

Saint Louis Christian College
BOT101 - Old Testament Survey
Michael Pabarcus - Instructor
Three Semester Hours Credit

Fall 2014
Tuesday/Thursday

7:15 – 8:30 a.m.

College Mission Statement

Saint Louis Christian College pursues excellence in the Word and develops servant leaders for urban, suburban, rural, and global ministry.

College Core Values

The Faculty, Staff, and Administration of Saint Louis Christian College embrace and promote the following values in the design and delivery of our programs:

Bible Knowledge— Saint Louis Christian College is a Bible college, where every baccalaureate graduate pursues a major in Biblical and theological studies. The Bible's message informs our understanding of the purpose and predicament of human life, the history of the world, the nature and mission of the Church, and the nature and goal of ministry

Christian Character— Saint Louis Christian College believes that servants of Christ must live by the example and teaching of Christ. We believe that the classical virtues of Wisdom, Courage, Self-control, Justice, Faith, Hope, and Love are exemplified by the life of Christ. He, in perfect humility, taught us first to love God and then to love our neighbors as ourselves.

Ministry Skills— Because our graduates are called to be servant-leaders in their chosen fields of ministry, they possess the skills to relate to people of many backgrounds, the heart to serve them in their brokenness, and the judgment to effectively apply the Scriptures to life's diverse situations. Students are challenged and helped to identify and develop their spiritual gifts and are placed in settings to practice those gifts skillfully.

Christian Worldview— A broad base of academic knowledge is fundamental to becoming an educated person who effectively reasons and interacts in society. At the center of a Christian view of life and the world is the proposition that humans and the universe in which they live were created by the God who has revealed Himself in the Scriptures. God is the source of all truth, not just religious truth; and the Bible provides the basis for the ordering of all knowledge. The curriculum at Saint Louis Christian College integrates thought and life across a broad academic range and fosters in students a lifelong appreciation for the independent value of knowing.

Christian Community— Saint Louis Christian College is a diverse community of believers united by Christ in mission and purpose. The intimacy of our campus provides a unique atmosphere for developing lifelong relationships. However, our community extends beyond the boundaries of our campus and into the city in which we live, the church that we serve and the world we want to reach.

Course Description

An introduction to the books of the Old Testament, highlighting the key passages and theology, as well as placing each book in its historical and cultural context. 3 Credits.

Course Rationale

This course contributes in part to student achievement of the following Biblical Education Division objectives

1. Given instruction in the Bible and in biblical theology, the student will exhibit knowledge of the messages of the various Old and New Testament books and the saving message of the Bible as a whole.

Course Goal

As a result of his or her study, the student will possess a basic knowledge the Old Testament and its witness to Jesus Christ.

Course Objectives

As a result of his or her study, the student will. . .

1. Name the books of the Old Testament by memory in order in their proper divisions in the English Bible and spelled correctly.
2. Outline the history of the Old Testament.
3. Summarize basic introductory information and the message of each Old Testament book.
4. Identify major characters and passages in the Old Testament.
5. Recognize and explain the characteristics of the foremost literary genres that are found in the Old Testament.
6. Explain the promise of salvation in Christ as it is set forth in the Old Testament.
7. Appreciate the relevance of the Old Testament to modern life.

Course Requirements

Participation - Attendance in class is required. Attendance records will be maintained and factored into the student's participation grade. Students with absences over 7 will be in violation of the College's "25% rule" and accordingly will be administratively withdrawn with a grade of F for the course. Tardies will be noted. Three tardies will be equivalent to an absence. A tardy is defined as arriving up to 20 minutes late for class or leaving 20 minutes early. Arriving more than 20 minutes after the start of class or leaving 20 minutes or more early will be counted as an absence.

Moreover, the student is expected to actively participate in the lectures and course discussion. The instructor will evaluate the student's engagement in classroom activities and factor this into the student's participation grade. Failure to take consistent class notes, sleeping in class, walking out of class for a period of time exceeding five minutes, carrying on private conversations in class or any other forms of inappropriate behavior will negative affect the student's participation grade.

Participation will be factored as ten percent of the student's grade.

Books of the Old Testament - The student will be required to recite the books of the Old Testament in order, in their proper division in the English Bible and spelled correctly. The student will be quizzed on this three times during the semester. Scheduled quizzes will be conducted on Aug. 28 and Sep. 4. The highest grade on those quizzes will be recorded. In addition, an unannounced quiz will be given during the course of the semester and will be recorded with the other grade. These will then be averaged and will constitute fifteen percent of the student's final grade.

