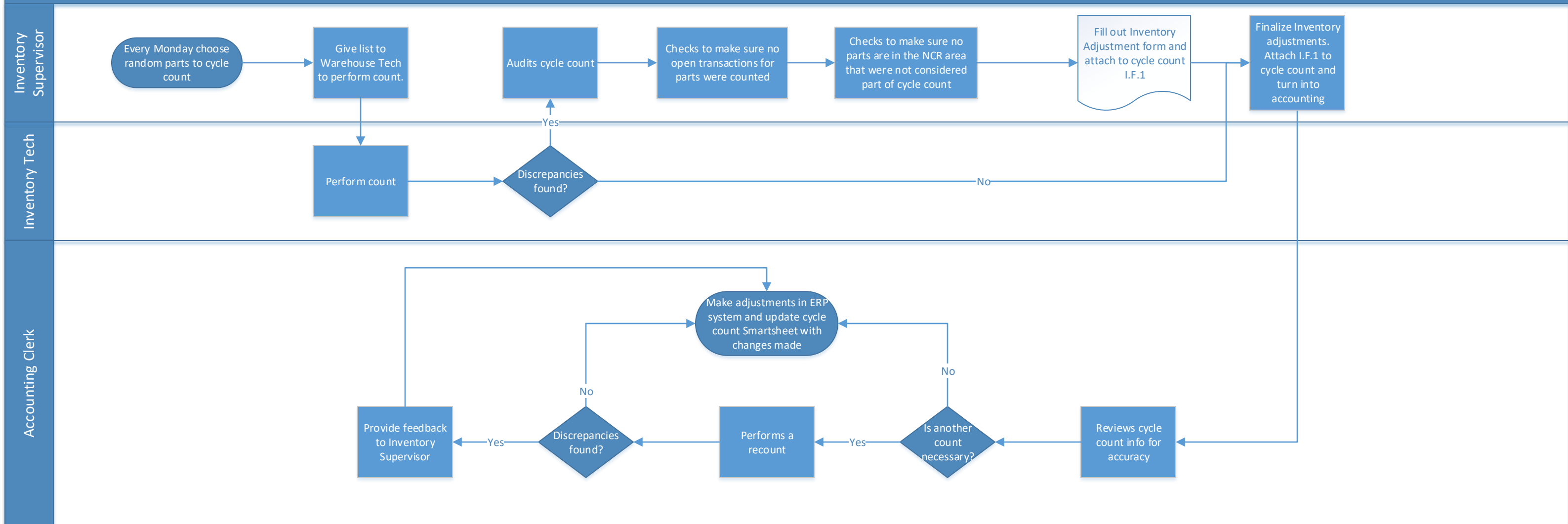


IM.P.1 - Cycle Count Process – Rev 3

September 13, 2017

**NOTES:**

Logistics Manager to make sure all shipping paperwork is turned in by Friday at 4 PM.

Cycle counts to be performed Monday after 10 AM.

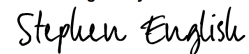
Results turned into accounting by EOB on Monday.

If a container arrives on Friday, do not pick parts on that container to cycle count that week.

Check NCR to make sure all parts in that area are considered during cycle count

VP Ops

DocuSigned by:

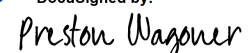


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9/22/2017

ISO Champion

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9/13/2017

Rev No.	Description	Date
1	Initial Launch	4/24/17
2	Added I.F.1 Inventory adjustment form. – Updated Notes showing Logistics Manager is responsible for ensuring paperwork is turned in.	8/11/17
3	Added Revision box	9/13/17