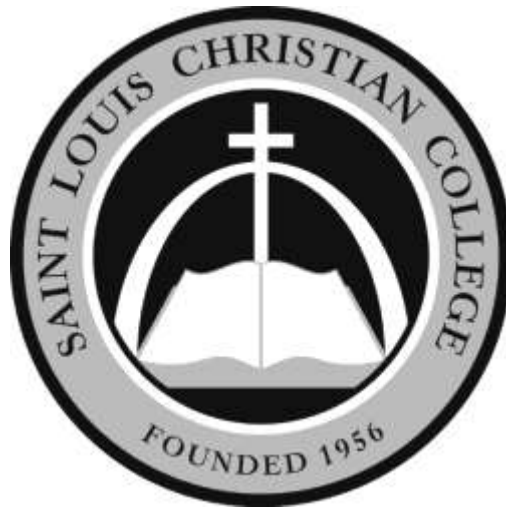


SAINT LOUIS CHRISTIAN COLLEGE

ANNUAL CAMPUS SECURITY REPORT ANNUAL FIRE SAFETY REPORT

Reporting Year 2012



Office of Campus Security

314-837-6777 x1206

1360 Grandview Drive
Florissant, MO 63033

ST. LOUIS CHRISTIAN COLLEGE
ANNUAL CAMPUS SECURITY REPORT
2013

Mission Statement

St. Louis Christian College pursues excellence in the Word and develops servant leaders for urban, suburban, rural, and global ministry.

It is the mission of the Office of Campus Security to complement and support the advancement of the educational purposes of the college by providing a safe and secure environment for learning, working, and personal development.

At St. Louis Christian College, the safety and well-being of our students, guests, faculty, and staff are always a priority. However, a truly safe campus can only be achieved through the cooperation of everyone.

Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and the Department of Education require that all institutions that receive Title IV, HEA funds must, by October 1 of each year, publish and distribute to its current students and employees, a comprehensive Annual Security Report (ASR) that contains all the statistical and policy elements enumerated in the law. These regulations also require institutions to provide a notice containing this information to all prospective students and employees.

The ASR contains statistics for the previous three years of reported crimes that occurred on property owned or controlled by SLCC and on public property immediately adjacent to and accessible from the campus. The report also includes College policies and procedures concerning campus safety and security.

The College conducts a limited number of classes on the campus of Urshan Graduate School of Theology, Florissant, MO. The Crime Statistics Report for the Urshan campus is included in this report.

The College does not have any student residential facilities that are not located on the main campus.

The 2013 Annual Security Report was prepared by the Chief Financial and Operations Officer in accordance with the reporting protocol of the Clery Act. This report covers the calendar year 2012. Statistical data for the report was made available by the campus security department in conjunction with the Florissant Police Department. The College does not have a policy regarding the preparation of this report.

Availability of the Annual Security Report (ASR)

The ASR is posted on the college website at slconline.edu/academics/campus_security/annual_crime_report.pdf. Paper copies are also available in the Office of Security, located in the music building, in the Office of the Dean of Students, located in the Keystone building, and in the Admissions Office, located in the Keystone building. Paper copies are distributed by the Security Office to all students at registration and to all employees by campus mail.

SLCC Security Department

The SLCC Security Department is currently administered by the Chief Financial and Operating Officer and operates for the safety and security of the students, employees, and visitors of the College while they are on campus. Security officers must be at least 21 years of age and are licensed by the St. Louis County Police Department as private security officers with additional training in the use of handcuffs and chemical spray. Officers are also certified in the use of CPR and AED by the American Heart Association.

The SLCC security officers are authorized by the Board of Trustees and by the St. Louis County Police Department to enforce all college rules, regulations and policies as well as enforce state and local laws on all property owned or leased by the college. Security officers have the authority to detain and to make arrest for violations of law until the arrival of a police officer.

Entry/Security to Residence Halls

Residence hall entrances are locked at all times. Each dorm has a separate code for the main entrance. Students are to lock their doors when gone from the room. Students are responsible for all personal belongings. The College has no liability to replace stolen personal possessions. If a student suspects that a theft has occurred, the student is to contact the Office of Security and the Office of the Dean of Students.