Map of the Old Testament World: A map of Palestine shall be produced with pertinent cities, major waterways, and political regions documented. The map cannot be computer generated, and

it should be large enough so that crowding does not occur; no larger than a standard piece of poster board. The criteria for grading include neatness, accuracy, and legibility. Any delinquency shall incur a one – letter - grade deduction. Maps will be accepted up to one week late after which time the student's grade will become a "0". The map will count as ten percent of the student's final grade. Due: September 2.

Examinations - Major examinations will be given according to the following schedule: Sep. 18, Oct. 30, Dec. 9-11 TBD (Comprehensive Final). These examinations will consist of a combination of short answer and essay questions and will cover the materials in the lecture and reading for the designated testing period.

Reading - The textbooks for this course are:

Bible: *English Standard Version*.

Arnold, Bill T. and Bryan E. Beyer. *Encountering the Old Testament: A Christian Survey*. Second edition. Grand Rapids: Baker Books, 2008.

Rose Book of Bible Charts, Maps, and Time Lines. Torrence, California: Rose Publishing, 2005.

The Story: The Bible as One Continuing Story of God and His People: Selections from the New International Version. Grand Rapids: Zondervan, 2011.

The student will be required to read the text as assigned daily by the instructor. The schedule of readings is detailed in the course schedule below. Questions from the assigned readings will be used to construct the major course examinations.

Book Summary Worksheets – The student is expect to submit the Book Summary Worksheet (TEMPLATE, p. 9) for each Old Testament book on the class period when the biblical and textbook reading for that book is due. This will consist of a one page summary of the basic introductory issues and the fundamental content of the book. It is to give evidence of interaction with the materials in the assigned biblical readings and in the course textbook.

Course Assessment

The student's final grade will be determined according to the following formula.

Participation	10%
Map of the Old Testament World	10%
Books of the Bible	15%
Book Summary Worksheets	25%
Examinations	40%

Course Schedule

	Aug. 21 Course Introduction Books and Divisions of the Old Testament
Aug. 26 The World and History of the Old Testament ENCOUNTERING THE OLD TESTAMENT – c1-2	Aug. 28 The World and History of the OT Books of the Old Testament Quiz #1

Sep. 2 Genesis (1) THE STORY pp. 1-12 ENCOUNTERING THE OLD TESTAMENT - c3-4 Map of the Old Testament World is due	Sep. 4 Genesis (2) THE STORY pp. 13-42 ENCOUNTERING THE OLD TESTAMENT - c5 Books of the Old Testament Quiz #2
Sep. 9 Job Job 1-4, 19, 31, 33, 38, 42 ENCOUNTERING THE OLD TESTAMENT – c20	Sep. 11 Infinite Influence in Missions – No Class
Sep. 16 Exodus THE STORY pp. 43-70 ENCOUNTERING THE OLD TESTAMENT - c6	Sep. 18 Exam One
Sep. 23 Leviticus Leviticus 11, 19, 23, 25 ENCOUNTERING THE OLD TESTAMENT - c7	Sep. 25 Numbers – Deuteronomy THE STORY pp. 71-88 ENCOUNTERING THE OLD TESTAMENT – c8-9
Sep.30 Intro to Historical Literature, Joshua THE STORY pp. 89-102 ENCOUNTERING THE OLD TESTAMENT - c10-11	Oct. 2 Fall Break – No Class
Oct. 7 Judges and Ruth THE STORY pp. 103-127 ENCOUNTERING THE OLD TESTAMENT - c12	Oct. 9 I-II Samuel THE STORY pp. 129-173 ENCOUNTERING THE OLD TESTAMENT – c13-14
Oct. 14 Intro to Poetic Literature, Psalms Psalms 1-2, 16, 22, 46, 51, 110, 146-150 ENCOUNTERING THE OLD TESTAMENT – c19 & 21	Oct. 16 Proverbs, Ecclesiastes, SOS Proverbs 1-2, 7-8, 15, 31, Eccles. 1-2, 12, Song of Solomon 1-4 ENCOUNTERING THE OLD TESTAMENT – c22-23
Oct. 21 I, II Kings THE STORY pp. 175-217 ENCOUNTERING THE OLD TESTAMENT – c15-16	Oct. 23 Intro to Prophetic Literature, Isaiah THE STORY pp. 220-230 ENCOUNTERING THE OLD TESTAMENT – c24-25
Oct. 28 Isaiah Isaiah 40, 42-44, 49, 52:13-55:13 ENCOUNTERING THE OLD TESTAMENT – c26	Oct.30 Exam Two
Nov. 4 Hosea, Joel, Amos, Obadiah, Micah Hosea 1-4, Joel 2, Amos 1-2, 5-6, Obadiah, Micah 5-7 ENCOUNTERING THE OLD TESTAMENT – c32-33	Nov. 6 Jeremiah THE STORY pp. 231-247 ENCOUNTERING THE OLD TESTAMENT – c27-28
Nov. 11 Jonah, Nahum, Habakkuk, Zephaniah Jonah 1-4, Nahum 1, Habakkuk 1-2, Zephaniah 1	Nov. 13 Ezekiel Ezekiel 1-4, 8-10, 16, 18, 33-34, 37-39, 40, 48:30-35 ENCOUNTERING THE OLD TESTAMENT – c29-30
Nov. 18 Daniel THE STORY pp. 249-261 ENCOUNTERING THE OLD TESTAMENT – c31	Nov. 20 I, II Chronicles Ezra, Nehemiah, Esther THE STORY pp. 263-304 ENCOUNTERING THE OLD TESTAMENT – c17-18
Nov. 25 Thanksgiving Break No Class	Nov. 27 Thanksgiving Day No Class
Dec. 2 Haggai, Zechariah, Malachi Haggai, Zechariah 1-2, 7, 9:1-13:1, Malachi 1, 2:17-4:6 ENCOUNTERING THE OLD TESTAMENT – c34	Dec. 4 Course Conclusion
Dec. 9-11 TBD Final Examination	

