



Tomorrow's Doctors, Tomorrow's Cures

Visiting Student Application Service (VSAS)

Learn

Serve

Lead

2014 Student Overview



Association of
American Medical Colleges

What is the VSAS Application?

Contact Information

- ❖ Full Name
- ❖ AAMC ID
- ❖ Address
- ❖ Phone Number
- ❖ Email Address
- ❖ Emergency Contact
- ❖ Citizenship and Visa, if applicable

Core Clerkships

Includes dates clerkships have been/will be completed.

Identification Information*

- ❖ Last four digits of SSN
- ❖ Date of Birth
- ❖ Gender

* Only displayed to host if you accept their elective offer

Verification Data

Supporting verification data is supplied by your home school

Supporting Documents

- ❖ Transcript
- ❖ Photograph
- ❖ Curriculum Vitae (CV)
- ❖ Immunization Form
- ❖ Supplemental Documentation

How do I use VSAS?

- 1 Receive VSAS Authorizations
- 2 Review Host Requirements
- 3 Complete Application Profile
- 4 Upload & Assign Documents
- 5 Search for & Apply to Electives
- 6 Track Applications

Step 1: Receive VSAS Authorizations

Request authorizations from your visiting student coordinator or student affairs office.

You will then receive a *VSAS: New User Instructions* e-mail with login information.

To: Melissa
Subject: VSAS: New User Instructions

Dear Student User,

Welcome to the Visiting Student Application Service (VSAS)! Please use VSAS when applying for away electives at participating host institutions. A full list of host institutions can be found at <http://www.aamc.org/vsas/students>.

Each host institution will make their electives available for application on a date of their choosing. You may review those institution-specific application dates in VSAS through your 'Institutions' tab.

USER INFORMATION
AAMC username - STUDENT
AAMC registered email address - student@medschool.edu
AAMC ID - 11111111 (this is not your AAMC password)

LOG IN INSTRUCTIONS
1. Go to <http://services.aamc.org/20/vsas/>
2. Enter your AAMC user name
3. Enter your AAMC password (previously used for AMCAS, MCAT or Careers In Medicine)
4 Click 'Login'

FORGOT YOUR PASSWORD?
1. Go to https://services.aamc.org/dsportal/index.cfm?fuseaction=login.request_password&thread=accounts.availableSystems
2. Enter your AAMC username
3. Enter your AAMC registered e-mail address
Note: this is the email address used when you first created this account for AMCAS, MCAT or Careers in Medicine. If you no longer have access to it, please contact VSAS for assistance.

RESOURCES
VSAS QuickStart card - <http://www.aamc.org/vsas/studentquickstart.pdf>
VSAS Student web site - <http://www.aamc.org/programs/vsas/students/>
Host Institution Application Requirements - access through your VSAS 'Institutions' tab

AUTHORIZATIONS
School of Medicine has issued you 10 authorizations. Each authorization allows you to apply for one elective/date combination. Request additional authorizations through your school.

Please do not hesitate to contact us at vsas@aamc.org or (202) 478-9878 if you have any questions or concerns.

Sincerely,
VSAS

Step 2: Review Host Requirements

Review host application requirements, institution information, and when each will begin accepting applications.

Main

Institutions

Application

Documents

Electives

Tracking

Institution Information - University College of Medicine

[Return to previous page](#)

Additional Application Requirements

In addition to the VSAS application, we require:

Letter of Recommendation
Only OB and IM and DERM require.

Personal Statement
Fingernail and Hand Hygiene Form - [Download form here](#)

USMLE Step 1 Score
Required for Plastic Surgery electives only. See elective comments for more details.

Please upload ALL additional requirements into VSAS.

Availability

Does the institution accept MD students for elective opportunities?

YES

What is the maximum number of weeks MD students can take electives?

8

Does the institution accept DO students for elective opportunities?

YES


Important Dates

▶ Catalog Published: Beginning of April

▶ Applications Accepted: May 01 each year

▶ Applications Processed: Three months before start of elective

Documents

 [Immunization Form](#)

VSAS Application Requirements


✔ Photograph


✔ Curriculum Vitae

✔ Transcript


✔ Immunization Form

Institution Websites

▶ [Institution Website](#) 

▶ [Visiting Student Website](#) 

VSAS
Visiting Student
Application Service

 **AAMC**

Step 3: Complete Application Profile

Provide core clerkship and contact information.


Main	Institutions	Application	Documents	Electives	Tracking
-------------	---------------------	--------------------	------------------	------------------	-----------------


Application

You may edit your profile information at any point by using the "Edit" buttons. If you have already submitted an application, all changes will be sent to your home school and host institutions.

Contact Information

Edit

Name	Galagar Michael Ananary
AAMC ID	12144792
SSN	*****9999
Birth date	01/12/1979
Gender	M
School	University of Tennessee Health Science Center Coll of Med
Email Address	araffi@aamc.org 
Home Phone	123-123-1234
Mobile Phone	
Address	123 Fake Street Disney, CA 12345
Emergency Contact	Sam 220.222.2234

Photograph
 Not Uploaded

Clerkships

Edit

Internal Medicine	02/15/2009
Surgery	--
Pediatrics	--
Ob/Gyn	--
Psychiatry	--
Family Medicine	--
Neurology	--

Verification Status

Your school verifies your data *only* after you submit your VSAS application(s).






