Names/netids: Stephen Kim (shk77), Richard He (rh455), Mark Ren (mr775)

We agree to the following policies for our team. Once agreed to, these policies cannot be changed for the duration of the project.

Team roles. Any specific roles within the group, their responsibilities, and how those roles will be assigned or rotated.

N/A.

Decision making. For example: consensus, majority vote, or team captain.

Majority vote.

Communication. Methods of communication, and expectations for response times.

GroupMe. Within a day.

Balance of responsibilities. Procedures for ensuring that everyone contributes.

Assign roles together, and hold members accountable for assigned jobs.

Enforcement. When and how we will verify that all team members are following the terms of this contract.

Check up on each other periodically.

Conflict Resolution. What we will do when we identify problems, and how we will resolve them.

Notify member if there is a problem, and if they repeatedly fail to make amends notify the TA.

Signatures: Mark Ren, Stephen Kim, Richard H

TA Witness Signature: