Dear Parent/Guardian

**PUPILS IN FORMS 8E, 8F, 8G, 8H, 8I, 8J**

On Friday 21st and Friday 28th June 2019, we will be preparing Year 8 pupils for the transition to Year 9. The two days will aim to give them a taster of life in Year 9. Pupils will be taking part in taster lessons delivered by a range of departments. They will also be participating in tours of the school. **It is vital that your child attends both days so they are fully prepared for September.**

On Friday 21st pupils will be expected to arrive at **8.30** **at the Sandringham Road Campus**. They will need to enter the building through the Woodbridge Road entrance, staff will be on hand to direct pupils where to go. Pupils will have a brief assembly where they will be registered before beginning their induction. This will also be the same for Friday 28th June.

If you wish to drive your child to school, please remember that parking outside the Sandringham School site is limited and prohibited directly outside the front of the building.

Break and lunchtime and will run as usual. Students can either bring a packed lunch or use the biometric system to purchase food at the canteen. Water will be available throughout the day to replenish water bottles.

Pupils will need to bring writing equipment, core subject books (English, Science &Maths) and will need to be in full uniform.

We hope that this preparation for transition proves to be informative for pupils and helps to allay any fears or worries that they may have about starting their Key Stage 4 journey. We also hope that pupils use this opportunity to ask any questions that they may have about Year 9. Pupils will be meeting new members of staff and so should use this time to create a good impression of themselves and their behaviour.

We look forward to seeing all pupils during this transition and helping them to understand and enjoy life in Year 9.

If you have any further questions about this day, please contact the Year 8 team at the Longbridge Campus.

Yours sincerely,

Mr Brooks & Ms McQuillan

Heads of Year 8 Longbridge Campus