

STEPHANIE SOMADE

PROFESSIONAL SUMMARY

EDUCATION

Software Engineering Degree Apprenticeship

February 2022 - September 2023

University of Leicester - Law LLB

September 2018 - July 2021

Achieved strong 2:1 with 1st Class Ability

Member of Pro-Bono Society

Rainham Mark Grammar School

September 2011 - July 2018

A-Levels: Philosophy, Chemistry, Biology

Biology Senior Student

Young Enterprise Competition

Cross-Country Team

Netball Team

GCSEs: 3A*s, 5As 3Bs

Maths, English Literature & Language - A*s

VOLUNTEERING

- Volunteer to tutor kids between the ages of 10 and 16 in maths.
- Aided in organising events and raised over £600 to Demelza Hospice Care for Children
- Repaired Grace Manor Retirement Home over the course of 3 weeks.

AREAS OF EXPERTISE

- HTML/CSS
- Ruby
- JavaScript
- Corporate Law, Medical Law, Land Law, Intellectual Property Law

LANGUAGES

English and Yoruba
Beginner Level German and French

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Law graduate with a Level 4 Software Engineering Apprenticeship. Developed strong skills in Responsive Web design (HTML, HTML5, and CSS) after 300 hours of self-studying. Learnt Javascript, React, Angular, Ruby and PHP whilst working across four different software engineering teams during the apprenticeship. Five years of office experience in an accounting firm that included maintaining office inventory, drafting daily cash flow statements and annual financial reports. Retains a vast skill set including solid IT skills, good communication, strong attention to detail and organisational skills.

WORK EXPERIENCE

News UK

Software Engineer Apprentice | February 2022 - CURRENTLY

- Rotating through a number of engineering teams to gain exposure to software development whilst completing a degree software engineering apprenticeship (Level 4)
- Working on brands including The Sun, The Times, The Sunday Times, Talksport, Virgin Radio and more.

Coroners Court

Court Usher | Kent County Council | September 2021 - February 2022

- The role enables me to shadow the coroners during inquests and gain insight into the life of solicitors and barristers.
- Maintaining communication with bereaved families and overseeing administrative duties such as filing confidential documents and collaborating with court administration officers (CAOs), legal representatives, court office managers (COOs) and chief coroners.
- Role includes being responsible for evidence, abiding to policies, adhering to legislation, updating systems daily and monitoring cases.

DMO Consultancy & Accounting Services

Administration Assistant | Faversham | 2016-2021

- Responsibilities included administrative duties such as writing emails to clients, editing financial statements, filing, and entering data into branch accounts.
- Ensured to keep financial records up-to-date and checking the accuracy of all transactions.
- Tasks included welcoming all guests, communicating to clients daily.
- Responsible for diary management and managing all phone calls.
- Negotiated 20% - 30% off office supply vendor.