

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For Items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office:

Department of Information and Comm.
Region: NCR - Central Office
Address: DICT Bldg., C.P. Garcia Avenue,
U.P. Village, Diliman, Quezon City

Agency Code/UACS: U055
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Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	969	921	939	2829	142,666.47	960	921	930	2811	141,758.73	969	921	939	2829	142,666.47	957	921	930	2808	141,607.44	11277	50.43	568,699.11
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	11	11	11	33	11,783.97	11	11	11	33	11,783.97	11	11	11	33	11,783.97	11	11	11	33	11,783.97	132	357.09	47,135.88
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	238	32	34	304	10,688.64	180	32	34	246	8,649.36	193	32	34	259	9,106.44	150	32	34	216	7,594.56	1025	35.16	36,039.00
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	223	37	39	299	10,871.64	179	33	35	247	8,980.92	173	37	39	249	9,053.64	153	37	39	229	8,326.44	1024	36.36	37,232.64
5	60121524-ER-P01	ERASER, plastic/rubber	piece	200	68	68	336	2,775.36	146	52	56	254	2,098.04	160	54	56	270	2,230.20	146	52	56	254	2,098.04	1114	8.26	9,201.64
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	152	69	124	345	7,659.00	126	95	98	319	7,081.80	152	69	124	345	7,659.00	128	97	100	325	7,215.00	1334	22.20	29,614.80
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	815	741	782	2338	104,555.36	815	741	782	2338	104,555.36	815	741	782	2338	104,555.36	815	754	769	2338	104,555.36	9352	44.72	418,221.44
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	59	43	59	161	9,209.20	59	43	52	154	8,808.80	59	43	52	154	8,808.80	59	43	52	154	8,808.80	623	57.20	35,635.60
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	108	80	100	288	6,393.60	108	80	100	288	6,393.60	108	80	100	288	6,393.60	108	80	100	288	6,393.60	1152	22.20	25,574.40
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	835	752	810	2397	107,193.84	827	744	802	2373	106,120.56	827	744	802	2373	106,120.56	827	757	789	2373	106,120.56	9516	44.72	425,555.52
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	55	31	47	133	7,607.60	55	31	40	126	7,207.20	55	31	40	126	7,207.20	65	31	40	136	7,779.20	521	57.20	29,801.20
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	56	20	49	125	2,775.00	51	20	40	111	2,464.20	56	20	40	116	2,575.20	51	20	40	111	2,464.20	463	22.20	10,278.60
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	293	216	230	739	33,816.64	293	201	230	724	33,130.24	293	216	230	739	33,816.64	293	201	230	724	33,130.24	2926	45.76	133,893.76
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	10	5	5	20	1,144.00	5	5	5	15	858.00	10	5	5	20	1,144.00	5	5	5	15	858.00	70	57.20	4,004.00
15	6012124-WR-P01	WRAPPING PAPER	pack	12	8	6	26	4,191.20	9	5	5	19	3,062.80	10	5	5	20	3,224.00	19	5	5	29	4,674.80	94	161.20	15,152.80
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	1	0	0	1	23,623.60	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1	23,623.60	23,623.60	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	3	0	0	3	49,764.00	2	0	0	2	33,176.00	0	0	0	0.00	2	0	0	2	33,176.00	7	16,588.00	116,116.00	
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	425	270	288	983	20,141.67	394	257	259	910	18,645.90	403	247	273	923	18,912.27	394	257	259	910	18,645.90	3726	20.49	76,345.74
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	436	275	288	999	18,321.66	405	262	259	926	16,982.84	419	252	273	944	17,312.96	407	262	259	928	17,019.52	3797	18.34	69,636.98