Course Student Learning Resources (Select Bibliography)

Introductions

Archer, Gleason L., Jr. *A Survey of Old Testament Introduction*. Chicago: Moody, 1974.

Harrison R.K. *Introduction to the Old Testament*. Grand Rapids: William B. Eerdmans Publishing Company, 1969.

Hill, Andrew E. and Walton, John H. *A Survey of the Old Testament*. Grand Rapids: Zondervan Publishing House, 1991.

Kaiser, Walter C. Jr. *Toward an Old Testament Theology*. Grand Rapids: Zondervan, 1978.

LaSor, William Sanford, et al. *Old Testament Survey*. Grand Rapids: William B. Eerdmans Publishing Company, 1982.

Walton, John H. *Chronological and Background Charts of the Old Testament*. Grand Rapids: Academie Books, 1978..

History

Bruce, F.F. *Israel and the Nations*. Grand Rapids: Baker Book House, 1963.

Pfeiffer, Charles. *Old Testament History*. Grand Rapids: Baker Book House, 1973.

Wood, Leon. *A Survey of Israel's History*. Grand Rapids: Zondervan Publishing House, 1970.

Commentary Series

Gaebelein, Frank E. and J.D. Douglas, eds. *The Expositor's Bible Commentary*, Grand Rapids: Zondervan, 1984.

Keil C. F., and Delitzsch F. *Commentary on the Old Testament*. Grand Rapids: Wm. B. Eerdmans Publishing Co., 1982.

Genesis

Kidner, Derek. *Genesis: An Introduction and Commentary*. Downers Grove: Inter-Varsity Press, 1967.

Morris, Henry, and Whitcomb, John C. *The Genesis Flood*. Philadelphia: The Presbyterian & Reformed Publishing Co., 1961.

Schaeffer, Francis A. *Genesis in Space and Time*. Westchester: Crossway Books, 1982.

Exodus

Cole, Alan. *Exodus*. Downers Grove, Illinois: InterVarsity Press, 1973.

Youngblood, Ronald F. *Exodus*. Everyman's Bible Commentary. Chicago: Moody Press, 1983.

Leviticus

Harrison, R. K. *Leviticus: An Introduction and Commentary*. Downers Grove: Inter-Varsity Press, 1980.

Wenham, Gordon J. *The Book of Leviticus*. Grand Rapids: William B. Eerdmans Publishing Company, 1979.

Numbers

Budd, Philip J. *Numbers*. Waco: Word Books Publisher, 1984.

Wenham, Gordon J. *Numbers: An Introduction and Commentary*. Leicester: Inter-Varsity Press, 1981.

Deuteronomy

Craigie, Peter, C. *The Book of Deuteronomy*. Grand Rapids: William B. Eerdmans Publishing Company, 1976.

