





STEVEN TRUONG

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EDUCATION

University of California, Los Angeles
Mathematics, B.S.
‣ GPA: 3.95 / 4

2016 – Present

WORK EXPERIENCE

Rendezvous

January 2017 – Present

Food Service Worker

- Served food and drinks to customers efficiently and accurately
- Trained new workers efficiently so that they are able to work immediately afterwards
- Proficiency with point-of-service computer systems
- Communicated clearly with coworkers and managers ahead of time when necessary

iCubeMart

July 2015 – September 2015

Site Development Intern

- Reviewed all product images on the site for poor or inaccurate photos, and took high quality images to replace them
- Wrote blog posts, accurate product descriptions, and other text as needed
- Spotted content and technical issues on the website frontend
- Helped create spreadsheets and counted stock required for iCubeMart to sell on Amazon
- Provided high-quality customer service through e-mail and other media fronts such as Facebook
- Used Photoshop to create banners and advertisements to promote sales and the store itself

SKILLS

- Microsoft Word
- Microsoft Excel
- Photoshop
- \LaTeX 2_ε (this résumé was made with it)
- C++
- HTML/CSS/JavaScript