

# 3/18 Meeting

Wednesday, March 18, 2009

1:19 PM

## Attendance

Salil

Professor Jin

## Expectations for Meetings

Approx. 15 Mins

Go over project log

Team meeting notes.

Sponsor meeting notes.

Progress Report

Weekly tasks. Percentage complete.

## WBS for POS and PMP

### 2 Reviews

Turn in paper copy for review.

1st review will take 1 week.

Turn in by 1PM Thursday; returned next Wednesday.

2nd review will take 1 weekend.

Turn in by 1PM Thursday; returned next Monday.

Turn in original draft and revised draft so Professor Jin can see changes.