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	105	75	75	255	22,264.05	102	70	71	243	21,216.33	102	72	72	246	21,478.26	99	71	73	243	21,216.33	987	87.31	86,174.97
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	19	0	0	19	2,371.20	13	0	0	13	1,622.40	16	0	0	16	1,996.80	15	0	0	15	1,872.00	63	124.80	7,862.40
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	16	0	0	16	416.00	11	0	0	11	286.00	14	0	0	14	364.00	12	0	0	12	312.00	53	26.00	1,378.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	24	4	9	37	1,539.20	24	4	9	37	1,539.20	24	4	9	37	1,539.20	24	4	9	37	1,539.20	148	41.60	6,156.80
24	47131805-CL-P01	CLEANER, Scouring Powder	plastic container	20	1	6	27	645.84	19	0	5	24	574.08	19	0	5	24	574.08	19	0	5	24	574.08	99	23.92	2,368.08
25	47131811-DE-B02	DETERGENT BAR	piece	28	0	0	28	261.52	28	0	0	28	261.52	28	0	0	28	261.52	28	0	0	28	261.52	112	9.34	1,046.08
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	28	0	0	28	1,514.24	28	0	0	28	1,514.24	28	0	0	28	1,514.24	28	0	0	28	1,514.24	112	54.08	6,056.96
27	47131803-DS-A01	DISINFECTANT SPRAY	can	120	55	47	222	31,055.58	84	60	42	186	26,019.54	96	75	47	218	30,496.02	85	60	42	187	26,159.43	813	139.89	113,730.57
28	47131601-DU-P01	DUST PAN	piece	10	0	0	10	468.00	7	0	0	7	327.60	9	0	0	9	421.20	8	1	0	9	421.20	35	46.80	1,638.00
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
30	47131830-FC-A01	FURNITURE CLEANER	can	66	29	27	122	17,249.58	65	29	27	121	17,108.19	65	30	28	123	17,390.97	65	30	26	121	17,108.19	487	141.39	68,856.93
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	55	17	17	89	3,822.55	38	17	17	72	3,092.40	38	17	17	72	3,092.40	38	17	17	72	3,092.40	305	42.95	13,099.75
32	47121804-MP-B01	MOP BUCKET	unit	4	1	0	5	11,440.00	1	0	0	1	2,288.00	2	0	0	2	4,576.00	1	0	0	1	2,288.00	9	2,288.00	20,592.00
33	47131501-RG-C01	RAGS	kilo	65	2	1	68	4,723.96	63	1	1	65	4,515.55	62	1	1	64	4,446.08	62	1	1	64	4,446.08	261	69.47	18,131.67
34	47131602-SC-N01	SCOURING PAD	pack	19	6	6	31	2,654.53	18	6	6	30	2,568.90	18	6	6	30	2,568.90	8	6	6	20	1,712.60	111	85.63	9,504.93
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	28	23	13	64	8,320.00	28	23	13	64	8,320.00	28	23	13	64	8,320.00	28	23	13	64	8,320.00	256	130.00	33,280.00
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	20	16	9	45	2,667.60	20	16	9	45	2,667.60	20	16	9	45	2,667.60	20	16	9	45	2,667.60	180	59.28	10,670.40
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	41	33	25	99	9,163.44	38	33	25	96	8,885.76	39	33	25	97	8,978.32	38	33	25	96	8,885.76	388	92.56	35,913.28
38	47121702-WB-P01	WASTEBASKET	piece	90	0	8	98	4,280.64	17	8	12	37	1,616.16	22	0	12	34	1,485.12	12	0	12	24	1,048.32	193	43.68	8,430.24
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171703-SI-P01	INK, for stamp pad	bottle	67	13	9	89	2,562.31	30	9	9	48	1,381.92	39	11	8	58	1,669.82	32	9	9	50	1,439.50	245	28.79	7,053.55
CONSUMER ELECTRONICS																										
40	S2161535-DV-R02	DIGITAL VOICE RECORDER	unit	15	1	0	16	117,426.56	0	0	0	0	0.00	2	0	0	2	14,678.32	0	0	0	0	0.00	18	7,339.16	132,104.88
FILMS																										
41	13111203-AC-F01	ACETATE	roll	1	0	0	1	1,243.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,243.84	1,243.84
42	13111201-CF-P02	CARBON FILM, Legal size	box	5	2	2	10	3,518.30	2	2	2	6	2,110.98	2	2	2	6	2,110.98	2	2	2	6	2,110.98	28	351.83	9,851.24
FIRE FIGHTING EQUIPMENT																										
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	13	0	0	13	14,872.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,144.00	14	1,144.00	16,016.00
FLAG OR ACCESSORIES																										
44	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	6	0	0	6	1,709.04	1	0	0	1	284.84	1	0	0	1	284.84	1	0	0	1	284.84	9	284.84	2,563.56
FURNITURE AND FURNISHINGS																										
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	5	0	0	5	1,705.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	341.12	1,705.60
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	49	0	0	49	16,714.88	10	0	0	10	3,411.20	10	0	0	10	3,411.20	10	0	0	10	3,411.20	79	341.12	26,948.48
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	6	0	0	6	6,658.08	0	0	0	0	0.00	1	0	0	1	1,109.68	0	0	0	0	0.00	7	1,109.68	7,767.76
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	20	0	0	20	31,200.00	1	0	0	1	1,560.00	2	0	0	2	3,120.00	1	0	0	1	1,560.00	24	1,560.00	37,440.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	1	0	0	1	901.68	0	0	0	0	0.00	1	0	0	1	901.68	0	0	0	0	0.00	2	901.68	1,803.36
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	10	0	0	10	423,904.00	0	0	0	0	0.00	0	0	0	0	0.00</								