Thompson, J.A. *Deuteronomy: An Introduction and Commentary*. Downers Grove: Inter-Varsity Press, 1974.

Joshua

Davis, John J. *Conquest and Crisis: Studies in Joshua, Judges, and Ruth*. Winona Lake, Indiana: BMH Books, 1969.

Woudstra, Marten H. *The Book of Joshua*. Grand Rapids: William B. Eerdmans Publishing Company, 1981.

Judges

Bruce, F. F. *Judges*. Grand Rapids: Zondervan Publishing House, 1970.

Wood, Leon. *Distressing Days of the Judges*. Grand Rapids: Zondervan Publishing House, 1975.

Ruth

Atkinson, David. *The Wings of Refuge: The Message of Ruth..* Downers Grove: InterVarsity Press, 1983.

Cundall, Arthur E. and Morris, Leon. *Judges & Ruth: An Introduction & Commentary*. Downers Grove: InterVarsity Press, 1968.

Hubbard, Robert L. Jr. *The Book of Ruth*. Grand Rapids: William B. Eerdmans Publishing Company, 1988.

I, II Samuel

Anderson, Arnold. *2 Samuel*. Waco: Word Books, 1989.

Baldwin, Joyce G. *1 & 2 Samuel: An Introduction & Commentary*. Downers Grove: Inter-Varsity Press, 1988.

Davis, John J. *The Birth of a Kingdom: Studies in 1 and 2 Samuel and 1 Kings 1--11*. Winona Lake, Ind: BMH Books, n.d.

Klein, Ralph W. *1 Samuel*. Waco: Word Books, Publisher, 1983.

Laney, J. Carl. *First and Second Samuel*. Chicago: Moody Press, 1982.

Wood, Leon J. *Israel's United Monarchy*. Grand Rapids: Baker Book House, 1979.

I, II Kings

Hobbs, T. R. *Second Kings*. Waco: Word Books, 1985.

Wiseman, Donald J. *1 & 2 Kings: An Introduction & Commentary*. Downers Grove: Inter-Varsity Press, 1993.
Wood, Leon J. *Israel's United Monarchy*. Grand Rapids: Baker Book House, 1979.

Yamauchi, Edwin M. *Foes from the Northern Frontier*. Grand Rapids: Baker Book House, 1982.

I, II Chronicles

Braun, Roddy. *I Chronicles*. Waco: Word Books, Publisher, 1986.

Dillard, Raymond B. *2 Chronicles*. Waco: Word Books, Publisher, 1987.

Sailhamer, John. *First and Second Chronicles*. Chicago: Moody Press, 1983.

Ezra and Nehemiah

Getz, Gene A. *Nehemiah*. Wheaton: Victor Books, 1985.

Kidner, Derek. *Ezra and Nehemiah: An Introduction and Commentary*. Downers Grove: InterVarsity Press, 1979.

Esther

Armerding, Carl. *Esther*. Chicago: Moody Press, 1955.

Baldwin, Joyce G. *Esther*. Downers Grove: InterVarsity Press, 1984.

Whitcomb, John C. *Esther: The Triumph of God's Sovereignty*. Chicago: Moody Press, 1979.

Job

Anderson, Francis I. *Job: An Introduction and Commentary*. Downers Grove: InterVarsity, 1976, 1980.

Archer, Gleason L., Jr. *The Book of Job: God's Answer to the Problem of Undeserved Suffering*. Grand Rapids: Baker Book House, 1982.

Ellison, H. L. *A Study of Job: From Tragedy to Triumph*. Grand Rapids: Zondervan Publishing House, 1971.

Morgan, G. Campbell. *The Answers of Jesus to Job*. Grand Rapids: Baker Book House, 1973.

Zuck, Roy. *Job*. Chicago: Moody Press, 1982.

Psalms

Alexander, Joseph Addison. *The Psalms: Translated and Explained*. Grand Rapids: Zondervan. Reprint from the 1864 edition published in Edinburgh.

Allen, Leslie. *Psalms 101-150*. Waco: Word Books, 1983.

Craigie, Peter C. *Psalms 1-50*. Waco: Word Books, 1983.
Kidner, Derek. *Psalms 1--72: An Introduction and Commentary on Books I and II of the Psalms*. Downers Grove: Inter-Varsity Press, 1973.

_____. *Psalms 73-150: A Commentary on Books III-V of the Psalms*. Downers Grove: Inter-Varsity Press, 1975.

Lewis, C. S. *Reflections on the Psalms*. New York: Harcourt, Brace and World, Inc., 1958.

