Devraj

Motivated graduate with freelancing experience in both data analysis and web development. Proficient in Excel, Power BI, and VBA automation for business reporting, as well as HTML, CSS, and JavaScript for front-end development. Strong attention to detail, communication, and multitasking abilities with a track record of delivering efficient, real-world solutions.

✉ devrajyadav959@gmail.com   📞 8287634300   📍 New Delhi

WORK EXPERIENCE

Private Tutor

Aug 2022 - Present

- Tutored 50+ students in Mathematics, Physics, and General Studies, resulting in an average 70% improvement in academic performance

Freelancer

Web dev , Excel , Power BI and Data entry   Jan 2024 - Jun 2025

- Developed and maintained responsive websites using HTML, CSS, and JavaScript tailored to client needs, enhancing online presence and user experience.
- Utilized advanced Excel functions (PivotTables, VLOOKUP, macros) to organize, analyze, and visualize large datasets for business reporting.
- Created interactive dashboards and reports using Power BI to provide actionable insights and support data-driven decision making.
- Performed accurate and efficient data entry, ensuring data integrity and timely updates for client databases.

EDUCATION

Govt Boys Sr. Secondary School

10th and 12th   2019 & 2021

University of Delhi

Bachelor of Science (in progress) - 7.6 GPA   Aug 2025

Udemy (Web Dev) + Coursera (Python)

Web Dev Course and Python (intermediate)   Apr 2023

PROJECT

Inventory Management System (Academic Project)   Dec 2024

- Built a desktop-based inventory system for small retailers using Excel and VBA. Tracked stock levels, generated low-stock alerts, and automated monthly reporting. Reduced manual tracking errors by 75%.

Personal Portfolio Website   Mar 2025

- Developed a single-page portfolio site to showcase skills and projects. Implemented responsive design and smooth scrolling using HTML, CSS, and basic JavaScript.

SKILLS

- Front-End Development (HTML, CSS and JS)
- Tools (Vs-code, Git/GitHub, Canva, AI Tools)
- Microsoft Office (Excel, Word, PowerPoint)
- Accounting software (e.g., Tally)
- Power BI
- Attention to detail
- Communication
- Multitasking