

UNIVERSITY *of* MISSOURI

SCHOOL OF MEDICINE
OFFICE OF THE DEAN — MEDICAL EDUCATION

Date: January 7, 2013
TO: Class of 2013
FROM: Lindsey Gentry

In a few short months, Graduation Week will be here, and preparations are underway to make it a very special event.

The Commencement Ceremony will be **Saturday, May 18, 2012, at 1:00 p.m.**, in Jesse Hall Auditorium.

As you plan your activities for the week of May 13 – 17, be aware that the required graduation rehearsal will be **Thursday, May 16 at 1:00 p.m. in the M1 Lecture Hall (S255).**

**All graduates are expected to attend the rehearsal.

**All graduates are expected to pick up their graduation attire prior to the rehearsal. You must bring your hood with you to the rehearsal!

Please let me know as soon as possible if you have friends or family members attending the graduation ceremony who are hearing impaired and would need an interpreter.

VERY IMPORTANT FORMS are included in the attached packet that require your immediate attention. Please make sure you read the whole packet of information. The following items are due to me by March 3rd.

- Cap and gown order form (turn in payment with this form)
- Program information form
- Student Leadership Award ballot

If you have any questions about these forms, please stop by MA215, call 882-5647, or email me at GentryLR@missouri.edu.

Options for turning in your forms:

1. Email: Print off the forms, fill them out, scan and email them back to me. You will still need to stop by or mail in your check for regalia.
2. Stop by the OME: Print off the forms, fill them out, and stop by the OME to turn them in. Make sure you bring your checkbook to pay for your regalia.
3. Postal Mail: Print off the forms, fill them out, stick a stamp on the envelope and mail them to:

MU School of Medicine
ATTN: Lindsey Gentry
MA215 Medical Sciences Building
Columbia, MO 65212

Please complete all forms and return to me in MA215 by March 1, 2013.

Upcoming dates to remember:

February 15 - Last day to change your name for your diploma

March 1 - Graduation information is due

May 16 - Graduation rehearsal (1 PM)

May 18 - Graduation (1 PM)

Thank you!

Lindsey Gentry
Senior Student Services Specialist

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