[a;block=w:body;sub1=accounts;sub2=contacts;sub3=meetings]

[a.cf\_current\_weekday], [a.cf\_current\_date\_inWords]

**Opportunity: [a.name]**

This opportunity was created on [a.date\_entered], and assigned to [a.assigned\_user\_link@@full\_name] (Work Phone [a.assigned\_user\_link@@phone\_work], email [a.assigned\_user\_link@@email1]) which works in department [a.assigned\_user\_link@@department] and reports to [a.assigned\_user\_link@@reports\_to\_name].

Opportunity amount **[a.cf\_currency\_symbol] [a.amount]**

Sales stage is [a.sales\_stage], and the probability to win is[a.probability]%. Next step should be [a.next\_step].

**Account:** [a.account\_name]

**Office Phone :** [a.cf\_account-phone\_office]

**Account (more info)**

|  |  |
| --- | --- |
| **Name** | [a\_sub1;block=w:tbl+w:p][a\_sub1.name] |
| **Type** | [a\_sub1.account\_type] |
| **Office Phone** | [a\_sub1.phone\_office] |
| **Email Address** | [a\_sub1.email1] |
| **Billing Postal Code** | [a\_sub1.billing\_address\_postalcode] |
| **Billing Country** | [a\_sub1.billing\_address\_country] |
| **Billing City** | [a\_sub1.billing\_address\_city] |

**Contacts**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Email** | **Office Phone** | **City** |
| [a\_sub2;block=w:tr][a\_sub2.full\_name] | [a\_sub2.email1] | [a\_sub2.phone\_work] | [a\_sub2.primary\_address\_city] |

**Meetings**

* [a\_sub3;block=w:p][a\_sub3.name] – Start date [a\_sub3.date\_start] - Duration [a\_sub3.duration\_hours]: [a\_sub3.duration\_minutes] - Location [a\_sub3.location] - Status [a\_sub3.status].