

Steven Frasca

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[LinkedIn](#) [Github](#) [Portfolio](#)

Chapel Hill, NC 27514

WORK EXPERIENCE

UNC- Chapel Hill, Chapel Hill, NC

10/24-Present

Undergraduate Admissions Seasonal Reader

- Read and evaluate applications for undergraduate admission to UNC
- Use Slate software to record student details such as academic record, program, extracurriculars
- Participate in weekly large and small group meetings for training, updates, and feedback

Trader Joe's Grocery Store, Chapel Hill, NC

2/24-Present

Crew Member

- Create a welcoming and pleasant shopping experience for all customers
- Unload truck delivery and stock shelves in the store to prepare for next day's operations
- Work on a team to ensure store is running efficiently and safely

Newsela, New York, NY

6/21-6/23

Associate Software Engineer

- Built reusable, frontend components (including a video carousel) with React, an experience similar to creating scalable WordPress templates and Gutenberg blocks
- Worked on a team with an engineering lead, project manager, designer, and peers to coordinate projects and collaborate to implement new designs and features into code
- Developed responsive layouts with clean, semantic HTML/CSS and JavaScript, ensuring consistency across devices and alignment with company style standards
- Improved homepage accessibility and made it more inclusive & user-friendly using WCAG and ARIA

The Federal Defenders of New York, New York, NY

6/18-4/19

Paralegal

- Assisted trial attorneys with federal cases that are being prosecuted in the Southern District of NY
- Worked on a legal team to engage a client and their needs with a holistic method, addressing issues beyond their legal matters
- Built relationships with clients to provide support throughout the entirety of their case
- Prepared aspects of bail packages to ensure clients remain out on bond during their case
- Obtained mitigation materials from clients, families, medical facilities, schools, and other programs

Law Offices of Helen A. Dairo, Bronx, NY

1/18-6/18

Legal Assistant

- Prepared and edited petitions, affidavits, orders, and other legal documents for attorney review
- Translated and interpreted for Spanish-speaking clients

Community Empowerment Fund, Chapel Hill, NC

8/16-8/17

Workforce Development Specialist, AmeriCorps VISTA

- Established relationships with local workforce development agencies to integrate systems in order to coordinate services for community members effectively
- Applied a relationship-based approach to support community members seeking permanent housing, job opportunities, transportation, etc., and help them achieve a sense of personal stability
- Trained ten student volunteers to equip them to work with community members seeking income and employment assistance

ADDITIONAL SKILLS

The University of North Carolina at Chapel Hill

2012-2016

B.A. Philosophy, B.A. Economics

References

Allee Olive - UNC Undergraduate Admissions Supervisor 2025-2026
aolive@admissions.unc.edu
(919) 966-3621

Maria Lofton - UNC Undergraduate Admissions Supervisor 2024-2025
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