



Saint Louis Christian College

2005–2006 Ministry Advancement Program Student Manual

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A MESSAGE FROM THE MAP COORDINATOR ...

Dear Student,

I am excited about the new Ministry Advancement Program and so pleased to be able to assist you as you gain practical experience, discover your giftedness and calling, and develop spiritually to become whom God has called you to be. I believe this program will serve to help you focus your practical ministry and service activities in a way which is meaningful to you personally.

I am particularly happy with the incorporation of the small group concept to help you in your spiritual formation and to assist in your self-discovery process. My intention is to make this a very personalized experience for you. More than just information on paper, your gift assessments, personality profiles, spiritual growth surveys and interest surveys will be discussed in depth in your small groups and with your MAP Counselor. The information will also be used by my office to help make sure your placements are a good match with your interests, giftings, and goals.

As with any new program, I'm sure some questions and situations will arise which we did not foresee. Please feel free to contact me at any time to discuss your experiences within the program.

God bless you as you strive to become more like Him and to better serve His kingdom.

In His Service and Yours,

Lisa Womble
Ministry Advancement Program Coordinator

THE
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***HELPING YOU PLOT YOUR COURSE
TO MEANINGFUL MINISTRY***

MINISTRY ADVANCEMENT PROGRAM MANUAL

INTRODUCTION TO THE MINISTRY ADVANCEMENT PROGRAM

Preparation for ministry is based on a two-fold approach at Saint Louis Christian College. We are committed to providing the highest quality classroom instruction possible. At the same time, we are committed to ensuring that each student, whether intending to be involved in vocational ministry or not, also integrates practical field experience into his or her education. The Ministry Advancement Program at Saint Louis Christian College is designed to serve as a necessary complement to the classroom instruction of students by establishing a coordinated structure in which students at Saint Louis Christian College are involved in meaningful spiritual formation and ministry experiences and are provided an opportunity to reflect on those experiences and the growth they afford. In this program students both glorify Christ and gain valuable, practical experience that will aid them in service opportunities later in their lives.

The Ministry Advancement Program will consist of three separate areas of development in the lives of students. They are: Character Development, Community Development, and Church Development. Students will be involved in activities in each of these areas of development every semester they are enrolled at Saint Louis Christian College. The exact nature of their involvements will be determined in consultation with the MAP Coordinator on the basis of the students' individual developmental needs and the service opportunities that are presented to the College community. As a result, each student's responsibilities will be the best suited to their developmental needs. Students are encouraged to seek out opportunities for service that will allow them to use the skills they are learning in the classroom for the glory of Christ.

Please be sure to familiarize yourself with the requirements in this manual. Ministry Advancement Program department personnel will make every effort to guide each student toward compliance with MAP requirements, but the responsibility ultimately rests upon the student to be sure all requirements have been completed. Students who have not successfully completed MAP requirements will not be eligible for graduation, some SLCC scholarships, the Dean's List, and other honors.

EVALUATION

Quantitative Evaluation: Students will be evaluated on the extent to which they have accrued the specified number of points in each developmental area (total of twenty points per semester), as well as on meeting attendance requirements for participation in all aspects of the program (e.g., chapel, small groups, Lab Week, and Leadership Intensive).

Qualitative Evaluation: Students will be evaluated on the quality of their participation in the Ministry Advancement Program through a system which includes both self-evaluation and various external evaluations.

- ***Self-Evaluation:*** At the conclusion of each semester the student will be required to submit a self-evaluation which will be discussed with the student's small group leader, MAP counselor, or the MAP Coordinator.
- ***External Evaluations:*** At the conclusion of each semester the student's small group leader, ministry site supervisor(s), and/or work supervisor(s) will submit evaluations detailing the student's development and areas for further growth. For some portions of the program, peer evaluations may also be utilized.

Final Evaluation: Students will be assigned a pass/fail grade by the MAP Coordinator each semester.

MINISTRY ADVANCEMENT PROGRAM OBJECTIVES

The primary objective of the program is that students glorify God by ministering among believers and non-believers both within and outside the campus community. However, the program is also constructed to produce the following outcomes in SLCC students:

Gift Assessment and Experimentation:

By participating in the MAP program, students will utilize gift assessments to help guide their placement in various areas of service and thus be better equipped to make an informed choice of a life-long area of service.

Call Affirmation:

By participating in the MAP program, students will be able to affirm their call to ministry by experiencing actual ministry events and discussing the realities of ministry with those currently involved in ministry.

Self-Understanding:

By participating in the MAP program, students will explore their own personality style and operate in several different areas of service in order to be able to see both their personal strengths and weaknesses.

Community Awareness:

By participating in the MAP program, students will become more aware of the needs of the people around them, as well as the needs of people in a variety of cultural settings. Students will also understand that the success of any organization or community is contingent upon the involvement of its members.

Theological Implementation:

By participating in the MAP program, students will be able to integrate doctrine and theological reflection into real ministerial situations.

Spiritual Development:

By participating in the MAP program, students will realize that one's personal character is an integral part of successful ministry and that the ability to minister flows from a relationship with Jesus Christ and a dependence upon the Holy Spirit for guidance.

Skill Development:

By participating in the MAP program, students will develop the necessary skills to minister in today's world.

MINISTRY ADVANCEMENT PROGRAM PARTICIPATION REQUIREMENTS***All Students:***

The following requirements apply to all students at SLCC, unless the student's individualized MAP (iMAP) plan stipulates otherwise. The use of iMAP plans will generally be restricted to nontraditional students (see below for definitions regarding traditional and nontraditional students).

