

Stephanie Simms

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RELEVANT EXPERIENCE

UNIVERSITY OF CALIFORNIA, CALIFORNIA DIGITAL LIBRARY | PRODUCT MANAGER

Jun 2015 – Dec 2018 | Oakland, CA

- Formed an international product team to develop and launch a new version of the DMPTool, an internationalized, open source, cloud-based, Ruby on Rails application that enables researchers to meet funding agency requirements for open data.
- Managed ongoing development with a distributed team of engineers and UX designers using agile methods.
- Conducted user research and designed new technological approaches to facilitate open and efficient research practices, balancing the needs of multiple stakeholders.
- Doubled user registration (currently 35k individual users and 245 research institutions configured for single sign-on) and liaised with government funding agencies in the US, UK/EU, Brazil, Japan.
- Maintained internal and external communication channels (DMPTool blog, social media).

UNIVERSITY OF CALIFORNIA, LOS ANGELES | CLIR POSTDOCTORAL FELLOW, DIGITAL PROJECTS ANALYST

Jul 2014 – May 2015 | Los Angeles, CA

- Conducted user research and developed metadata standards for data publication at the Cotsen Institute of Archaeology Press.
- Connected researchers, librarians, IT staff, and students to design and support digital research projects.

JOURNAL OF FIELD ARCHAEOLOGY | MANAGING EDITOR & JOURNAL FELLOW

Jan - Jun 2014 (Editor) • Sept 2008 - Sept 2013 (Fellow) | Boston, MA

- Managed the transition to a new online submission system and increased publication schedule (from 4 to 6 issues per year).
- Developed protocols for the publication of digital images, data, and other supplementary materials.
- Corresponded with international authors and reviewers throughout manuscript submission, revision, and production.
- Copyedited manuscripts and prepared digital artwork.

BOLONCHÉN REGIONAL ARCHAEOLOGY PROJECT | PROJECT MANAGER & LEAD INVESTIGATOR

May 2007 - Jul 2011 | Yucatán, Mexico

- Designed research plan and drafted proposals to secure funding and permits.
- Trained and supervised 10-40 field school students and workers annually in field and lab methods.
- Managed project operations and budget.

EDUCATION

PHD IN ARCHAEOLOGY | BOSTON UNIVERSITY

2014 | Boston, MA

BA IN CLASSICAL CIVILIZATION | UNIVERSITY OF CALIFORNIA, LOS ANGELES

2003 | Los Angeles, CA | magna cum laude • Phi Beta Kappa

- An academic CV including presentations and publications is available at stephaniesimms.com

TECHNICAL AND LANGUAGE SKILLS

Certified Scrum Product Owner, Scrum Alliance • Experienced with publishing software (MS Word, Adobe Creative Suite, LaTeX) • Databases (MySQL, MS Excel, Access, FileMaker Pro) • Statistics packages (SPSS) • ArcGIS • Image processing (ENVI) • Wordpress • XML • HTML • CSS • Git/Github

English (native), Spanish (fluent), Portuguese & German (elementary proficiency)

INTERESTS

Being outdoors (climbing, cycling, backpacking, gardening) and/or upside down (partner acrobatics, aerial silks)