

AVAILABILITY:
Summer 2021 – Full-time
Interested in Fall/Spring Co-op? **Yes**

Country of Citizenship: **U.S.**
U.S. Veteran: **No**
Valid Driver's License: **Yes**

Stevens Cruz

stevens.cruz@rutgers.edu | Mobile: (908) 267-7292

Current Address:

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New Brunswick, NJ 08901
Mobile: (908) 267-7292
School Email: stevens.cruz@rutgers.edu

Permanent Address:

850 West Grand St. apt G5
Elizabeth, NJ 07202
Home Phone: (908) 267-7292
Personal Email:
stevenscruz711@gmail.com

OBJECTIVE: Seeking an Internship where I may use my technical and philosophical background in Information Technology and Computer Science, to contribute while attaining career growth.

EDUCATION: Rutgers University, New Brunswick, New Jersey
Bachelor of Arts, Information Technology and Information
Minor, Digital Communication, Information and Media

Expected Graduation Date: May 2021

RELEVANT COURSES: Introduction to Computer Science, Introduction to Computers and Applications, Introduction to Media, Social Informatics, Info Tech and Information, Social Media Arts

CERTIFICATIONS / LICENSES:

First Aid Certified

March 2018

TECHNICAL / NON-TECHNICAL SKILLS:

- **Language:** Fluent in Spanish and English
- **Technical:** Microsoft Word, Excel, PowerPoint, Windows, MacOS, HTML, CSS
- **Other:** Strong organizational and time management skills. Ability to prioritize and manage projects. Effective communication, public speaking, ability to work in a team and leadership skills.

PROJECTS / RESEARCH:

NJIT GenCyber

Team Manager

June 2017-August 2016

My duty as Team Manager for intensive multidisciplinary Cybersecurity program at NJIT was to create and manage a responsive smart phone app using HTML, CSS and JavaScript. The app was used to spread awareness of the importance of cybersecurity in today's world. With the use of expert coaching and multi-tier mentorship my team and I were able to successfully create an app that was later released to the students of NJIT.

EXPERIENCE:

Rutgers University Technology

Employee

September 2017-September 2019

My duty as a part of the School of Arts and Science IT team was to offer technical assistance/support regarding issues related to computer systems, hardware and software. Some common duties included the installation of new software, re-imagine computers and debugging common start-up issues.

BJ's Wholesale Club, Linden, NJ

Employee/Floor Manager

May 2015 – August 2017

My primary duty as Floor Manager was to handle merchandise returns, exchanges and respond to BJ's members inquiries. I was also in charge of processing new membership applications and renewals while maintaining membership files in order.

VOLUNTEER / ACTIVITIES:

Fernandez Karate Academy, Linden, NJ

Teaching Instructor

June 2010- January 2017

Appointed as an Assistant Teaching Instructor for the Fernandez Karate Academy where I would help younger members develop character and respect. I was responsible for teaching classes Mondays and Wednesdays for a minimum of 2 hours each.

AWARDS / HONORS:

Pi Kappa Phi Fraternity

Vice President

November 2019

Pi Kappa Phi Fraternity

Risk Management Chair

November 2018

US Army All American

Marching Band Member

January 2017