Graduation Requirements:

Students are required to participate in MAP every semester they are in attendance at SLCC. Bachelor degree students will need eight semesters of passing MAP grades in order to graduate. Associate degree students will need four semesters of passing MAP grades in order to graduate. Adjustments to this requirement will be made for transfer students on an individualized basis.

Once the minimum number of passing MAP grades has been met, the student will still be enrolled in the program. For every semester after the minimum number of passing MAP grades has been met, an iMAP (individualized MAP plan) will be utilized with the student. The incentives for passing after minimums have been met include: keeping failing grades off transcripts, maintaining eligibility for Dean's List and other honors, avoiding academic suspension and other consequences of failing MAP (see complete list of consequences for failure below).

Required Supplemental Activities (Chapel, Small Groups, Lab Week and Boatman Leadership Training Intensive):

Participation in chapel, small groups, Lab Week and the Boatman Leadership Training Intensive is expected of all students. Attendance is taken in chapel and small groups and failure to meet the minimum attendance requirement (no more than seven absences in chapel and no more than three absences in small groups) will result in failing MAP.

Practicum:

Both Day and AIM students are required to participate in a mentored practicum. For Day students, the practicum is usually the summer after their junior year. For AIM students it is usually the last semester of enrollment. Students enroll for the practicum as a class for three credit hours. If the student works on the practicum while attending classes, the practicum activities may be counted toward MAP points for that semester, provided the criteria are met.

Review of the program:

During their last semester at SLCC, those graduating with an associate's or a bachelor's degree will complete a review of the MAP program.

Part-Time Students:

In order to graduate from SLCC, all part-time students, that is those taking less than 12 hours of credits during a given semester, must complete a semester's worth of MAP points for every 12 hours of credits taken. For example, if a student takes 6 hours during one semester and 6 hours during another, the student needs to complete one semester's worth of MAP points (20 points) for those 12 hours. Part-time students will not be allowed to graduate if they have not kept up this ratio of one semester's worth of MAP events for every 12 hours of classes taken. To ensure "keeping up" with points, part-time students should complete approximately five points for MAP for each three hours of credit taken.

Part-time students will need to submit a tracking form every semester to report progress towards these goals. An S for satisfactory will be utilized to denote part-time students who are progressing appropriately in the program, but who are not yet at the equivalent of a semester's worth of MAP points. Once they meet a semester's worth of points, they will receive a P for passing which then will apply towards their graduation requirements.

If a student varies between full time and part time, the part-time hours are used in the formula above and the semesters during which the student is full time will be dealt with in the formula below.

Full-Time Students:

All students who are considered full time, that is those taking 12 hours or more of classes during any given semester, must complete a semester's worth of MAP points for every semester they are studying full time.

Co-op students:

While students who are studying in co-op programs at other institutions may be part time at SLCC, they will be required to participate in MAP as though they were full time. Even though students involved in cooperative programs may not be planning to be involved in vocational ministry, every believer in Christ is called to service. Every student in this category is required to complete the required number of MAP points for any given semester.

Nontraditional Students:

Although the goal is to stay within the parameters of the normal progression of MAP phases to the greatest extent possible, an individualized Ministry Advancement Program (iMAP) form may be utilized with students who enter the academic program of Saint Louis Christian College as "nontraditional" students. The student and Advisor (or MAP Coordinator) will work together to design the student's iMAP plan.

Traditional students typically are those students who go to college immediately after high school, make schooling their primary focus, and usually receive financial and other support from their parents. Nontraditional students are generally defined as those who have not followed the "traditional path" to college directly from high school graduation. For the purposes of the Ministry Advancement Program, a student is considered nontraditional if they meet one or more of the following criteria and of necessity cannot work within the normal constraints of the MAP program.

Age - Although age is not the sole determining factor in the label of nontraditional, many nontraditional students are entering college for the first time at age 23 or older. Students entering college at age 17 years or younger might also be considered nontraditional students for other institutional purposes. Students of younger age, however, would generally not need to be placed on an iMAP plan. Additionally, students entering SLCC at age 23 or older might still be expected to work within the normal parameters of the MAP program if no other life situation would inhibit them from full participation at that level.

Life Situation - A nontraditional student is one whose primary roles and responsibilities are focused outside the college or one who, for various other reasons, simply cannot function within the standard structure of the Ministry Advancement Program. This might include someone who:

- is attending school while maintaining requisite job responsibilities,
- is a parent or guardian,
- has been out of school for a number of years,
- is financially independent from their parents,
- is disabled,
- has a well established ministry or job history,
- holds a previous degree, or
- has life experience that in some other way sets them apart from the traditional student.

The definition of nontraditional student within the MAP program does not include transfer students. It may be, however, that an iMAP plan will be utilized with a transfer student until such a time as that student can be placed in the routine MAP progression.

If you feel you would be considered a nontraditional student, and cannot work within the normal constraints of MAP, you are welcome to contact the MAP office or your advisor for iMAP information.

HOW ARE MAP POINTS EARNED?

MAP points are earned in many ways including involvement in campus and community activities, in the campus work program, and in various ministry events. Students may also earn points through MAP projects (see below). More specific details on the point system are given in the descriptions of Phase I, Phase II, and Phase III below.

MAP points may be earned in either paid or volunteer activities.

Many activities that students are already involved in prior to coming to SLCC may count towards MAP requirements at the approval of the MAP Coordinator. Students are encouraged, however, to also look for new opportunities which will help them explore their gifts and calling.

