Visiting Student Application Service (VSAS®)
Information for Students

What is VSAS?

VSAS is a standardized, online application for 4th year clinical away electives and offers:

- a short, standardized application
- a searchable database of electives
- one location for all application materials

- tracking of application statuses
- the ability to transmit supporting documentation

Do I need to use VSAS?

Students submit VSAS applications only if enrolled at a U.S. LCME or COCA accredited medical school and applying to a participating VSAS host institution (see page 3).

How does it work?

A step-by-step guide is on page 2.

Where can I review application requirements?

In addition to the standard VSAS application, hosts may have additional supplemental requirements. Each institution's requirements are accessible through the VSAS *Institutions* tab.

When can I log in?

You may log in once your medical school issues you VSAS 'authorizations'. This typically happens January through March.

When can I submit applications?

You may submit applications only when a VSAS host is ready to receive applications. These application dates vary between institutions and are listed on the VSAS *Institutions* tab. Hosts typically begin accepting applications March through May for the upcoming academic year.

Questions?

Please visit our website, www.aamc.org/vsas, for general information or contact our VSAS Help Desk:

Phone: 202-478-9878
Email: vsas@aamc.org
Hours: 9:00am – 5:00pm ET (Monday thru Friday)

VSAS Application Process

Step 1. Receive VSAS Authorizations

You will be emailed VSAS login instructions once your school issues authorizations.

- Each elective request requires one authorization
- Additional authorizations may be requested from your school

Step 2. Complete Application Profile

Provide contact information and the dates on which you have *or will* have finished your core clerkships.

Step 3. Review Host Institution Information

Review the VSAS *Institutions* tab for host-specific requirements and dates on which applications will be accepted.

Step 4. Upload and Assign Documents

Upload and assign required documents to a specific host institution or elective request.

- Photo, CV, and immunization records are often required
- Additional documentation is required by some hosts
- Transcripts may only be uploaded by your home medical school

Step 5. Search for Electives

Browse electives by keyword, specialty, institution name, state, and/or elective start month. Save electives to apply for later.

Step 6. Apply to Electives

Select saved electives (with preferred dates) for which you are applying and -

- arrange elective requests in order of preference
- review, edit, and upload required documentation
- pay VSAS fees and submit your application

Your medical school will then add additional data about you before 'releasing' your applications to host institutions.

Step 7. Track Offers

Review application statuses and host decisions through the VSAS *Tracking* tab.

- Accept or decline offers before offers expire
- Withdraw pending applications, or drop accepted offers, if necessary

VSAS Tip. Read E-Mails

Make sure the e-mail address on your *Application* tab is current, as you will receive e-mails notifying you of -

- offers for electives and offers soon to expire
- electives applied for but which are not available
- scheduling conflicts between scheduled electives

VSAS 2013-2014 Host Institutions*

VSAS Visiting Student Application Service — **AAMC**

Northeast Institutions

Albany Medical College
Albert Einstein COM
Albert Einstein Medical Center
Baystate Medical Center
Boston University
Cooper Medical School of Rowan Univ.
Danbury Hospital
Drexel University
Geisinger Health System
Geisel School of Medicine at Dartmouth Univ.
George Washington Univ.
Georgetown University
Hofstra North Shore – LIJ SOM
Howard University
Icahn School of Medicine at Mount Sinai
Lehigh Valley Health Network
Maimonides Medical Center
NIH Clinical Center
New York Medical College
New York Presbyterian Healthcare System
Pennsylvania State University
Rutgers New Jersey Medical School
Rutgers, Robert Wood Johnson Medical School
State University of New York at Buffalo
State University of New York Downstate
State University of New York Upstate
Staten Island Univ. Hospital
Stony Brook University
Temple University
Tufts University
United Health Services Hospitals (Wilson Med. Ctr)
University of Connecticut
University of Maryland
University of Massachusetts
University of Rochester
University of Vermont
Weill Cornell
Winthrop University Hospital
Yale University

Western Institutions

Cedars-Sinai Medical Center
Kaiser Foundation Hospital
Kaiser Permanente Southern California
Keck School of Medicine, Univ of Southern CA
Loma Linda University
Maricopa Medical Center
Oregon Health & Science University
University of Arizona
University of California, Davis
University of California, Irvine
University of California, San Diego
University of California, San Francisco
University of Colorado Denver
University of Hawaii
University of New Mexico
University of Nevada
University of Utah
University of Washington

Central Institutions

Akron Children's Hospital
Akron General Medical Center
Cleveland Clinic
Cook County Hospital
Creighton University
Indiana University
Good Samaritan Hospital (TriHealth)
Loyola University Chicago
MetroHealth System
Michigan State University
Northwestern University, Feinberg SOM
Ohio State University
Regions Hospital
Rush Medical College
Saint Louis University
Southern Illinois University
Summa Health Center
University of Chicago, Pritzker SOM
University of Cincinnati
University of Illinois, Peoria
University of Kansas
University of Michigan
University of Minnesota
University of Missouri - Columbia
University of Missouri - Kansas City
Washington University in St. Louis
Wayne State University
Western Michigan University
William Beaumont Hospital System
Wright State University

Southern Institutions

Baylor University COM
Baylor University Medical Center
Brody SOM at East Carolina University
Duke University
Emory University
Florida Hospital Orlando
FIU Herbert Wertheim COM
Medical College of Georgia at GHSU
Medical University of South Carolina
Mercer University
Miami Children's Hospital
Orlando Health
Ochsner Health System
Quillen College of Medicine
Texas A&M Health Science Center
Texas Tech Univ. Health Sciences Center
TTUHSC Paul L. Foster SOM
Tulane University
University of Arkansas
University of Florida
University of Kentucky
University of Louisville
University of Miami Miller
University of Mississippi
University of North Carolina at Chapel Hill
University of Oklahoma
University of South Carolina
University of South Florida - Morsani COM
University of Tennessee
University of Texas Houston
University of Texas HSC, San Antonio
University of Texas MB, Galveston
University of Texas Southwestern
University of Virginia
Vanderbilt University
Wake Forest University
West Virginia University

* New hosts will participate in 2014 - view the complete list at www.aamc.org/vsas in January!