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
54	43202010-FD-U04	FLASH DRIVE	piece	128	36	26	190	29,020.60	46	32	14	92	14,052.08	38	24	20	82	12,524.68	23	7	7	37	5,651.38	401	152.74	61,248.74
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	16	0	3	19	805,220.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	42,380.00	805,220.00
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	11	0	0	11	514,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	46,800.00	514,800.00
57	43211708-MO-Q02	COMPUTER MOUSE, Wireless	unit	49	16	15	80	12,953.60	17	5	8	30	4,857.60	11	10	8	29	4,695.68	11	5	8	24	3,886.08	163	161.92	26,392.96
58	43211205-PR-L01	PRINTER, Laser, Monochrome	unit	13	0	0	13	34,279.57	0	0	0	0	0.00	2	0	0	2	5,273.78	0	0	0	0	0.00	15	2,636.89	39,553.35
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	5	0	0	5	378.05	0	0	0	0	0.00	5	30	0	35	2,646.35	0	0	0	0	0.00	40	75.61	3,024.40
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	3	0	0	3	617.46	3	0	0	3	617.46	3	30	0	33	6,792.06	3	0	0	3	617.46	42	205.82	8,644.44
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-GL-J02	GLUE, all-purpose	bottle	109	16	36	161	10,004.54	59	11	13	83	5,157.62	87	13	16	116	7,208.24	58	19	24	101	6,276.14	461	62.14	28,646.54
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	46	21	37	104	3,785.60	33	16	21	70	2,548.00	39	16	16	71	2,584.40	27	16	15	58	2,111.20	303	36.40	11,029.20
63	31151804-SW-S01	STAPLE WIRE, standard	box	199	68	119	386	9,171.36	151	78	116	345	8,197.20	170	68	100	338	8,030.88	142	68	101	311	7,389.36	1380	23.76	32,788.80
64	31201502-TA-E02	TAPE, electrical	roll	40	28	18	86	1,672.70	25	28	22	75	1,458.75	30	22	24	76	1,478.20	19	22	16	57	1,108.65	294	19.45	5,718.30
65	31201503-TA-M01	TAPE, masking, 24mm	roll	172	101	97	370	20,601.60	168	101	100	369	20,545.92	152	101	97	350	19,488.00	140	101	97	338	18,819.84	1427	55.68	79,455.36
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	140	90	81	311	37,680.76	156	96	94	346	41,921.36	134	91	81	306	37,074.96	123	86	76	285	34,530.60	1248	121.16	151,207.68
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	158	96	96	350	7,826.00	138	86	107	331	7,401.16	125	96	94	315	7,043.40	120	86	82	288	6,439.68	1284	22.36	28,710.24
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	205	135	146	486	8,592.48	212	137	149	498	8,804.64	197	135	144	476	8,415.68	192	148	131	471	8,327.28	1931	17.68	34,140.08
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	139	99	97	335	7,560.95	124	98	104	326	7,357.82	132	99	95	326	7,357.82	126	98	94	318	7,177.26	1305	22.57	29,453.85
70	31151507-TW-P01	TWINE, plastic	roll	12	2	4	18	1,199.16	9	3	4	16	1,065.92	9	2	4	15	999.30	9	3	4	16	1,065.92	65	66.62	4,330.30
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	81	9	30	120	2,391.60	14	7	12	33	657.69	15	9	10	34	677.62	12	7	11	30	597.90	217	19.93	4,324.81
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	25	4	4	33	540.21	3	4	2	9	147.33	3	4	2	9	147.33	3	4	2	9	147.33	60	16.37	982.20
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	7	0	0	7	66,743.04	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	9,534.72	8	9,534.72	76,277.76
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	29	0	0	29	7,536.81	20	0	0	20	5,197.80	30	0	0	30	7,796.70	20	0	0	20	5,197.80	99	25.89	25,729.11
75	44101807-CA-C01	CALCULATOR, Compact	unit	32	1	5	38	8,959.26	5	0	5	10	2,357.70	5	1	5	11	2,593.47	3	0	5	8	1,886.16	67	235.77	15,796.59
76	44121710-CH-W01	CHALK, white enamel	box	15	3	3	21	692.37	3	3	3	9	296.73	5	3	3	11	362.67	3	3	3	9	296.73	50	32.97	1,548.50