WHAT ARE MAP PROJECTS?

MAP projects are optional opportunities for students to apply what they are learning in class to practical experiences outside of the classroom, to further their own learning goals, and to create projects in which they can express and explore their own passions, gifts and callings. Each MAP project is worth four points in the MAP point system. In addition to choosing a project from an approved list, students may also design their own projects and submit them for pre-approval to be used toward MAP points. The goal of incorporating MAP projects into the point system is to add some flexibility for students to obtain points in a way that is meaningful to their own personal learning goals and interests. Each MAP project must be designated as applicable to a particular area of development (i.e., character development, community development, or church development). The student must receive either a passing grade on the project or a favorable review by the professor or MAP Coordinator in order for the project to receive points.

HOW AND WHEN DO I REPORT MAP POINTS?

Students may copy report forms from this MAP Manual, or from the *Catalog and Guide to Student Life*. Students may also print the forms by accessing the MAP Manual online at www.slcconline.edu.

MAP grades will be turned in to the Registrar's office based on points submitted no later than the last day of class for the specified semester (not the last day of finals).

WHAT IS AN iMAP?

An iMAP (individualized MAP) plan is utilized with students who, of necessity, cannot work within the normal constraints of the MAP program. The use of iMAP plans will generally be restricted to nontraditional students (see above for definitions regarding traditional and nontraditional students). It may be, however, that an iMAP plan will also be utilized with a transfer student until such a time as that student can be placed in the routine MAP progression. The student and Advisor (or MAP Coordinator) work together to design the student's iMAP plan. An iMAP generally does not negate MAP requirements, it simply provides nontraditional students with alternative means by which to meet those requirements.

WHAT IF I FAIL MAP?

The penalties for failing MAP are rather severe, because the faculty and administration take MAP participation very seriously. We believe it is one of the key pieces for equipping men and women for service, and further is an indicator of a student's servant attitude.

Requesting an Incomplete:

A student who has not completed MAP requirements for a given semester may request an incomplete according to the same incomplete policy utilized with any other course. This would include the \$25 grade extension fee and the same time frame for completion of requirements (five weeks for AIM and ten weeks for Day students). At the end of the specified time frame, if the student has not completed the MAP requirements, the grade will be recorded as an F. There will be no "making up" of points after that, no changing an F to a P. The student will need to retake the entire semester of MAP.

Consequences of Failing MAP:

1. The student will not be allowed to progress to the next phase of MAP if they have not completed requirements of the previous phase.
2. The student will lose any President's Scholarship, Chancellor's Scholarship, Dean's Scholarship, or other scholarships with similar requirements.
3. The student will not be eligible for the Dean's List or the Honorable Mention List.
4. The student will not be eligible for nomination by the faculty into honors or scholarship societies.
5. The student will need the acceptable number of passing MAP grades to graduate from SLCC.
6. The failing grade will be a part of the student's official school transcript—the record sent to employers, colleges and seminaries when the student requests that official school records be sent. While MAP does not affect the student's grade point average, it will be included with all other grades on the transcript.
7. A student who fails two semesters of MAP will be placed on academic suspension (see details in Academic Information portion of this catalog).

There may be other implications not specifically stated in this manual that are results of the actions listed above. For instance, students who do not have an acceptable number of passing MAP grades may not be able to participate in PMN300 Ministry Practicum or to apply for acceptance into a degree specialization. Students who choose not to complete MAP requirements satisfactorily must realize they also accept all other ramifications.

LOCATIONS FOR MINISTRY ADVANCEMENT PROGRAM EVENTS

A primary goal of the MAP program is to provide the student with a variety of experiences in order to facilitate gift and ministry exploration, as well as to introduce the student to the needs of people in a variety of cultural settings. At the end of each semester, the student will be required to fill out a form summarizing the experiences they have been involved in and noting how each activity contributed to this overall goal. This goal should be kept in mind from the beginning and throughout the semester so that the student can plan MAP activities accordingly.

While students are welcome to be involved in events in any location, it is required that students plan for at least some activities to take place in each of the following categories:

Urban Events:

Due to our primary ministry location, urban events are defined as events occurring in the city of St. Louis. Activities in other major cities are often accepted, but should be cleared with the MAP Coordinator. In the early phases of the program, if the student is originally from a non-urban setting, at least two of the events for the semester must be urban events.

Suburban Events:

These are activities that occur outside the official city limits of St. Louis, but are still within a peripheral, highly populated area which bears urban characteristics. In the early phases of the program, if the student is originally from a non-suburban setting, at least two events for the semester must be suburban events.

Rural Events:

These are activities that occur in non-urban areas. In the early phases of the program, if the student is originally from a non-rural setting, at least two events for the semester must be rural events.

LAB WEEK REQUIREMENTS

Lab Week is required for all students enrolled during any spring semester, unless a waiver has been granted or the requirement has been adjusted in an iMAP. Lab week is considered an important part of the education at SLCC. Failure to satisfy the lab week requirements results in a failing grade for that semester of MAP.

Students are required to turn in a completed copy of the lab week form within one week from when classes resume following lab week. Failure to turn in the lab week form results in a failing grade for that semester of MAP.

Lab week requirements can be met in one of the following ways:

Participation in MAP department sanctioned service trips:

Lab week is a great opportunity to participate in a group ministry. Students are encouraged to participate in MAP department sanctioned trips, such as short-term mission trips or choir tours. A trip sanctioned by the MAP department will have the following characteristics:

1. It will be ministry/service oriented.
2. It will involve an investment of at least 20 hours of the student's time.
3. It will be led by SLCC personnel or by other MAP department approved individuals.

