

CLARIFICATIONS: LRPS -2014-9110254 ETUDE NUTRITIONNELLE

1) Please confirm the overhead rate that UNICEF is accepting.

The Request For Proposals is a competitive process where bidders are evaluated on the basis of the Best Value for Money.

Bidders are invited to propose the contract amount they consider the most competitive, taking into consideration the evaluation rating announced in the RFP (70% technical/30% financial).

2) Is there any flexibility with regard to the overhead rate?

Not applicable. Cf. Point 1.

3) Not receiving payment in advance of expensive activities can be difficult. Please can you explain the circumstances that would allow us to receive an exception to this rule.

The financial capacity of bidders is part of the evaluation criteria. Bidders are expected to be able to pre finance activities, even though payments by instalments will be processed. Advance payments are usually not allowed. They can be granted under exceptional circumstances, subject to the provision of a bank guarantee as indicated in the tender documents (Cf. Page 8 "Selon les règles et procédures de l'UNICEF, aucun paiement en avance ne sera fait sauf pour des cas exceptionnels. Au cas où l'UNICEF accorde une avance, le fournisseur a l'obligation de présenter une garantie bancaire").

4) If there is no exception to the above rule, how quickly would UNICEF be able to reimburse the implementing organization on expenses incurred?

We would like to clarify that the ongoing procurement process will lead to the signature of an institutional contract.

UNICEF will process PAYMENTS to the contractors, which defers from REIMBURSEMENTS OF EXPENSES which can be used under other contractual modalities. As indicated in the tender documents, payments are usually processed within 30 days after satisfactory completion of the services (Cf. Page 8. "Le paiement pour les services rendus interviendra dans les 30 jours ouvrables à partir de la date de dépôt de la facture").

5) As an international organization, we have specialists, experts and senior managers based in our regional office and headquarters who would contribute to the successful implementation of the proposed study. Can you confirm that UNICEF will cover the costs of technical assistance and support that is outside of DRC?

Financial proposals submitted by the bidders shall be all inclusive. No extra payments will be processed by UNICEF.