



AUTOLOAD ORDER INSTRUCTIONS FOR TRANSIT VALUE

Set up Autoload for transit value for the first time on a new card or change your Autoload settings for transit value on an existing card by completing, signing and submitting this form. You can also change Autoload settings online at clippercard.com.

You can use this form to set up Autoload to add transit cash value, passes, discount tickets and ride books, or a combination.

To set up Autoload for parking, please obtain a Park with Clipper Autoload Order Form from clippercard.com.

Step 1: CARDHOLDER CONTACT INFORMATION This information must match your card registration information.

First Name _____ Middle Initial _____ Last Name _____

Billing Address _____ Apt # _____ City _____ State _____ Zip Code _____

Mailing Address _____ Apt # _____ City _____ State _____ Zip Code _____
(if different from billing address)

Day Phone _____ Evening Phone _____ Email Address _____

Security Question (select one): ☐ Mother's Maiden Name ☐ Your City of Birth _____

(If you are making changes to your current Autoload settings, the answers you provide above must match the information you previously provided on your account, including the answer to your selected security question.)

Step 2: AUTOLOAD ORDER TYPE Please select one of the actions below.

☐ Set up Autoload on a new card ☐ Change Autoload settings* ☐ Update payment information* ☐ Disable Autoload*

* If changing Autoload settings, updating payment information or disabling Autoload on an existing Clipper card, please enter the 10-digit serial number (including zeros) printed on the back of the card: _____

Step 3: AUTOLOAD TRANSIT VALUE Please select cash value, passes or both below. For passes, complete Step 6.

☐ **Add cash value for transit** \$_____ *The minimum Autoload cash value that can be applied is \$20; maximum cash value is \$250. The amount you select will be added to your Clipper card each time your cash balance falls below \$10.*

☐ **Add transit passes, discount tickets and ride books. Please specify passes, discount tickets and ride books in [Step 6](#).**

Step 4: PRIMARY PAYMENT AND AUTHORIZATION Please select one of the following payment options below.

Please do not enclose checks or cash.

When setting up Autoload, Clipper will verify the credit card or bank account information. This can take up to five business days for a credit card or 10 business days if you use a bank account.

Note: The payment authorization provided here will be updated and applied to all Clipper cards associated with your online account.

Option 1: Credit Card (Signature and date required below.)

Card Type (check one): ☐ Discover ☐ MasterCard ☐ Visa

Credit Card Number _____

Expiration Date (MM/YY) _____ 3-digit code _____

Option 2: Bank Account (Signature and date required below.)

Bank Name _____

Bank Routing Number _____

Bank Account Number _____

Note: Please make sure that the billing address you provided above matches the billing address for this credit card or bank account.

By signing, I indicate my agreement with the terms and conditions stated on this form and authorize the Metropolitan Transportation Commission or its agent, Cubic Transportation Systems, to transfer funds from my credit card or bank account to pay fees as designated.

Signature _____ Date _____

FOR OFFICE USE ONLY: CSN _____ Date _____ CSR _____ Ref# _____

Continued on next page

01/2014



CLIPPER AUTOLOAD ORDER FORM

Step 5: BACKUP PAYMENT AND AUTHORIZATION (optional)

Add a credit card to your Clipper account as a backup payment source. It will only be charged if we are unable to charge your primary payment source.

Backup Credit Card (Signature and date required below.)

Card Type (check one): ☐ Discover ☐ MasterCard ☐ Visa

Credit Card Number _____ Expiration Date (MM/YY) _____ 3-digit code _____

Billing Address _____ Apt # _____ City _____ State _____ Zip Code _____

By signing, I indicate my agreement with the terms and conditions stated on this form and authorize the Metropolitan Transportation Commission or its agent, Cubic Transportation Systems, to transfer funds from my credit card to pay fees as designated.

Signature _____ Date _____

Step 6: AUTOLOAD PRODUCTS Please select transit passes, discount tickets and ride books for your Autoload order.

Note: To purchase discount passes, you must have a corresponding Clipper card—Youth, Senior or RTC Clipper card.

AC Transit ☐ Adult Local 31-Day Pass ☐ Adult Transbay 31-Day Pass ☐ Youth Local 31-Day Pass ☐ Senior/Disabled Monthly Pass

BART Select one only. *Note:* Adult cards must have a minimum of \$1.75 in cash value to use a High Value Discount ticket.

☐ High Value Discount ticket 45/48

☐ High Value Discount ticket 60/64

These High Value Discount tickets will be added to your Clipper card each time your High Value Discount ticket falls below \$10.

Caltrain Check the desired zone combination—start and end zones—below before selecting your Caltrain pass or 8-Ride ticket.

Note: You must have a minimum of \$1.25 in cash value on your adult Clipper card to use a Caltrain pass or 8-Ride ticket.

Start Zone: ☐ Zone 1

☐ Zone 2

☐ Zone 3

☐ Zone 4

☐ Zone 5

☐ Zone 6

End Zone: ☐ Zone 1

☐ Zone 2

☐ Zone 3

☐ Zone 4

☐ Zone 5

☐ Zone 6

☐ Adult Monthly Pass

☐ Eligible Discount Monthly Pass

☐ Eligible Discount 8-ride Ticket*

☐ Caltrain-Plus-Muni Pass

**Additional 8-ride Tickets will be added to your card when you have two rides left or when your existing 8-ride Ticket expires.*

Golden Gate Transit and Ferry

Golden Gate Transit and Ferry does not offer passes on Clipper. To Autoload cash value, please indicate amount in Step 3.

Muni *Note:* Adult cards must have a minimum of \$1.50 in cash value to use a Muni discount pass or passport, and Senior, RTC and Youth cards must have a minimum of \$0.70 to use a Muni discount pass or passport.

☐ Adult Premium Monthly Pass (Muni and BART within San Francisco)

☐ Adult Monthly Pass (Muni only)

☐ Senior Monthly Pass

☐ RTC Monthly Pass

☐ Youth Monthly Pass

☐ 1-Day Passport

☐ 3-Day Passport

☐ 7-Day Passport

SamTrans ☐ Local Monthly Pass ☐ Local/SF Monthly Pass ☐ Express Pass ☐ Youth Monthly Pass ☐ Eligible Discount Pass

San Francisco Bay Ferry

San Francisco Bay Ferry does not offer passes on Clipper. To Autoload cash value, please indicate amount in Step 3.

VTA ☐ Adult Monthly Pass ☐ Adult Express Monthly Pass ☐ RTC Monthly Pass ☐ Youth Monthly Pass ☐ Senior Monthly Pass

Step 7: SUBMIT FORM

MAIL to: Clipper Customer Service, PO Box 318, Concord, CA 94522-0318 **Or FAX to:** 925.686.8221

If you have any questions about your request, call Clipper Customer Service at 877.878.8883. (TTY/TDD 711 or 800.735.2929)

Please view the Clipper Privacy Policy at clippercard.com/privacy

FOR OFFICE USE ONLY: CSN _____ Date _____ CSR _____ Ref# _____