Participation in self-directed, mentored service:

Students choosing this option must spend at least 20 hours in mentored service with the ministry they choose.

Guidelines for waiver of Lab Week participation:

Lab week is an important part of the Ministry Advancement Program for the spring semester. Waivers will only be granted in situations where participation in lab week will cause the student extreme hardship or when the student clearly shows the requirements have been completed at another point during that same semester.

The Ministry Advancement Program Coordinator only grants waivers when all other options have been exhausted. There are many local opportunities for students to serve. All requests are considered individually, and should be made early. If a request is denied, the student will be expected to participate in lab week. Applications for waivers are not accepted after lab week has begun.

If a waiver is granted, the student is required to demonstrate that the lab week requirements were completed at some other point in the semester and to submit the proper lab week forms. Waivers are granted for one semester only. If a student needs to be excused from a later lab week, the waiver must be requested again for that particular semester.

Activities that fit within the parameters of lab week requirements but occur during another week during the same semester may be considered for acceptance in place of participation during the actual lab week. Activities that do not occur within the given semester will not be considered for acceptance. As a result, activities such as participation in Enero Term trips or summer ministries will not be accepted as a substitute for lab week participation.

THE MAP EXPERIENCE AT PHASE I

Phase I is generally for students new to Saint Louis Christian College. This would include freshmen, most transfer students, and others as deemed appropriate. The primary goal for this phase is to work closely with the students in order to get to know their individual needs and strengths. This will assist us in developing a plan for each student's long-term program.

In Phase I, students must accrue a total of 20 points per semester, predominantly in campus related service. While planning events for Phase I, students must keep in mind the distinctions the college makes regarding urban, suburban and rural locations. Phase I students must participate in two activities from each of the two settings which are different from their hometown settings.

Points may be accumulated according to the following guidelines.

Character Development (7-12 points) – In addition to chapel, small groups and self-discovery exercises, the college work program will be a primary means of facilitating character development in Phase I. Goals for this level include:

- Development of a Christian work ethic
- Work experience under the direct supervision of college faculty, staff, and student advisors as an opportunity to address concerns and make note of strengths and interests which might effect the school's placement of the student with outside organizations later in their college program
- Christian humility and understanding of the value of all work
- Opportunity to practice Colossians 3:23 - "Whatever you do, work at it with all your heart as working for the Lord, not for men ..." (NIV)
- Opportunity to process service with fellow students and advisors/mentors as a foundation for future service
- Opportunity to undergo gift and personality assessments, to explore calling and passion, and to begin the process of reflection – all of which will influence later placement, considering both the desires of the student and the recommendations of advisors/supervisors
- Development of self-discipline, responsibility, accountability, organization, time management, teamwork, self-evaluation skills, and other such positive character traits
- Development of a sense of community, belonging, and ownership for the successful operation of the college

5 - 12 points are available in the college work program each semester.

- A minimum of 5 points must be accumulated in this area.
- The maximum number of points which may be credited in this area is 12.
- Points in the work program are determined by the average number of hours worked per week in on-campus position.

0 - 4 points may be obtained by fulfilling a MAP project.

- There is no minimum requirement in this area.
- The maximum number of points which may be credited in this area is 4.
- Student must receive a passing grade on the project.
- The project must be designated as one related to the goal of character development.

Community Development (5-10 points) – Given the value of new students becoming involved in campus life, "community" development goals in Phase I are predominantly defined within the campus. Goals for this level of the program include:

- Strengthening the student's sense of belonging at SLCC
- Fostering a sense of ownership for the overall environment of the campus community
- Understanding that the success of any organization or community is contingent upon the involvement of its members

5 - 10 points in campus community service each semester

- A minimum of 5 points must be accumulated in this area.
- The maximum number of points which may be credited in this area is 10.
- Points in this area will be determined according to the following criteria:

1 Point	2 Points	3 Points	5 Points
<p>Student attended a student activity.</p> <p>1 point/activity</p> <p>Maximum of 2 points will be credited towards MAP requirements in this area.</p> <p>May only count one sporting event each semester.</p>	<p>Student served as a volunteer for an on-campus activity in a way that did not require advanced planning or preparation.</p> <p>2 points/activity</p> <p>Maximum of 6 points will be credited towards MAP requirements in this area.</p>	<p>Student served as a volunteer for an on-campus activity in a way which required advanced planning or preparation.</p> <p>3 points/activity</p> <p>Maximum of 9 points will be credited towards MAP requirements in this area.</p>	<p>Student contributed ongoing service to one of the following student organizations:</p> <p>Athletics Student Government Student Activities Com. Music Program World Christians United Camp Teams (spring only)</p> <p>5 points/organization</p> <p>Maximum of 10 points (only 5 in any one organization) will be credited towards MAP requirements in this area.</p>
4 Points			
<p>Student fulfilled a MAP project. Student received a passing grade on the project. The project must be designated as one related to the goal of community development.</p> <p>4 points/project</p> <p>Maximum of 4 points will be credited towards MAP requirements in this area.</p>			

Church Development (3-8 points) - Goals for this level of the program include:

- Introducing the student to a variety of ministry activities
- Opportunity to explore gifts and passions in order to determine fit and calling within the Kingdom
- Opportunity to experience ministry in a variety of cultural settings