77	44122105-BF-C01	CLIP, backfold, 19mm	box	316	232	235	783	7,328.88	271	230	222	723	6,767.28	291	222	225	738	6,907.68	266	230	217	713	6,673.68	2957	9.36	27,677.52
78	44122105-BF-C02	CLIP, backfold, 25mm	box	315	231	229	775	12,090.00	275	234	221	730	11,388.00	295	226	229	750	11,700.00	270	234	221	725	11,310.00	2980	15.60	46,488.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	315	218	209	742	24,693.76	262	221	203	686	22,830.08	282	213	211	706	23,495.68	257	221	203	681	22,663.68	2815	33.28	93,683.20
80	44122105-BF-C04	CLIP, backfold, 50mm	box	306	215	208	729	43,973.28	266	218	200	684	41,258.88	286	210	208	704	42,465.28	261	218	200	679	40,957.28	2796	60.32	168,654.72
81	44121801-CT-R02	CORRECTION TAPE	piece	377	200	202	779	10,516.50	354	208	196	758	10,233.00	399	203	211	813	10,975.50	355	209	197	761	10,273.50	3111	13.50	41,998.50
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	58	11	11	80	2,537.60	22	9	10	41	1,300.52	44	9	11	64	2,030.08	11	15	4	30	951.60	215	31.72	6,819.80
83	44111515-DF-B01	DATA FILE BOX	piece	399	47	75	521	76,008.69	160	48	65	273	39,827.97	240	47	65	352	51,353.28	160	43	65	268	39,988.52	1414	145.89	206,288.46
84	44122011-DF-F01	DATA FOLDER	piece	412	211	223	846	70,226.46	281	223	211	715	59,352.15	284	227	219	730	60,597.30	276	211	223	710	58,937.10	3001	83.01	249,113.01
85	44103202-DS-M01	DATER STAMP	piece	65	2	13	80	34,796.00	22	2	12	36	15,658.20	35	2	3	40	17,398.00	27	2	12	41	17,832.95	197	434.95	85,685.15
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	41	11	12	64	53,114.88	27	8	11	46	38,176.32	30	10	10	50	41,496.00	25	7	11	43	35,886.56	203	829.92	168,473.76
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	41	12	13	66	69,800.28	27	9	11	47	49,706.26	31	11	10	52	54,994.16	24	8	11	43	45,475.94	208	1,057.58	219,976.64
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	53	6	8	67	62,976.65	27	5	7	39	36,658.05	27	6	6	39	36,658.05	24	4	6	34	31,958.30	179	939.95	168,251.05
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	48	3	7	58	1,768																		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
93	44122118-FA-P01	FASTENER	box	127	68	87	282	26,688.48	81	63	59	203	19,211.92	101	81	75	257	24,322.48	77	64	60	201	19,022.64	943	94.64	89,245.52
94	44111515-FO-Y01	FILE ORGANIZER, expanding, plastic, legal	piece	214	8	17	239	21,557.80	135	8	17	160	14,432.00	139	8	17	164	14,792.80	94	11	11	116	10,463.20	679	90.20	61,245.80
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	149	82	88	319	3,550.47	131	82	94	307	3,416.91	131	82	94	307	3,416.91	129	82	94	305	3,394.65	1238	11.13	13,778.94
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	82	18	24	124	1,764.52	64	18	18	100	1,423.00	64	18	18	100	1,423.00	62	18	18	98	1,394.54	422	14.23	6,005.06
97	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	54	5	16	75	20,280.00	36	10	16	62	16,764.80	34	5	11	50	13,520.00	35	10	16	61	16,494.40	248	270.40	67,059.20
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	51	5	10	66	19,219.20	34	10	13	57	16,598.40	31	5	8	44	12,812.80	32	10	13	55	16,016.00	222	291.20	64,646.40
99	44122011-FO-L01	FOLDER, L-type, A4	pack	72	16	18	106	21,229.68	54	21	23	98	19,627.44	47	16	18	81	16,222.68	52	21	23	96	19,226.88	381	200.28	76,306.68
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	62	14	14	90	22,417.20	40	13	14	67	16,688.36	41	13	14	68	16,937.44	41	13	14	68	16,937.44	293	249.08	72,980.44
101	44122027-FO-P01	FOLDER, pressboard	box	18	8	6	32	30,484.48	11	4	5	20	19,052.80	12	4	5	21	20,005.44	11	4	6	21	20,005.44	94	952.64	89,548.16
102	44122011-FO-T01	FOLDER with tab, A4	pack	72	10	10	92	34,923.20	48	9	9	66	25,053.60	48	9	9	66	25,053.60	48	9	9	66	25,053.60	290	379.60	110,084.00