Missing Student Policy

Resident Assistants are trained to report missing persons to the Residence Director or the Dean of Students. Students who expect to be out of the residence hall for an extended time, or if an outside activity extends longer than expected, the student is to notify the residence hall staff.

How to Report a Crime

All students, faculty, and staff are encouraged to report any crime or criminal activity to the Security Department at **314-837-6777, extension 1206**. When calling from an SLCC campus phone, just dial the 1206 extension. Security officers carry cell phones that are connected to the security office.

Emergency call boxes are located at the front entrance to Berea Residence Center (Men's Dorm), at the entrance to Presidents Hall, at the parking lot entrance to the gymnasium, and on the driveway to the Bethel Apartments, across from the outdoor sand volleyball court. The emergency call boxes have large blue lights for easy identification. The call boxes are connected by phone lines to the SLCC security office. The security officer who responds will determine the action that is required and will take the appropriate action for the situation. A security officer is always available to respond to your emergency.

Calling **9-1-1** will access the National Emergency Number Association call taker. If calling from a cell phone, be sure to know your exact location and nature of the crime you are reporting. To call the Florissant Police Department directly, the number is **314-831-7000**. The direct number of the Florissant Valley Fire Protection District is **314-837-4894**. Poison Control Center is **1-800-222-1222**.

All reports of crime or criminal activity are recorded in the crime log by the security officer taking the report. The officer investigates the report and records the complaint, details, and action taken in a formal, signed incidence report. Copies of the incidence reports are kept on file for three years in the Office of the Chief Financial and Operating Officer.

Emergency Notification

In the event of a campus emergency, the College will notify all subscribers to its text messaging notification system. To subscribe, students can text **slccday** or **slccaim** to the phone number **24587**. You may also subscribe on-line at slconline.edu/academics/campus_security.

Campus emergencies are also be reported by phone to the Resident Directors and to selected office personnel who inform the students and employees of the action required.

Emergency Response Plan

The SLCC Emergency Response and Recovery Plan can be accessed on the SLCC website at slcconline.edu/academics/campus_security/emergency-response-plan.pdf. Print copies are also available in the Security Office and in the Office of the Dean of Students. Print copies are distributed to all students and employees at the beginning of the Fall term and to all new students and employees who enter after the beginning of the Fall term.

Seminars on Safety Issues

The Office of Security and the Office of the Dean of Students offer safety and crime prevention informational seminars during the academic year upon request. Topics for these seminars may include campus safety, personal safety, sexual assault prevention, drug and alcohol abuse, and responding to violent intruders on campus. At these seminars, students and employees are informed about campus safety procedures. These topics are also presented to the new students and returning students at Fall Orientation and to all residential students at scheduled residential meetings conducted by the Residence Directors and the Dean of Students with the assistance of members of the Security Department. Employees are informed at the Annual Town Hall meeting at the beginning of the Fall term.

Violence Against Women Act (VAWA) SaVE Act

This act, signed into law in 2013, amends the Jeanne Clery Act to include the Campus Sexual Violence Elimination Act (Campus SaVE) as part of the reauthorization of the Violence Against Women Act. This laws grants additional rights to campus victims of sexual violence, dating violence, domestic violence and stalking. More information on any of these topics can be obtained in the Office of the Dean of Students.

Drug and Alcohol Policy

In keeping with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and communities Act Amendments of 1989, no use of alcohol or any controlled or unlawful

substance is allowed on the campus of St. Louis Christian College at any time. To manufacture, distribute, dispense, possess, or use a controlled substance unlawfully or to possess alcohol on any campus property or at any college-sponsored event is grounds for disciplinary action. Excessive alcohol consumption or use of illicit substances impairs the user's ability to function, changes the user's behavior, and subjects the user to serious health risks, including disease, addiction and death,

Confidential information regarding drug and alcohol counseling and rehabilitation is available through the Office of the Dean of Students. SLCC is committed to the safety and well-being of all members of the college community. It is expected that all students comply with these regulations as a condition of remaining in school. If a student violates this policy, he or she may be subject to immediate disciplinary action, up to and including suspension. In addition, the student may be reported to the appropriate civil officials for prosecution under state or national laws, which may include fines and/or imprisonment.

The Office of the Dean of Students offers educational information and programs to assist students, faculty and staff in understanding the risks of smoking and assistance in stopping the use of drugs and alcohol.