3 - 8 points in off-campus ministry events or projects

- A minimum of 3 points must be accumulated in this area.
- The maximum number of points which may be credited in this area is 8.
- Events may be either school sponsored or with an outside organization. Work with an outside organization would require pre-approval from the MAP Coordinator. A list of pre-approved events will be kept on file in the MAP Coordinator's office. Students may also submit requests for approval of events with other organizations.
- Students are encouraged to seek a variety of ministry opportunities at Phase I because being involved in many different types of events provides an opportunity for gift experimentation/exploration.
- Points in this area will be determined according to the following criteria:

1 Point	2 Points	3 Points	4 Points
<p>Student observed a ministry mentor within an area of interest for future potential ministry. A brief written reflection form must be submitted to MAP office.</p> <p>1 point/event</p> <p>Maximum of 2 points will be credited towards MAP requirements in this area.</p> <p>Sample events: Sermon review Observe a Christian educator in the classroom Observe group counseling Accompanying someone on visitation</p>	<p>Student served as a volunteer for an off-campus event in a way that did not require advanced planning or preparation.</p> <p>2 points/event</p> <p>Maximum of 6 points will be credited towards MAP requirements in this area.</p>	<p>Student served as a volunteer for an off-campus event in a way which required advanced planning or preparation.</p> <p>3 points/activity</p> <p>Maximum of 6 points will be credited towards MAP requirements in this area.</p>	<p>Student fulfilled a MAP project. Student received a passing grade on the project. The project must be designated as one related to the goal of church development.</p> <p>4 points/project</p> <p>Maximum of 4 points will be credited towards MAP requirements in this area.</p>

THE MAP EXPERIENCE AT PHASE II

Phase II students must accrue a total of 20 points per semester. While planning events for Phase II, students must keep in mind the distinctions the college makes regarding urban, suburban and rural locations. Phase II students must participate in two activities from each of the two settings which are different from their hometown settings.

Primary goals at this level include a broadening of the definition of community to include more off-campus activities and more intentional efforts in gift exploration. Thus, Phase II students are encouraged to seek variety in the types of activities for which they plan to be involved. Points may be accumulated according to the following guidelines.

Character Development (5-9 points) – While the college work program may still be used to facilitate character development in Phase II, students will be given more opportunity to grow and/or function in leadership roles within that program and others on campus. Students may also be given opportunity to process other work experience through MAP. Additionally, Phase II students will participate in small groups with an increased potential and expectation for leadership development; small group activities related to this type of growth experience will now be assigned a point value. The goals for this level of service include:

- Continued and more focused processing of the way service is done with fellow students and advisors/mentors
- Opportunity for supervisory experience and development of supervisory and leadership skills
- Continued growth in the area of self-understanding (gifts, personality, etc.)
- Opportunity to apply what has been learned in on-campus work program to other settings, and to process that experience through SLCC accountability systems

Opportunities to accumulate points are more flexible, as indicated by the fact that most specific categories have no minimum requirement (i.e., student may opt not to do anything in that area as long as the minimum requirements in the broader category are met).

0 - 3 points may be earned in the college work program or off campus work

- There is no minimum requirement in this area at Phase II.
- The maximum number of points which may be credited in this area is 3.
- Points in the work program are determined by the average number of hours worked per week.
- Outside work must be pre-approved with an organization which has agreed to close interaction with SLCC in order to fulfill MAP requirements.
- Additional points may be approved if student will be serving in a supervisory capacity in the on-campus work program.

0 - 2 points may be earned for on-campus small groups, provided involvement includes leadership development – one hour per week in small group and one hour per week with group leader.

- There is no minimum requirement in this area.
- The maximum number of points which may be credited in this area is 2.
- To earn points in this area, student must spend one hour per week in small group and one hour per week with group leader for leadership training.

0 - 4 points may be obtained by fulfilling a MAP project.

- There is no minimum requirement in this area.
- The maximum number of points which may be credited in this area is 4.
- Student must receive a passing grade on the project.
- The project must be designated as one related to the goal of character development.

Community Development (7-11 points) – While still valuing the role of the campus community on the student's development, the definition of "community" is expanded for the Phase II student to include more off-campus opportunities for service. Goals for this level of the program include:

- Broadening the student's awareness of the community at large
- Opportunity to experience service in a variety of cultural settings
- Opportunity to experience a variety of ministries and to explore areas of identified giftedness
- Opportunity to serve as leadership on campus, developing leadership skills while under the mentoring and supervision of college advisors

4 - 8 points may be accumulated for service in an outside community organization

- The minimum requirement in this area is 4
- The maximum number of points which may be credited in this area is 8.

- Points are determined by the average number of hours worked per week if the service is routinely scheduled. If the service is not routinely scheduled, or is provided on an event basis, the following criteria will be used to determine points:

1 Point	2 Points	3 Points	4 Points
Student served as a volunteer for an off-campus community activity in a way that did not require advanced planning or preparation.	Student served as a volunteer for an off-campus community activity in a way which required advanced planning or preparation.	Student contributed ongoing service to an off-campus community organization.	Student fulfilled a MAP project in an off-campus setting and received a passing grade. The project was related to the goal of community development.
1 point/activity	2 points/activity	3 points/organization	4 points/project
Maximum of 2 points will be credited in this area.	Maximum of 4 points will be credited in this area.	Maximum of 6 points will be credited in this area.	Maximum of 4 points will be credited in this area.

