

From: Cooke, Roberta L.
Sent: Wednesday, February 12, 2014 9:37 AM
To: UMHS - MU Med School 2016
Cc: Ellebracht, Tammy R.; Allmon, Amanda; Garrett, Elizabeth
Subject: Information you need to know about your Family Medicine clerkship

Dear Class of 2016:

As you begin to plan for your third year, we want to tell you a bit about what to expect during the Family Medicine Clerkship.

The majority of your time will be spent in the ambulatory clinic setting. You will also spend time working with hospitalized patients, seeing patients in the emergency room and/or in nursing homes and on call. After a period of time observing, students typically work with a reasonable amount of independence, evaluating patients and presenting findings to the preceptor who then also sees the patient, confirms the diagnosis, and helps refine a treatment plan. In addition to the clinical component there will also be a series of core topic seminars and onsite conferences.

During this clerkship we anticipate you will see a high volume of patients with many common and some uncommon acute and chronic problems. You will be dealing with all age groups and all areas of medicine. Many of the patients will have undifferentiated symptoms and you will be the first health provider they see. Outside reading will be essential and you will have some structured free time available for this purpose.

The four-week onsite portion of the clerkship will be working with Department of Family and Community Medicine faculty and residents in their clinics in Columbia, Fulton, and Fayette as well as one week spent working with the Family Medicine inpatient team. Ms. Roberta Cooke assists Dr. Garrett in oversight of the clerkship and organizes the onsite component of the course. A few students each block are randomly assigned to spend one day a week at Fulton or Fayette. Call responsibilities are also included while onsite.

Dr. Amanda Allmon and Mrs. Tammy Ellebracht coordinate the four-week offsite experience. It is designed to give you an opportunity to see what family medicine is like in the private practice setting and to further develop clinical knowledge and skills. Each student works with a family physician who has volunteered his or her time to supervise students in their private practice. **You will need to be actively involved in selecting a community preceptor you want the clerkship office to contact on your behalf.** By policy we limit 3rd year offsite Clerkship sites to practices in Missouri or practices that already teach our students and are within 30 miles of Missouri's borders. **Additional information about selecting and confirming your four weeks with a specific physician can be found below. Please read it carefully.**

Following distribution of the 2014-15 enrollment rosters you will be randomly assigned to an offsite time – either the first or second half of the clerkship. You will be promptly notified of your assignment. If you prefer being offsite in the other half of the clerkship, you may arrange a switch with another student scheduled on that block. See Roberta Cooke or Tammy Ellebracht for a list of students to contact about switching with you. **Please note, any switching must be completed within the two weeks following notice of your assignment, and must be approved by Dr. Allmon before it is considered finalized.** (This is necessary due to the complexity in arranging offsite experiences.)



DEPARTMENT OF FAMILY AND COMMUNITY MEDICINE
UNIVERSITY OF MISSOURI-COLUMBIA SCHOOL OF MEDICINE
CLERKSHIP OFFSITE ROTATION SITE REQUEST

NAME: _____ M3 ☐ -or- M4 ☐ DATE: ____ - ____ - ____
OFFSITE BLOCK: _____ OFFSITE BLOCK DATES: ____ - ____ - ____ to ____ - ____ - ____
HOME PHONE: (____) ____ - ____ CELL PHONE: (____) ____ - ____
PAGER: (____) ____ - ____ PIN _____

By policy, we limit 3rd year Clerkship sites to practices in Missouri or within 30 miles of Missouri's borders because students are required to be in Columbia the first and last day of each block, and travel time is limited.

PREFERENCE BASED ON GEOGRAPHIC LOCATION

I prefer to do my preceptorship in a particular geographic location: _____

☐ I do not have lodging in that location, and I will need assistance to arrange for housing.

☐ I do have lodging in that location. I will stay with (RELATIONSHIP): _____

NAME: _____ PHONE: (____) ____ - ____

ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____

PREFERENCE BASED ON TYPE OF EXPERIENCE

I would prefer to do my preceptorship in:

- ☐ A rural setting in Missouri
- ☐ An urban setting in Missouri (Sites in St. Louis and Kansas City are limited)
- ☐ A commuting site - complete the Request for Commuting Site form (Commuting sites are very limited and reserved for students with special needs, i.e. single parent.)

Preceptors often ask about you, and what you are seeking in this experience. Please provide information we can share that will be helpful in making a good match.

My clinical interests are: _____

At this point, my career plans are: _____

I come from preferred area, have family there, -or- hope to practice there: _____

I have special skills or interests (i.e., speak Spanish, served in military, did missionary work, share Preceptor's interests, etc.):

I choose this preceptor because: _____

A community based clerkship is valuable because: _____

If you want to attach a page, please write as much about yourself as you would like preceptor to consider.