103	44122011-FO-T02	FOLDER with tab, Legal	pack	66	13	12	91	37,666.72	42	12	11	65	26,904.80	42	12	11	65	26,904.80	42	12	11	65	26,904.80	286	413.92	118,381.12
104	44122008-IT-T01	INDEX TAB	box	167	133	141	441	29,811.60	151	133	141	425	28,730.00	156	133	141	430	29,068.00	149	134	141	424	28,662.40	1720	67.60	116,272.00
105	44121716-MA-P01	MARKER, Fluorescent	set	142	24	24	190	5,910.90	87	22	36	145	4,510.95	114	22	22	158	4,915.38	85	24	38	147	4,573.17	640	31.11	19,910.40
106	44121708-MP-B01	MARKER, Permanent, Black	piece	256	111	146	513	4,242.51	201	93	125	419	3,465.13	226	111	139	476	3,936.52	219	106	132	457	3,779.39	1865	8.27	15,423.55
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	225	88	115	428	3,539.56	159	73	110	342	2,828.34	205	88	120	413	3,415.51	168	83	113	364	3,010.28	1547	8.27	12,793.69
108	44121708-MP-B03	MARKER, Permanent, Red	piece	184	56	93	333	2,753.91	119	54	91	264	2,183.28	147	54	101	302	2,497.54	118	64	91	273	2,257.71	1172	8.27	9,692.44
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	228	97	98	423	4,081.95	171	81	94	346	3,338.90	204	91	108	403	3,888.95	167	93	98	358	3,454.70	1530	9.65	14,764.50
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	206	80	82	368	3,551.20	132	67	79	278	2,682.70	184	80	99	363	3,502.95	152	77	82	311	3,001.15	1320	9.65	12,738.00
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	203	67	84	354	3,416.10	140	68	94	302	2,914.30	182	68	104	354	3,416.10	150	78	84	312	3,010.80	1322	9.65	12,757.30
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	255	115	159	529	4,665.78	235	118	154	507	4,471.74	256	121	160	537	4,736.34	237	115	154	506	4,462.92	2079	8.82	18,336.78
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	244	109	139	492	9,574.32	220	108	144	472	9,185.12	241	111	136	488	9,496.48	222	105	144	471	9,165.66	1923	19.46	37,421.58
114	44101603-PS-M02	PAPER SHREDDER	unit	18	2	1	21	393,098.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	18,718.96	393,098.16
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	16	1	0	17	158,059.20	2	0	0	2	18,595.20	2	0	0	2	18,595.20	2	0	0	2	18,595.20	23	9,297.60	213,844.80
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	93	25	28	146	6,527.66	84	30	26	140	6,259.40	77	32	27	136	6,080.56	74	20	36	130	5,812.30	552	44.71	24,679.92
117	44121619-PS-M01	PENCIL SHARPENER	piece	64	5	2	71	16,761.68	24	1	1	26	6,138.08	30	1	1	32	7,554.56	18	1	2	21	4,957.68	150	236.08	35,412.00
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	58	6	8	72	11,082.24	16	3	4	23	3,540.16	24	3	4	31	4,771.52	8	3	6	17	2,616.64	143	153.92	22,010.56
119	44122101-RU-B01	RUBBER BAND No. 18	box	77	19	18	114	15,412.80	31	15	13	59	7,976.80	39	14	14	67	9,058.40	41	13	13	67	9,058.40	307	135.20	41,506.40
120	44121905-SP-F01	STAMP PAD, felt	piece	69	5	8	82	3,273.44	22	4	3	29	1,157.68	34	4	4	42	1,676.64	22	4	4	30	1,197.60	183	39.92	7,305.36
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	184	28	26	238	15,593.76	43	7	6	56	3,669.12	63	10	9	82	5,372.64	46	7	14	57	4,389.84	443	65.52	29,025.36
122	44121615-ST-S01	STAPLER, standard type	piece	121	12	10	143	28,256.80	40	5	5	50	9,880.00	41	6	5	52	10,275.20	34	5	5	44	8,694.40	289	197.60	57,106.40
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	26	0	0	26	18,021.90	10	0	0	10	6,931.50	8	0	0	8	5,545.20	2	0	0	2	1,386.30	46	693.15	31,884.90
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	233	29	21	283	13,162.33	69	7	9	85	3,953.35	92	12	7	111	5,162.61	56	8	13	77	3,581.27	556	46.51	25,859.56
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	92	7	7	106	8,223.48	21	4	7	32	2,482.56	43	4	7	54	4,189.32	25	6	7	38	2,948.04	230	77.58	17,843.40

