



What Every Incoming M4 Needs to Know



**Learn everything you need to know about your
M4 year, including:**

- ☐ Graduation Requirements
 - ☐ Away Rotations/VSAS
 - ☐ ABS-Add/Drop Form
 - ☐ Registration
 - ☐ Online add/drop system
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M4 Procedures Guide

□ Available via your student home page

- Student coordinators
 - Add/drop processes
 - Away procedures and guidelines
 - Forms—ABS and offsite
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Fourth Year Requirements

- The fourth year consists of 32 weeks (8 months) of required selectives and electives.
- 3 months of advanced selectives
 - 1 surgical, 1 medical, & the 3rd of your choice
- 1 month Advanced Biomedical Sciences (ABS)
- 4 months of general electives

See Senior Rotation Catalog for course listing and information at:
<https://ome.som.missouri.edu/SRC/Modules/Site/Home.aspx>

Add/Drop Process

MU SCHOOL OF MEDICINE ROTATION ADD/DROP FORM

X Student's Legal Name: _____ Student Number: _____ Date: _____

- NOTE TO STUDENTS:
1. Student is reminded that when making changes to his/her schedule it is the student's responsibility to make certain that all degree requirements will be fulfilled prior to graduation.
 2. Student is required to make sure that all changes are completed and signed by the correct department coordinator(s) and student advisor.

Add Block #	Drop Block #	Change Block		COURSE CODE As listed in our Senior Rotation Catalog	Name of Course – As listed in our Senior Rotation Catalog	For Credit Yes or No	Signature of Dept. Student Coordinator _____
		From	To				

X _____
Advisor Signature DATE

NOTE TO DEPARTMENTS: After processing by the OME, student coordinator will be sent the department copy. Because of time delay, student coordinator should note these schedule changes at the time they give their approval by signature.

Office of Medical Education DATE

ABS Director Signature
(Signature will be obtained by OME if required)

RETURN COMPLETED FORM TO THE OFFICE OF MEDICAL EDUCATION, MA215



Off-Site Rotations

- ☐ Must complete a minimum of 4 rotations onsite (see student handbook)
 - ☐ Receive Visiting Institution's Approval
 - ☐ Complete the Off-Site Agreement Form
 - ☐ Advisor's Signature
 - ☐ Department Student Coordinator
 - ☐ OME Approval – copy in your mailbox
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VSAS (Visiting Student Application Service)

- <https://www.aamc.org/students/medstudents/vsas/>

- Fees

 - \$35 application fee for the first institution

 - \$15 application fee per institution thereafter

- Some schools charge additional fees



VSAS (cont'd)

- Complete Your Profile
 - Upload Documents (photo, cv, immunizations, supplemental)
 - Search for Electives
 - Apply to Electives
 - Track Offers
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Application Document Policies

- Host (away) application documents that need verification/signatures: Will require a minimum of 5-7 business days to be completed and signed.
 - VSAS Transcript Uploads: Will require a minimum of 1 business day to upload upon receipt from the transcript office or you.
 - VSAS will be accessed every business morning by 10am to release applications.
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M4 Enrollment

- ❑ Flagging: Opens March 4th, 12pm
 - ❑ Open Enrollment:
March 12th (12pm) – March 15th (12pm)
 - ❑ Online Add/Drop:
Opens April 1st, 12pm
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Online Add/Drop System

- ❑ Opens: April 2nd at noon
 - ❑ Can add/drop until block deadline
 - ❑ Begin enrolling for ABS courses and courses not available online; and submitting offsite agreement forms
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