PRECEPTOR SELECTIONS IN ORDER OF PREFERENCE

Detailed information is available in M231 about a number of preceptors around the state -- preceptor profiles, practice composition, procedures in practice, lodging availability and student evaluations of preceptors. **Please do not contact preceptors; the PreDoc Office will coordinate offsite clerkships for students.**

Please note, due to the complexity in arranging offsite experiences and as a courtesy to our volunteer physicians, students cannot make changes once site has been confirmed.

1. PHYSICIAN'S NAME: _____ DEGREE: _____

NAME OF CLINIC OR GROUP: _____

OFFICE PHONE: (_____) _____ - _____

ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____

2. PHYSICIAN'S NAME: _____ DEGREE: _____

NAME OF CLINIC OR GROUP: _____

OFFICE PHONE: (_____) _____ - _____

ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____

3. PHYSICIAN'S NAME: _____ DEGREE: _____

NAME OF CLINIC OR GROUP: _____

OFFICE PHONE: (_____) _____ - _____

ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____

Do you have a previous relationship with anyone at any of these sites? ☐ Yes ☐ No

If yes, please explain (family member, personal friend, friend of family member, my own family doctor):

If none of the preceptors shown above are available, I would prefer that the Program Assistant:

☐ Please notify me, and I will come to M231 to make other choices.

☐ Arrange for another physician from the same practice.

☐ Assign another preceptor, as long as they are located in the same geographic area / city.

Questions? Call Tammy Ellebracht at **573-882-3183** or e-mail ellebrachtt@health.missouri.edu

Thank you!

Contact information:

Dr. Garrett garrette@health.missouri.edu	Roberta Cooke M231 Medical Sciences Bldg. cooker@health.missouri.edu	882-0974
Dr. Allmon allmona@health.missouri.edu	Tammy Ellebracht M231 Medical Sciences Bldg. ellebrachtt@health.missouri.edu	882-3183

We look forward to having you with us in the upcoming year!

Betsy Garrett, MD MSPH
Family Medicine Clerkship Director

Please review the rest of the information below.

FAMILY MEDICINE CLERKSHIP COMMUNITY-BASED EXPERIENCE

Please complete the attached Site Request Form and return it promptly to Tammy Ellebracht. **(All M2s need to complete an offsite request form regardless if you are applying for a FM Rural Track rotation or not. Do not directly contact any preceptors;** the course office coordinates these requests.

To aid you in selecting a site for your community-based clerkship experience, student evaluations of preceptors are available in the course office (M231) and preceptor profiles can be viewed online. -- including practice composition, procedures in practice and lodging availability. **The sooner you turn in your completed form, the more likely we will be able to arrange an offsite rotation according to your preferences. For questions or for more information call 882-3183. Preceptors often take only 1-3 students per year, so even if you have Family Medicine block 14, get your requests in soon. Your site request form will be date and time stamped when received in the clerkship office.**

Access to Preceptor Profile http://fcm-web.umh.edu/preceptor/preceptor_login.asp

If you get a pop up log in box type in your pawprint and password and

then enter: **User Name:** *clerkship* **Password:** *preceptor*

If your preferred preceptor is not included, please discuss your choice with Tammy Ellebracht.

Due to the complexity in arranging offsite experiences, and as a courtesy to our volunteer physicians, you cannot make changes after your site has been confirmed.

BEFORE YOU MAKE YOUR DECISION HERE ARE A FEW THOUGHTS TO KEEP IN MIND:

- **PRACTICE SCOPE**

Your broadest exposure to family medicine (the patient population and problems seen) and thus your broadest learning experience will be in practices with the broadest scope – e.g. inpatient, nursing home, maternity care, ER work as well as ambulatory. We have some practices where

active maternity care and newborn care occurs. There are also sites where Spanish is a useful language to have and use. Some of our preceptors do a good portion of sports medicine. We encourage you to choose a site that will be a challenging learning experience for you.

- **RURAL OPPORTUNITIES**

If you want to experience and see the life as a doctor first-hand, including their role in the community, you should strongly consider a rural preceptorship. There is a wide range of patients and problems. Students receive more hands-on experience and often assist rather than observe common procedures, such as suturing. Lodging can be arranged at most rural area sites.

- **COMMUTING SITES (considered a 40 mile radius around Columbia)**

If you need a commuting site, it is very important to contact this office ASAP. These sites are **very limited** and are reserved for students with special needs. A Request for Commuting Site form (available in the course office) must be completed and submitted for Dr. Allmon's review and approval. Because of the limited number of sites, we cannot guarantee a commuting site for all students requesting one. Come in early to arrange.

- **ST. LOUIS AND KANSAS CITY AREA SITES**

These sites are also very limited, so come in early to arrange. Lodging is usually not available at these sites and students make their own arrangements.