3 - 7 points in campus community service each semester

- A minimum of 3 points must be accumulated in this area.
- The maximum number of points which may be credited in this area is 7.
- Points in this area will be determined according to the following criteria:

1 Point	2 Points	3 Points	4 Points
Student served as a volunteer for an on-campus activity in a way that did not require advanced planning or preparation.	Student served as a volunteer for an on-campus activity in a way which required advanced planning or preparation.	Student contributed ongoing service to one of the following student organizations:	Student fulfilled a MAP project in an on-campus setting. Student received a passing grade on the project. The project must be designated as one related to the goal of community development.
1 point/activity	2 points/activity	Athletics Student Government Student Activities Com. Music Program World Christians United Camp Teams (spring only)	4 points/project
Maximum of 2 points will be credited towards MAP requirements in this area.	Maximum of 4 points will be credited towards MAP requirements in this area.	3 points/organization Maximum of 6 points will be credited in this area.	Maximum of 4 points will be credited towards MAP requirements in this area.

Church Development (4-8 points, minimum) - Goals for this level of the program include:

- Opportunity to experience ministry in a variety of cultural settings
- Opportunity to experience a variety of ministries and to explore various areas of identified giftedness

4 - 8 points may be accumulated for service in a church or para-church organization

- The minimum number of points which must be accrued in this area is 4.
- The maximum number of points which may be credited in this area is 8.
- Events may be either school sponsored or with an outside organization. Work with an outside organization would require pre-approval from the MAP Coordinator. A list of pre-approved events will be kept on file in the MAP Coordinator's office. Students may also submit requests for approval of events with other organizations.
- Students are encouraged to seek a variety of ministry opportunities in Phase II because being involved in many different types of events provides an opportunity for gift experimentation.
- Points are determined by the average number of hours worked per week if the service is routinely scheduled. If the service is not routinely scheduled, or is provided on an event basis, the following criteria will be used to determine points:

1 Point	2 Points	3 Points	4 Points
Student served a ministry activity in a way that did not require advanced planning or preparation.	Student served a ministry activity in a way which required advanced planning or preparation.	Student contributed ongoing service to a church or parachurch organization.	Student fulfilled a MAP project related to the goal of church development and received a passing grade.
1 point/activity	2 points/activity	3 points/organization	4 points/project
Maximum of 2 points will be credited in this area.	Maximum of 4 points will be credited in this area.	Maximum of 6 points will be credited in this area.	Maximum of 4 points will be credited in this area.

THE MAP EXPERIENCE AT PHASE III

Phase III is meant to help students focus more specifically on service and ministry experiences which align with their sense of calling, giving them more intentional practical experience. Furthermore, Phase III students are encouraged to seek opportunities to contribute more significantly to organizations in which they are serving. This will mean students at this phase will be involved with fewer organizations, but their involvement with those select organizations will be more significant in nature.

At this point in the student's development, it is more difficult to separate areas of service into the three categories of character, community, and church as they have become more integrated. Some items which were counted for points in one area of development in previous phases now count in other areas. For instance, on-campus work program points are now under Community Development as students are now helping the campus community through supervisory functions. Whereas points for leadership training within small groups were assigned under Character Development in previous phases, they are now applied in Church Development if the student is ministering as a small group leader.

Phase III students must accrue a total of 20 points per semester. Points may be accumulated according to the following guidelines.

Character Development (2-6 points) – The primary means for character development at this phase will be an in-depth report based on the DISC personality profile. This report will be discussed between the student and his or her MAP advisor. The goals for this level of service include:

- Application of insights gained through assessments (gifts, personality, etc.) to real life situations
- Creation of action plans to modify certain naturally occurring behavioral tendencies in order to increase personal effectiveness
- Discovery of preferences for work and ministry environments
- Better understanding of self and others in order to build more harmonious relationships

2 points must be earned by processing the DISC profile.

- This is a mandatory component of the program at Phase III.
- The DISC profile must be processed through conferences with an advisor, the MAP Coordinator, or a small group leader.
- A reflection paper must be written by the student. During the initial semester at this phase, the reflection paper will include a response to the report and the establishing of goals stemming from the report. Later papers will reflect on whether or not those goals have been met, as well as developing new goals related more specifically to actual ministry and/or life experiences.

0 - 4 points may be obtained by fulfilling a MAP project.

- There is no minimum requirement in this area.
- The maximum number of points which may be credited in this area is 4.
- Student must receive a passing grade on the project.
- The project must be designated as one related to the goal of character development.

Community Development (4-8 points) – The goals for this level of service include:

- More intentionally focused service
- Contributing more significantly to select organizations
- Increased service in a leadership capacity

0 - 8 points may be accumulated in the on-campus work program. Upperclassmen may accumulate points in the college work program, now under community service, by extending service in an area previously served and in which the student has demonstrated leadership/ownership, becoming a student supervisor, or serving in an area that is clearly related to the student's overall ministry goals.

- There is no minimum requirement in this area.
- The maximum number of points which may be credited in this area is up to 8, but the number of hours allowed will be determined by the MAP Coordinator.
- Points are determined by the average number of hours worked per week.

