

# Checklist for Adult Sponsor (1)

This completed form is required for ALL projects.

To be completed by the Adult Sponsor in collaboration with the student researcher(s):

Student's Name(s): \_\_\_\_\_

Project Title: \_\_\_\_\_

1. ☐ I have reviewed the Intel ISEF Rules and Guidelines.
2. ☐ I have reviewed the student's completed Student Checklist (1A) and Research Plan/Project Summary.
3. ☐ I have worked with the student and we have discussed the possible risks involved in the project.
4. ☐ The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC or IBC:
  - ☐ Humans ☐ Potentially Hazardous Biological Agents
  - ☐ Vertebrate Animals ☐ Microorganisms ☐ rDNA ☐ Tissues
5. ☐ Items to be completed for **ALL PROJECTS**
  - ☐ Adult Sponsor Checklist (1) ☐ Research Plan/Project Summary
  - ☐ Student Checklist (1A) ☐ Approval Form (1B)
  - ☐ Regulated Research Institutional/Industrial Setting Form (1C) (when applicable; after completed experiment)
  - ☐ Continuation/Research Progression Form (7) (when applicable)

**Additional forms required if the project includes the use of one or more of the following** (check all that apply):

- ☐ **Humans**, including student designed inventions/prototypes. (Requires prior approval by an Institutional Review Board (IRB); see full text of the rules.)
  - ☐ Human Participants Form (4) or appropriate Institutional IRB documentation
  - ☐ Sample of Informed Consent Form (when applicable and/or required by the IRB)
  - ☐ Qualified Scientist Form (2) (when applicable and/or required by the IRB)
- ☐ **Vertebrate Animals** (Requires prior approval, see full text of the rules.)
  - ☐ Vertebrate Animal Form (5A) - for projects conducted in a school/home/field research site (SRC prior approval required.)
  - ☐ Vertebrate Animal Form (5B) - for projects conducted at a Regulated Research Institution. (Institutional Animal Care and Use Committee (IACUC) approval required prior experimentation.)
  - ☐ Qualified Scientist Form (2) (Required for all vertebrate animal projects at a regulated research site or when applicable)
- ☐ **Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC or Institutional Biosafety Committee (IBC), see full text of the rules.)
  - ☐ Potentially Hazardous Biological Agents Risk Assessment Form (6A)
  - ☐ Human and Vertebrate Animal Tissue Form (6B) - to be completed in addition to Form 6A when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids.
  - ☐ Qualified Scientist Form (2) (when applicable)
  - ☐ The following are exempt from prior review but require a Risk Assessment Form 3: projects involving protists, archae and similar microorganisms, for projects using manure for composting, fuel production or other non-culturing experiments, projects using color change coliform water test kits, microbial fuel cells, and projects involving decomposing vertebrate organisms.
- ☐ **Hazardous Chemicals, Activities and Devices** (No SRC prior approval required, see full text of the rules.)
  - ☐ Risk Assessment Form (3) (have up with potentially hazardous biological agents.)
  - ☐ Qualified Scientist Form (2) (required for projects involving DEA-controlled substances or when applicable)

\_\_\_\_\_  
Adult Sponsor's Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date of Review

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email