

Protocol:

1. Introductions (without last name and affiliation)
 - a. Thank you for agreeing to meet with us. We are researchers running a study in partnership with the FJC's to look at technology challenges. I am going to give you this consent form that will explain the study.
2. Explain protocol to the client ("This is what we are going to cover today")
 - a. Introduce ourselves, explain what we will do today (discussion, scan of installed apps, privacy configuration checkup,) disclaimer that we will do our best but can't guarantee all problems will be found, and obtain consent
3. Obtain Client Consent and Professional Consent (use consent forms made for your clinic)
4. Technograph and History with TAQ
5. How can we help you today? Can you tell us what has been going on?
 - a. We are going to ask questions to see if your phone may be being used to monitor your whereabouts as well as how we can best help you today. I am going to start by asking some questions about your phone and digital accounts and perform some privacy checks.
 - b. Technograph- this is used to document devices and accounts (owners, users, physical access and entanglements)
6. Explain ISDi (Spyware Scan) to Client
7. Conduct Spyware scan - all devices
 - a. **Tell the Client:** We will not collect any identifying or personal information and will not collect or record any of their private data (e.g., photos, videos, location history). We will get a list of the apps on the phone but not content like conversations or images.
 - b. After each device is scanned place back in Faraday bag
 - c. If spyware app is found explain metadata to client and professional
8. Perform privacy configuration checks with the client on their device (Google or Apple accounts: ownership + location sharing+maps+social media)
 - a. Go through phone with client, at their pace
 - b. We will try to provide them with the information they need to make the decision that is best for them. Hand-out App Classification Guide
9. Discuss results of the Privacy Check-up with Client
10. Onsite FJC staff can assist client with additional needs and safety planning
11. \$10.00 to client
12. Summary form
13. Communicate if we will send a summary document
14. Confirm advocates email if Summary form is to be emailed
15. Recordings are uploaded to dropbox
16. Client folder created in dropbox