

## **Resume**

**Stephanie Figueira**  
**Software Developer (Entry level)**

90 Warren Road  
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### **PERSONAL PROFILE**

Motivated and adaptable individual with skills in JavaScript, SQL databases, and agile processes. Experienced in problem-solving, communication, and leadership from administrative roles.

### **SUMMARY OF QUALIFICATIONS**

- Currently pursuing Software Engineering Technician Diploma at Centennial College.
- Proficient in SQL database management, web development / design principles, and problem-solving.

### **EDUCATION**

**Software Engineering Technician Diploma**  
Centennial College, Toronto, Ontario, Canada.

September 2022 – Present

- Developed leadership and problem-solving skills through collaborative projects.

#### **Relevant Courses Completed:**

- Web Interface Design / Client-side Web Development
- Advanced Database Concepts
- JavaScript Programming

#### **Key Achievements:**

- Achievement (3.59 GPA)

#### **Psychology Bachelor of Arts**

Metropolitan University, Toronto, Ontario, Canada.

September 2013 – 2018

- Enhanced problem-solving abilities and understanding of human behavior and data analysis techniques.

#### **Relevant Courses Completed:**

- Data and Statistics

- Critical Thinking

## **WORK HISTORY**

### **Avenue Acupuncture**

**Toronto, Ontario**

**April 2018 – June 2020**

### **Medical Administration Assistant**

In my role as Medical Administration Assistant at Avenue Acupuncture, I honed my communication, organizational and problem-solving skills while providing exceptional service and reliability.

- Displayed reliability while handling insurance claims and administrative tasks.
- Coordinated operations effectively, utilizing Jane software database for booking patient appointments.
- Increased efficiency and accuracy in the clinic by managing appointments and treatment schedules effectively.
- Reduced appointment overlap created an organized and hassle-free work environment.

### **Key Achievements:**

- Adapted quickly to new tasks, leading to expanded responsibilities.

### **Little Jammerz**

**Toronto, Ontario**

**April 2017 – February 2018**

### **Administrative Assistant**

- Sales and Marketing Coordination ensuring smooth business operations
- Enhanced customer satisfaction through efficient sales and marketing coordination

## **TECHNICAL SKILLS SUMMARY**

- Developed several personal projects utilizing JavaScript, HTML, and CSS
- Created web art from my own drawings and digitally manipulated them
- Debugged programs and familiarized my self with several different IDE's (Eclipse, Komodo, Visual Studio, IntelliJ)

## **PERSONAL INTERESTS / VOLUNTEER WORK**

- Graphic design
- Web development
- Art both paper and digital