



## Admission Process

Dear Parent,

Welcome to Sarvottam International School!

The Admission Process to be followed for Classes Toddlers to 9<sup>th</sup> and 11<sup>th</sup> will be as follows:

- Step 1: Filling up the Enquiry Form
- Step 2: Briefing by Admission Counselor
- Step 3: Registration
- Step 4: Written Test (Applicable for class 1<sup>st</sup> - 9<sup>th</sup> and 11<sup>th</sup>) and Interaction with VP/HM
- Step 4: Interaction with the Principal
- Step 5: Fee deposition

### Documents required at the time of Admission

Following documents are required to confirm admission process:

S.No.	Document	Original / Photocopy	Required for class
1	Birth Certificate	Photocopy	All
2	Address Proof	Photocopy	All
3	Adhaar Card of parents	Photocopy	All
4	Adhaar card of students	Photocopy	All
5	Request Letter	Original	9 <sup>th</sup> and 11 <sup>th</sup>
6	2 years Mark sheet	Photocopy	2 <sup>nd</sup> onwards
7	TC from last attended school	Original	2 <sup>nd</sup> onwards
8	Personal Education Number(PEN) (From The Previous School)		2 <sup>nd</sup> onwards





# SARVOTTAM

## INTERNATIONAL SCHOOL

*A Leading Senior Secondary School Affiliated to CBSE*



### MAIN BRANCH

Techzone IV, Greater Noida West

#### FEE STRUCTURE SESSION - (2025-26)

S.No.	Component	Amount (INR)	Remarks
1	Registration Fee	1500/-	Non Refundable
2	Admission Fee	FIRST CHILD: 60000/- SECOND CHILD: 50000/- THIRD CHILD: 50000/- (ONE TIME, NO PART PAYMENTS ALLOWED)	<p>Refund policy:</p> <ol style="list-style-type: none"> <li>In case of withdrawal of new admission before 30th November, 25% will be retained as processing charge.</li> <li>In case of withdrawal of new admission between 1st December to 31st Jan, 50% will be retained as processing charge</li> <li>No refund after 31st Jan</li> </ol>
3	COMPOSITE FEE (QUARTERLY)		
a	Toddlers-X	32600/-	A sibling discount of 25% will be applicable only for new admissions of second child of existing Sarvottam parent, where the admission of elder child was done before 1st April,2023.
b	Class XI and XII	35000/-	No sibling discount for third child.  Fee to be paid quarterly by the 7th day of the first month of every quarter
c	Lab fee	500/- (Per Quarter per subject)	Applicable on the following subjects: PCB, Computer, Fashion Studies, Fine Arts
d	Other Fee	As per activities proposed in the session and on actuals. Parents will be informed through circulars. These may be optional to choose from.	

\* CBSE registration fee will be charged separately on actuals, as demanded by CBSE at the time of registration, and as applicable

\* Grade IX and XI: Students will be charged INR 900/- extra for mandatory counselling and career guidance modules.

\* Transport fee is separate.

