Presenting monthly results, budget variances and ad-hoc analysis.
- Producing meaningful commentary and analysis of financial data.
- Reviewing working capital needs.
- Identify and develop controls and processes.

Education

University of Allahabad

Bachelor's degree, Accounting and Finance · (1986 - 1989)