

From: Graves, Gina G.
Sent: Wednesday, September 11, 2013 6:18 PM
To: UMHS - MU Med School 2014
Cc: Brown, Rachel M.; Gay, John W.
Subject: MSPE Update
Importance: High

I have received several inquiries regarding MSPE letters. The Committee anticipates completing its work next week, allowing plenty of time for upload to ERAS prior to the release date of October 1. We are pleased with progress. Two thirds of the class has already received their letters back for final review – that includes all those who submitted their letters prior to the submission deadline.

Here is our status (in order of process) as I shared with the MSPE committee today:

Ready for student –	0 (all students submitted drafts)
Submitted by student –	0 (all submitted MSPEs have been assigned to reviewers)
Ready for Reviewer –	4 (to be reviewed by assigned reviewer and submitted for committee view – these must be completed by Friday, Sept 13)
Ready for Committee –	11 (to be reviewed this week; these plus the previous category means 15 letters total left to review)
Submitted by Committee –	18 (these are the letters I am currently proofing and will then forward to the student for final review and proofreading)
Sent to student –	20 (back to student for their final review and acceptance or rejection; this number does not include those letters which have already been rejected or signed by student)
Rejected by student –	2 (student appealing overall rating and will be reviewed again during our last session Sept 20)
Signed by student –	42 (ready for upload to ERAS)

The Committee will have all letters reviewed by Friday, September 13. Appeals and Overall Performance ratings will have a final review by the committee next week. The week of September 23, I will be finalizing all PDF copies of each MSPE preparing them for upload into ERAS. Once I have that step completed, Naomi Tucker and Suzanne Neff will be uploading the letters to ERAS. On October 1, all MSPEs that have been signed will be released by ERAS.

For those students who have already received your letters, your deadline to accept is this Friday, September 13, end of business day (5 p.m.). For those who will be receiving their MSPE for final review between now and Friday, your deadline has been extended to Monday, September 16, end of business day (5 p.m.).

For those who have sent me emails regarding typos/misspellings/grammatical errors, I am working on those in between other proofreadings.

Thank you to all of you for doing a great job meeting deadlines and following the timeline! Let me know if you have any more questions. I'll keep you posted on progress!

Gina

Gina Graves
Executive Staff Assistant
Office of Medical Education
One Hospital Drive, MA213E
Columbia, MO 65212
DC018.00
PH 573-884-5146
FAX 573-884-2988
gravesg@health.missouri.edu