Status	Verified
---------------	----------

[View Questions](#)

Step 4: Upload & Assign Documents

Upload your CV, photo, immunization forms, and supplemental documentation.
Assign those documents to a specific host institution or elective application.

Only your medical school can upload transcripts.

Main	Institutions	Application	Documents	Electives	Tracking
Documents					
Photo					
Acceptable photo file formats include: a JPG, GIF, or PNG image under 1 MB. Only one photo may be uploaded per applicant.					
 ms01.jpg Uploaded on 02/22/2012 Edit Delete					
Assigned to: All (5) Host Institutions View Details					
Curriculum Vitae					
Acceptable CV file formats include: a DOC, PDF or TIFF file under 2 MB. Only one CV may be uploaded per applicant.					
 CV.pdf Uploaded on 02/22/2012 Edit Delete					
Assigned to: All (5) Host Institutions View Details					
Transcript					
Your transcript can <i>only</i> be uploaded by your home school. Assign your transcript to one or more host institutions only after it has been uploaded. Students do not have the ability to view the contents of their uploaded transcript file.					
 Not Uploaded Your transcript can only be uploaded by your home school.					
Assigned to: N/A					
Immunization Forms (2 of 5)					
Immunization forms can only be uploaded <i>during and after</i> submission of your VSAS application(s). To access a host institution's immunization form in advance, use your Institutions tab .					
Acceptable file formats include: a DOC, PDF or TIFF file under 3MB. Only one file can be uploaded per institution, please merge multiple files into one.					
 SOM (Required) Download Host Template Not Uploaded Upload					
 Health (Optional) Immunization.pdf Uploaded on 02/22/2012 Edit Delete					

Step 5: Search for & Apply to Electives

Search through elective opportunities and save those you are interested in for future application. When ready, select saved electives (with requested dates) and submit application.

MainInstitutionsApplicationDocumentsElectivesTracking

Saved Electives (0)

Elective Search Results

Note for Students: You cannot apply to a host institution's 2012-2013 electives until they make them available for application. Use your Institutions tab to review each institution's application date.

Search for electives

Catalog Year

Keywords

Specialty

State

Institution

Campus

Site

Elective Starts In

☐ Available to MD students

☐ Available to DO students

☐ Available to international students

☐ Institution does not charge processing/tuition fees

Start New Search

Search

Elective Search Results


records: 1 - 25 of 356

Elective	Specialty		Institution ▲	Availability	Duration	Catalog
705-544: Clinical Genetics	Medical Genetics	MS	College of Medicine Texas Children's Hsp, BTGH,	MD DO	4 weeks	2011 ▲
2: Pediatric Special	Pediatrics	MS	College of Medicine AAMC	MD DO	4 weeks	2011
410-502: Obstetric Anesthesiology	Anesthesiology	MS	College of Medicine Ben Taub Hosp.	MD DO	4 weeks	2011
520-516A: Care of the Normal New	Pediatrics	MS	College of Medicine Ben Taub General Hosp.	MD DO	4 weeks	2011
430-505: Pediatric Dermatology	Dermatology	MS	College of Medicine Texas Children's Hosp.	MD DO	4 weeks	2011
450-503A: Outpatient Geriatrics at f	Internal Medicine	MS	College of Medicine Ben Taub Hosp.	MD DO	4 weeks	2011
450-526F: VAMC Academic Clinical	Internal Medicine	MS	College of Medicine Veteran's Affairs Hosp.	MD DO	4 weeks	2011
450-515B: Clinical Cardiology	Internal Medicine	MS	College of Medicine Kelsey Seybold Clinic	MD DO	4 weeks	2011
450-515C: Cardiology Consult (BTC	Internal Medicine	MS	College of Medicine Ben Taub Hosp.	MD DO	4 weeks	2011
450-515D: Cardiology CCU	Internal Medicine	MS	College of Medicine	MD DO	4 weeks	2011 ▼

print

export

VSAS
Visiting Student
Application Service

 **AAMC**

Step 6: Track Applications

Accept or decline received offers and monitor application statuses through your *Tracking* tab.



Main Institutions Application Documents Electives **Tracking**

Applications

View by: ☒ Status ☐ School ☐ Date

Summary Scheduled Electives (0) **Elective Offers (2)** Pending Apps. (6) Denied/Ineligible Apps. (0) Declined Offers (0) Dropped Electives (0)

Accept or decline each elective offer by clicking the appropriate button. Please note the date on which each offer expires.

Date Applied	Date Released		Course De	Order	Preferred Date	Scheduled Date	Status	
02/09/2009	02/09/2009		EM: Emerge	2	03/11/2009 - 04/08/2009	03/11/2009 - 04/08/2009	Offered Expires: 02/23/2009	Accept Decline
02/09/2009	02/09/2009		Obs 201.3: I	1	03/27/2009 - 04/10/2009	03/27/2009 - 04/10/2009	Offered Expires: 02/23/2009	Accept Decline

print export rows:2



Tomorrow's Doctors, Tomorrow's Cures

Learn

Serve

Lead

Association of
American Medical Colleges