0 - 8 points in community service each semester

- There is no minimum number of points in this area.
- The maximum number of points which may be credited in this area is 8.
- Points are determined by the average number of hours worked per week if the service is routinely scheduled with an outside organization. If the service is not routinely scheduled, is provided on an event basis or is on campus, the following criteria will be used to determine points:

2 Points	3 Points	4 Points
<p>Student served as a volunteer for an activity in a way which required advanced planning or preparation.</p> <p>OR</p> <p>Student served as a volunteer for an activity in a way that did not require advanced planning or preparation, but which did require service for the major portion of a day.</p> <p>2 points/activity</p> <p>Maximum of 8 points will be credited towards MAP requirements in this area.</p>	<p>Student contributed ongoing service to either an off-campus community organization or one of the following student organizations:</p> <p>Athletics Student Government Student Activities Committee Music Program World Christians United Camp Teams (spring only)</p> <p>3 points/organization</p> <p>Maximum of 6 points will be credited towards MAP requirements in this area.</p>	<p>Student fulfilled a MAP project. Student received a passing grade on the project. The project must be designated as one related to the goal of community development.</p> <p>4 points/project</p> <p>Maximum of 8 points will be credited towards MAP requirements in this area.</p>

Church Development (10-14) – The goals for this level of service include:

- More intentionally focused service
- Contributing more significantly to a selected ministry
- Processing of experience with college personnel in such a way as to set and achieve specific goals for the ministry

10 - 14 points may be accumulated for service in a church or para-church organization.

- The minimum number of points which must be accrued in this area is 10.
- The maximum number of points which may be credited in this area is 14.
- Events may be either school sponsored or with an outside organization. Work with an outside organization would require pre-approval from the MAP Coordinator. A list of pre-approved events will be kept on file in the MAP Coordinator's office. Students may also submit requests for approval of events with other organizations.
- Points are determined by the average number of hours worked per week if the service is routinely scheduled. If the service is not routinely scheduled, or is provided on an event basis, the following criteria will be used to determine points:

2 Points	3 Points	4 Points
<p>Student served as a volunteer for a ministry activity in a way which required advanced planning or preparation.</p> <p>OR</p> <p>Student served as a volunteer for an activity in a way that did not require advanced planning or preparation, but which did require service for the major portion of a day.</p> <p>2 points/activity</p> <p>Maximum of 4 points will be credited towards MAP requirements in this area.</p>	<p>Student contributed ongoing service to a church or para-church organization.</p> <p>3 points/organization</p> <p>Maximum of 6 points will be credited towards MAP requirements in this area.</p>	<p>Student fulfilled a MAP project. Student received either a passing grade on the project or a favorable review by the professor. The project must be designated as one related to the goal of church development.</p> <p>4 points/project</p> <p>Maximum of 12 points will be credited towards MAP requirements in this area.</p>

**SLCC Ministry
Advancement Program**

Student Name _____
_____ Fall _____ Spring, 20__

Mentor Evaluation for Students in Ongoing Ministries

1. The above named student has been involved in the following ministry activities:

2. I am able to observe this student on an ongoing basis. No Yes
1 2 3 4 5

3. This student is well-prepared for the leadership ministry he/she performs. 1 2 3 4 5

4. I believe this student is developing his/her personal giftedness and ministry skills. 1 2 3 4 5

5. I believe this student is developing his/her leadership skills. 1 2 3 4 5

6. One of this student's greatest strengths in ministry is _____

7. I believe this student is well-suited for the ministry in which he/she is currently serving. 1 2 3 4 5

8. I feel this student could improve his/her current ministry by working on the following areas:

9. In my opinion this student should try a different ministry field. ____ yes ____ no

10. This student spends approximately ____ hours per week involved in ministry with our church/organization.

I have discussed the above (numbers 3-9) with him/her. ____ yes ____ no

I minister at _____
(church or organization)

My involvement with the church (organization) is as _____.
(position/title/office)

Name _____ Phone # _____
Address _____ Email _____

Signature: _____ Date: _____

(This form must be submitted to the MAP Coordinator, SLCC, 1360 Grandview Dr., Florissant, MO 63033, in order for this student to pass MAP for the designated semester.)

**SLCC Ministry
Advancement Program**

Student Name _____
_____ **Fall** _____ **Spring**, 20__

Evaluation for Students in Ongoing Service to a Community Organization

1. The above named student has been involved in the following service activities:

	No				Yes
2. I am able to observe this student on an ongoing basis.	1	2	3	4	5

3. This student is well-prepared for the service he/she performs.	1	2	3	4	5
-------------------------------------------------------------------	---	---	---	---	---

4. I believe this student is developing his/her personal abilities and interpersonal skills.	1	2	3	4	5
----------------------------------------------------------------------------------------------	---	---	---	---	---

5. I believe this student is developing his/her leadership skills.	1	2	3	4	5
--------------------------------------------------------------------	---	---	---	---	---

6. One of this student's greatest strengths is _____

7. I believe this student is well-suited for the area in which he/she is currently serving.	1	2	3	4	5
---------------------------------------------------------------------------------------------	---	---	---	---	---

8. I feel this student could improve his/her effectiveness by working on the following areas:

9. In my opinion this student should try a different field of service. ____ yes ____ no

10. This student spends approximately ____ hours per week involved in service with our organization.

I have discussed the above (numbers 3-9) with him/her. ____ yes ____ no

Organization Name _____

My involvement with the organization is as _____
(position/title/office)

Name _____ Phone # _____

Address _____ Email _____

Signature _____ Date _____

(This form must be submitted to the MAP Coordinator, SLCC, 1360 Grandview Dr., Florissant, MO 63033, in order for this student to pass MAP for the designated semester.)

SLCC Ministry Advancement Program

Lab Week Form for Ministry Advancement Program Sanctioned Service Trip

Student's Name: _____

Trip Destination: _____

Dates of Trip: _____

Trip Leader: _____

Briefly describe your experience on the trip:

This section must be completed by the trip leader:

The student named above satisfactorily participated in our Lab Week service activity and contributed at least 20 hours of time in service.