Tobacco Use Policy

St. Louis Christian College has a no tobacco policy for its campus. The use of tobacco in any form is prohibited. The Office of the Dean of Students offers educational information and programs to assist students, faculty and staff in understanding the risks of tobacco use and assistance in stopping use.

Weapons Policy

St. Louis Christian College does not permit weapons, including concealed carry, on the campus, excluding law enforcement officials in the performance of their duties.

Sexual Offense Policy

St. Louis Christian College desires to maintain an environment that encourages the worth and dignity of all its members. Sexual misconduct including, but not limited to sexual assault, sexual harassment and public indecency will not be tolerated. Students and others who have been sexually harassed or victimized in any way are encouraged to report the incident as soon as

possible to the Dean of Students (**314-837-7666, extension 1400**) or to the Security Department (**314-837-6777, extension 1206**).

The Office of the Dean of Students offers educational information and programs to assist students, faculty and staff in understanding sexual offenses and their prevention. The Office of the Dean of Students also offers assistance to the victims of sexual offenses.

Harassment Policy

SLCC is committed to providing all students with a physically and emotionally safe school environment. Faculty, staff and students are expected to make every effort to ensure that all members of the SLCC community are safe from harassment in any form – physical, verbal, emotional, and sexual. Harassment undermines morals and our commitment to treat each other with dignity and respect as members of the body of Christ.

Accordingly, harassment of any kind will not be tolerated at our College. Sexual harassment, in particular, will not be tolerated. Sexual harassment is any behavior that (1) emphasizes the sexuality of another person in a manner that prevents or significantly impairs that person's full enjoyment of the benefits and opportunities to live, learn, or work at St. Louis Christian College, (2) is unsolicited, and (3) is met with resistance, with non-cooperation. See the *SLCC Guide to Student Life* for more information.

Anti-Discrimination Policy

SLCC does not tolerate discrimination – based on race, national origin, sex, age, disability, or citizenship – against any employee or student. In addition, we are strongly committed to providing equal employment opportunities for all employees and all applicants for employment. See the *SLCC Guide to Student Life* for more information.

Violations and Disciplinary Guidelines

It is expected that all students comply with these regulations as a condition of remaining in school. If a student violates this policy, he or she may be subject to immediate disciplinary action, up to and including suspension. In addition, the student may be reported to the appropriate civil officials for prosecution under state or federal laws, which may include fines and/or imprisonment.

ST. LOUIS CHRISTIAN COLLEGE
CAMPUS CRIME STATISTICS

	SLCC			Public Property		
Crime	2010	2011	2012	2010	2011	2012
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	3	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0
Arson	0	0	0	0	0	0
Arrests for:						
Liquor Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0

**URSHAN GRADUATE SCHOOL OF THEOLOGY
CAMPUS CRIME STATISTICS**

	SLCC			Public Property		
Crime	2010	2011	2012	2010	2011	2012
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Arrests for:						
Liquor Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0

ANNUAL CAMPUS FIRE SAFETY REPORT

Introduction

As of October 1, 2010, the Clery Act and the Department's regulations require that all institution that receive Title IV, HEA funds and maintain an on-campus student housing facility must, by October 1 of each year, prepare, publish and distribute to its current students and employees through appropriate publication and mailings, an Annual Fire Safety Report (AFSR) that contains, at a minimum, all the statistical and policy elements described in the Act.

Availability of Report

The Annual Campus Fire Safety Report is available to prospective students, current students, and employees at the SLCC website slconline.edu/academics/campus_security/annual_fire_safety_report.pdf. Paper copies are available in the Office of the Dean of Students, the Office of Admissions and in the Office of Campus Security. Paper copies are distributed to all current students at the time of registration and to all employees annually by campus mail.

Policies Relating to Campus Fire Safety

Kitchenettes are located in every residence hall. They are equipped with cooking ranges, ovens, microwave ovens, refrigerators, and fire extinguishers. Students are not permitted to have hot plates or microwave ovens over 700 watts in their rooms.

Ironing is to be done in authorized areas. Irons are to be unplugged when not in use.

Space heaters are not permitted in resident rooms.

Smoking or tobacco use is not permitted on campus.

Open flames, including candles, are not permitted on campus.

Residents may not possess or store firearms, ammunition, fireworks, or explosives on College property.