PAPER MATERIALS AND PRODUCTS

126	14111525-CA-A01	CARTOLINA, assorted colors	pack	42	7	8	57	4,772.04	29	5	5	39	3,265.08	62	31	33	126	10,548.72	52	30	30	112	9,376.64	334	83.72	27,962.48
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	945.36	0.00
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,973.92	0.00
129	14111514-NP-S02	NOTE PAD, stick-on, 50mm x 76mm	pad	556	225	246	1027	38,060.62	412	220	221	853	31,612.18	438	210	231	879	32,575.74	401	206	207	814	30,166.84	3573	37.06	132,415.38
130</td																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	107	84	84	275	37,878.50	102	79	119	300	41,322.00	142	119	119	380	52,341.20	134	139	119	392	53,994.08	1347	137.74	185,535.78
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	54	36	36	126	20,022.66	89	76	76	241	38,297.31	89	76	76	241	38,297.31	89	88	76	253	40,204.23	861	158.91	136,821.51
137	14111531-PP-R01	PAD PAPER, ruled	pad	41	5	5	51	1,775.82	17	5	5	27	940.14	19	5	5	29	1,009.78	17	5	5	27	940.14	134	34.82	4,665.88
138	14111503-PA-P01	PAPER, parchment	box	85	26	25	136	20,972.56	42	25	25	92	14,187.32	51	25	25	101	15,575.21	42	25	25	92	14,187.32	421	154.21	64,922.41
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	92	9	38	139	12,746.30	36	7	29	72	6,602.40	70	7	29	106	9,720.20	52	7	34	93	8,528.10	410	91.70	37,597.00
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	125	6	34	165	20,552.40	48	5	28	81	10,089.36	94	5	27	126	15,694.56	47	5	33	85	10,587.60	457	124.56	56,923.92
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	69	45	45	159	5,374.20	69	45	45	159	5,374.20	69	45	45	159	5,374.20	69	43	45	157	5,306.60	634	33.80	21,429.20
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	353	353	353	1059	105,730.56	351	339	339	1029	102,735.36	351	339	339	1029	102,735.36	350	338	338	1026	102,435.84	4143	99.84	413,637.12
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	S3131626-HS-S01	HAND SANITIZER	bottle	81	7	8	96	8,167.68	7	5	4	16	1,361.28	16	4	5	25	2,127.00	7	5	4	16	1,361.28	153	85.08	13,017.24
PESTICIDES OR PEST REPELLENTS																										
144	10191509-IN-A01	INSECTICIDE	can	47	19	19	85	11,845.60	31	19	19	69	9,615.84	40	19	19	78	10,870.08	32	19	19	70	9,755.20	302	139.36	42,086.72
PRINTED PUBLICATIONS																										
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	21	0	0	21	781.41	1	0	0	1	37.21	1	0	0	1	37.21	1	0	0	1	37.21	24	37.21	893.04
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	5	0	0	5	34,736.00	0	0	0	0	0.00	5	0	0	5	34,736.00	0	0	0	0	0.00	10	6,947.20	69,472.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	1	0	0	1	892.32	1	0	0	1	892.32	1	0	0	1	892.32	1	0	0	1	892.32	4	892.32	3,569.28
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	63	41	42	146	33,857.40	63	41	41	145	33,625.50	63	41	42	146	33,857.40	61	41	41	143	33,161.70	580	231.90	134,502.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	44	31	32	107	25,915.40	44	31	31	106	25,673.20	44	31	32	107	25,915.40	43	31	31	105	25,431.00	425	242.20	102,935.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	44	31	32	107	25,915.40	44	31	31	106	25,673.20	44	31	32	107	25,915.40	43	31	31	105	25,431.00	425	242.20	102,935.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	44	31	31	106	25,673.20	44	31	31	106	25,673.20	44	31	31	106	25,673.20	43	31	31	105	25,431.00	423	242.20	102,450.60
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	1	1	1	3	2,730.00	1	1	1	3	2,730.00	1	1	1	3	2,730.00	1	1	1	3	2,730.00	12	910.00	10,920.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	1	1	1	3	3,160.56	1	1	1	3	3,160.56	1	1	1	3	3,160.56	1	1	1	3	3,160.56	12	1,053.52	12,642.24
14	44103105-HP-B17	INK CARTRIDGE, HP CC540WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC543WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	2	2	2	6	2,514.72	2	2	2	6	2,514.72	2	2	2	6	2,514.72	2	2	2	6	2,514.72	24	419.12	10,058.88
27	44103105-HP-T36																									

