

PROFILE

Cleared professional with over 10 years of experience in:

- Browser Based Technologies, including: HTML, CSS, JavaScript/jQuery, Local Storage, React.js, Bootstrap, Bulma, Handlebars
- Databases: MongoDB and SQL
- Server Side Development: User Authentication (Passport.js), MERN Stack (MongoDB, Express.js, React.js, Node.js)
- SharePoint 2010/2013/2016, InfoPath 2007/2010/2016, and SharePoint Designer 2010/2013 development
- Other: ASP.net web forms, Blockchain: Solidity Development, Ethereum, Process Robotics (Python), IT delivery management, project management, training and facilitation

HIGHLIGHTS OF DUTIES & RELEVANT EXPERIENCE

Knowledge Manager / Web Developer *Global Dimensions, Ft. Belvoir, VA* • DoD (Army) • September 2019-present

- Create custom solutions integrating Microsoft InfoPath 2013, SharePoint 2013, SharePoint Designer 2013 and Nintex Forms and Workflow
- Create custom dashboards and reports using SharePoint 2013, Microsoft Power BI and Excel
- Provide recommendations for the development of Knowledge Management systems and offer results by designing and implementing SharePoint process improvement solutions
- Produce Knowledge Management (KM) Standard Operating Procedures (SOP) in accordance with Army FM 6-01.1, to guide KM efforts within the organization and put the KM structure, practices, and governance model into place
- Facilitate the Knowledge Management Working Group (KMWG) using a variety of techniques and tools to enable collaboration within the organization
- Conduct surveys, interviews, and document the results of each to enable methods of sharing knowledge both within and outside of the organization as well as vertically and laterally

Senior Web Developer / Team Lead, *Deloitte, Rosslyn, VA* • DoD, DHS • October 2016-September 2019

- Oversaw the day-to-day operations of the team, distributing the workload evenly and ensuring motivation and performance is maintained
- Developed web applications using ASP.net web forms, MVC, and SQL
- Automated business processes using SharePoint 2007/2010/2013, InfoPath 2007/2010/2013, and SharePoint Designer 2007/2010/2013
- Performed data analysis on financial data, to include ingesting raw data, and performing GL to TB reconciliations
- Created dashboards in Qlik
- Created Blockchain proof of concepts using Solidity and a web interface

Senior SharePoint Web Developer/ Business Analyst, *RGS, Inc., Crystal City, VA* • DoJ • August 2015-September 2016

- Automated business processes by integrating InfoPath 2010 and SharePoint Designer 2010
- Developed custom SharePoint web parts utilizing both SharePoint Designer and Visual Studio. I used SharePoint web services, JavaScript, and other front-end web languages

Ashley Stith

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- Served as the liaison between my Division Branch Chief (GS-15) and the organization's technical team to re-design the division's SharePoint intranet site. Provided recommendations and researched SharePoint best practices to deliver solutions in accordance with industry standards
- Facilitated requirement gathering sessions with both technical peers and non-technical senior management to aid in analyzing and documenting business needs
- Served as technical writer: documenting business processes, diagrams, and training materials using Microsoft Word and Visio

SharePoint Web Developer/Analyst, Booz Allen Hamilton, McLean, VA • DoD • July 2010-August 2015

- Served as Project Manager for several SharePoint projects. Roles included: planning and documenting all aspects of the project and management of 3 junior developers. Closely worked with client management to ensure the scope and direction of projects are on schedule
- Created custom solutions integrating Microsoft InfoPath 2007/2010, SharePoint 2007/2010 and SharePoint Designer 2007/2010. Including an application designed to feed into Oracle's Siebel CRM Technology
- Customized SharePoint 2010 master pages and web parts using front end web languages such as: HTML, CSS, and JavaScript
- Served as SharePoint Site Collection Admin for several site collections. This role included creating and implementing out-of-the-box features such as Web-parts, Custom Content Types, Features, Dashboards and various Custom Document Libraries and Lists, and Permission Management
- Branded SharePoint 2013 environment using external CSS style sheets. Customized SharePoint 2013 master pages and web parts using front end web languages such as HTML, CSS, and JavaScript
- Served as a liaison between technical peers and non-technical clients on several SharePoint efforts, including the General Workforce Performance Management Application and Telework Application processes to be used by the entire client community
- Facilitated and participated in requirement gathering sessions to aid in analyzing, gathering, and documenting business needs and translating them into testable system requirements that could be used to inform design, development, and validation activities
- Authored technical documents including standard operating procedures, process flow diagrams and narratives, state machine diagrams and user manuals and tip sheets

EDUCATION

Bachelor of Science in Electrical Engineering, Minor Engineering Management, Old Dominion University, Norfolk, VA • May 2010

SECURITY ELIGIBILITY

US Citizen with Active DoD Top Secret SCI w/ CI Poly

SKILLS

ASP.NET; SQL; Microsoft SharePoint 2010/2013/2016; Microsoft SharePoint Designer 2010/2013/2016; InfoPath 2010/2013/2016; InfoPath web services; Nintex Forms; Nintex Workflow; HTML; JavaScript; jQuery; CSS; Active Directory; MS Office Suite including: Visio and Project; C#; Visual Studio; Knowledge Management; Configuration and Change Management