Smoke and fire protection devices are not to be moved or removed except by an authorized official of the College.

Fire Safety Training

Residence Directors are to conduct training for the residents in fire safety and evacuation procedures at the beginning of each academic semester. Training shall include, but not be limited to, fire safety policies, reporting of fire, evacuation plan, exit sign locations, location and use of fire extinguishers, safe meeting places, prohibition of hall way and exit clutter, and alarms for smoke and fire.

Each resident room has an evacuation plan posted that is specific to the room. A copy of the SLCC Campus Emergency Response and Recovery Plan is available at www.slcconline.edu/academics/campus_security/emergency-response-plan.pdf. Print copies are also available in the Office of Security, the Office of the Dean of Students, and in the office of each Residence Director.

Fire Drills

Residence Hall Directors are to conduct a minimum of two fire drills each academic year. These drills are to be supervised and documented by the Office of Security and by the Office of the Dean of Students.

Safe Areas

In the event of an evacuation of the buildings due to a fire alarm or drill, all persons are to leave the buildings immediately and report to the designated safe area. Supervisors or responsible person is to take role of those present and report known absences to the safety or security officer.

BUILDING	SAFE PLACE
Bethesda Residence Hall	Gazebo
Bethany Residence Hall	Gazebo
Berea Residence Hall	Sand Volleyball Court
Bethel Apartments	Sand Volleyball Court
Keystone Classroom Building	Presidents Hall
Presidents Hall	Keystone Classroom Building
Music Building	Bethesda Residence Hall Grounds
White House	Bethesda Residence Hall Grounds
Maintenance Shop	Sand Volleyball Court
Maintenance Garage	Sand Volleyball Court

Fire Reporting Procedures

Incidences are to be reported to the Resident Assistant, then to the Resident director, then to the Security Officer. The Dean of Students is also to be informed.

Fires Safety Systems in Residence Halls

Exit Signs – All building exits are clearly marked with exit signs.

Evacuation Plans – Every room has a posted plan of evacuation.

Safety Lights – All buildings and hallways are equipped with battery operated safety lights that activate in the event of a power failure.

Smoke Detectors – All residential rooms, facility hallways and commons areas are equipped with battery operated smoke detectors. Batteries are changed at the beginning of every semester.

Fire Extinguishers – All residential floors have ABC Fire Extinguishers that are inspected annually.

Fire Alarm Pull Stations – Located in Bethesda Residence Hall on 1st, 2nd, and 3rd floor hallways.

Emergency Notification Stations – There are four emergency notification stations equipped with blue lights. They are located at the front entrance to Berea Residence Hall, across from the Sand Volleyball Court, at the front entrance to the gymnasium, and at the front entrance to Presidents Hall.

Fire Retardant Materials – The residential buildings are made of brick materials and concrete. All college supplied furnishings in residential rooms and commons areas are made of fire retardant materials. Apartments are separated by fire resistant walls, flooring, and roofing materials.

Fire Log

The Office of Security is responsible for the daily campus fire log. The fire log contains the date reported, nature of fire, date and time of fire, and location, and the name of reporting person. Kept in Office of Security. Log of most recent 60-day period is available by request during regular college business hours. Logs older than 60 days are available within two business days of a request. The Office of Security is also required to submit a copy of the Fire Incidence Report to the Dean of Students.

**ST. LOUIS CHRISTIAN COLLEGE
CAMPUS FIRE INCIDENTS**

	2010	2010	2010	2011	2011	2011	2012	2012	2012	2012
Facility	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths	#Fire Drills
Bethany	0	0	0	0	0	0	0	0	0	0
Bethesda	0	0	0	0	0	0	0	0	0	0
Berea	0	0	0	0	0	0	0	0	0	0
Bethel	0	0	0	0	0	0	0	0	0	0
White House	0	0	0	0	na	na	na	na	na	na
Music Bldg	0	0	0	0	0	0	0	0	0	0
Grandview House	0	0	0	0	0	0	0	0	0	0

**URSHAN GRADUATE SCHOOL OF THEOLOGY
CAMPUS FIRE INCIDENTS**

St. Louis Christian College does not maintain nor administer student housing facilities at the Urshan Graduate School of Theology location. SLCC is not required to report fire incidents at the UGST.

End of SLCC Annual Campus Security and Fire Safety Report