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
32	44103105-HP-C50	INK CARTRIDGE, HP LOS51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
33	44103105-HP-M50	INK CARTRIDGE, HP LOS54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
34	44103105-HP-Y50	INK CARTRIDGE, HP LOS57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00	
36	44103105-HX-C48	INK CARTRIDGE, HP LOS63AA (HP955XL), Cyan Original	cart	2	2	2	6	8,037.12	2	2	2	6	8,037.12	2	2	2	6	8,037.12	2	2	2	6	8,037.12	24	1,339.52	32,148.48
37	44103105-HX-M48	INK CARTRIDGE, HP LOS66AA (HP955XL), Magenta	cart	2	2	2	6	8,037.12	2	2	2	6	8,037.12	2	2	2	6	8,037.12	2	2	2	6	8,037.12	24	1,339.52	32,148.48
38	44103105-HX-Y48	INK CARTRIDGE, HP LOS69AA (HP955XL), Yellow	cart	2	2	2	6	8,037.12	2	2	2	6	8,037.12	2	2	2	6	8,037.12	2	2	2	6	8,037.12	24	1,339.52	32,148.48
39	44103105-HX-B48	INK CARTRIDGE, HP LOS72AA (HP955XL), Black Original	cart	4	4	4	12	21,815.04	4	4	4	12	21,815.04	4	4	4	12	21,815.04	4	4	4	12	21,815.04	48	1,817.92	87,260.16
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00	
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	5	0	0	5	387.15	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	77.43	387.15	
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	5	0	0	5	389.70	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	77.94	389.70	
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	5	0	0	5	4,092.40	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	818.48	4,092.40	
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	5	0	0	5	17,836.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,567.20	17,836.00	
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	5	0	0	5	25,012.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,002.40	25,012.00	
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	5	0	0	5	27,877.20	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,575.44	27,877.20	
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	5	0	0	5	22,822.80	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	4,564.56	22,822.80	
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	5	0	0	5	38,584.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,716.80	38,584.00	
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	5	0	0	5	38,584.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,716.80	38,584.00	
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	5	0	0	5	38,584.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,716.80	38,584.00	
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	5	0	0	5	66,996.80	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	13,399.36	66,996.80	
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00	
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00	
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	3	1	5	9	32,385.60	3	1	5	9	32,385.60	3	4	2	9	32,385.60	3	4	2	9	32,385.60	36	3,598.40	129,542.40
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00	
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00	
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00	
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00	
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00	
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	1	0	0	1	3,194.88	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,194.88	3,194.88	
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	1	0	0	1	5,822.96	1	0	0	1	5,822.96	1	0	0	1	5,822.96	1	0	0	1	5,822.96	4	5,822.96	23,291.84
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	1	0	0	1	8,658.00	1	0	0	1	8,658.00	1	0	0	1	8,658.00	1	0	0	1	8,658.00	4	8,658.00	34,632.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	17	9	9	35	117,863.20	11	9	9	29	97,658.08	17	9	9	35	117,863.20	11	9	9	29	97,658.08	128	3,367.52	431,042.56
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00	
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00	
70	44103103-HP-C50	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00	
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00	
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	2	2	2	6	24,935.04	2	2	2	6	24,935.04	2	2	2	6	24,935.04	2	2	2	6	24,935.04	24	4,155.84	99,740.16
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	874	277	278	1429	0.00	684	257	258	1199	0.00	793	257	258	1308	0.00	676	277	278	1231	0.00	5167	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	26	0	0	26	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	2	0	3	0.00	31	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	63	32	31	126	0.00	48	31	31	110	0.00	48	31	31	110	0.00	48	31	31	110	0.00	456	0.00	