Signed _____

Date _____

SLCC Ministry Advancement Program

Lab Week Form for Self-Directed Mentored Service Trip

Student's Name: _____

Trip Destination: _____
(with address and
telephone number) _____

Dates of trip: _____

Trip Leader: _____

Briefly describe the type of service you fulfilled:

Please provide a record of your 20 hours by completing the log below:

Date	Activity	Time Spent	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Use the back of the form to record additional activities if necessary.)

This section must be completed by the lab week mentor:

The student named above satisfactorily participated in the above ministry and contributed at least 20 hours of time in service.

Signed: _____ Date _____

SLCC Ministry Advancement Program

Application for Waiver of Lab Week Participation

Should a student believe he/she has a situation where a waiver might be granted, this form must be turned in to the MAP Coordinator.

Student's name _____ Semester _____

Student's advisor _____ Date _____

Please give a full explanation of the circumstances and reasons why a waiver is desired.

Please specify if/how the requirements of Lab Week will be or have been completed at another point in the semester for which this waiver is being submitted.

<i>(MAP office use only)</i>	
Date Processed _____	Previous Semester's MAP grade _____
The above application has been ____ Accepted ____ Denied	
By _____	
Comments: _____	

SLCC Ministry Advancement Program Questionnaire

Student's Name _____

Advisor's Name _____

Date turned in to MAP Coordinator _____

Classification: Fr So Jr Sr

The MAP department uses this questionnaire to assess its progress in meeting the MAP objectives listed at the beginning of this manual. We value student input at all times, so we ask that students turn in this form at the end of each school year. Graduating students must complete the questionnaire in order to pass MAP for the semester of intended graduation. Please respond to the following statements by circling the number most appropriate. 1 = highly disagree, 5 = highly agree

Gift Assessment and Experimentation:

Through the Ministry Advancement Program at SLCC...

Disagree Agree

- | | | | | | |
|---------------------------------------------------------------------------|---|---|---|---|---|
| 1. I was involved in a variety of ministry areas. | 1 | 2 | 3 | 4 | 5 |
| 2. I better understand the possible areas where I could serve. | 1 | 2 | 3 | 4 | 5 |
| 3. I better understand my own giftedness and place in the body of Christ. | 1 | 2 | 3 | 4 | 5 |

Call Affirmation:

Through the Ministry Advancement Program at SLCC...

- | | | | | | |
|------------------------------------------------------------------------|---|---|---|---|---|
| 4. I feel a stronger awareness of my personal responsibility to serve. | 1 | 2 | 3 | 4 | 5 |
| 5. I feel a greater calling to serve in a particular area of ministry. | 1 | 2 | 3 | 4 | 5 |

Self-Understanding:

Through the Ministry Advancement Program at SLCC:

- | | | | | | |
|---------------------------------------------------|---|---|---|---|---|
| 6. I better understand my strengths in ministry. | 1 | 2 | 3 | 4 | 5 |
| 7. I better understand my weaknesses in ministry. | 1 | 2 | 3 | 4 | 5 |

Community Awareness:

Through the Ministry Advancement Program at SLCC:

- | | | | | | |
|-------------------------------------------------------------------------------------------------------------|---|---|---|---|---|
| 8. I have become more aware of the needs of others. | 1 | 2 | 3 | 4 | 5 |
| 9. I have had experience in a variety of cultural settings. | 1 | 2 | 3 | 4 | 5 |
| 10. I better understand my part in the success of the organizations and communities in which I am involved. | 1 | 2 | 3 | 4 | 5 |

Theological Implementation:

Through the Ministry Advancement Program at SLCC...

- | | | | | | |
|-----------------------------------------------------------------------------------------|---|---|---|---|---|
| 11. I see the Bible as relevant to today's world. | 1 | 2 | 3 | 4 | 5 |
| 12. I see how doctrine and theology learned in class apply to real ministry situations. | 1 | 2 | 3 | 4 | 5 |

Spiritual Development:

Through the Ministry Advancement Program at SLCC...

- | | | | | | |
|----------------------------------------------------------------------------------------------|---|---|---|---|---|
| 13. I understand the necessity of a strong relationship with the Head of the Church, Christ. | 1 | 2 | 3 | 4 | 5 |
| 14. I understand the need for His strength to be able to minister. | 1 | 2 | 3 | 4 | 5 |

Skill Development:

Through the Ministry Advancement Program at SLCC...

- | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|---|
| 15. I have developed skills in my chosen area of service (preaching, teaching, music, youth, urban, etc.) that will help me be effective in ministry. | 1 | 2 | 3 | 4 | 5 |
| 16. I have developed interpersonal skills to help my effectiveness in ministry. | 1 | 2 | 3 | 4 | 5 |

Please use the back of this page to offer any helpful comments concerning Ministry Advancement Program or your experiences while completing the requirements of the program.

SLCC Ministry Advancement Program

Student Proposal for Independent MAP Project

Pre-approval is required to apply an independently designed MAP project toward MAP requirements. Submit this form to the MAP Coordinator for approval before beginning an independent project.

Student's name _____ __ Fall __ Spring, 20__ __

Student's advisor _____ Date _____

Project is intended to be applicable to the following area of development:

____ Character Development ____ Community Development ____ Church Development

Please give a full description of the project, including where, when and how it will be completed. Also, include any resources you plan to use for the project.

How will you measure the success or effectiveness of the project?

If the idea for this project was inspired by a particular college course, please specify the course title and instructor: _____

If this project is intended to assist you in gift exploration, please specify which gift(s): _____

<i>(MAP office use only)</i>	
Date Processed _____	Project Proposal __ Accepted __ Denied
By _____	
Comments: _____	