Longman, Tremper, III. *How to Read the Psalms*. Downers Grove, Ill: InterVarsity Press, 1988.

Proverbs

Alden, Robert L. *Proverbs*. Grand Rapids: Baker Book House, 1983.

Kidner, Derek. *The Proverbs: An Introduction and Commentary*. Chicago: Inter-Varsity Press, 1964.

Ecclesiastes

Eaton, Michael A. *Ecclesiastes: An Introduction & Commentary*. Downers Grove: Inter-Varsity Press, 1983.

Kaiser, Walter C., Jr. *Ecclesiastes: Total Life*. Chicago: Moody Press, 1979.

Song of Songs

Bullock, C. Hassell. *An Introduction to the Old Testament Poetic Books*. Chicago: Moody Press, 1988.

Dillow, Joseph C. *Solomon on Sex*. Nashville: Thomas Nelson, 1977.

Glickman, S. Graig. *A Song of Lovers*. Downers Grove: InterVarsity Press, 1976.

Hill, Andrew E. *The Song of Solomon*. Grand Rapids: Baker Book House, 1989.

Isaiah

Alexander, Joseph Addison. *Commentary on the Prophecies of Isaiah*. Grand Rapids: Zondervan Publishing House, 1953.

Oswalt, John. *The Book of Isaiah: Chapters 1--39*. Grand Rapids: 1986.

Young, Edward J. *The Book of Isaiah*. Grand Rapids: Eerdmans, 1972.

Jeremiah/ Lamentations

Craigie, Peter C., Kelley, Page H., and Drinkard, Joel F. Jr. *Jeremiah 1--25*. Dallas: Word Books, Publisher, 1991.

Harrison, R. K. *Jeremiah and Lamentations: An Introduction & Commentary*. Downers Grove: InterVarsity, 1973.

Laetsch, Theo. *Jeremiah*. St. Louis: Concordia Publishing House, 1965.

McComiskey, Thomas. *The Covenants of Promise*. Grand Rapids: Baker, 1985.

Ezekiel

Briscoe, Stuart. *All Things Weird and Wonderful*. Fullerton: Victor Books, 1978.

Ellison, H.L. *Ezekiel: The Man and His Message*. Grand Rapids: Eerdmans, 1956.

Taylor, John B. *Ezekiel: An Introduction & Commentary*. Downers Grove: Inter-Varsity Press, 1969.

Daniel

Baldwin, Joyce G. *Daniel: An Introduction and Commentary*. Downers Grove: Inter-Varsity Press, 1978.

Young, Edward J. *The Prophecy of Daniel*. Grand Rapids: Eerdmans, 1949.

The Minor Prophets

Baldwin, Joyce. *Haggai, Zechariah, Malachi: An Introduction and Commentary*. Downers Grove: IVP, 1972.

Laetsch, Theo. *The Minor Prophets*. St. Louis: Concordia, 1956.

McComiskey, Thomas ed. *The Minor Prophets: An Exegetical and Expository Commentary*. Grand Rapids: Baker, 1998.

Twombly, Gerald H. *Major Themes from the Minor Prophets*. Winona Lake: BMH Books, 1981.

Internet Sites for Old Testament Research

www.bible.org

www.biblegateway.com

www.biblenotes.net

www.biblestudy.org

www.blueletterbible.org

www.otgateway.com

Course Information

Late Policy - Papers are due during the class period on the day the paper is due. Penalties will be assessed to any papers which are turned in late.

Missed Examinations – See the institutional form included in the syllabus.

Homework Assignments - All homework assignments must be legible (typed, neatly written, or printed). Your grade will be dropped if your paper is sloppy and not readable. Daily assignments and examinations must be folded lengthwise with the student's name and mailbox number on the outside of the paper.

Keep All Papers – It is important that you keep all papers in case a question arises regarding their submission/grade or the accuracy of your final grade.

Cell Phones – Cell phones/texting is not permitted during class sessions.

Computers – Computers may be used to take notes only. Web surfing during class will result in loss of computer privileges.

Test Decorum – Students are not allowed to bring any materials besides a pen or a pencil into the classroom on the day a major examination is administered. No notebooks, coats, backpacks, headphones, etc. are allowed. An ounce of prevention is worth a pound of cure.

Academic Honesty - Any cheating or plagiarism will result in a grade of "F" or ZERO being given for the assignment on which it is found.

