**Sabrina Smajic**

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(773) 706-8435

**Objective**

To obtain a position where I can utilize my knowledge in finance and years of experience in banking and customer service. I wish to excel in this field with hard work, perseverance and dedication. I am seeking a challenging environment where I can serve your organization and establish a career for myself.

**Education**

**DePaul University** Chicago, Il **November 2014**

Bachelor of Science in Finance, GPA 3.20/4.00

**Skills**

* Leadership
* Strategic planning
* Cost analysis
* Multitasking
* Detail oriented
* Research and problem resolution
* Communication
* Bilingual

**Professional Experience**

**Network Relations; Key Account Management January 2015- Present**

C.H. Robinson Worldwide

* Organize and analyze data regarding loads with repeated timing issues and problematic rail lanes and make recommendations to improve customer supply chain
* Ensure compliance through load profitability analysis and customer standard requirements
* Dispute incorrect charges with railroads in order to minimize cost and increase margins
* Calculate cost options when containers arrive ahead of schedule
* Maintain direct customer contact to communicate contractual changes such as additional charges
* Forecast weekly allocation of containers for key account customers during peak season
* Confirm customer billing is accurate and payments are made accordingly

**Teller March 2013- September 2014**

U.S. Bank

* Trained a team of four tellers how to process transactions, balance drawers, and look for sales opportunities
* Appointed by the Operations District Manager to resolve ATM balancing errors at acquired branches and coached employees on system procedures
* Assisted supervisors in risk management by proactive communication and saved the company over $3000
* Verified teller transactions met compliance requirements and bank regulations
* Maintained an impeccable balancing record while processing over 200 transactions per day
* Accountable for balancing the ATM and forecasting cash supply to accommodate the volume of customers while meeting guidelines

**Additional Experience**

**Cashier May 2012- February 2013**

Aldi Grocery Store

* Trained new cashiers how to scan products in an efficient manner
* Calculated money in cash drawers and verified the amounts were accurate

**Teller March 2010- March 2012**

First Chicago Bank and Trust

* Processed transactions accurately and efficiently in accordance with established policies and procedures
* Balanced currency, coins, and checks, in cash drawers at the end of shifts and calculated daily transactions