

## **PowerPoint vs. Canva**

### **Episode/Post 1 – Introduction to PowerPoint & Canva**

#### **Main Points**

- What is PowerPoint?
- What is Canva?
- Why they are used for presentations.

#### **Tech Focus**

- PowerPoint: slide-based, offline/online, part of Microsoft Office.
- Canva: web-based, drag-and-drop, template-focused.

#### **Supporting Info / Resources**

- Microsoft PowerPoint tutorials
- Canva Help Center

### **Episode/Post 2 – Design & Creativity**

#### **Main Points**

- How Canva helps with modern, creative designs.
- How PowerPoint allows detailed customization.

#### **Tech Focus**

- Canva: templates, graphics, AI tools, teamwork.
- PowerPoint: animations, transitions, Slide Master, data charts.

#### **Supporting Info / Resources**

- Canva tutorials
- PowerPoint animation and design tutorials

### **Episode/Post 3 – Which Is More Effective?**

#### **Main Points**

- Pros and cons of PowerPoint
- Pros and cons of Canva
- When to use each tool.

#### **Tech Focus**

- PowerPoint: best for formal, data-heavy, offline use.
- Canva: best for fast, creative, visual designs online.

**Supporting Info / Resources**

- User reviews and tutorials on YouTube