Special Academic Circumstances - Students with a diagnosed learning disability, please see the instructor privately to discuss assessment measures that would enhance your ability to learn.

Adjustment of Syllabus - The above schedule, procedures, and assignments are subject to change in the event of extenuating circumstances.

Instructor Availability – The instructor is available during his stated office hours listed or may be contacted at the telephone numbers or e-mail addresses listed below.

Michael Pabarcus

Campus Contacts: 1-314-837-6777 (x1501) or mpabarcus@slcconline.edu

Home Contacts: 1-314-541-9343 or mikeslcc@hotmail.com

Office Hours	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:15-8:30 AM		BOT101 OT Survey	BOT321 Proverbs and Wisdom	BOT101 OT Survey	BOT321 Proverbs and Wisdom
8:45-10:00 AM	Faculty/Ministry Team Meetings	Office	Office	Office	Office
10:15-11:30 AM	Faculty/Ministry Team Meetings	Chapel	Good Samaritan Ministries	Office	Chapel
11:30-12:30 PM	Lunch	Lunch	Good Samaritan Ministries	Lunch	Lunch
12:30 - 1:30 PM	GHY241 Civil War (1:00- 4:15)	Office	Office	Office	Office
1:30 – 2:45 PM					
2:45 – 5:00 PM					

Name

Box #

(Template)
BOOK SUMMARY WORKSHEET

Bible Book Name

Background - Summarize basic introductory information including the author, time of writing, place of writing, and circumstances motivating the writing, and the addressees of the book.

Major Themes - List three (3) major themes of the book supported by key passages



Unique Characteristics - Describe two (2) unique characteristics of the book



Old Testament Survey Book Summary Scoring Guide

	(0%)	F (50%)	D (65%)	C (75%)	B (85%)	A (95%)
Timeliness (30%)	The student turned in the book summary more than three class days late.	The student turned in the book summary three class days late.	The student turned in the book summary two class days late.	The student turned in the book summary one class day late.		The student turned in the book summary on the required due date.
Understanding (50%)		The book summaries of the introductory issues and basic content of the books omit many important areas which require discussion.	The book summaries of the introductory issues and basic content of the books omit some important areas which require discussion.	The book summaries summarize the introductory issues and basic content of the books in an adequate manner.	The book summaries summarize the introductory issues and basic content of the books in a good manner.	The book summaries summarize the introductory issues and basic content of the books in an exemplary manner.
Style (20%)		The book summaries do not contain complete and unified paragraphs, varied and consistent sentences, and precise and appropriate diction.	The book summaries barely contain complete and unified paragraphs, varied and consistent sentences, and precise and appropriate diction.	The book summaries partly contain complete and unified paragraphs, varied and consistent sentences, and precise and appropriate diction.	The book summaries mostly contain complete and unified paragraphs, varied and consistent sentences, and precise and appropriate diction.	The book summaries clearly contain complete and unified paragraphs, varied and consistent sentences, and precise and appropriate diction.



APPLICATION FOR MAKEUP EXAM SAINT LOUIS CHRISTIAN COLLEGE

STUDENT, PLEASE PRINT:

Student Name: _____

Course #: _____ *Course Name:* _____

Student Signature: _____

Student Cell Number: (____) _____ *Email:* _____

TERMS FOR MAKEUP EXAM:

Students may apply in the Academic Office for permission to make up a major test if prevented at the original time by sickness or emergency. "Major tests" include midterms, finals, and other tests so identified by the teacher including writing or other projects that count as a final exam. The Application for Makeup Exam form must be filed with the Academic Office within 72 hours of the original test date, accompanied by the stipulated fee. Completion of the form requires approval by the teacher and the Academic Dean.

♦ Students who miss a major test because of an approved "conference walk" are exempt from the fee.

TO BE COMPLETED BY THE STUDENT:

Reason for Makeup Exam: _____

Professor's Signature: _____ *Date:* _____

♦ *Makeup Exam Due Date:* _____

Academic Dean's Signature: _____ *Date:* _____

(TO BE COMPLETED BY REGISTRAR'S OFFICE)

Date Form Received: ____/____/____ *By:* _____

\$25 Makeup Exam Fee Received: ☐ Yes ☐ No

Makeup Exam Requested: ☐ Yes ☐ No

Copy given to student: ☐ Yes ☐ No

Copy given to professor: ☐ Yes ☐ No

♦ Although another location may be determined by the Academic Dean or professor, makeup exams are generally administered in McCaslin Library, proctored by library staff.