

**JOB TITLE** Deep Clean Worker

**RESPONSIBLE TO** Deep Cleaning Team Leader

### **Job Purpose**

The Deep Clean service is aimed at our clients that require a more comprehensive cleaning service than our light housework service. This is often after the client has not been able to maintain the housework for long periods as a result the home requires a team of staff to bring the home up to a safe and hygienic standard. As part of the team, you will be involved in all work needed to bring the home back up to standard.

### **Key Responsibilities**

- To carry out duties within the standards and guidelines of the Deep cleaning Service.
- To treat all clients and their homes with dignity and respect.
- To keep all client and service information strictly confidential.
- To carry out tasks as agreed with and monitored by the Team leader, which may include, sweeping, vacuum cleaning, steam cleaning, washing, dusting and polishing surfaces, including floors, walls etc., scrubbing, moving items (some heavy), removal of items into a van and taking to the recycling Centre.
- To keep proper records of all work carried out.
- To participate in developing the service to meet the needs identified.

### **OTHER RESPONSIBILITIES**

1. To participate in on-going training, as provided, to ensure full awareness of latest services, benefits, care practices etc.
2. To attend regular team meetings with the Deep Clean Team Leaders and Independent Living Service Manager.
3. To ensure that effective working relationships are set up with other people in Age UK MK, particularly other Home Services teams.
4. To be aware of health and safety of clients and to report any hazards to the appropriate authority as soon as practicable.
5. To ensure that all activities are carried out in harmony with Age UK MK's mission and value base and within the spirit of its equal opportunities policy.
6. To undertake other tasks within Age UK MK that are within the jobs holder's capabilities as may be required from time to time.
7. All staff are required to respect the confidentiality of all matters that they may learn relating to their employment, other members of staff and to the general public. All staff are expected to respect the requirements of the Data Protection Act 1998

## TECHNICAL/PROFESSIONAL COMPETENCIES

### Essential

- An understanding of and empathy with older people
- Integrity
- The ability to communicate effectively.
- Personal transport
- Telephone
- Knowledge of the Milton Keynes area
- Good level of general fitness

### Salary

The salary for the post starts at £10.87 per hour with an enhanced rate of £11.50ph for more intensive deep cleans. Mileage paid at current rate.

### Hours of Work

variable – no guaranteed hours

### Annual Leave

Entitlement will be in accordance with the Conditions of Service.

### Sickness pay

Entitlement will be in accordance with the Conditions of Service.

### Pension Scheme

Age UK Milton Keynes operates a pension scheme in line with the automatic enrolment legislation. Qualifying employees will be automatically enrolled in the scheme although they are able to opt out if they wish. Employees who do not qualify for automatic enrolment may opt into the scheme.

### Probation

There will be a period of probation of 6 months.