4	80141505-TS-004	STICKER PAPER	pack	129	56	59	244	0.00	80	46	46	172	0.00	93	46	46	185	0.00	55	46	46	147	0.00	748	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	137	36	31	204	0.00	70	26	31	127	0.00	99	26	31	156	0.00	60	26	31	117	0.00	604	0.00	
6	80141505-TS-006	PHOTO PAPER	pack	147	28	29	204	0.00	43	16	19	78	0.00	55	18	19	92	0.00	38	16	19	73	0.00	447	0.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	40	30	30	100	0.00	30	30	30	90	0.00	40	30	30	100	0.00	30	30	30	90	0.00	380	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	384	0	16	400	0.00	34	0	26	60	0.00	234	0	26	260	0.00	10	0	26	36	0.00	756	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	544	0	16	560	0.00	139	0	26	165	0.00	349	10	26	385	0.00	125	10	26	161	0.00	1271	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	94	0	0	94	0.00	0	0	0	0	0.00	28	0	0	28	0.00	0	0	0	0	0.00	122	0.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	3	0	0	3	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	5	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	9	0	0	9	0.00	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	60	30	29	119	0.00	46	30	29	105	0.00	34	30	29	93	0.00	34	30	31	95	0.00	412	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	49	23	28	100	0.00	33	23	23	79	0.00	39	23	23	85	0.00	33	23	23	79	0.00	343	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	9	1	1	11	0.00	0	0	0	0	0.00	3	0	0	3	0.00	0	0	0	0	0.00	14	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	69	20	20	109	0.00	37	15	15	67	0.00	32	15	10	57	0.00	27	15	15	57	0.00	290	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	77	4	4	85	0.00	20	2	2	24	0.00	19	2	2	23	0.00	8	2	2	12	0.00	144	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	28	10	3	41	0.00	7	0	0	7	0.00	27	0	3	30	0.00	7	0	0	7	0.00	85	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	88	12	12	112	0.00	67	2	12	81	0.00	127	12	2	141	0.00	117	2	12	131	0.00	465	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	34	0	0	34	0.00	6	0	5	11	0.00	19	0	0	19	0.00	4	0	5	9	0.00	73	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	8	0	0	8	0.00	6	0	6	12	0.00	6	0	6	12	0.00	6	0	6	12	0.00	44	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	166	35	33	234	0.00	69	33	37	139	0.00	63	35	37	135	0.00	63	33	37	133	0.00	641	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	24	0	0	24	0.00	10	0	0	10	0.00	17	0	0	17	0.00	10	0	0	10	0.00	61	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	7	0	0	7	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	13	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	31	8	6	45	0.00	18	6	6	30	0.00	18	6	6	30	0.00	17	5	5	27	0.00	132	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	83	0	0	83	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	83	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	25	0	0	25	0.00	12	0	0	12	0.00	12	0	0	12	0.00	12	0	0	12	0.00	61	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	16	0	0	16	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	20	10	10	40	0.00	10	0	0	10	0.00	16	0	0	16	0.00	10	0	0	10	0.00	76	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	64	5	5	74	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	75	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	77	0	0	77	0.00	55	2	0	57	0.00	55	2	0	57	0.00	55	2	0	57	0.00	248	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	8	0	0	8	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	10	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	72	24	25	121	0.00	26	25	24	75	0.00	26	24	25	75	0.00	27	25	24	76	0.00	347	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	15	0	0	15	0.00	6	0	0	6	0.00	6	0	0	6	0.00	6	0	0	6	0.00	33	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	12	0	0	12	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	4	0	0	4	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	7	0	0	7	0.00	5	0	0	5	0.00	7	0	0	7	0.00	5	0	0	5	0.00	24	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	18	0	18	0.00	0	0	6	6	0.00	0	0	0	0	0.00	24	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	2	0	2	0.00	0	2	0	2	0.00	0	2	0	2	0.00	0	2	0	2	0.00	8	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																				P		15,818,165.91				
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																				P		1,581,816.59				
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																				P		-				
D. GRAND TOTAL (A + B+C)																				P		17,399,982.50				
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Digitally signed by
Cabatos
Lawdemhar
Tagud

LAWDEMHR T. CABATOS

Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

Jomarz
Digitally signed by
Magat Jhoanna
Roxas
JUANNA R. MAGAT

Accountant / Budget Officer

Approved by:

Ivan John E. Uy
Digitally signed by
Ivan John E. UY

Head of Office/Agency

Date Prepared: 30-Jul-24