

Name:

Group:

SCL Worksheet 7

This is an individual activity for you to carry out. The activity should be completed and submitted on PutraBlast by the due date.

Identify and correct the tenses errors in the sentences below.

1. I am Jennifer Lee. I worked in marketing for the last two years since graduating from Cornell. I am currently working as a Marketing Coordinator at Shop-i. I work(worked) closely with our marketing manager on running our marketing events, which was a lot of fun. Previously, I spent a year as a Marketing Assistant at DLT Express. That was a great experience. I assisted in handling expense reports- and made sure everything in the office ran smoothly. I love how every day was a bit different and I got to work with great people who had a lot to teach me about marketing. Unfortunately, due to a reorganization of the team, my position was eliminated. Although I do like my previous job, at this stage of my career, I realize I need to find a company where I see a long-term career path, and I think this position would be an excellent fit for my skills and goals.

2. I have a degree in Precision Machining from UILC University with six months of internship and work experience. I am skilled in calculating and setting up machine controls according to product type, and I am proficient in reading and interpreting blueprints and diagrams. I have proven problem-solving abilities and a great desire to learn and enjoy team projects. Everything I read about your company and what I have learned about this position had(has) reinforced my desire to work here. I am very focused and detail-oriented and I believed(believe) I have what it takes to be successful in this position.

3. I am a graduate student without any work experience. Ever since my childhood, I dream(dreamt) of becoming a teacher. In the past, I help(helped) my younger sister a lot with her studies. I used to teach her all the difficult topics and help her with her homework without making it tedious. It gives me immense satisfaction to see her marks improving(improve). This has taught me that rewards can come in any way.

4. I am Ali Rahman. I have been in the(a) sales team since I first started working. In my previous company, where I have worked (worked) as a Sales Executive, my efforts alone increased the sales of the team by 40%. I am a good team motivator and the team always has high morale in my presence. Apart from work, I am very good at sports and had(have) participated in state-level basketball tournaments.

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