**PRESENTING THE WORKSHOP PPT**

Use Powerpoint's Slide Show mode so that answers to "Discuss" questions will show up in sequence instead of all at once.

**EDITING THE WORKSHOP PPT**

You can download a copy of the Workshop PPT and edit it for your own class if you wish.

If you don't have MS Office on your computer, you can save it to a free OneDrive account and edit it online. This will work whether you're a macOS or PC user. <https://onedrive.live.com/>

**ABOUT THE STUDENT EDITION**

This week's PDF for the workshop slides titled Student Edition is identical to the instructor copy.

You can distribute the Student Edition PDF to the students at the end of class if you wish, but it is not required.